



GRANADA COMMUNITY SERVICES DISTRICT

Minutes PARKS ADVISORY COMMITTEE REGULAR MEETING

November 5, 2019

CALL TO ORDER

The Regular meeting of the Parks Advisory Committee was called to order at 7:05 pm.

ROLL CALL

Committee Members: Chair Nancy Marsh, Vice Chair Pat Tierney , Richard Barker, Susannah Cantrell (absent), Michelle Dragony, Paul Koelsch (arrived at 7:08), and Fran Pollard.

Staff: Parks and Recreation Coordinator Claudia Marshall.

PUBLIC COMMENTS

Chair Marsh commended Parks and Recreation Coordinator Claudia Marshall, for her diligence in the timely GCSD PAC website updates.

Member Pollard recounted a need for fencing if a section of Quarry Park was going to be used for off-leash dogs.

Member Dragony reported that the Skate Ramp relocation was in progress.

Chair Marsh reported that the missing comments had been found by Member Tierney following his October 17 Board presentation and are in the public survey report at granada.ca.gov/parks.

ACTION ITEMS

1. Approve 08/06/19 Meeting Minutes.

Chair Marsh reported that Item #7 of the August 6, 2019 Minutes should read: "That there will be no further activity at this time on the Median Design proposals due to public concerns regarding liability."

Recreation Coordinator Marshall advised the Committee that GCSD Assistant General Manager Delia Comito requested that her name be removed from the submittal line of the minutes due to the fact that she no longer serves as primary staff for PAC.

ACTION: Member Pollard moved to approve the minutes as presented. (Pollard/Tierney). Approved 6-0.

2. Discuss Burnham Park Workshop – what went well, what to improve, possible advice to Board on next steps.

Chair Marsh and the Committee members discussed the positive aspects of the Workshop which included: organization, participant creativity and diversity, and feature prioritization and placement. Public concerns were costs and funding source, as well as potential lighting issues and safety. The Committee agreed that

perspectives gained from this workshop must be integrated with data drawn from the prior outreach efforts, particularly the Community Survey which gathered the broadest range of views with over 500 responses. The Committee went on to discuss the top feature priorities across the three outreach efforts, which yielded broadly similar preferences.

Vice Chair Tierney stated that the take away from the workshop was directional and provided new perspectives in terms of feature placement and that from the three outreach programs (the 2018 Burnham Park meeting, the 2019 Survey, and the workshop), sufficient data has been collected and tallied to move on to the next step of Plan Design.

ACTION: Vice Chair Tierney moved to recommend to the GCSD Board to move on to the Burnham Park Concept Design phase.
(Tierney/Dragony). Approved 6-0.

ACTION: Chair Marsh moved to recommend to the GCSD Board the inclusion in the Burnham Park Concept Design the following features (in alphabetical order):

- Benches/Quiet Area/Views/Art
- Children's Play Area/Climbing Boulders
- Fenced Off-Leash Dog Area
- Half-Court Basketball
- Lawn Area
- Music Area/Plaza
- Native Vegetation Throughout
- Perimeter Trail/Fitness/Interpretive Signs
- Picnic Area/BBQ
- Restroom>Showers
- Skate/Scoot/Small Bike Park

(Marsh/Dragony). Approved 5-1; the dissenting view objected to some of the included features.

Chair Marsh noted that she has prepared a summary report of the Burnham Park Public Workshop which will include PAC review and recommendations, to be submitted to the GCSD Board for their November 21 meeting.

3. Project Update of Quarry Park Pump Track Task Force.

Members Koelsch and Barker met with GCSD Board Member Seaton at Quarry Park to investigate potential locations for the bike pump track. Member Koelsch reached out to Sam Herzberg, Senior Parks Planner at SMC to schedule a potential meeting. PAC Task Force member Ric Barker reported that a Quarry Park Ranger suggested that an agreement similar to the Quarry Park Community Garden arrangement with San Mateo County Parks might work for the Pump Track development. SMC Parks has also suggested a more formal agreement similar to the Median Use Permit the County has with GCSD.

ACTION: Pump Track Task Force Members and Claudia Marshall will meet with designated GCSD Board member(s) to develop a position on a preferred partnership structure with the County prior to meeting with SMC Parks.

4. Discuss the Addition of the Proposed Mission Statement.

Parks and Recreation Coordinator Marshall proposed the following mission statement: "Park and Recreation's mission is to serve GCSD's community with thoughtful development of parks and recreational activities for residents of all ages, coupled with a dedicated focus on steadfast environmental stewardship."

Input from Member Tierney suggested that two changes be made:

"Park and Recreation's mission is to serve GCSD's community with thoughtful development of parks and provision of recreational activities for residents of all ages and abilities, coupled with a dedicated focus on steadfast environmental stewardship."

ACTION: Chair Marsh moved to approve the mission statement with the agreed changes for presentation to the GCSD Board.

(Marsh/Dragony). Approved 6-0.

5. Discuss the Proposed Winter Classes and Potential Instructors.

Parks and Recreation Coordinator Marshall proposed the following potential instructors and classes/courses to be offered in the Spring/Winter:

CPR/AED	Michelle Dragony
Rosen Movement	Kate O'Shea
Knitting and/or Needlepoint	TBD
Daytime Drawing Class	Claudia Marshall
After School Drawing Class for kids	TBD
Adaptive Cycling for Kids w/ Special Needs	Pat Tierney

Chair Marsh and vice-chair Tierney suggested additional potential classes are El Granada History Walks led by GCSD Board Member Barbara Dye and Sea Forager Walks led by Kirk Lombard.

ACTION: Chair Marsh moved to recommend the Winter/Spring Class/Course schedule with additions as noted for presentation to the GCSD Board.

(Marsh/Tierney). Approved 6-0.

6. Discuss PAC Term Renewal/Appointment Process.

Chair Marsh indicated that the term for all current members will expire at the end of this calendar year. All members who wish to be reappointed for the 2020/21 term must submit their requests in writing to Claudia at Cmarshall@granada.ca.gov. Also, those members who request that they not be reappointed should also submit their preference in writing.

7. Discuss Future Agenda Items and Set Tentative 2020 Meeting Dates After Board Confirms 2020/21 PAC Appointments.

Chair Marsh summarized that there will be ongoing collaboration with the Board and Kikuchi + Kankel Design Group to draft the Burnham Park concept plan and organize future community outreach efforts.

Chair Marsh also stated that ongoing efforts to initiate the proposed development of a bike pump track at Quarry Park are in place along with a future meeting with SMC Parks. The full PAC committee discussed the schedule for future 2020 meetings and the consensus was for the first Monday of the second month of each quarter: 2/3/2020, 5/4/2020, 8/3/2020, and 11/2/2020

ACTION: Chair Marsh moved to approve the PAC meeting schedule above. (Marsh/Tierney). Approved 6-0.

ADJOURN

The meeting was adjourned at 9:05 pm.

SUBMITTED BY:

ATTEST:

Claudia Marshall
Parks and Recreation Coordinator

Nancy Marsh
PAC Chair

Date Approved by PAC: February 3, 2020