



GRANADA SANITARY DISTRICT  
OF SAN MATEO COUNTY

**MINUTES**  
**BOARD OF DIRECTORS**  
**SPECIAL & REGULAR MEETINGS**

Thursday, March 20, 2014

**CALL SPECIAL MEETING TO ORDER**

The Special Meeting of the Granada Sanitary District Board of Directors was called to order at 6:30 p.m.

**ROLL CALL**

President Matthew Clark, Vice President Leonard Woren, Secretary Jim Blanchard, Treasurer David Seaton, and Director Ric Lohman.

Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer, and District Administrator Delia Comito (Open Session only).

**GENERAL PUBLIC PARTICIPATION**

None.

**ADJOURN TO CLOSED SESSION**

1. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).  
Granada Sanitary District v. County of San Mateo (RPI Big Wave et al.) -  
San Mateo Superior Court Case No. CIV505222
2. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).  
Granada Sanitary District Appeal of Big Wave Project to California Coastal  
Commission – Coastal Commission Appeal No. A-2-SMC-11-021

**RECONVENE TO OPEN SESSION**

There was no reportable action taken in the Closed Session.

**ADJOURN SPECIAL MEETING**

## **CALL REGULAR MEETING TO ORDER**

The Regular Meeting of the Granada Sanitary District Board of Directors was called to order at 7:45 p.m.

## **ROLL CALL**

## **GENERAL PUBLIC PARTICIPATION**

El Granada resident Fran Pollard congratulated both the District for gaining LAFCo approval for a public vote on the reorganization into a CSD, and Director Lohman on his appointment as an alternate to the San Mateo County LAFCo Commission. Director Woren announced that Mr. Rob Hopkins has been hired as the new SAM General Manager.

## **REGULAR AGENDA**

### **1. Public Hearing: Consideration of a Resolution Approving Amended Noncontingent Assessment, Sewage Treatment Facility Improvements Integrated Financing District, Amendment 16.**

The Board President opened the Public Hearing. There were no public members present to oppose the proposed apportionments, and staff indicated that no written protests were received. The President closed the Public Hearing.

**ACTION:** Director Woren moved to approve the Resolution as presented (Res. 2014-003). (Woren/Lohman). Approved 5-0.

### **2. Consideration of LAFCo Approval of Reorganization into a Community Services District with Parks and Recreation Powers and next steps:**

#### **a. Report from General Manager on Status of Application to LAFCo.**

The General Manager reported that he had been in contact with Marlene Finley from County Parks concerning the interim parks operations and management MOU.

#### **b. Further directions to General Manager necessary or convenient to the processing to completion of the Granada Sanitary District Reorganization Project (including execution of any related agreements).**

**ACTION:** Director Lohman moved to have staff draft an informational newsletter concerning the reorganization proposal, and to schedule a public town hall meeting. (Lohman/Woren). Approved 5-0.

### **3. Consideration of Report and Ongoing Issues by District's Sewer Authority Mid-Coastside Representatives.**

Directors Lohman and Woren reported on the SAM budget workshop and other ongoing SAM issues including the flow meter issue, which is being investigated.

Director Woren requested Item 6 of the Consent Agenda to be held for discussion.

### **CONSENT AGENDA**

4. **Approval of Special and Regular Meeting Minutes for February 20, 2014.**
5. **Approval of March 2014 Warrants for \$129,977.76 (Checks 5397-5427).**
7. **Approval of Assessment District Distribution #8-13/14 for \$5,686.45.**

**ACTION:** Director Woren moved to approve Consent Agenda Items 4, 5, and 7.  
(Woren/Lohman). Approved 5-0.

6. **Approval of February 2014 Financial Statements.**

Director Woren requested expense item numbers 6220, 6230, and 6310 to be moved from Administrative Expenses to Operating Expenses.

**ACTION:** Director Woren moved to approve Consent Agenda Item 6.  
(Woren/Lohman). Approved 5-0.

### **COMMITTEE REPORTS**

8. **Report on seminars, conferences, or committee meetings.**

Director Lohman reported on the most recent LAFCo meeting.

### **INFORMATION CALENDAR**

9. **Attorney's Report** – No report.
10. **Treasurer's Report** – No report.
11. **General Manager's Report** – No report.
12. **Administrator's Report** – Director Woren requested staff to contact Recology to request more frequent pick-ups of garbage at Surfer's Beach.
13. **Engineer's Report** – No report.

### **ADJOURN REGULAR MEETING**

The regular meeting was adjourned at 8:48 p.m.

SUBMITTED BY:

APPROVED BY:

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Chuck Duffy, General Manager

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Jim Blanchard, Secretary

Date Approved: April 17, 2014