



GRANADA SANITARY DISTRICT
OF SAN MATEO COUNTY

MINUTES
BOARD OF DIRECTORS
SPECIAL MEETING
May 23, 2013

CALL SPECIAL MEETING TO ORDER

The Special Meeting of the Granada Sanitary District Board of Directors was called to order at 6:35 p.m.

ROLL CALL

President Leonard Woren, Vice President Matthew Clark, Secretary Ron Fenech Sr., Treasurer Gael Erickson, and Director Ric Lohman.

Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer, and District Administrator Delia Comito (Open Session only).

GENERAL PUBLIC PARTICIPATION

Director Lohman reported on the SAM treatment plant tours for the High School.

ADJOURN TO CLOSED SESSION

1. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).

Granada Sanitary District v. County of San Mateo (RPI Big Wave et al.) - San Mateo Superior Court Case No. CIV505222

2. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).

Granada Sanitary District Appeal of Big Wave Project to California Coastal Commission – Coastal Commission Appeal No. A-2-SMC-11-021

3. Conference Involving A Joint Powers Agency - Pursuant to Government Code Section 54956.96

Per Sewer Authority Mid-Coastside Agenda Items 3.A and 3.B on April 22, 2013, discussion will concern:

Conference with Labor Negotiator – Government Code Section 54957.6 – Designated Representative: Manager or Austris Rungis (IEDA) – Employee Organization – IUOE, Stationary Engineers, Local 39

Public Employee Performance Evaluation – Title: General Manager – Government Code 54957

Local agency representative: Directors Leonard Woren and Ric Lohman

RECONVENE TO OPEN SESSION

Counsel said there was no reportable action taken in the Closed Session.

GENERAL PUBLIC PARTICIPATION

None.

ACTION AGENDA

1. Consideration of Approval of Class 3 Mainline Extension Permit for 546 Avenue Cabrillo, APN 047-291-260, Owner: Valley 88, LLC.

Counsel indicated that the project is exempt from CEQA pursuant to California Code of Regulations Section 15303.

ACTION: Director Lohman moved to approve the Class 3 permit with a requirement that the applicant provide the name of the contractor for the Class 3 permit. **(Lohman/Clark) Approved 5-0.**

2. Consideration of Ongoing Application to Local Agency Formation Commission (LAFCo) to Reorganize into the Granada Community Services District.

Staff provided an update on their discussions with LAFCo staff and ongoing public outreach to various community groups. During discussions with LAFCo over the past month, it was decided to lengthen the tentative schedule for approval of the reorganization project to allow for further community input. The project is now tentatively scheduled for a vote of the people in the June 2014 election, pending discretionary approval by LAFCo.

3. Consideration of Sewer Authority Mid-Coastside General Operations and Maintenance Budget for Fiscal Year 2013-14 and Associated Resolutions of Approval.

ACTION: Director Lohman moved to approve the SAM General Budget. (Lohman/Fenech). Approved 5-0.

4. Consideration of Sewer Authority Mid-Coastside Collections System Budget for Fiscal Year 2013-14 and Associated Resolution of Approval.

ACTION: Director Clark moved to approve the SAM Collections Budget. (Clark/Erickson). Approved 5-0.

5. Consideration of Draft District Budget for Fiscal Year 2013-14.

The General Manager provided an overview of the budget, and responded to various questions from the Board. Director Clark suggested that the proposed refund of excess reserves from SAM be included in the final budget. The item will be brought back to the next board meeting for final approval.

6. Consideration of Report and Ongoing Issues by District's Sewer Authority Mid-Coastside Representatives.

SAM District representatives Woren and Lohman provided a report on the April and May SAM board meetings.

CONSENT AGENDA

Item 9 - Approval of April 2013 Financial Statements was tabled to the next meeting.

- 7. Approval of Meeting Minutes for April 18, 2013.**
- 8. Approval of May 2013 Warrants for \$185,660.15 (Checks 5062-5099).**
- 10. Approval of Assessment District Distribution #10-12/13 for \$5,333.20.**

ACTION: Director Clark moved to approve Items 7, 8, and 10 of the Consent Agenda. (Clark/Fenech). Approved 5-0.

COMMITTEE REPORTS

- 11. Report on seminars, conferences, or committee meetings.**
Director Woren provided a report on the May LAFCo meeting.

INFORMATION CALENDAR

- 12. Attorney’s Report.**
- 13. Treasurer’s Report.**
- 14. General Manager’s Report.**
- 15. Administrator’s Report.**
- 16. Engineer’s Report.**

ADJOURN REGULAR MEETING

The meeting was adjourned at 9:12 p.m.

SUBMITTED BY:

APPROVED BY:

Chuck Duffy, General Manager

Ron Fenech Sr., Secretary

Date Approved: June 20, 2013