



## GRANADA COMMUNITY SERVICES DISTRICT

# MINUTES BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS

June 20, 2019

### **CALL SPECIAL MEETING TO ORDER**

The Special Meeting was called to order at 6:35 p.m.

### **ROLL CALL**

President Matthew Clark, Vice President Barbara Dye, Director Jim Blanchard, Director David Seaton, and Director Eric Suchomel.

Staff: General Manager Chuck Duffy, Assistant General Manager Delia Comito, and District Counsel Bill Parkin.

### **GENERAL PUBLIC PARTICIPATION**

### **ADJOURN TO CLOSED SESSION**

#### **1. Conference with Real Property Negotiator (Government Code Section 54956.8).**

District's Negotiator: Chuck Duffy.

Negotiating parties: Half Moon Bay Fire Protection District and Granada Community Services District.

Property under negotiation: Vacant Land with no address located at Obispo Road and Avenue Portola, El Granada, California. (Parcel "A", APN 047-261-030)

Under negotiation: Instruction to negotiator will concern price and terms.

#### **2. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).**

City of Half Moon Bay v. Granada Community Services District and Montara Water and Sanitary District (RPI, Sewer Authority Mid-Coastside) – Santa Clara County Superior Court Case No. 17CV316927.

#### **3. Conference with Legal Counsel—Anticipated Litigation**

Initiation of litigation pursuant to paragraph 4 of subdivision (d) of Government Code Section 54956.9 (one potential case).

#### **4. Conference with Legal Counsel—Anticipated Litigation**

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code §54956.9 (one potential case).

### **RECONVENE TO OPEN SESSION**

There was no reportable action in the Closed Session.

## **ADJOURN SPECIAL MEETING**

### **CALL REGULAR MEETING TO ORDER**

The regular meeting was called to order at 7:43 p.m.

### **ROLL CALL**

### **GENERAL PUBLIC PARTICIPATION**

President Clark announced the passing of former GCSO Board Member Gael Erickson.

Resident Dan Haggerty spoke regarding the Harbor District's purchase of the Post Office lot, stating that he did not want to see a two-story building and parking lot there, and urged the GCSO to do whatever possible to keep that from occurring. Chris Porter, General Manager of Recology of the Coast, spoke regarding the garbage issue discussed on Nextdoor, stating that Recology will pick up the Surfer's Beach trash can six days per week and the Harbor District has agreed to pick up the can twice on Sunday's during the summer months. Resident Tom Watson suggested that one garbage can at Surfer's Beach was not sufficient.

### **ACTION AGENDA**

#### **1. Consideration of Relocating the Skate Ramp on the Caltrans Right-of-Way to the District's Burnham Strip Parcel.**

Resident Chris Johnson stated his support for keeping the ramp and possibly improving it. District staff reported that they are working on getting the insurance coverage and legal requirements in place, and drafting an ordinance for Board consideration as soon as possible. The sense of the Board was to authorize moving the ramp to avoid its destruction by CalTrans, and held a discussion regarding the signage, safety requirements imposed by the State for skate parks, and enforcement. A number of residents then discussed various issues concerning the requirements. District Counsel Bill Parkin stated that the board meeting be adjourned to July 11<sup>th</sup> when the first reading of the ordinance will be ready.

#### **2. Consideration of Next Steps for Planning Burnham Park.**

Director Dye had requested this item to discuss moving forward with the planning of Burnham Park. Steve Kikuchi attended the meeting to recap the past work done. Future public outreach was discussed. Directors Dye and Seaton were appointed as the Ad Hoc Burnham Park Committee to make future recommendations to the Board.

**ACTION:** Director Dye moved to plan a public meeting to present a revised set of plans. (Dye/Seaton). Approved 5-0.

President Clark reordered the Agenda to hear Item 4 before Item 3.

#### **4. Consideration of Class 3 Mainline Extension Permit To Serve APN 047-311-030 and 047-312-040, Big Wave, LLC, Associated Resolution, and Joint Sub-division Improvement Agreement.**

**ACTION:** Director Seaton moved to approve the Class 3 mainline extension permit and associated documents. (Seaton/Suchomel). Approved 5-0.

**3. Consideration of Funding and Hiring a Summer Recreation Program Coordinator.**

The board had previously requested this item be placed on the agenda to hire a part time staff person to focus on the District's parks and recreation efforts.

**ACTION:** Director Suchomel moved to approve funding for the new position and to contract with Claudia Marshall for the position. (Suchomel/Dye). Approved 5-0.

**5. Consideration of Granada Community Services District Fiscal Year 2019/20 Budget.**

General Manager Chuck Duffy stated that the budget was substantially the same As the version reviewed and discussed by the board at the May meeting.

President Clark:

1. Opened the public hearing, and received public comment.
2. Closed the public hearing.
3. Approve the Fiscal Year 2019/20 Budgets.

**ACTION:** Director Suchomel moved to approve the FY 2019/20 District Budget as presented (Suchomel/Blanchard). Approved 5-0.

**6. Consideration of Draft 6-Year Sewer Mainline Replacement Capital Improvement Program for FY 2019/20 to 2024/25.**

This Item was tabled to a future meeting.

**7. Consideration of Draft Sewer Authority Mid-Coastside Fiscal Year 2019/20 Contract Collections Budget and Associated Resolution.**

This Item was tabled to a future meeting.

**8. Consideration of Sewer Authority Mid-Coastside Report.**

President Clark, who attended the meeting as the alternate, reported that Kishen Prathivadi, SAM's Contracts Engineer, would be serving as acting General Manager to replace Beverli Marshall.

**CONSENT AGENDA**

**9. Approve May 16, 2019 Meeting Minutes.**

**10. Approve June 2019 Warrants.**

**11. Approve May 2019 Financial Statements.**

**12. Approve Assessment District Distribution #12-18/19.**

**13. Approve Ratification of Harbor District Liaison Ad Hoc Committee.**

**14. Approve Agreement to Become a Party to the Amended JPA Creating the CA Assoc. of Mutual Water Companies Joint Powers Risk and Insurance Management Authority.**

**ACTION:** Director Dye moved to approve the Consent Agenda. (Dye/Blanchard). Approved 5-0.

**COMMITTEE REPORTS**

**15. Report on seminars, conferences, or committee meetings.**

**16. Report on Parks Advisory Committee.**

**INFORMATION CALENDAR**

- 17. Attorney's Report. (Parkin)**
- 18. General Manager's Report. (Duffy)**
- 19. Administrative Staff Report. (Comito)**
- 20. Engineer's Report. (Kennedy Jenks)**
- 21. Future Agenda Items.**

**ADJOURN REGULAR MEETING**

The regular meeting was adjourned at 9:40 pm to July 11, 2019 at 7:30 pm.

ATTEST:

SUBMITTED BY:

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Delia Comito, Board Secretary

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Chuck Duffy, General Manager

Date Approved by Board: July 18, 2019