



GRANADA COMMUNITY SERVICES DISTRICT

Minutes PARK ADVISORY COMMITTEE SPECIAL MEETING

March 19, 2018

Call to Order

The Special meeting of the Park Advisory Committee was called to order at 7:06 pm.

Roll Call

Committee Members: Susannah Cantrell, Paul Koelsch, Nancy Marsh, Owen Moore, Fran Pollard, Dale Ross, and Pat Tierney.

Staff: Delia Comito (GCSD).

Public Participation

None.

ACTION ITEMS

1. Introduction of PAC members.

Each member of the committee introduced themselves.

2. Appoint Committee Officers to Two-year Terms.

Chair Tierney opened the floor for nominations.

ACTION: Member Koelsch nominated member Tierney for Chair. The motion was approved by unanimous consent. (Koelsch/Ross). Approved 7-0.

ACTION: Member Ross nominated member Koelsch for Vice-Chair. The motion was seconded by Member Tierney. The motion did not pass. 1-6 (Tierney supported).

ACTION: Member Koelsch nominated member Marsh for Vice-Chair. Member Ross seconded the motion. The motion was approved 6-1. (Tierney opposed).

Chair Tierney moved Item 7 to be next on the Agenda.

7. Discuss PAC Priorities and Associated Tasks.

Chair Tierney briefly reviewed the list of items. The Item was subsequently tabled to the next meeting.

3. Discuss Next Steps for EG Medians Project.

Chair Tierney gave some background on this Item, and reviewed the list of projects that may be allowed under the terms of the Agreement between the County of San Mateo and the GCSD. Member Ross explained that the Balboa Circle Concept Plan was developed to show some of the possible projects that could be done. It was also explained that the Committee had previously approved a landscape architect for the median improvements while the District was under contract with the County for Park Services, but that it was never presented to the Board due to the lack of an Agreement at that time.

The Committee held a discussion, and received public comments from Suzanne Elliott, Cecelia Baloian, and Dave Olsen. The comments expressed an interest in keeping the rural feel of the medians, and that some should not be improved at all.

The final sense of the Committee was to scale down the original RFP done by the County, and to draft a new RFP that includes medians 7, 8, and 11.

ACTION: Member Pollard moved to amend the RFP to include Medians 7, 8, and 11, and a trail plan for all medians. (Pollard/Cantrell).
Approved 7-0.

4. Discuss Pump Track and Short-Term Lease Proposal for CUSD EG Surplus Property.

Member Koelsch provided some background on this Item, and said that he has since had contact with the CUSD Superintendent and one CUSD Board Member, who said they would consider a proposal from the District to use the EG Surplus Property. The Committee received public comment from Gretel Merrill, who was very supportive of a bike pump track, and also interested in seeing a skate park, as local kids are desperate for athletic outdoor play areas.

ACTION: Member Cantrell moved to have the pump track sub-committee draft a letter to CUSD to be presented to the Board for approval. (Cantrell/Pollard). Approved 7-0.

5. Discuss Development of Parks Newsletter and Webpage.

The Committee held a discussion regarding the Board's request to have PAC develop a "Parks" page for the District website, and to draft a newsletter with park and recreation information for future publication.

ACTION: Member Cantrell moved to support developing a park related webpage, and writing a newsletter with park and recreation information for the District. (Cantrell/Pollard). Approved 7-0.

6. Discuss Development of Summer Recreation Program.

Chair Tierney reviewed his ideas about the District offering a summer recreation program, suggesting that PAC members could be acting "staff" since District staff time is limited. The Committee held a discussion regarding how the program could be put together, and reviewed a draft program presented by Member Tierney.

The Committee took public comment from David Seaton, who offered to assist PAC with some program ideas.

Given the short amount of time to develop a full summer program and limited staff time, the sense of the Committee was to instead support a program consisting of six short-term special events, which the district could sponsor this summer. PAC members decided they would submit ideas for one or two events they would organize, to chair Tierney before the next meeting.

8. Discuss Need to Create Quarry Park, City of Half Moon Bay, and Cabrillo Unified School District Liaison Sub-Committees.

The Committee appointed the following Members to the sub-committees created:
Bike Pump Track Sub-committee: Cantrell, Koelsch, and Pollard.
Median RFP Sub-committee: Marsh, Ross, and Tierney.
Newsletter and Webpage Development Sub-committee: Marsh and Tierney.
Summer Events Sub-committee: Tierney (with everyone contributing).

9. Discuss Status of Burnham Strip Improvements.

Chair Tierney provided a brief update, stating that PAC may be involved once the concept design has been completed and reviewed by the Board.

10. Discuss PAC Meeting Schedule.

The Committee scheduled a special meeting to be held on 04/10/18, and tentatively scheduled future meetings to be held on 05/08/18, 06/05/18 and 9/10/18.

COMMITTEE/STAFF REPORTS

ADJOURN

The meeting was adjourned at 9:25 p.m.

SUBMITTED BY:

APPROVED BY:

Delia Comito, District Secretary

Pat Tierney, Committee Chair

Date Approved by the Committee: April 10, 2018