



GRANADA COMMUNITY SERVICES DISTRICT

MINUTES BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS Thursday, April 15, 2021

**THIS MEETING WAS HELD VIA TELE-CONFERENCE AS PERMITTED BY
STATE EXECUTIVE ORDER N-29-20.**

CALL SPECIAL MEETING TO ORDER

The Special Meeting was called to order at 7:00 pm.

ROLL CALL

President Matthew Clark, Vice President Eric Suchomel, Director Barbara Dye, Director Nancy Marsh, and Director David Seaton.

Staff: General Manager Chuck Duffy, District Counsel Bill Parkin, and in Open Session only, Assistant General Manager Delia Comito.

GENERAL PUBLIC PARTICIPATION

ADJOURN TO CLOSED SESSION

Board members will convene to a separate conference line for closed session.

1. Conference with Legal Counsel – Existing Litigation (Government Code Section §54956.9(d)(1)).

City of Half Moon Bay v. Granada Community Services District and Montara Water and Sanitary District (RPI, Sewer Authority Mid-Coastside) – Santa Clara County Superior Court Case No. 17CV316927.

2. Conference with Real Property Negotiator (Government Code Section 54956.8).

Property: 531 Obispo Road, El Granada, California.
District's Negotiator: Chuck Duffy

Negotiating parties: Coastside Fire Protection District and Granada Community Services District

Under negotiation: Instruction to negotiator will concern price and terms of payment.

RECONVENE TO OPEN SESSION

There was no reportable action taken in Closed Session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER

The Regular Meeting was called to order at 7:31 pm.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

The April 24th local recycling drop-off event, sponsored by the District and Recology of the Coast, was announced.

ACTION AGENDA

1. Consideration of County Multijurisdictional Hazard Mitigation Plan.

Director Dye expressed the District's interest to participate in the updated County plan, and because JPA's cannot participate, there may be a benefit to SAM if the District includes its portion of ownership in SAM. The Board held a discussion, and staff was directed to obtain more information and to report back to the Board.

2. Consideration of Changes to the District's Personnel Manual.

Staff reported that the current manual and a revised draft manual were being provided for the Boards preliminary review, and that the exhibits, including a revised salary schedule and correlating resolution will be provided at the next meeting.

3. Report on Sewer Authority Mid-Coastside Meetings.

Director Dye reported on the budget process, and said the SAM budgets will be soon distributed to the member agencies for approval.

Director Clark reported on the hiring of a contractor for a study, increased legal costs, and SAM wanting ideas from member agencies on recycled water production.

There was a brief discussion regarding the high BOD reading at the plant. General Manager Chuck Duffy believes the problem is process related and not inflow related.

Item 5. April 2021 Warrants was pulled from the Consent Agenda.

CONSENT AGENDA

4. March 18, 2021 Special and Regular Meeting Minutes.

6. February 2021 Financial Statements.

7. Assessment District Distribution #10-20/21.

ACTION: Director Dye moved to approve Consent Agenda Item 4, 6 and 7.
(Dye/Marsh). Approved 5-0.

5. April 2021 Warrants.

It was noted that a check to the City of Half Moon Bay for the Mirada Road Project permit was incorrectly coded to parks expenses. Staff to correct.

COMMITTEE REPORTS

8. Report on seminars, conferences, or committee meetings.

INFORMATION CALENDAR

9. Attorney's Report. (Parkin)

10. General Manager's Report. (Duffy)

11. Administrative Staff Report. (Comito)

Assistant Manager Delia Comito reported that a second eviction and clean-up of a homeless encampment took place on the Burnham Strip property.

12. Engineer's Report. (Kennedy Jenks)

Mr. Duffy reported on the status of the Sewer Replacement Capital Improvement project and the Mirada Road Bridge project.

13. Future Agenda Items.

Director Marsh requested a discussion on park financing.

The Regular Meeting was adjourned at 9:24 pm.

ATTEST:

SUBMITTED BY:

Delia Comito, Board Secretary

Chuck Duffy, General Manager

Date Approved by Board: May 20, 2021