



GRANADA COMMUNITY SERVICES DISTRICT

Minutes BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS

Thursday, September 15, 2016

CALL SPECIAL MEETING TO ORDER

The Special Meeting of the Granada Community Services District Board of Directors was called to order at 6:30 p.m.

ROLL CALL

Vice President Jim Blanchard, Director David Seaton, Director Ric Lohman and Director Leonard Woren. President Matthew Clark was absent.

Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer, and Assistant General Manager Delia Comito (Regular meeting only).

GENERAL PUBLIC PARTICIPATION

None.

ADJOURN TO CLOSED SESSION

1. Conference with Real Property Negotiator (Government Code Section 54956.8).

District's Negotiator: Chuck Duffy.

Negotiating parties: Jan Gray, Realtor for Property Owner Wayne Impink, and Granada Community Services District.

Property under negotiation: Vacant Land with no address located on Obispo Road, El Granada, California. APN 047-251-100

Under negotiation: Instruction to negotiator will concern price and terms of payment.

2. Conference with Legal Counsel – Possible initiation of litigation pursuant to subdivision (c) of Section 54956.9: (one potential case).

RECONVENE TO OPEN SESSION

No reportable action was taken in the Closed Session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER

The Regular Meeting of the Granada Community Services District Board of Directors was called to order at 7:30 p.m.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

ACTION AGENDA

1. Consideration of District Logo.

The Board held a general discussion concerning the various new logo options presented in the agenda packet. Staff was given direction to have the graphic designer provide further options based upon design option 7B.

2. Consideration of Response to Grand Jury Report.

The General Manager presented an overview of the proposed response letter to the Grand Jury report on selected sanitation districts in the County of San Mateo. Mr. Duffy stated that the response letter presented in the packet was a result of a collaborative effort between the District's Ad-Hoc Grand Jury Response Committee, the General Manager, and Legal Counsel. Director Seaton provided the Board with a suggested letter of response he had drafted. The Board then held a brief discussion on the final response letter.

ACTION: Director Woren moved to end the discussion on the item. (Woren/Lohman). Approved 3-1 (Seaton opposed).

ACTION: Director Woren moved to approve sending the Grand Jury response letter as presented in the agenda packet. (Woren/Lohman). Approved 3-1 (Seaton opposed).

3. Consideration of Report by District's Sewer Authority Mid-Coastside Representatives.

The General Manager reported on his meeting with the other coastside managers, with the main topic of discussion being the sewer collection system maintenance agreement with SAM. Director Lohman reported that he believed that the City of Half Moon Bay would be approving their share of the preliminary design package for the proposed SAM recycled water project, which had previously been approved by MWSD and GCSD.

CONSENT AGENDA

- 4. Approval of August 18, 2016 Meeting Minutes.**
- 5. Approval of August 25, 2016 Meeting Minutes.**
- 6. Approval of September 2016 Warrants for \$270,649.28 (checks 6288 – 6315).**
- 7. Approval of August 2016 Financial Statements.**
- 8. Approval of Assessment District Distribution #2-16/17.**
- 9. Approval of Amendments to Update Sick Leave Policy in Personnel System Manual.**

(Consent Agenda continued)

10. Approval of Resolution Directing Making of Amended Noncontingent Assessments Re Certain Such Reassessments Under Resolution of Intention No. 2003-008, Sewage Treatment Facility Improvements Integrated Financing District.

ACTION: Director Lohman moved to approve the Consent Agenda.
(Lohman/Woren). Approved 4-0.

COMMITTEE REPORTS

11. Report on seminars, conferences, or committee meetings.

INFORMATION CALENDAR

- 12. Attorney's Report** – Mr. Wittwer provided a summary of his offices' discussions with the County regarding potential use of the roadway medians for park purposes.
- 13. General Manager's Report** – Mr. Duffy reported that District Engineer John Rayner will be updating his technical memorandum on the Districts options for replacing the the Medio Creek bridge sewer main.
- 14. Administrative Staff Report. (Comito)**
- 15. Engineer's Report. (Kennedy Jenks)**

ADJOURN REGULAR MEETING

The Regular Meeting was adjourned at 8:27 p.m.

SUBMITTED BY:

APPROVED BY:

Delia Comito, Secretary

Chuck Duffy, General Manager

Date Approved by Board: October 20, 2016