



GRANADA COMMUNITY SERVICES DISTRICT

Minutes BOARD OF DIRECTORS SPECIAL MEETING

Thursday, July 23, 2015

CALL SPECIAL MEETING TO ORDER

The Special Meeting of the Granada Community Services District Board of Directors was called to order at 6:30 p.m.

ROLL CALL

President Leonard Woren, Vice President Matthew Clark, Director Jim Blanchard, Director David Seaton, and Director Ric Lohman.

Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer, and District Administrator Delia Comito (7:30 pm meeting only).

GENERAL PUBLIC PARTICIPATION

None.

ADJOURN TO CLOSED SESSION

1. Conference with Real Property Negotiator, Chuck Duffy (Government Code Section 54956.8).

Negotiating parties: Coastside Fire Protection District and Granada Community Services District.

Property under negotiation: Vacant Land with no address located on Obispo Road from Avenue Portola to Coronado (adjoining U.S. Post Office), El Granada, California, APN 047-261-030.

Under negotiation: Instructions to negotiator concerning price and terms of payment.

2. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).

Granada Sanitary District v. County of San Mateo (RPI Big Wave et al.) - San Mateo Superior Court Case No. CIV505222.

3. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).

Granada Sanitary District Appeal of Big Wave Project to California Coastal Commission – Coastal Commission Appeal No. A-2-SMC-11-021.

4. Conference with Legal Counsel - Significant Exposure to Litigation (Gov. Code Section §54956.9(d)(2)) (one case)

RECONVENE TO OPEN SESSION AT 7:30 p.m.

There was no reportable action taken in Closed Session.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

Director Woren announced the upcoming Local Recycling Drop-off Day.

Resident Jim Marsh spoke regarding the Coastside Fire Protection District's plan to build a new fire station on the southern end of the "Post Office lot", commenting that the building is too large and in a bad location. He encouraged support for the fire station to remain at its existing location.

Ben Farchini, a long-time Coastside resident, expressed an interest in possibly serving on the District's Park Committee.

ACTION AGENDA

1. Public Hearing: Consideration of a Resolution Adopting the Sewer Service Charge Report and Delinquent Garbage Account Report and Authorizing the Collection of Said Charges on the 2015/16 FY San Mateo County Tax Roll.

The Board President opened the Public Hearing. The General Manager explained the charges to be collected on the 2015/16 tax roll. There were no public members present to object or protest the Report, and the District Administrator stated that no written objections or protests were received. President Woren closed the Public Hearing.

ACTION: Director Clark moved to approve the Sewer Service Charge and Delinquent Garbage Account Reports for placement on the 2015/16 County tax roll, and to adopt the corresponding Resolution (Res. No. 2015-004). (Clark/Lohman). Approved 5-0.

2. Consideration of Developing Criteria to Establish a Park Committee.

The District Administrator provided an overview of the materials contained in the agenda packet. After general board discussion and input, the criteria will be revised and presented to the Board for approval at the next board meeting.

3. Consideration of Liability Claim Regarding 830 Ave. Balboa, El Granada, Claimant: David Mase.

ACTION: Director Clark moved to deny the Liability Claim made by Mr. David Mase. (Clark/Blanchard). Approved 5-0.

4. Consideration of Assessment District Administrative Budget and Cost Recovery Levy for Fiscal Year 2015/16.

ACTION: Director Lohman moved to approve the Assessment District levy for FY 2015/16. (Lohman/Blanchard). Approved 5-0.

5. Consideration of California Special District Association 2015 Board Elections Candidates.

ACTION: Director Lohman moved to designate Director Woren to research suggested candidates and notify District staff to complete a mail in ballot for the selected candidate. (Lohman/Blanchard). Approved 5-0.

6. Consideration of Report by District's Sewer Authority Mid-Coastside Representatives.

Director Lohman reported on the last SAM meeting.

The District Administrator requested that Consent Agenda Item 9, June 2015 Financial Statements, be tabled to the next board meeting.

CONSENT AGENDA

7. Approval of June 18, 2015 Special and Regular Meeting Minutes.

8. Approval of July 2015 Warrants (Check No. 5911 to 5939).

10. Approval of Assessment District Distribution #12-14/15.

ACTION: Director Lohman moved to approve Consent Agenda Items 7, 8, and 10. (Lohman/Blanchard). Approved 5-0.

COMMITTEE REPORTS

11. Report on seminars, conferences, or committee meetings.

Director Lohman reported on the most recent LAFCo meeting he attended.

INFORMATION CALENDAR

12. Attorney's Report - District Counsel reported on recent proposed amendments to the Records Request Act.

13. General Manager's Report – Nothing further to report.

14. Administrator's Report. – Nothing further to report.

15. Engineer's Report. – Nothing further to report.

ADJOURN SPECIAL MEETING

The special meeting was adjourned at 8:48 p.m.

SUBMITTED BY:

APPROVED BY:

Delia Comito, Secretary

Chuck Duffy, General Manager

Date Approved by the Board: September 3, 2015