



GRANADA COMMUNITY SERVICES DISTRICT

MINUTES BOARD OF DIRECTORS REGULAR AND SPECIAL MEETINGS

June 15, 2023

THIS MEETING WAS HELD IN PERSON AND VIA ZOOM WEBINAR

CALL SPECIAL MEETING TO ORDER

Special meeting was called to order at 6:34 pm.

ROLL CALL

President Nancy Marsh, Vice-President, Director Matthew Clark, and Director Barbara Dye, Director Jill Grant participated remotely via teleconference pursuant to Government Code Section 54953(b) from 128 Coronado St., El Granada.

GENERAL PUBLIC PARTICIPATION

None

SPECIAL MEETING AGENDA

1. Appoint General Manager Chuck Duffy as Negotiator for Potential Purchase of 047-111-280, El Granada, California, with the County of San Mateo.

General Manager explained requirement for appointment of negotiator in land purchases by district and that appointment is parcel specific.

ACTION: Director Dye moved to appoint General Manager Chuck Duffy as Negotiator for potential purchase of parcel 047-111-2280. (Dye/Clark). Approved 4-0.

DIRECTOR JEN RANDLE JOINED MEETING

ADJOURN TO CLOSED SESSION

1. Conference with Legal Counsel – Existing Litigation (Government Code Section §54956.9(d)(1)).

City of Half Moon Bay v. Granada Community Services District and Montara Water and Sanitary District, et al. (RPI, Sewer Authority Mid-Coastside) – Santa Clara County Superior Court Case No. 17CV316927; Sixth District Court of Appeal Case No. H049896.

2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: APN 047-111-280

Agency negotiator: Chuck Duffy, General Manager, GCSD

Negotiating parties: Granada Community Services District and the County of San Mateo

Under negotiation: Price and terms of payment
NO ACTION

RECONVENE TO OPEN SESSION

There was no reportable action in the closed session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER

The Regular Meeting was called to order at 7:31 pm.

ROLL CALL

President Nancy Marsh, Vice President Jen Randle, Director Matthew Clark, Director Barbara Dye. Director Jill Grant participated remotely via teleconference pursuant to Government Code Section 54953(b) at 128 Coronado St., El Granada.

Staff: General Manager Chuck Duffy, Assistant General Manager Delia Comito, and District Counsel William Parkin. Assistant General Manager Hope Atmore.

GENERAL PUBLIC PARTICIPATION

No comments

REGULAR MEETING AGENDA

1. Resolution of Appreciation for Chris Porter of Recology of the Coast.

Resolution was read. Directors and staff expressed appreciation of years of work by Chris Porter. Fran Pollard voiced her appreciation via Zoom. One correction to wording of resolution noted by General Manager.

ACTION Director Clark moved to approve resolution 2023-05 (Clark/Dye).
Approved 5-0.

2. Parks and Recreation Activities.

a. Report on Granada Community Park and Recreation Center.

General Manager stated new project manager, Ray Razavi, is up to date on project. President Marsh stated that she is in contact with project manager regarding a grant for a respite center. Director Dye updated board that the pump track repairs are underway at Quarry Park and should be completed in one month.

3. Public Hearing – Consideration of Granada Community Services District Fiscal Year 2023/24 Sewer and Parks & Recreation Budgets.

Public hearing was open for public comments. There were no public comments, public hearing was closed. General Manager Duffy reviewed budget for FY 2023/24.

ACTION: Director Dye moved to approve (Dye/Randle). Approved 5-0.

4. Sewer Authority Mid-Coastside Fiscal Year 2023/24 General Budget, Contract Collections Budget, and Related Resolutions.

Director Dye commended fiscal responsibility of SAM in operations and noted increased costs of chemicals, restraint in hiring, and use of professional consultants. Director Clark stated that needed improvements included replacement of boilers and that new equipment required less electricity.

ACTION: Director Dye moved to approve budget (Dye/Clark) Approved 5-0

5. Report on Sewer Authority Mid-Coastside Meetings.

Director Clark stated he would like more details on SAM CIP's and discussed findings in the First Flush program showing high contamination levels in eight locations within the district.

CONSENT AGENDA

6. April 20, 2023 Special and Regular Meeting Minutes.

7. May 18, 2023 Regular Meeting Minutes.

8. June 2023 Warrants.

9. April 2023 Financial Statements.

10. Assessment District Distribution #7-22/23.

ACTION: Director Randle moves to approve consent agenda (Randle/Clark)
Approved 5-0.

COMMITTEE REPORTS

11. Report on seminars, conferences, or committee meetings.

INFORMATION CALENDAR

12. Attorney's Report. (Parkin)

13. General Manager's Report. (Duffy)

14. Administrative Staff Report. (Comito)

15. Future Agenda Items.

Board requested director compensation, information on CalTrust Investment.

ADJOURN REGULAR MEETING

The regular meeting was adjourned at 8:36pm

Date Approved by Board: July 20, 2023.

ATTEST:

Hope Atmore, Assistant General Manager