



GRANADA COMMUNITY SERVICES DISTRICT

MINUTES BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS

February 21, 2019

CALL SPECIAL MEETING TO ORDER AT 6:30 p.m.

ROLL CALL

President Matthew Clark, Vice President Barbara Dye, Director Jim Blanchard, Director David Seaton, and Director Eric Suchomel.

Staff: General Manager Chuck Duffy, Assistant General Manager Delia Comito (the Regular Meeting only), and District Counsel Bill Parkin.

GENERAL PUBLIC PARTICIPATION

None.

ADJOURN TO CLOSED SESSION

1. Conference with Real Property Negotiator (Government Code Section 54956.8).

District's Negotiator: Chuck Duffy.

Negotiating parties: Half Moon Bay Fire Protection District and Granada Community Services District.

Property under negotiation: Vacant Land with no address located at Obispo Road and Avenue Portola, El Granada, California. (Parcel "A", APN 047-261-030)

Under negotiation: Instruction to negotiator will concern price and terms.

2. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).

City of Half Moon Bay v. Granada Community Services District and Montara Water and Sanitary District (RPI, Sewer Authority Mid-Coastside) - San Mateo County Superior Court Case No. 17CIV03092.

3. Conference Involving A Joint Powers Agency – Sewer Authority Mid-Coastside (Government Code Section 54956.96):

A. CONFERENCE WITH AUTHORITY'S (SAM) LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6. Authority's Designated Representatives: Fran Buchanan, IEDA, Beverli A. Marshall, General Manager, and Carl Nelson, Polisner, Maddow, Nelson & Judson. Employee Organization: IUOE, Stationary Local No. 39

B. CONFERENCE WITH AUTHORITY'S (SAM) LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6. Authority's Designated Representatives: Beverli A. Marshall, General Manager, and Carl Nelson,

Polisner, Maddow, Nelson & Judson. Employee Organization: Unrepresented Employees

D. CONFERENCE WITH AUTHORITY'S (SAM) LEGAL COUNSEL – EXISTING LITIGATION Pursuant to Government Code Paragraph (1) of Subdivision (d) of Section 54956.9: (Ecological Rights Foundation vs. Sewer Authority Mid-Coastside)

Granada Community Services District representatives on SAM joint powers agency board: Jim Blanchard and Barbara Dye.

RECONVENE TO OPEN SESSION

There was no reportable action taken in Closed Session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER

The Regular Meeting was called to order at 7:40 p.m.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

Resident Jane Pray Silver commented on the 2/04/19 PAC meeting, and made a suggestion for the District website.

Resident Rosemary Trujillo commented on the PAC trail plan for the medians and on median ownership.

ACTION AGENDA

1. Consideration of Variance for APN 047-111-270, 736 San Carlos, EG, 4,800 sq. ft. Parcel, R-1/S-17 Zoning District, Owner: Xue.

The Assistant General Manager reviewed the application information and noted that the applicant's agent was present for questions. Counsel reviewed the findings and explained that the information confirming that finding #5 had been met was provided after preparation of the agenda.

ACTION: Director Seaton moved to approve the variance and related required findings, with an amendment to finding #5. (Seaton/Blanchard). Approved 5-0.

2. Consideration of Semi-annual Variances: APN 048-032-070, Cortez Ave., Miramar, 4,400 sq. ft. Parcel, R-1/S-94 Zoning District, Owner: Irfan.

The Assistant General Manager reviewed the application information and noted that the applicant was present for questions. It was confirmed that the parcel was legally created.

ACTION: Director Dye moved to approve the variance and related required findings, with amendments. (Dye/Blanchard). Approved 5-0.

3. Consideration to Appoint Member to the Parks Advisory Committee and Two Alternates.

President Clark explained that he and Director Suchomel, as members of the PAC Selection Committee, interviewed the applicants interested in filling the vacancy on the Parks Advisory Committee.

ACTION: Director Suchomel moved to appoint Ric Barker to fill the vacancy, with Lyle Cofield as the first alternate, and Gael Erickson as the second alternate. (Suchomel/Blanchard). 5-0 approved.

4. Consideration of Parks Advisory Committee Work Plan Pursuant to the Priority List.

The Assistant General Manager presented the work plan approved by the PAC on February 4 based on the park priorities established by the GCSD Board, which will dictate the committee's focus for the coming year.

The Board held a discussion on the six item work plan. The Board agreed that PAC should organize a public outreach plan for Item #1, supporting efforts to plan for Burnham Park, while project planning is on hold. They also agreed with the work plan for Item #2, Item #3, Item #5, and Item #6. On Item #4, develop a trails and amenities plan for all El Granada medians, the PAC Median Trails Plan tasks list, created in April 2018 and provided in the packet, the Board approved tasks #1-#8 of the twelve total tasks.

ACTION: Director Dye moved to approve the work plan as stated above. (Dye/Blanchard). Approved 5-0.

5. Consideration of Roadway Medians Ownership.

The General Manager indicated that Director Dye requested this item for discussion, and referred to a July 1, 2016 letter from Counsel provided in the packet, which concluded after extensive research and analysis, that the County owns the medians in fee. The Board held a discussion, and received a comment from resident Jane Pray Silver.

6. Consideration of Sewer Authority Mid-Coastside Mid-Year Budget Amendments.

ACTION: Director Dye moved to approved the SAM mid-year budget amendments. (Dye/Blanchard). Approved 5-0.

7. Consideration of Grant of Easements to SAM and Easement Agreement for Wet Weather Storage Project (Phase 2) on GCSD's Burnham Strip Property, and Associated Environmental Documents.

ACTION: Director Dye moved to approve the grant of easements to SAM as presented, with the associated environmental documents, subject to minor revisions by staff as necessary. (Dye/Suchomel). Approved 4-0-1, Director Seaton abstaining.

8. Consideration of Independent Contractors Agreement for Legal Services with Wittwer Parkin LLP.

ACTION: Director Suchomel moved to approve the Agreement for legal services. (Suchomel/Blanchard). Approved 5-0.

9. Consideration of Sewer Authority Mid-Coastside Report.

The District's SAM Representatives reported on the latest SAM meetings.

CONSENT AGENDA

10. Approval of January 17, 2019 Meeting Minutes.

11. Approval of February 2019 Warrants.

12. Approval of January 2019 Financial Statements.

13. Approval of Assessment District Distribution #8-18/19.

14. Approval of Resolution Designating Tri Counties Bank as an Alternative Depository for District Funds.

ACTION: Director Dye moved to approve the Consent Agenda.
(Dye/Blanchard). Approved 5-0.

COMMITTEE REPORTS

15. Report on seminars, conferences, or committee meetings.

Director Seaton provided a report on the local chapter CSDA meeting.

16. Report on Parks Advisory Committee.

Nancy Marsh, the newly elected PAC Chair, reported on the February 4 PAC meeting and reviewed the summer programs catalog.

INFORMATION CALENDAR

17. Attorney's Report. (Parkin)

18. General Manager's Report. (Duffy)

19. Administrative Staff Report. (Comito)

20. Engineer's Report. (Kennedy Jenks)

21. Future Agenda Items.

ADJOURN REGULAR MEETING

The regular meeting was adjourned at 10:06 p.m.

ATTEST:

SUBMITTED BY:

Delia Comito, Board Secretary

Chuck Duffy, General Manager

Date Approved by Board: March 21, 2019