



## GRANADA COMMUNITY SERVICES DISTRICT

# MINUTES BOARD OF DIRECTORS SPECIAL MEETING

August 30, 2018

### **CALL SPECIAL MEETING TO ORDER**

The special meeting was called to order at 7:35 p.m.

### **ROLL CALL**

President Leonard Woren, Vice President Barbara Dye, Director Jim Blanchard, Director Matthew Clark, and Director David Seaton.

Staff: Assistant General Manager Delia Comito, and District Counsel William Parkin.

### **GENERAL PUBLIC PARTICIPATION**

None.

### **ACTION AGENDA**

#### **1. Consideration of Public Input Received on Preliminary Conceptual Plans for Burnham Park at June 16, 2018 Event, and Discuss Next Steps for Design.**

Parks Advisory Committee (PAC) member Nancy Marsh provided an overview of the public outreach event held at the District's Burnham Strip property, which showcased three preliminary conceptual designs for Burnham Park developed by Kikuchi & Kankel, a local architectural design firm working with the District. Volunteers, along with Kikuchi + Kankel staff, greeted the public and answered questions regarding the park concepts, which included a variety of possible passive and active park amenities. Ms. Marsh reported that participants were enthusiastic about the park plans overall. Input was compiled from comment forms made available at the event, and results from the over 70 forms completed were tallied and summarized by Ms. Marsh and included in the agenda packet. Ms. Marsh then reviewed each amenity by popularity, with natural landscaping and a skateboard ramp ranking high on the list. Providing restrooms and the level of parking that may be required by the County versus what is desired by locals, were also issues of major interest.

The Board held a discussion for Directors to comment on individual amenities, and the PAC members in attendance also commented, including PAC Chair Pat Tierney, who suggested improvements to existing amenities such as those at El Granada Elementary School. Staff was directed to initiate contact with the school district, and to draft a letter to SAM regarding possible use of the Portola Pump Station to provide restrooms, at the request of Director Woren. The next step in the process will have the related Board and PAC committees return with a new proposal incorporating the feedback from the event and this board meeting.

**2. Consideration of Interest and Participation Levels in Summer Events Program and Possible Continuation of Programs.**

PAC Chair Tierney provided a report on the events held, and the participation levels. He said he was interested in obtaining the Boards go ahead to continue the program in 2019 and possibly in fall, and explained that greater participation will likely occur with more time to promote the programs. The Board was enthusiastic about continuing the program, and said that PAC should plan future programs.

**3. Discuss Future Parks Planning, Maintenance, and Services Staffing Needs and Options.**

This Item was table until an appropriate time when the General Manager is present.

**4. Report on Parks Advisory Committee Prioritized Parks and Recreation Needs List.**

The 18/19 FY prioritized list was presented for preliminary review, and to advise the Board that due to the progress made on some of the items listed, that PAC was going to update it at their next meeting. After some discussion about certain items, it was the consensus of the Board to delay the detailed discussion until it is presented for their approval. Staff was directed to have a future Agenda Item regarding trash can issues, which was not an item on the list.

**5. Status Report on Miscellaneous Park Projects.**

Staff provided a report on the status of the volleyball project proposed at Perched Beach by Neil Merrilees, the County improvements to the basketball court in Clipper Ridge, and the County planned pump track in Quarry Park. Staff was directed to investigate all of the unknowns, and to report back on these projects.

Counsel Parkin reiterated the information provided in the staff report regarding why the formation of a 501(c)(3) wasn't necessary to have a volunteer program.

**ADJOURN SPECIAL MEETING**

The special meeting was adjourned at 10:29 p.m.

SUBMITTED BY:

ATTEST:

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Delia Comito, Secretary

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Chuck Duffy, General Manager

Date Approved by Board: September 20, 2018