

GRANADA COMMUNITY SERVICES DISTRICT



Minutes **PARKS ADVISORY COMMITTEE** **REGULAR MEETING**

April 2, 2019

CALL TO ORDER

The Special meeting of the Park Advisory Committee was called to order at 7:00 pm.

ROLL CALL

Committee Members: Nancy Marsh (Chair), Pat Tierney (Vice Chair), Susannah Cantrell, Michelle Dragony, Paul Koelsch, Fran Pollard, and Richard Barker.

Staff: Delia Comito

PUBLIC COMMENTS

Resident Jean Knight stated her support for small parks needed in the community for children, and her hope for others to support the need as well. She also suggested the consideration of using Daniel Burnham's plan when developing the future Burnham Park.

ACTION ITEMS

1. Report on Selection Process and Appointment of New Committee Member.

Committee Members introduced themselves during the Roll Call, and new member Barker summarized his background in the community.

2. Approve 02/04/19 Meeting Minutes.

ACTION: Member Tierney moved to approve the minutes as presented. (Tierney/Pollard). Approved 7-0.

3. Review Status of Summer Recreation Programs and Finalize Connection to Recreation Guide.

Chair Marsh reported on the meeting held with the Board Ad Hoc Communications Committee (Directors Dye and Seaton) to review the recreation guide to be mailed with the District's newsletter. The updated guide with a detailed list of the programs to be offered was distributed for review and discussion. The Committee discussed the promotional plan, and agreed that publishing an ad in the HMB Review and posting program advertising on social media was a must. Staff will serve to post program notifications at ten days and five days prior to the program being held. Member Tierney suggested the need for greater staff involvement in future years for the program's success. A discussion ensued.

ACTION: Member Tierney moved to approve a proposal to the Board to hire additional staff to support, coordinate, and manage the recreation program, which would include program development, vendor management, communications, and promotion of summer recreation programs. (Tierney/Pollard) 6-0-1 (Barker abstained)

4. Review Final Draft Spring 2019 Newsletter and Webpage Updates.

The draft webpage was distributed for discussion, and the Committee considered several updates, improvements, and decided more pictures should be added. Chair Marsh will incorporate the edits discussed, and the updated webpage will be redistributed to PAC Members by the end of the week.

5. Review and Discuss Approved PAC Work Plan.

The Committee reviewed the PAC Work Plan approved by the Board on 2/21/19. The numbered priorities that were approved by the Board as submitted by PAC were as follows:

2. Identify, write brochure, and promote a 2019 Summer Recreation Program.
3. Maintain the parks and recreation webpage on the GCSD website, and provide recreation-focused information for quarterly e-newsletter.
5. Work with Cabrillo Unified School District to improve existing facilities.
6. Advocate for a pump track to be built in Quarry Park.

Two priorities were revised by the Board, one relating to the planning of Burnham Park, and the other regarding median #11 and an overall median trails plan. For this discussion, Chair Marsh distributed a list of tasks for the Median Trails Master Plan.

The Committee held a discussion regarding the approved Work Plan, and options to improve public outreach. The Committee agreed that a PAC sub team of Marsh, Tierney and Dragony will draft a community survey proposal to be reviewed at the next Board meeting.

Chair Marsh recapped the past efforts and results of PAC's consideration to develop the medians, and proposed where PAC's future efforts should be focused. Member Tierney voiced his concern about the controversy among the residents over possible median development, and stated that he would no longer be supportive of a median trails plan. The Committee held a discussion on where to best direct their energy, with a goal to produce tangible results.

ACTION: Tierney moved to approve recommending focusing on the funding of Burnham Park and development of a community center, and to defer investment in developing a median trails plan.
(Tierney/Dragony). Approved 7-0.

The Committee held a discussion regarding the improvement of recreation facilities at the El Granada Elementary School. Member Barker noted that access is limited to weekends due to the school activities. Members Barker/Marsh agreed to follow up with El Granada Elementary School regarding possible collaboration.

The Committee briefly discussed the status of a potential Pump Track at Quarry Park and noted that they are waiting for the Quarry Park Master Plan.

6. Discuss Future Agenda Items and Confirm Next PAC Meeting Date.

The Committee agreed on August 6th to hold the remaining regular PAC meeting in 2019.

ADJOURN

The meeting was adjourned at 9:15 p.m.

SUBMITTED BY:

APPROVED BY:

Delia Comito, Secretary

Nancy Marsh, Chair

Date Approved by the Committee: August 6, 2019