



GRANADA COMMUNITY SERVICES DISTRICT

MINUTES **BOARD OF DIRECTORS** **SPECIAL MEETING at 6:30 p.m.** **SPECIAL MEETING at 7:30 p.m.**

Thursday, December 11, 2014

CALL 6:30 p.m. SPECIAL MEETING TO ORDER

The Special Meeting of the Granada Sanitary District Board of Directors was called to order at 6:32 p.m.

ROLL CALL

President Matthew Clark, Vice President Leonard Woren, Secretary Jim Blanchard, Treasurer David Seaton, and Director Ric Lohman.

Staff: General Manager Chuck Duffy, Jonathan Wittwer (via telephone conference), and District Administrator Delia Comito (7:30 pm meeting only).

GENERAL PUBLIC PARTICIPATION

NONE.

ADJOURN TO CLOSED SESSION

1. Conference with Real Property Negotiator, Chuck Duffy (Government Code Section 54956.8).

Negotiating parties: Harbor District or Coastside Fire Protection District and Granada Community Services District.

Property under negotiation: Vacant Land with no address located on Obispo Road from Avenue Portola to Coronado (adjoining U.S. Post Office), El Granada, California, APN 047-261-030.

Under negotiation: Instruction to negotiator concerning price and terms of payment.

2. Conference with Legal Counsel – Possible initiation of litigation pursuant to subdivision (c) of Section 54956.9: (one potential case).

3. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).

Granada Sanitary District v. County of San Mateo (RPI Big Wave et al.) - San Mateo Superior Court Case No. CIV505222.

4. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).

Granada Sanitary District Appeal of Big Wave Project to California Coastal Commission – Coastal Commission Appeal No. A-2-SMC-11-021.

RECONVENE TO OPEN SESSION

The General Manager reported that the Board voted to enter into a backup offer for \$845,000 with the Harbor District (Item 1 in closed session) in case the sale to the Coastside Fire Protection District fell through. (Woren/Clark) Approved 4-1, Seaton opposed.

ADJOURN SPECIAL MEETING

CALL 7:30 p.m. SPECIAL MEETING TO ORDER

The Special Meeting of the Granada Sanitary District Board of Directors was called to order at 7:38 p.m.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

El Granada resident Dan Haggerty suggested that the District immediately consider general elections in even years. Director Woren suggested it be placed on the January 15, 2015 Agenda. El Granada resident Dale Ross requested the Board start the planning process for parks. The General Manager reported that County Parks was in the process of drafting a parks and recreation newsletter/survey for distribution in late January.

ACTION AGENDA

1. Election of 2015 District Board Officers.

General Manager Chuck Duffy reviewed the legal changes to appointing of officers necessitated by the District's reorganization into a community services district. The Board decided to have staff fill the positions of Secretary and Treasurer. President Clark opened the nominations.

Director Clark nominated Director Woren for Board President.

ACTION: The motion was approved by unanimous consent. Approved 5-0.

Director Woren nominated Director Clark for Board Vice-President. Director Lohman nominated Director Blanchard, who deferred.

ACTION: The motion was approved. Approved (4-1) Lohman opposed.

2. Consideration of Allowing Use of District's Burnham Strip Property for Erosion Project Staging.

Supervisor Horsley's aide Nicholas Calderon spoke regarding the Supervisors interest in a project to prevent erosion and preserve the coastline area south of the harbor. The Supervisor is requesting that the District allow the use of the District's property on the Burnham Strip as a staging area for the project's contractor.

Director Woren had concerns about the view corridor, and stated that the staging site should be moved to the Obispo side of the property as opposed to the ocean side. Director Woren also stated that no dirt should be tracked onto the road for dust control purposes. Caltrans will be the agency responsible for the project.

ACTION: Director Clark moved to approve the use of a designated portion of the District's Burnham Strip property as a construction staging area for the Surfer's

Beach Erosion Reduction Project, which the exact location to be determined in coordination with District staff. (Clark/Blanchard) Approved 5-0.

3. PUBLIC HEARING: Consideration of New Franchise Agreement with Recology of the Coast for Solid Waste and Recycling Services and Resolution Amending and Approving a New Rate Schedule for Fees and Charges for Solid Waste and Recycling Services in Accordance with Articles XIII C and D of the California Constitution (Proposition 218).

The General Manager reviewed the proposed rate changes and the new agreement. Chris Porter from Recology explained the costs and indexed based increases. She also explained that commercial businesses in the GCSD are costly due to service, as Recology is charged by weight at the dump. Recology will be delivering new cans in January as part of the new agreement. Ms. Porter handed out the literature that customers will receive as part of the new service. Chris also reported that due to comments received from Director Woren, the rates had been reduced substantially from those originally proposed to be in line with Recology's service in the Montara Water and Sanitary District.

President Woren opened the Public Hearing. There was no public comment nor verbal protests. Staff reported that 5 letters of opposition to the rate increase were received. President Woren closed the public hearing.

ACTION: Director Clark moved to approve and adopt the new agreement with Recology and the associated fee resolution approving a new rate schedule for solid waste and recycling services. The motion was approved by unanimous consent. (Res 2014-012) (Clark/Blanchard) Approved 5-0.

District Counsel Jonathan Wittwer signed off at 8:45 p.m.

4. Consideration of a Resolution Designating Wells Fargo Bank as an Alternative Depository and Appointing a District Treasurer/Finance Officer.

ACTION: Director Clark moved to adopt the resolution designating Wells Fargo Bank as an alternative depository and appointing the General Manager as the District Treasurer/Finance Officer. (Res 2014-011) (Clark/Blanchard) Approved 5-0.

5. Consideration of Resolution Appointing Representatives and Alternate to the Sewer Authority Mid-Coastside Board of Directors.

ACTION: Director Blanchard moved to adopt the resolution appointing Director Woren and Director Lohman as SAM Representatives, and Director Clark as the alternate. (Res 2014-013) (Blanchard/Lohman) Approved 5-0.

6. Consideration of Appointing Representative to the Local Chapter California Special Districts Association.

ACTION: Director Clark moved to appoint Director Lohman as the District Representative to the Local Chapter of the CSDA. (Clark/Blanchard) Approved 5-0.

7. **Consideration of Appointing Representative and Alternates to the California Association of Sanitation Agencies (CASA).**
ACTION: Director Lohman moved to appoint Director Seaton as the District Representative to CASA, and to appoint Director Blanchard and Delia Comito as alternates. (Lohman/Clark) Approved 5-0.
8. **Consideration of Appointing Alternate(s) to the LAFCo Independent Selection Committee.**
ACTION: Director Lohman moved to appoint Director Clark as an alternate to the LAFCo Independent Selection Committee. (Lohman/Seaton) Approved 5-0.
9. **Consideration of Report and Ongoing Issues by District's Sewer Authority Mid-Coastside Representatives.**
Directors Lohman and Woren provided an update on recent SAM meetings.

CONSENT AGENDA

10. **Approval of November 13, 2014 Special Meeting Minutes.**
11. **Approval of November 20, 2014 Regular Meeting Minutes.**
12. **Approval of December 2014 Warrants (Check No. 5689 - 5718).**
13. **Approval of November 2014 Financial Statements.**
14. **Approval of Assessment District Distribution #5-14/15.**
ACTION: Director Lohman moved to approve the Consent Agenda. (Lohman/Clark) Approved 5-0.

COMMITTEE REPORTS

15. **Report on seminars, conferences, or committee meetings.**
16. **Attorney's Report.**
17. **General Manager's Report.** The General Manager gave an update on the status of Parks Department drafting of the newsletter.
18. **Administrator's Report.** A written report for the period 11/15 to 12/05 was provided in the agenda packet.
19. **Engineer's Report.**

ADJOURN SPECIAL MEETING

The special meeting was adjourned at 9:20 p.m.

SUBMITTED BY:

APPROVED BY:

Chuck Duffy, General Manager

District Secretary

Date Approved: January 15, 2015