



## GRANADA COMMUNITY SERVICES DISTRICT

# MINUTES BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS

Thursday, April 21, 2022

THIS MEETING WAS HELD VIA TELE-CONFERENCE AS PERMITTED BY STATE EXECUTIVE ORDER N-08-21.

### **CALL SPECIAL MEETING TO ORDER**

The Special Meeting was called to order at 7:01 pm.

### **ROLL CALL**

President Barbara Dye, Vice President Nancy Marsh, Director Matthew Clark, Director David Seaton and Director Eric Suchomel.

Staff: General Manager Chuck Duffy, Assistant General Manager Delia Comito, and District Counsel William Parkin.

### **GENERAL PUBLIC PARTICIPATION**

None.

### **SPECIAL MEETING AGENDA**

- 1. Approve a Resolution Proclaiming a Local Emergency Persists, Ratifying the Proclamation of a State of Emergency Issued on March 4, 2020, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Granada Community Services District for a Period of 30 Days Pursuant to the Brown Act.**

**ACTION:** Director Clark moved to approve the Resolution. (Clark/Marsh).  
Approved 5-0.

### **ADJOURN TO CLOSED SESSION**

- 2. Conference with Real Property Negotiator (Government Code Section 54956.8). Property: Avenue Alhambra (no street address), El Granada, California, APN 047-251-070.**  
District's Negotiator: Chuck Duffy  
Negotiating parties: Laura Silvestri Trust and Granada Community Services District  
Under negotiation: Instruction to negotiator will concern price and terms of payment.
- 3. Conference with Legal Counsel – Existing Litigation (Government Code Section §54956.9(d)(1)).**  
City of Half Moon Bay v. Granada Community Services District and Montara Water and Sanitary District (RPI, Sewer Authority Mid-Coastside) – Santa Clara County Superior Court Case No. 17CV316927.

## **RECONVENE TO OPEN SESSION**

There was no reportable action taken in Closed Session.

## **ADJOURN SPECIAL MEETING**

## **CALL REGULAR MEETING TO ORDER**

The regular meeting was called to order at 7:31 pm.

## **ROLL CALL**

## **GENERAL PUBLIC PARTICIPATION**

## **REGULAR MEETING AGENDA**

### **1. Parks and Recreation Activities.**

#### **a. Sonora Strip Disc Golf Course Proposal.**

PAC member Patrick Tierney reviewed the proposal provided and discussed the benefits of having a local disc golf course. The Board agreed to have PAC prepare a draft public outreach plan for future review.

#### **b. Heart Drive Collective (Jessie Nelson) Burnham Property Use Proposal.**

Applicant Jessie Nelson was not present at the meeting and the Board did not have enough information to make a decision.

#### **c. Selection of Architectural Consultant for Design Services for the Proposed Community Center.**

**ACTION:** Director Marsh moved to approve the proposal received from Group 4 Architecture, Research + Planning Inc. and authorized the General Manager and District Counsel to negotiate a contract. (Marsh/Dye).  
Approved 5-0.

### **2. Consideration of Sewer Permit for Harbor Village RV Park, 100 Capistrano Road, Princeton, APN: 047-081-430, Owner: Point Pillar Project Developers.**

**ACTION:** Director Seaton move to approve the permit. (Seaton/Marsh).  
Approved 5-0.

### **3. Consideration of Sewer Permit for Pillar Point RV Park Improvements, 4000 Cabrillo Hwy, Half Moon Bay, APN: 047-263-010, Owner: San Mateo County Harbor District.**

**ACTION:** Director Marsh move to approve the permit. (Marsh/Seaton).  
Approved 5-0.

### **4. Approval of Audited District Financial Statements for the Year Ending June 30, 2021.**

**ACTION:** Director Marsh move to approve the audited financial statements. (Marsh/Clark). Approved 5-0.

### **5. Consideration of Agreement with Wittwer Parkin for District Legal Counsel Services.**

**ACTION:** Director Clark move to approve the Agreement with Wittwer Parkin. (Clark/Marsh). Approved 5-0.

**6. Consideration of Draft Sewer Authority Mid-Coastside General Budget and Contract Collection Services Budget for Fiscal Year 2022/23.**

The General Manager and the District's SAM representatives provided an overview of the SAM budget.

**ACTION:** Director Marsh move to approve the SAM General Budget. (Marsh/Clark). Approved 5-0.

**ACTION:** Director Suchomel move to approve the SAM Collections Budget. (Suchomel/Marsh). Approved 5-0.

**7. Report on Sewer Authority Mid-Coastside Meetings.**

The District's SAM Representatives provided a report on the recent SAM meetings.

**CONSENT AGENDA**

**8. March 17, 2022 and March 31, 2022 Special and Regular Meeting Minutes.**

**9. April 2022 Warrants.**

**10. February 2022 Financial Statements.**

**11. Assessment District Distribution #9-21/22.**

**ACTION:** Director Clark move to approve the Consent Agenda. (Clark/Suchomel). Approved 5-0.

**COMMITTEE REPORTS**

**12. Report on seminars, conferences, or committee meetings.**

**INFORMATION CALENDAR**

**13. Attorney's Report. (Parkin)**

**14. General Manager's Report. (Duffy)**

**15. Administrative Staff Report. (Comito)**

**16. Engineer's Report. (Kennedy Jenks)**

**17. Future Agenda Items.**

**ADJOURN REGULAR MEETING**

The Regular Meeting was adjourned at 9:37 p.m.

ATTEST:

SUBMITTED BY:

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Delia Comito, Board Secretary

\_\_\_\_\_  
Chuck Duffy, General Manager

Date Approved by Board: May 19, 2022