

# GRANADA COMMUNITY SERVICES DISTRICT

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## PARK ADVISORY COMMITTEE MEETING MINUTES

Tuesday, October 6, 2015

### **CALL TO ORDER**

The meeting of the Granada Community Services District Park Advisory Committee was called to order at 7:02 p.m.

### **ROLL CALL**

Committee Members: Koelish, Moore, Overfelt, Ross, Tierney, Ward, and Forchini. Dye arrived late.

Staff: GCSD-Comito, San Mateo County Parks Dept. - Herzberg and Finley.

### **PUBLIC COMMENTS**

None.

### **1. ELECT CHAIR AND VICE-CHAIR**

The Committee elected Tierney as chair and Koelish as vice chair.

### **2. GENERAL INFORMATION:** a). District Reorganization, b). Agreement with San Mateo County Parks, c). Agreement with SMC Resource Conservation District, d). Brown Act

Comito provided the Committee with written information about the District, a copy of the Agreement with San Mateo County Parks, a copy of the MOU with the Resource Conservation District (RCD), and additional information on The Brown Act.

Member Ross spoke on the history and development of El Granada, stating that the large trees were planted around 1908 to 1912. Comito said she would look into getting copies of the book, Granada - A Synonym for Paradise written by Barbara VanderWerf, for the Committee.

### **3. REVIEW WORK ASSIGNMENT FOR EL GRANADA MEDIANS IMPROVEMENT PROJECT**

Comito explained the Committee work assignment designed to help Members with the Improvement Project planning process. The medians were mapped and numbered, and Committee Members were organized into teams and provided worksheets, maps, and a measuring wheel to survey specific sections of the twenty-three median segments. Each team will report their findings.

Herzberg explained the requirement of the District to adhere to the Midcoast Action Plan for Parks and Recreation, and to provide a list of priority projects each year to the Parks Department. He also noted that the medians are not managed by the

County Parks Department, but at times, the Public Works department has provide tree maintenance. The Committee asked if the County would be providing funds for tree maintenance, but Finley said the County has no money budgeted for GCSD projects. It was noted that the GCSD has budgeted \$50,000 for 2015-16, and may increase the budget up to the amount received in property taxes, which was approximately \$540,000 last year.

A discussion ensued regarding improving the medians for recreational use, and the importance of public access and safety. It was the sense of the Committee to obtain additional information regarding the health of the trees for safety purposes, information on ADA requirements the project may be subject to, and liability issues affecting the District. Staff will provide additional information at a future meeting.

Each team provided a detailed report on the medians they surveyed. There was some discussion regarding the potential recreational uses and other type of improvements. The Committee decided to move forward by choosing two segments for improvement to start with. After holding a discussion on the pros and cons of each median segment, the Committee decided that improvements to Section 11, at Portola and Avenue Alhambra, and Section 8, at the top of Avenue Balboa would be of the most benefit to the community, and provide the greatest opportunity for the committee to improve.

Public members Fran Pollard and Leni Schultz made comments to the Committee. Mrs. Pollard feels the ADA ramp runs recently installed are too bright, and suggested the Committee not use a bright color.

#### **4. DISCUSS POSSIBLE FUTURE PROJECTS ASSIGNED TO THE COMMITTEE**

Chair Tierney asked if the Committee could suggest short and long-term projects. He mentioned the recent GCSD survey showed interest in both passive and active recreation. Comito indicated that the Board will assign future projects and the survey results will be available to the Committee for project consideration.

#### **5. DISCUSS COMMITTEE MEETING SCHEDULE**

Comito stated that the regular committee meetings are quarterly on the first Tuesday in October, January, April, and July, but that special meetings could be scheduled as needed. The Committee decided that a meeting would need to be scheduled before January. Comito said she would email Committee members and staff to schedule the special meeting. Staff will also follow up on the other items discussed.

#### **ADJOURN**

The meeting adjourned at 9:16 p.m.

DATE APPROVED: 11/30/15

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Delia Comito, District Secretary

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Pat Tierney, Committee Chair