



GRANADA COMMUNITY SERVICES DISTRICT

MINUTES BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS

September 19, 2019

CALL SPECIAL MEETING TO ORDER

The Special Meeting was called to order at 7:34 p.m.

ROLL CALL

President Matthew Clark, Vice President Barbara Dye, Director Jim Blanchard, and Director David Seaton. Director Eric Suchomel was absent.

Staff: General Manager Chuck Duffy, Assistant General Manager Delia Comito, and District Counsel Bill Parkin.

GENERAL PUBLIC PARTICIPATION

ACTION AGENDA

- 1. Appointment of General Manager as Labor Negotiator Pursuant to Government Code Section 54957.6—Unrepresented Employee—Assistant General Manager**

ACTION:

- 2. Appointment of General Manager as Labor Negotiator Pursuant to Government Code Section 54957.6—Unrepresented Employee—Assistant Administrator**

ACTION:

ADJOURN TO CLOSED SESSION

- 3. Conference with Labor Negotiator—Government Code Section 54957.6.**

Agency designated representative: Chuck Duffy

Unrepresented employee: Assistant General Manager.

- 4. Conference with Labor Negotiator—Government Code Section 54957.6.**

Agency designated representative: Chuck Duffy

Unrepresented employee: Assistant Administrator.

- 5. Conference with Legal Counsel – Existing Litigation (Government Code Section §54956.9(d)(1)).**

Casa Mira Homeowners Association v. California Coastal Commission – San Mateo County Superior Court Case No. 19-CIV-04677.

6. Conference with Legal Counsel – Existing Litigation (Government Code Section §54956.9(d)(1)).

City of Half Moon Bay v. Granada Community Services District and Montara Water and Sanitary District (RPI, Sewer Authority Mid-Coastside) – Santa Clara County Superior Court Case No. 17CV316927.

7. Conference with Real Property Negotiator (Government Code Section 54956.8). Property: 531 Obispo Road, El Granada, California.

District's Negotiator: Chuck Duffy

Negotiating parties: Coastside Fire Protection District and Granada Community Services District

Under negotiation: Instruction to negotiator will concern price and terms of payment.

RECONVENE TO OPEN SESSION

District Counsel stated that there was no reportable action taken in Closed Session.

ADJOURN SPECIAL MEETING

The Special Meeting was adjourned at 7:25.

CALL REGULAR MEETING TO ORDER

The Regular Meeting was called to order at 7:33 p.m.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

Resident Dan Haggerty requested the public to contact the County Supervisor and Planning Department to voice concerns regarding errors made in the Negative Declaration for the Gray Whale Cove Pedestrian Light Crossing project.

PAC Member Paul Koelsch reported on his meeting with Sam Herzberg, San Mateo County Parks, regarding the Quarry Park Pump Track. He said Mr. Herzberg indicated that a meeting with a Board or Staff Member is needed to move forward. As a Task Force Member, Mr. Koelsch said he is working as the liaison between the District and the County to keep communications ongoing.

ACTION AGENDA

President Clark moved Item No. 10 Committee Reports to the top of the Agenda.

1. Consideration of Draft 6-Year Capital Improvement Program (CIP) for FY 2019/20 to 2024/25.

District Engineer John Rayner discussed how the priorities in the CIP were determined and the costs estimated. The Board held a discussion, and Director Dye posed several questions concerning the older mainlines throughout the district. Mr. Rayner indicated that information is compiled on the mainlines based upon call-outs, information from the collections crew at SAM, and the results of the District's CCTV program.

ACTION: Director Dye moved to approve the 6-year CIP. (Dye/Blanchard).
Approved 4-0.

2. Consideration of Sewer Authority Mid-Coastside Wastewater Management Specialists Proposal.

The Board discussed the initial findings and recommendations outlined in the management evaluation of SAM operations done by Dan Childs of Wastewater Management Specialists. It was reported that the SAM Board approved moving forward with the first segment of the program for \$52,000, which will include the search for a General Manager, but it was the sense of the Board that the cost for the total 28-month project to correct any issues at SAM at \$1,417,500 was too costly.

3. Consideration of Sewer Authority Mid-Coastside Report.

The SAM Representatives reported on the meetings held on August 26 and September 9, and the Finance Committee meeting held on August 13.

CONSENT AGENDA

4. Approve August 18, 2019 Meeting Minutes.

5. Approve September 2019 Warrants.

6. Approve August 2019 Financial Statements.

7. Approve Assessment District Distribution #3-19/20.

8. Approve SDRMA MOU and Corresponding Resolution.

ACTION: Director Dye moved to approve the Consent Agenda. (Dye/Blanchard).
Approved 4-0.

COMMITTEE REPORTS

9. Report on seminars, conferences, or committee meetings.

10. Report on Parks Advisory Committee.

The Board held a discussion regarding the best way to move forward with the County to develop a pump track in Quarry Park. Director Seaton volunteered to participate and work with the PAC Task Force and the District's Parks & Rec. Coordinator, Claudia Marshall, and to meet with the County. They will schedule the meeting. PAC Chair Nancy Marsh provided an update on the survey and continued public notification. She said a report regarding the results will be ready for the next Board Meeting in October. Ms. Marshall reported on her meeting with the new Superintendent of Cabrillo Unified School District, and said he was open to discussing their surplus property.

INFORMATION CALENDAR

11. Attorney's Report. (Parkin)

12. General Manager's Report. (Duffy)

13. Administrative Staff Report. (Comito)

14. Engineer's Report. (Kennedy Jenks)

15. Future Agenda Items.

ADJOURN REGULAR MEETING

The regular meeting was adjourned at 9:28 p.m.

ATTEST:

SUBMITTED BY:

Delia Comito, Board Secretary

Chuck Duffy, General Manager

Date Approved by Board: October 17, 2019