



GRANADA COMMUNITY SERVICES DISTRICT

Minutes PARKS ADVISORY COMMITTEE REGULAR MEETING

February 3, 2020

CALL TO ORDER

The Regular meeting of the Parks Advisory Committee was called to order at 7:05 pm.

ROLL CALL

Committee Members: Chair Nancy Marsh, Vice Chair Pat Tierney (absent) , Richard Barker, Susannah Cantrell (absent), Michelle Dragony, Paul Koelsch (arrived at 7:08), and Fran Pollard.

Staff: Parks and Recreation Coordinator, Claudia Marshall.

PUBLIC COMMENTS

Member Marsh noted that Agenda Items #1 and #2 will be reversed as Julia Malmo-Laycock would be presenting the San Mateo County Active Transportation Plan Development.

ACTION ITEMS

1. Approve 11/05/19 Meeting Minutes.

ACTION: Member Pollard moved to approve the minutes as presented. (Pollard/Dragony). Approved 5-0.

2. Presentation: San Mateo County Active Transportation Plan Development (Julia Malmo-Laycock).

San Mateo County has established a multi-agency task force to design and develop additional trails within its unincorporated areas of San Mateo County (SMC) for use by both pedestrians and bicyclers as an alternative to the use of motor vehicles. Ms. Malmo-Laycock's presentation included an overview of the project's timeline, starting in the Spring of 2019 and targeted for completion of the planning process in the Summer of 2020.

To date, there have been five (5) pop-up events, two (2) workshops and an on-line survey as part of the public outreach effort. Presenting to various community organization meetings such as PAC, SMC is requesting specific recommendations for inclusion within the draft plan. GCSD's geographic area is included within the draft plan. Future implementation will be based on available funding from grant sources and community contributions. Depending on the size and cost of each project which has been approved within the plan, the implementation will be either short term, middle term or long term. GCSD Board Chair, Barbara Dye, suggested that GCSD would consider assisting in the funding of the new trails that are within its district.

3. Nominate/elect 2020 PAC Chair and Vice Chair.

Member Marsh opened the discussion regarding the 2020 election of chair and vice-chair by sharing that Pat Tierney would agree to the vice-chair position again this year if there were no other volunteers. Member Koelsch praised Member Marsh for her great leadership and suggested that she continue as the Chair again this year. Member Dragony suggested re-election of Marsh as Chair and Tierney as Vice-Chair.

ACTION: Member Pollard moved that members Marsh and Tierney be approved as 2020 PAC Chair and Vice-Chair, respectively. (Pollard/Dragony). Approved 5-0.

4. Project Update from Quarry Park Pump track Task Force.

Member Koelsch recounted the perceived results of the walk-through of the undocumented Mirada East Pump Track on 1/24/20 with SMC Parks Director, Nick Calderon, SMC County Supervisor, Don Horsley, PAC members Koelsch, Dragony, Barker, GCSD Board President Dye, and GCSD Board Member Seaton. The general feeling from the meeting was that liability was the key issue for SMC inasmuch as the pump track was not constructed under SMC guidelines and is not permitted. Supervisor Horsley allowed that it may be possible to maintain the Mirada East Pump Track if GCSD would assume responsibility and fully indemnify SMC against any liability associated with the track. GCSD is exploring this possibility with its legal resources. Members Dragony and Barker want to be sure that the Board's Legal counsel is considering all relevant Parks and Recreation liability legislation, e.g. California AB 634 for Hazardous Recreation Activities.

ACTION: Marsh moves for the PAC to recommend to the GCSD Board to ensure that evaluation of liability and insurance coverage for the Mirada East pump track is in the context of Parks and Recreation legal standards (reference California AB 634, Hazardous Recreation Activities section 831.7). (Marsh/Barker) 4-0-1 abstain (Pollard)

The group also discussed the permanent Pump Track in Quarry Park, and found that the PAC Pump Track Task Force (PTTF), the SMC Parks survey of the site, and the community input from the Quarry Park Master Plan workshops are all in consensus on a target site north of the parking lot near the ranger storage area and the woods. SMC Parks wants to manage the design, building and maintenance of the pump track project itself with significant input from the community on design; Director Calderon committed to engaging both the Coastside Mountain Bike Club and GCSD as well as the broader community, and aims to organize a community meeting once a contractor is selected. PAC PTTF members are connecting with Director Calderon regarding experienced designers and local licensed contractors with whom PFFT has already been in contact. GCSD board president Dye indicated that GCSD has been offering and will continue to offer financial support for the project. Member Marsh noted that San Mateo County Parks Foundation may also be a funding and advocacy resource.

5. Update on GCSD Board November discussion of PAC recommendations for Burnham Park.

Chair Marsh noted that the Board elected to include all of PAC's recommendations except the Fenced Dog Park in the next stage of Burnham Park planning. There

was general discussion regarding the description of a specific feature included in PAC's recommendation to the Board, i.e., Skate Half Pipe & Skate/Scoot/Small Bike Park. Chair Marsh clarified that "small" referred to the size of the bikes that could be accommodated, not to the size of the park. Member Koelsch requested that the Park plan also include a "ribbon track", which is a hard surface trail with undulations and curves and various low profile elements such as blocks, which provide a mechanism for small children to build the muscles, and practice the skills they would use in a skate park or on a pump track. The ribbon track could possibly be a connector from a main internal or perimeter multi-use trail to and around the skate area. Chair Marsh indicated that at the November Board meeting, landscape architect Steve Kikuchi said he would need more expert input on the skate/scoot/bike feature as he was unfamiliar with it. Member Barker is pulling together descriptions, and Board President Dye asked that all such materials should be submitted to Parks and Recreation Coordinator Marshall, who will coordinate communications with Kikuchi+Kankel for the Board's Parks Committee.

6. Review Final winter classes and any support needed from PAC.

Of the classes suggested for the Winter/Spring session, the following courses/classes were scheduled: Four once per month walks, **Birds of Pillar Point, The Harbor- Early Residents and Marine History, Quarry Park- Mixed Habitats and a Preservation Success** and **El Granada History- Daniel Burnham and the Ocean Shore Railroad**, plus **Beginning Knitting for Adults, Rug Hooking for Kids After School, Rosen Movement, CPR/AED, and Adaptive Cycling for Kids with Special Needs**. The Calendar of classes was promoted via Nextdoor, the GCSD website and an online E-Newsletter as well as local posting of the entire schedule. The results in terms of signups have been disappointing, leading to the conclusion that a physical mailing is also required to get the full attention of the community for these classes. Board president, Dye, suggested that PAC think outside the box to expand the menu of local walks so that GCSD offers one every month. P&R Coordinator Marshall welcomes all input.

7. Confirm Next PAC Meeting Date:

The next PAC meeting date was rescheduled from Monday, May 4 to Monday, April 27 to accommodate a member's travel schedule.

ADJOURN

The meeting was adjourned at 9:14 pm.

SUBMITTED BY:

ATTEST:

Claudia Marshall
Parks and Recreation Coordinator

Nancy Marsh
PAC Chair

Date Approved by PAC: April 27, 2020