GRANADA COMMUNITY SERVICES DISTRICT

AGENDA
BOARD OF DIRECTORS
REGULAR MEETING at 7:00 p.m.

Thursday, September 17, 2026

NOTICE PERTAINING TO PUBLIC ACCESS TO THE MEETING

The Board of Directors' meeting room is open to the public during open session. To maximize public access to public meetings, Granada Community Services District staff and board members will generally be participating in person at the board meeting, as well as using videoconference to allow remote participation by members of the public, board members, and staff as necessary. Members of the public may participate via Zoom online or by telephone using the link below.

Zoom information below:

Topic: GCSD Board Meeting **Time: September 17, 2026 7:00 PM** **Pacific Time (US and Canada)** Join Zoom Meeting **https://us02web.zoom.us/j/86574832288** Meeting ID: 865 7483 2288	**OR** Dial by your location +1669 444 9171 U.S.

CALL REGULAR MEETING TO ORDER AT 7:00 p.m.

District Office Meeting Room, 504 Avenue Alhambra, 3rd Floor, El Granada.

ROLL CALL

Directors:	President:	Barbara Dye
	Vice-President:	Wanda Bowles
	Director:	Matt Allen
	Director:	Nancy Marsh
	Director:	Jen Randle
Staff:	General Manager:	Chuck Duffy
	Assistant Manager:	Hope Atmore
	Legal Counsel:	William Parkin

The Board has the right to take action on any of the items listed on the Agenda. The Board reserves the right to change the order of the agenda items, to postpone agenda items to a later date, or to table items indefinitely.

GENERAL PUBLIC PARTICIPATION

Public members may comment on matters under the jurisdiction of the District that are not on the agenda. Comments are limited to 3 minutes. See the instructions above to comment via Zoom online or by telephone.

REGULAR MEETING AGENDA

1. **Review of Recology Rate Increase for 2027.** 4

2. **Park and Recreation Activities.** 16
   a. Report on Planned Recreation Program Events.
   b. Updates on Granada Community Park and Recreation Center Project.

3. **Discussion of Parcels of Land on the Burnham Strip and in Town.** 17

4. **Report on Sewer Authority Mid-Coastside Meetings.** 24

5. **Engineer's Report.** 40

6. **Administrative Staff Report.** 41

CONSENT AGENDA

7. **August 20, 2026 Regular Meeting Minutes.** 42
8. **September 2026 Warrants.** 46
9. **July 2026 Financial Statements.** 47

COMMITTEE REPORTS

10. **Report on seminars, conferences, or committee meetings.**

INFORMATION CALENDAR

11. **Attorney's Report. (Parkin)**
12. **General Manager's Report. (Duffy)**
13. **Future Agenda Items.** 57

ADJOURN TO CLOSED SESSION

1. **Conference with Real Property Negotiator (Government Code Section 54956.8).**
   Property: 400 Avenue Alhambra, El Granada, California, APN 047-251-160.
   District's Negotiator: Chuck Duffy.
   Negotiating parties: Reed/Kamper Family Trust, and the Granada Community Services District.
   Under negotiation: Instruction to negotiator will concern terms.

RECONVENE TO OPEN SESSION

Report any reportable action taken in Closed Session.

ADJOURN REGULAR MEETING

At the conclusion of August 20, 2026 Board Meeting:

Last Ordinance adopted: No. 177

Last Resolution adopted: No. 2026-06

This meeting is accessible to people with disabilities. If you have a disability and require special assistance related to participating in this meeting, please contact the District at least two working days in advance of the meeting.

GRANADA COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

To: Board of Directors

From: Hope Atmore, Assistant General Manager

Subject: Recology Waste Management Rate Increase

Date: September 17, 2026

Attached is the Recology Waste Management Index-Based Rate Adjustment Calculation provided by Glen Bongi, General Manager for Recology of the Coast, for the 2027 calendar year. Recology is requesting a 4.41% increase for GCSD customers receiving garbage, recycling, and green waste services from Recology. This increase is due primarily to higher disposal costs and for vehicle maintenance and repairs. The index-based adjustments are calculated on a variety of indexes as pointed out in Glen's letter. As seen below, per the 2018 amendment to the original Recology franchise agreement, the yearly cost adjustments alternate between Index-Based adjustments for two consecutive years, and then a subsequent Cost-Based adjustment for one year. The 2018 amended agreement will conclude at the end of 2027.

Rate Year Start Date	Method to Determine Rates for Each Rate Year	Application Submittal Date
January 1, 2018	Index-Based	September 1, 2017
January 1, 2019	Cost-Based	September 1, 2018
January 1, 2020	Index-Based	September 1, 2019
January 1, 2021	Index-Based	September 1, 2020
January 1, 2022	Cost-Based	September 1, 2021
*January 1, 2023	Index-Based	September 1, 2022
*January 1, 2024	Index-Based	September 1, 2023
*January 1, 2025	Cost-Based	September 1, 2024
*January 1, 2026	Index-Based	September 1, 2025
*January 1, 2027	Index-Based	September 1, 2026

Recology of the Coast
WASTE ZERO

September 1, 2026

Chuck Duffy
General Manager
Granada Community Services District
504 Avenue Alhambra
El Granada, CA 94018

Re: 2027 Index Based Rate Application

Dear Mr. Duffy:

As outlined in Article 6 and Exhibit E of the franchise agreement, we have completed the annual rate application. The overall rate increase effective January 1, 2027 has been calculated at 4.41%. Enclosed is an MS Excel file with the following information for your consideration:

Tab#1 – RY27 Index Change - This is the summary schedule showing the approved costs from the prior rate year being escalated by the change in the various CPI indexes and changes to the tonnage collected. The overall rate increase of 4.41% is being driven by higher than normal increases in the motor vehicle maintenance and repair index and increased disposal costs.

Tab#2 – RY27 Indicies – This tab shows the individual indexes and the year-over-year percentages applied in the first tab. The following indexes values were calculated;

1. CPI-W came in at 2.63%
2. CPI-U came in at 2.78%
3. FUEL came in at 8.40%
4. Motor Vehicle Maint & Repair came in at 6.07%
5. CBA wages came in at 6.69%, Health Insurance is -0.17% & Pension is 14.13%

Tab#3 – BLS Info – This tab contains the raw data downloaded from the U.S. Bureau of Labor Statistics.

Tab#4-California No 2 Diesel – This tab shows the data for fuel downloaded from the U.S. Energy Information Administration.

Tab#5-Disposal – This tab shows the historical Disposal tonnages collected from 5/1/25 through 4/30/26 and the projected 2027 Disposal rate.

Tab#6-Recycle – This tab shows the historical Recyclables tonnages collected from 5/1/25 through 4/30/26 and the projected 2027 processing rate.

Tab#7-Organics – This tab shows the historical Organic tonnages collected from 5/1/25 through 4/30/26 and the projected 2027 processing rate.

Please review with your team and let us know if you have any questions or need additional information.

Sincerely,

Glen Bongi
General Manager

Granada Community Services District
Index-Based Rate Adjustment Calculation
Calculated Rate Year 2027

	Rate Year 2027 Expenses	CPI Increase %	Tons	RY 2026 Fee	RY 2027 Fee	Rate Year 2027 Calculated Costs
CBA Labor Costs						
Salaries and Wages	$ 749,887	6.69%				$ 800,055
Pension Expense	$ 85,959	14.13%				$ 98,105
Health Insurance	$ 229,602	-0.17%				$ 229,212
RSP	$ -	0.00%				$ -
Subtotal - CBA Labor Costs	$ 1,065,448					$ 1,127,371
Non CBA Labor Costs						
Salaries and Wages	$ 123,225	2.63%				$ 126,466
Pension Expense	$ 4,874	2.63%				$ 5,002
Health Insurance	$ 23,909	2.63%				$ 24,537
Subtotal - Non CBA Labor Costs	$ 152,007					$ 156,005
Workers Compensation						
CBA labor	$ 68,444	2.78%				$ 70,346
Non-CBA labor	$ 2,639	2.78%				$ 2,713
Subtotal - Workers Compensation	$ 71,083					$ 73,059
Payroll Taxes						
CBA labor	$ 56,479	-----				$ 59,762
Non-CBA labor	$ 11,141	-----				$ 11,434
Subtotal - Payroll Taxes	$ 67,620					$ 71,196
Vehicle-Related Costs						
Tires & Tubes	$ 20,146	6.07%				$ 21,369
Parts	$ 65,174	6.07%				$ 69,130
Supplies	$ 22,504	6.07%				$ 23,870
Taxes & Licenses	$ 19,366	6.07%				$ 20,541
Fines & Penalties	$ -	6.07%				$ -
Other	$ 36,258	6.07%				$ 38,459
Subtotal - Vehicle Related Costs	$ 163,448					$ 173,369
Fuel Costs	$ 103,116	8.40%				$ 111,777
Organics Processing						
Transfer Costs	$ 10,572		$ 1,196.98	$ 9.35	$ 9.61	$ 11,503
Transport Costs	$ 40,276		$ 1,196.98	$ 35.62	$ 36.61	$ 43,821
Processing	$ 61,352		$ 1,196.98	$ 54.26	$ 55.77	$ 66,756
Subtotal - Organics Processing	$ 112,200					$ 122,080
Lease Costs						
I/C Equipment Lease	$ 160,619	0.00%				$ 160,619
I/C Property Lease	$ 20,253	0.00%				$ 20,253
Subtotal - Lease Costs	$ 180,872					$ 180,872

Granada Community Services District
Index-Based Rate Adjustment Calculation
Calculated Rate Year 2027

	Rate Year 2027 Expenses	CPI Increase %			Rate Year 2027 Calculated Costs
Other Costs					
I/C Insurance	$ 16,891	2.78%			$ 17,361
Insurance Dept Fee	$ 31,043	2.78%			$ 31,906
O/S EquipmentRent	$ 2,290	2.78%			$ 2,354
O/S Facility Rent - 1046 Palmetto Recycle Yard	$ 60,282	2.78%			$ 61,958
Building and Facility	$ 5,118	2.78%			$ 5,261
Utilities	$ 1,762	2.78%			$ 1,811
Travel & Meals	$ 1,082	2.78%			$ 1,112
Telephone	$ 4,413	2.78%			$ 4,535
Advertising	$ 661	2.78%			$ 679
Promo & Special Events	$ -	2.78%			$ -
Donations	$ -	2.78%			$ -
Dues & Subscriptions	$ 78	2.78%			$ 80
Uniforms	$ 4,262	2.78%			$ 4,380
Employee Recognition	$ -	2.78%			$ -
Employee Training & Development	$ 344	2.78%			$ 353
Billing Service	$ 6,250	2.78%			$ 6,424
Office expenses	$ 2,792	2.78%			$ 2,869
Postage	$ 2,377	2.78%			$ 2,443
Initial Bid/Award Fee	$ -				$ -
Taxes - Secured Proprty	$ 2,313	2.78%			$ 2,377
Taxes - Unsecured Property	$ 1,981	2.78%			$ 2,036
Annual Clean-ups	$ -	2.78%			$ -
Subcontractors/Professional Services	$ 18,473	2.78%			$ 18,987
Settlement Fees	$ -	2.78%			$ -
Safety Meetings	$ -	2.78%			$ -
Medical expenses	$ 771	2.78%			$ 792
Bad Debt	$ 6,012	2.78%			$ 6,179
Bank Service Charges	$ 10,362	2.78%			$ 10,650
Community Outreach	$ 1,716	2.78%			$ 1,764
Regional Accounting Fees*	$ 13,907	2.78%			$ 14,293
Regional Management Fees*	$ 16,102	2.78%			$ 16,549
Corporate accounting*	$ 11,713	2.78%			$ 12,038
IT fee*	$ 42,683	2.78%			$ 43,870
Environmental compliance*	$ 2,368	2.78%			$ 2,434
Human resources fee*	$ 10,434	2.78%			$ 10,724
Corporate management*	$ 10,678	2.78%			$ 10,975
Public relations*	$ 8,559	2.78%			$ 8,797
Sunday Service	$ -				$ -
Additional Route for Organics	$ -				$ -
Subtotal - Other Costs	$ 297,714	2.78%			$ 305,990
Total Annual Cost of Operations	$ 2,213,508				$ 2,321,720

Granada Community Services District
Index-Based Rate Adjustment Calculation
Calculated Rate Year 2027

	Rate Year 2027 Expenses		CPI Increase %	Tons	RY 2027 Fee	Rate Year 2027 Calculated Costs	
Profit (% Operating Ratio; i.e. 90%):	$ 245,945					$ 257,969	
Pass-Through City Fees							
Franchise Fees	$ 53,801					$ 56,175	
Subtotal - City Fees	**$ 53,801**					**$ 56,175**	
Other Pass-throughs							
Consulting Fees							
Other Pass-throughs - Recyclable Material Processing							
Transfer Costs	$ -						
Transport Costs	$ -						
Recyclables Processing Cost	$ 21,954			922.21	$ 25.30	$ 23,332	
Subtotal - Recyclable Material Processing	**$ 21,954**					**$ 23,332**	
Other Pass-throughs - Disposal							
Ox Mountain MSW Disposal	**$ 154,863**			1,824.64	$ 79.59	**$ 145,223**	
Ox Mountain C&D/Dirt	**$ -**			144.84	$ 29.82	**$ 4,319**	
Subtotal - Disposal	**$ 154,863**					**$ 149,542**	
Total Costs	**$ 2,690,072**	**A**				**$ 2,808,738**	**B**
					Change in Costs (B - A)	$ 118,665	**C**
					Deferred Rate Increase from Prior Year (amount above 6%)	$ -	**D**
					Total Calculated Increase (C + D)	**$ 118,665**	**E**
					Total Contractor Compensation (B + E)	**$ 2,927,403**	

Annual percentage change in Compensation (E / A)	**4.41%**
% change excluding Deferred Rate increase from pri	4.41%

Rate Year 2027 Rate Application
Index Change Calculations

1. Average change calculation for index CPI - W, series id. CWURS49BSA0 **Note that the BLS changed the Series ID name as of 1/1/2018**

	May	June	July	August	September	October	November	December	January	February	March	April	Average Change
2024-2025		345.789		344.633		345.472		342.582		350.836		352.077	**346.898**
2025-2026		352.456		353.869				353.216		356.964		363.533	**356.008**
													2.63%

2. Annual change for index CPI - U, series id. CUURS49BSA0 **Note that the BLS changed the Series ID name as of 1/1/2018**

	May	June	July	August	September	October	November	December	January	February	March	April	Average Change
2024-2025		351.064		349.290		349.370		348.001		354.432		355.707	**351.311**
2025-2026		356.460		357.992				358.568		363.211		369.215	**361.089**
													2.78%

3. Annual Percentage Change in the California Gasoline and Diesel Prices Index

	May	June	July	August	September	October	November	December	January	February	March	April	Average Change
2024-2025	5.078	4.927	4.901	4.758	4.733	4.714	4.667	4.606	4.734	4.825	4.795	4.780	**4.793**
2025-2026	4.783	4.809	4.936	4.895	4.962	4.936	4.975	4.787	4.656	4.870	6.321	7.420	**5.196**
													8.40%

4. Annual average change for Motor Vehicle Maintenance and Repair Index, series id. CUUR0000SETD

	May	June	July	August	September	October	November	December	January	February	March	April	Average Change
2024-2025	405.487	406.321	405.109	407.374	411.276	415.598	416.418	417.312	419.417	420.480	424.012	426.849	**414.638**
2025-2026	426.264	427.256	431.604	441.987	442.843		445.325	439.752	440.175	444.107	449.675	448.821	**439.801**
													6.07%

5. CBA Labor Costs Jan-Dec

WAGES

	11/25	11/26 - 12/26	Weighted Average	11/26	11/27 - 12/27	Weighted Average	Change
	53.14	56.89	53.77	56.89	59.73	57.36	**6.69%**

HEALTH & WELFARE

	1/1/2026	7/1/2026	Weighted Average	1/1/2027	7/1/2027	Weighted Average	Change
Health	2,649.99	2,649.99	2,649.99	2,678.00	2,678.00	2,678.00	**1.06%**
Disability Plan D-17	4.90	4.90	4.90	4.90	4.90	4.90	**0.00%**
RSP	865.19	899.79	882.49	831.91	865.19	848.55	**-3.85%**
Total	3,520.08	3,554.68	3,537.38	3,514.81	3,548.09	3,531.45	**-0.17%**

PENSION

	11/25	11/26 - 12/26	Weighted Average	11/26	11/27 - 12/27	Weighted Average	Change
CBA Rate	8.25	8.83	8.54	9.57	10.62	9.75	**14.13%**

Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W)
Original Data Value

Series Id: CWURS49BSA0

Not Seasonally Adjusted
Series Title: All items in San Francisco-Oakland-Hayward, CA, urban wage earners and clerical workers, not seasonally
Area: San Francisco-Oakland-Hayward, CA
Item: All items
Base Period: 1982-84=100
Years: 2016 to 2026

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2016		257.141		259.386		261.017		262.326		264.026		263.222	260.830	258.715	262.946
2017		265.569		268.896		269.508		269.827		271.272		271.342	268.990	267.426	270.555
2018		275.699		278.039		280.219		281.536		283.183		283.278	279.572	277.035	282.110
2019		284.758		288.266		288.581		288.514		291.707		289.456	288.192	286.615	289.770
2020		292.010		290.304		292.420		293.062		294.442		295.687	292.601	291.297	293.906
2021		297.170		302.294		304.971		307.423		309.656		312.019	304.602	300.275	308.928
2022		316.463		322.021		328.137		325.932		329.331		326.465	323.900	320.408	327.391
2023		331.875		333.478		335.725		336.663		337.698		335.597	334.662	332.718	336.605
2024		341.595		346.671		345.789		344.633		345.472		342.582	343.886	343.520	344.253
2025		350.836		352.077		352.456		353.869				353.216	351.630	350.453	353.043
2026		356.964		363.533		364.483								360.260	

Consumer Price Index for All Urban Consumers (CPI-U)
Original Data Value

Series Id: CUURS49BSA0

Not Seasonally Adjusted
Series Title: All items in San Francisco-Oakland-Hayward, CA, all urban consumers, not seasonally adjusted
Area: San Francisco-Oakland-Hayward, CA
Item: All items
Base Period: 1982-84=100
Years: 2016 to 2026

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2016		262.600		264.565		266.041		267.853		270.306		269.483	266.344	263.911	268.777
2017		271.626		274.589		275.304		275.893		277.570		277.414	274.924	273.306	276.542
2018		281.308		283.422		286.062		287.664		289.673		289.896	285.550	282.666	288.435
2019		291.227		294.801		295.259		295.490		298.443		297.007	295.004	293.150	296.859
2020		299.690		298.074		300.032		300.182		301.736		302.948	300.084	299.109	301.059
2021		304.387		309.419		309.497		311.167		313.265		315.805	309.721	306.724	312.718
2022		320.195		324.878		330.539		328.871		332.062		331.222	327.060	323.408	330.711
2023		337.173		338.496		340.056		340.094		341.219		339.915	339.050	337.689	340.411
2024		345.151		351.247		351.064		349.290		349.370		348.001	348.417	347.857	348.977
2025		354.432		355.707		356.460		357.992				358.568	356.005	354.522	357.786
2026		363.211		369.215		369.913								365.906	

Consumer Price Index for All Urban Consumers (CPI-U)
Original Data Value

Series Id: CUUR0000SETD

Not Seasonally Adjusted

Series Title:	Motor vehicle maintenance and repair in U.S. city average, all urban consumers, not seasonally adjusted
Area:	U.S. city average
Item:	Motor vehicle maintenance and repair
Base Period:	1982-84=100
Years:	2016 to 2026

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2016	273.097	273.072	273.980	274.864	275.331	275.563	276.058	275.923	275.331	275.645	277.348	278.002	275.351		
2017	279.523	279.782	279.600	280.170	280.388	279.294	279.605	280.488	282.203	283.257	282.502	283.107	280.827		
2018	283.305	284.032	283.656	284.367	284.851	285.753	286.067	286.931	288.457	289.057	290.114	289.705	286.358	284.327	288.389
2019	290.758	291.993	294.226	295.266	294.586	295.670	295.377	297.884	298.441	298.925	299.260	299.614	296.000	293.750	298.25
2020	300.112	302.220	304.131	304.376	305.574	305.736	305.573	307.554	308.198	308.569	309.949	309.888	305.990	303.692	308.289
2021	310.662	311.627	314.660	315.177	314.164	315.209	318.031	320.504	320.446	325.095	325.076	324.688	317.945	313.583	322.307
2022	325.448	331.130	329.992	331.735	333.258	340.058	343.678	349.539	356.076	358.597	363.195	366.960	344.139	331.937	356.341
2023	371.780	372.572	373.865	375.890	378.182	383.196	387.159	391.395	392.222	392.861	393.924	392.897	383.829	375.914	391.743
2024	396.004	397.541	404.475	404.380	405.487	406.321	405.109	407.374	411.276	415.598	416.418	417.312	407.275	402.368	412.181
2025	419.417	420.480	424.012	426.849	426.264	427.256	431.604	441.987	442.843		445.325	439.752	431.435	424.046	440.302
2026	440.175	444.107	449.675	448.821	452.383	457.313	460.185							448.746	

California No 2 Diesel Ultra Low Sulfur (0-15 ppm) Retail Prices
https://www.eia.gov/dnav/pet/hist/LeafHandler.ashx?n=PET&s=EMD_EPD2DXL0_PTE_SCA_DPG&f=M
11:37:28 GMT-0700 (Pacific Daylight Time)
Data source: U.S. Energy Information Administration

Month	California No 2 Diesel Ultra Low Sulfur (0-15 ppm) Retail Prices Dollars per Gallon
Jul-26	6.335
Jun-26	6.67
May-26	7.271
Apr-26	7.42
Mar-26	6.321
Feb-26	4.87
Jan-26	4.656
Dec-25	4.787
Nov-25	4.975
Oct-25	4.936
Sep-25	4.962
Aug-25	4.895
Jul-25	4.936
Jun-25	4.809
May-25	4.783
Apr-25	4.78
Mar-25	4.795
Feb-25	4.825
Jan-25	4.734
Dec-24	4.606
Nov-24	4.667
Oct-24	4.714
Sep-24	4.733
Aug-24	4.758
Jul-24	4.901
Jun-24	4.927

May-24	5.078
Jun-24	4.927
Jul-24	4.901
Aug-24	4.758
Sep-24	4.733
Oct-24	4.714
Nov-24	4.667
Dec-24	4.606
Jan-25	4.734
Feb-25	4.825
Mar-25	4.795
Apr-25	4.780
May-25	4.783
Jun-25	4.809
Jul-25	4.936
Aug-25	4.895
Sep-25	4.962
Oct-25	4.936
Nov-25	4.975
Dec-25	4.787
Jan-26	4.656
Feb-26	4.870
Mar-26	6.321
Apr-26	7.420

Recology of the Coast
MSW/C&D Volumes
@ Ox Mountain Landfill
12 Months Ended April 30, 2026

MSW Data	**May-25**	**Jun-25**	**Jul-25**	**Aug-25**	**Sep-25**	**Oct-25**	**Nov-25**	**Dec-25**	**Jan-26**	**Feb-26**	**Mar-26**	**Apr-26**	**Total Tons**	**$ Per Ton**	**Total Amount**
Ox Mountain - MSW	289.12	280.60	314.85	275.50	294.54	295.63	287.77	311.75	294.23	241.51	264.42	253.98	**3,403.90**	**$ 79.59**	**$ 270,916.40**
													3,403.90	**$ 79.59**	**$ 270,916.40**
C&D Data															
Ox Mountain - C&D	17.47	29.80	27.66	27.16	23.41	25.66	16.49	26.53	23.31	8.80	32.00	11.92	**270.21**	**$ 29.82**	**$ 8,057.66**
															$ 278,974.06

Jurisdiction Breakdown (MSW):

	Customers	**%**	**Tons**	**$ Per Ton**	**Total Amount**
Montara	1,905	46.40%	1,579.26	$ 79.59	$ 125,693.30
Granada	2,201	53.60%	1,824.64	$ 79.59	$ 145,223.10
	4,106	100.00%	**3,403.90**		**$ 270,916.40**
			-		-

Jurisdiction Breakdown (C&D):

	Customers	**%**	**Tons**	**$ Per Ton**	**Total Amount**
Montara	1,905	46.40%	125.37	$ 29.82	$ 3,738.53
Granada	2,201	53.60%	144.84	$ 29.82	$ 4,319.13
	4,106	100.00%	**270.21**		**$ 8,057.66**
			-		-
					$ 278,974.06

TIPPING FEE	**Current**	**CPI**	**Rate Year 27**
Base Tipping Fee	$ 65.34	4.62%	$ 68.36
AB939 - HHW/LEA Fee	$ 5.02	0.00%	$ 5.02
AB939 - SWMD Fee	$ 4.81	0.00%	$ 4.81
State AB 1220 Fee	$ 1.40	0.00%	$ 1.40
Total Ox Mtn. MSW Tipping Fee	**$ 76.57**		**$ 79.59**
Ox Mountain - C&D	**$ 25.64**	4.62%	**$ 29.82**

Recology of the Coast
Recycling Volumes
@ Greenwaste Recovery MRF
12 Months Ended April 30, 2026

Total May-Apr Direct Hauled Volume

Month	Tons	Cost	Per ton
May-25	424.08	$ 9,203.48	21.70
Jun-25	422.84	$ 8,755.76	20.71
Jul-25	459.34	$ 9,661.86	21.03
Aug-25	425.47	$ 9,044.81	21.26
Sep-25	446.98	$ 9,215.37	20.62
Oct-25	460.57	$ 9,532.91	20.70
Nov-25	433.20	$ 10,398.94	24.00
Dec-25	516.27	$ 13,652.80	26.45
Jan-26	514.90	$ 15,181.55	29.48
Feb-26	418.93	$ 13,710.44	32.73
Mar-26	447.60	$ 9,735.30	21.75
Apr-26	443.85	$ 12,122.83	27.31
	5,414.03	**130,216.05**	**24.05**
Contract Rate Adj per Ton			$1.25
Recycle Rate for RY 2027			**$25.30**

Total May-Apr Volume Transferred

Month	Tons	Cost	Per ton
May-25	101.56	$ 10,906.95	107.39
Jun-25	110.97	$ 10,847.32	97.75
Jul-25	109.63	$ 10,716.33	97.75
Aug-25	109.54	$ 10,707.54	97.75
Sep-25	99.09	$ 9,686.05	97.75
Oct-25	99.20	$ 10,424.12	105.08
Nov-25	90.30	$ 9,268.39	102.64
Dec-25	122.62	$ 12,585.72	102.64
Jan-26	113.02	$ 11,599.86	102.64
Feb-26	108.00	$ 11,085.63	102.64
Mar-26	84.32	$ 9,373.08	111.16
Apr-26	95.05	$ 9,755.93	102.64
	1,243.30	**$ 126,956.92**	**102.11**

	2026	2027	Company
Tons	Fee	Fee	FY27 Totals
1,243.30	$ 9.35	$ 9.61	$ 11,948.11
1,243.30	$ 35.62	$ 36.61	$ 45,517.21
1,243.30	$ 24.05	$ 25.30	$ 31,455.49
5,414.03	$ 24.05	$ 25.30	$ 136,974.96
			$ 225,895.78

46.40%	2026	2027	**Montara**
Tons	Fee	Fee	FY27 Totals
-	$ 9.35	$ 9.61	$ -
-	$ 35.62	$ 36.61	$ -
798.18	$ 24.05	$ 25.30	$ 20,193.95
			$ 20,193.95

53.60%	2026	2027	**Granada**
Tons	Fee	Fee	FY27 Totals
-	$ 9.35	$ 9.61	$ -
-	$ 35.62	$ 36.61	$ -
922.21	$ 24.05	$ 25.30	$ 23,331.91
			$ 23,331.91

Month	Totals	Pacifica	Unincorp
May-25	424.08	271.42	152.66
Jun-25	422.84	284.56	138.28
Jul-25	459.34	300.19	159.15
Aug-25	425.47	279.97	145.50
Sep-25	446.98	302.52	144.46
Oct-25	460.57	307.30	153.27
Nov-25	433.20	324.38	108.82
Dec-25	516.27	349.98	166.29
Jan-26	514.90	356.58	158.32
Feb-26	418.93	300.36	118.57
Mar-26	447.60	315.38	132.22
Apr-26	443.85	301.00	142.85
	5,414.03	**3,693.64**	**1,720.39**

Month	Totals	Pacifica	Unincorp
May-25	101.56	101.56	-
Jun-25	110.97	110.97	-
Jul-25	109.63	109.63	-
Aug-25	109.54	109.54	-
Sep-25	99.09	99.09	-
Oct-25	99.20	99.20	-
Nov-25	90.30	90.30	-
Dec-25	122.62	122.62	-
Jan-26	113.02	113.02	-
Feb-26	108.00	108.00	-
Mar-26	84.32	84.32	-
Apr-26	95.05	95.05	-
	1,243.30	**1,243.30**	**-**

Recology of the Coast
Organics Volumes
@ South Valley Organics & SBWMA
12 Months Ended April 30, 2026

	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	Total Tons	$ Per Ton	Total Amount
SB Transfer to SVO - Organics	170.81	233.67	177.44	177.67	179.74	169.34	167.01	193.94	203.08	173.78	172.97	213.53	2,232.98	$ 101.99	$ 227,741.63
Total Organics	**170.81**	**233.67**	**177.44**	**177.67**	**179.74**	**169.34**	**167.01**	**193.94**	**203.08**	**173.78**	**172.97**	**213.53**	**2,232.98**		**$ 227,741.63**

Breakdown of Montara & Granada Tons

Jurisdiction Breakdown:

	Customers	%	Tons	$ Per Ton	Total Amount
Montara	1,905	46.40%	1,036.00	$ 101.99	$ 105,661.64
Granada	2,201	53.60%	1,196.98	$ 101.99	$ 122,079.99
	4,106	100.00%	**2,232.98**		**$ 227,741.63**

	Current	CPI	Rate Year 27
Transfer Costs - San Bruno	$ 9.35	2.78%	$ 9.61
Transport Costs - San Bruno	$ 35.62	2.78%	$ 36.61
Processing South Valley Organics	$ 54.26	2.78%	$ 55.77
Total RES Cost Per Ton:	**$ 99.23**		**$ 101.99**

AGENDA MEMORANDUM

To: Board of Directors

From: Hope Atmore, Assistant General Manager

Subject: Park and Recreation Activities

Date: September 17, 2026

Recreation Programming & Events

- Learn to Draw II – started September 16 and will run five weeks
- Friday Hatha and Vinyasa Blend Yoga – first class September 11
- CERT Great Shakeout – September 26
- El Granada PTO Fund Run – October 2 – GCSD sponsoring at the Silver Level
- Quarterly Recycling Day – October 10
- El Granada Winter Festival – December 19 from 10:00AM-6:00PM. Event will include craft fair, live music, Santa visits, crafts stations, and 5:00PM tree lighting and caroling.

Updates on Granada Community Park and Recreation Center

Following GCSD's submittal of its Coastal Development Permit application in mid-June, relevant agencies provided comments on the project. The last of those comments has been received and the project team will prepare responses to County Planning in the coming weeks.

Requests for Proposal have been prepared for a financial advisor to assist in the overall financing of the park and recreation center, and for a design-build firm to address the remodel for the 480 Avenue Alhambra building. Proposals will be presented to the Board at a future meeting.

AGENDA MEMORANDUM

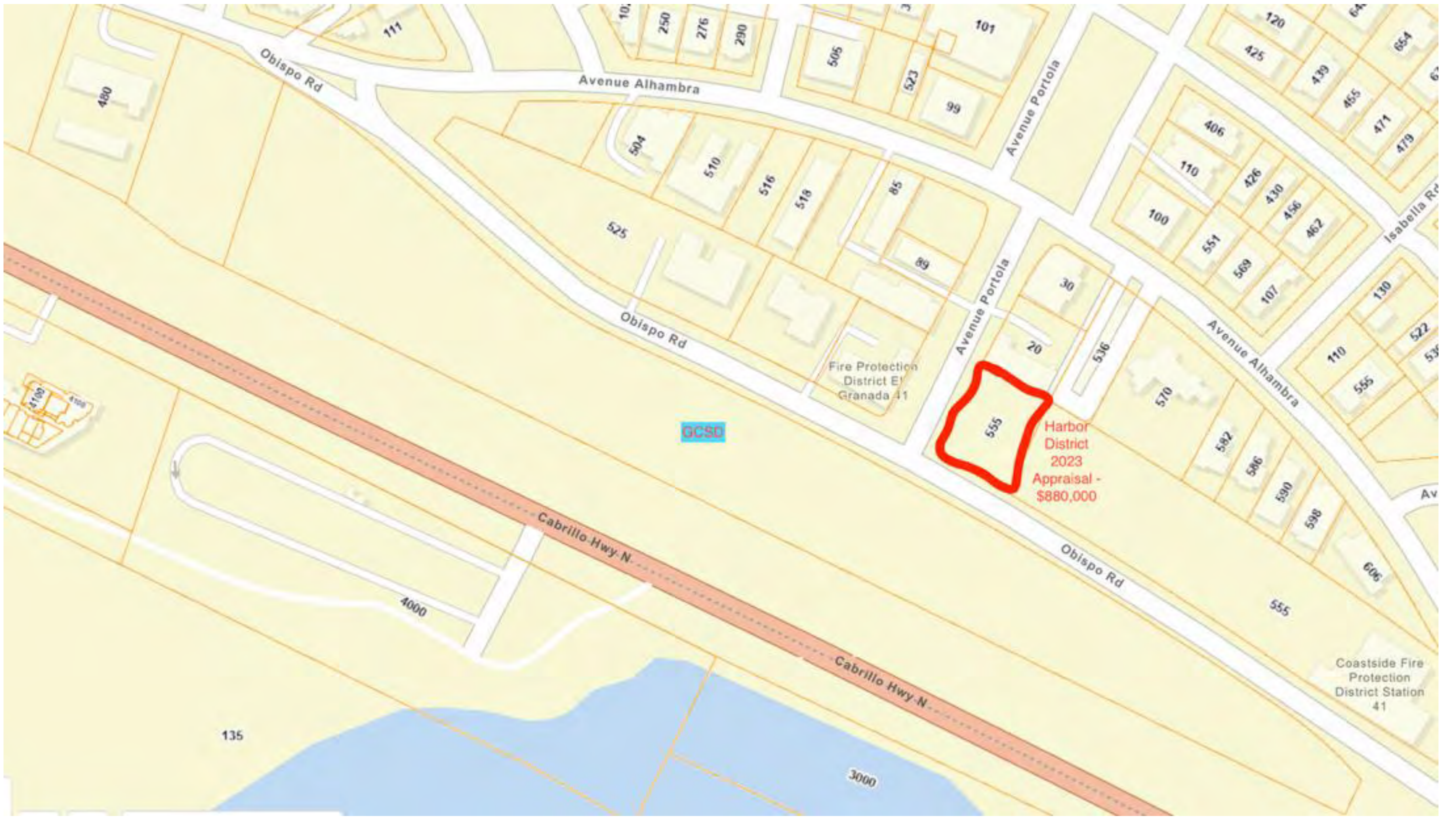
To: Board of Directors

From: Chuck Duffy, General Manager & Hope Atmore, Assistant General Manager

Subject: Discussion of Parcels of Land on the Burnham Strip and in Town

Date: September 18, 2026

This item was requested by Director Dye to encourage a board discussion concerning vacant lots on the Burnham Strip and in town.



The images above show the parcels on the Burnham Strip, as well as the vacant land next to the Post Office directly across from GCSD's dirt lot. All parcels on the Burnham Strip are zoned El Granada Gateway District which is intended to "preserve, to the greatest degree possible, the visual and open space characteristics of this property." The full zoning description is attached to this memo. Two parcels on the Burnham Strip are owned by the Harbor District and as of their July 16, 2026 meeting, their Board directed staff to maintain ownership of the lots for possible future use. Five of the other lots are privately owned, including one that is currently listed for sale for $699,000, and one that has a single-family dwelling owned by the Reed/Kamper Trust. The remaining three lots on the Strip are owned by GCSD; the 6 ac proposed park lots, and the 480 Alhambra building and lot proposed as a community recreation center.

The lot in the middle of town adjacent to the Post Office is owned by the Harbor District and was declared surplus land by resolution in September of 2022. In July of 2023, the Harbor District had Valbridge Property Advisors perform a property appraisal of the property, which valued the parcel at $880,000 if sold/developed as a mixed-use development. Unlike the parcels of land located on the Burnham Strip, this parcel, similar to adjacent parcels, is zoned Neighborhood Business District (C-1/S-3/DR/CD), which means it has more sale value compared to the lots on the Burnham Strip. The lot does not appear to be actively listed for sale.

CHAPTER 12.6. "EG" DISTRICT (EL GRANADA GATEWAY DISTRICT)

SECTION 6229.0. REGULATIONS FOR "EG" DISTRICT. The following regulations shall apply in the El Granada Gateway (EG) District.

SECTION 6229.1. PURPOSE. The purpose of the "EG" District is to provide for low intensity development at the "Burnham Strip" in El Granada, which preserves, to the greatest degree possible, the visual and open space characteristics of this property.

SECTION 6229.2. DEFINITIONS.

1. Community Centers

   Facilities used by local citizens for civic activities, performances, presentations or other purposes.

2. Interpretive Centers

   Facilities used for the education of the public with respect to natural, historical and cultural environments and legacies.

3. Libraries

   Facilities used for storage, exhibition and lending of various media including, but not limited to, books, periodicals, documents, audio and videotapes and visual art.

4. Linear Parks and Trails

   Linear strips of land established for the purposes of walking, hiking, bicycling, horseback riding and boating, and comprising a natural or manmade linear resource such as stream drainage, bluff line, ridge, utility right-of-way, or service road.

5. Open Field Cultivation of Plants and Flowers for Ornamental Purposes

   The cultivation, sale and distribution of seeds, flowers, plants, and/or trees of ornamental value that are grown in or on an open field, i.e., uncovered by any structure, such as a greenhouse.

6. Outdoor Art Centers

   Outdoor facilities for the exhibition, study or creation of works of artistic value.

7. <u>Outdoor Athletic Facilities</u>

Outdoor facilities, associated grounds and accessory structures used for active recreation, including swimming pools, tennis courts, playing fields or similar uses.

8. <u>Outdoor Recreation Areas</u>

Outdoor areas used for a variety of outdoor recreational purposes, including areas that will provide for public use of natural and manmade water features, as well as for special recreation activities.

9. <u>Parks</u>

Areas of scenic and natural character where outdoor recreation opportunities and facilities may be provided for public convenience and enjoyment, and within which interpretive exhibits can be established.

10. <u>Temporary Outdoor Performing Arts Centers</u>

Outdoor areas used temporarily for the presentation of live musical, dance, dramatic or other artistic performances, involving portable facilities and equipment, e.g., movable stage sets, and seating.

11. <u>Temporary Outdoor Sales</u>

Outdoor areas used temporarily by multiple small commercial establishments which serve the general public, typically from portable stalls, in the outdoor sales of food, arts and crafts, or used manufactured goods, e.g., farmers markets, flea markets, art shows, and food and wine tastings.

12. <u>Temporary Outdoor Showgrounds and Exhibition Facilities</u>

Outdoor areas used temporarily for a variety of showground and exhibition activities, including rodeos, fairs, carnivals, and traveling shows, involving portable facilities and equipment.

13. <u>Temporary Urban Roadside Stands</u>

Temporary structures in urban areas of portable construction used for the sale of produce and other goods and merchandise.

14. <u>Vegetative Stormwater Treatment Systems and Underground Storage Facilities</u>

The installation of:

a. Ground level vegetation devices to filter, reduce the velocity of, and/or absorb stormwater flow from off-site sources including, but not limited to the use of bio-filters, vegetated buffer strips and engineered wetlands, and/or

b. Underground storage or detention facilities for stormwater from off-site sources.

<u>SECTION 6229.3. USES PERMITTED</u>. The following uses are permitted in the "EG" District subject to the issuance of a use permit, as provided in Chapter 24 of this part.

1. Community Centers
2. Interpretive Centers
3. Libraries
4. Linear Parks and Trails
5. Open Field Cultivation of Plants and Flowers for Ornamental Purposes
6. Outdoor Art Centers
7. Outdoor Athletic Facilities
8. Outdoor Recreation Areas
9. Parks
10. Temporary Outdoor Performing Arts Centers
11. Temporary Outdoor Sales
12. Temporary Outdoor Showgrounds and Exhibition Facilities
13. Urban Roadside Stands
14. Vegetative Stormwater Treatment Systems and Underground Storage Facilities
15. Public Parking for Surfer's Beach
16. Public Restrooms and Showers

17. Public Pedestrian Trails and Bicycle Trails

18. Realignment of Highway 1

SECTION 6229.4. DEVELOPMENT CRITERIA AND STANDARDS. All new development must meet the following minimum standards:

1. Minimum Parcel Area: 3.5 acres.

2. Maximum Building Height: 16 feet.

3. Minimum Building Setbacks:

Front Setback	Side Setback	Rear Setback
50 feet	20 feet	20 feet

4. Maximum Parcel Coverage: Ten percent (10%) parcel size.

   Maximum parcel coverage shall include all structures that are 18 inches or more above the ground.

5. Impervious Surface Area

   The amount of parcel area covered by impervious structures less than eighteen inches (18") in height is limited to ten percent (10%) parcel size. The runoff equivalent of 10% (parcel size) could be achieved by directing runoff to on-site porous areas or through the use of detention basins. Impervious structures include, but are not limited to, non-porous driveways, decks, patios, walkways and swimming pools.

   An exception to the limit may be granted by the Community Development Director upon finding that off-site project drainage, i.e., runoff, will not exceed that amount equivalent to 10% (parcel size). The applicant shall submit a professionally prepared site plan showing topography, drainage and calculations which demonstrates this finding can be made.

6. Landscaping

   All building and structures shall be screened with sufficient landscaping to obscure and soften their appearance when viewed from Highway 1. All landscaping shall be drought-tolerant, and either native or non-invasive plant species. No plant species listed as problematic and/or invasive by the California Native Plant Society, the California Invasive Plant Council, or as may be identified from time to time by the State of California shall be employed. No plant species listed as "noxious weed" by the State of California or the U.S. Government shall be utilized within the property.

7. <u>Signs</u>

   a. <u>Prohibited Signs</u>:

      (1) Signs having animated, moving, rotating, inflatable, or flashing parts.

      (2) Signs emitting intense and highly focused light, including beacons.

      (3) Off-premises signs, including billboards.

   b. <u>Number of Signs</u>: One per use or establishment.

   c. <u>Maximum Sign Display Area</u>: 20 sq. ft. on each sign face.

8. <u>Winter Grading</u>

   Development related grading, e.g., site preparation, shall not occur between October 15 and April 15 in any given year unless the applicant demonstrates to the satisfaction of the Community Development Director and Building Official that the development site will be effectively contained to prevent erosion and sedimentation, and that such site containment has been established and is ongoing. Site containment shall include, but not be limited to, covering stored equipment and materials, stabilizing site entrances and exposed slopes, containing or reducing runoff, and protecting drain inlets.

9. <u>Traffic Control</u>

   In addition to all other applicable policies of the LCP, all development that generates traffic demand, including temporary uses, shall comply with LCP Policies 2.57.1 and 2.57.2.

(Chapter 12.6, Sections 6229.0-6229.4 - Added by Ordinance No. 4561 - May 24, 2011, certified by the California Coastal Commission on August 8, 2012 and effective in the Coastal Zone on September 7, 2012)

Chapter 12.6 (EG District).docx
(10/5/12)

SEWER AUTHORITY MID-COASTSIDE
Board of Directors Meeting Agenda
Regular Board Meeting 7:00 PM, Monday, August 24, 2026
SAM Administration Building, 1000 N. Cabrillo Highway, Half Moon Bay, CA 94019
Director Slater-Carter will be attending via zoom from JW Marriott Springs Resort and Spa
Palm Desert, CA 92260
This meeting will be held in-person and via zoom for public participation.
Access to this meeting will be available to the public via in person attendance, or by either computer web-link or telephone audio as noted below.
Kishen Prathivadi is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting
https://us02web.zoom.us/j/88274984690?pwd=a0Izla4mDwd1i01j1cmdn9KglzRHPS.1
Meeting ID: 882 7498 4690
Passcode: 291269
+16694449171,,

Please note that this meeting will be held in person at the SAM Administration Building. As a convenience for the public, the meeting may also be accessed by Zoom Webinar and will be available by either computer or telephone audio as indicated below. Because this is an in-person meeting, and the Zoom component is not otherwise legally required, but rather is being offered as a convenience to the public, if there are technical issues during the meeting, this meeting will continue and will not be suspended. SAM Board meetings are conducted as business meetings, and public commenters are reminded to comment in a manner respectful of all persons, and on subject matter that is germane to the Board's business. Persons who fail to adhere to this expectation are subject to muting of their microphones and/or removal from the meeting in the event of disruptive behavior. If you have a disability and require special assistance related to participating in this meeting, please contact the Authority at least two working days in advance of the meeting at (650) 726-0124 or via email at kishen@samcleanswater.org.

1. CALL TO ORDER

A. Roll Call:	Chair:	Kathryn Slater-Carter (MWSD)
	Vice-Chair:	Nancy Marsh (GCSD)
	Secretary/Treasurer:	Paul Nagengast (HMB)
	Director:	Scott Boyd (MWSD)
	Director:	Barbara Dye (GCSD)
	Director:	Deborah Ruddock (HMB)

2. **PUBLIC COMMENT / ORAL COMMUNICATION/ ITEMS NOT ON THE AGENDA**
   Members of the public are welcome to provide public comment in person, or via computer web-link/telephone on items not on the agenda at this time. Members of the public may also comment via e-mail by sending email comments to kishen@samcleanswater.org. All comments submitted prior to 7 pm on August 24, 2026, will be read out loud during the discussion of the respective item(s) identified in the e-mail; written comments without such identification shall be read during this Item. Members of the public may also provide comments in person, telephonically, or electronically on individual items on the agenda following recognition by the Board Chair presiding over the meeting.

3. **CONSENT AGENDA** *(Consent items are considered routine and will be approved/ adopted by a single motion and vote unless a request for removal for discussion or explanation is received from the public or Board.)*
   A. Approve Minutes of August 10, 2026, Regular Board Meeting **(Attachment)**
   B. Approve Disbursements for August 24, 2026 **(Attachment)**
   C. Monthly Revenue and Expense Report for Period Ending July 31, 2026 **(Attachment)**

4. **REGULAR BUSINESS** *(The Board will discuss, seek public input, and possibly take action on the following items)*
   A. Adopt Resolution 04-2026 Adopting and Conforming the Sewer Authority Mid-Year Budget Adjustment for Fiscal Year 2026-27 Per the Member Agency Authorizing Resolutions **(Attachment)**
   B. Authorize General Manager to Issue a Purchase Order to Global Diving & Salvage for Excavating and Repairing the Damaged Outfall Diffusers. **(Attachment)**

5. **GENERAL MANAGER'S REPORT**
   A. Monthly Managers' Report – July 2026

6. **ATTORNEY'S REPORT**

7. **DIRECTORS' REPORT**

8. **TOPICS FOR FUTURE BOARD CONSIDERATION (Attachment)**

9. CLOSED SESSION: CYBERSECURITY *(Possible threats to essential public services or facilities) (Pursuant to Government Code Sections 54954.5(e) and 54957 (a))*

Consultation with General Manager and General Counsel regarding potential threats to critical infrastructure controls and cybersecurity at SAM Facilities.

10. CONVENE IN CLOSED SESSION *(Items discussed in Closed Session comply with the Ralph M. Brown Act.)*

11. CONVENE IN OPEN SESSION *(Report Out on Closed Session Items)*

12. ADJOURNMENT

Upcoming Regular Board Meetings: September 14, 2026, and September 28, 2026.

The meeting will end by 9:00 p.m. unless extended by Board vote.

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INFORMATION FOR THE PUBLIC

This agenda contains a brief description of each item to be considered. Those wishing to address the Board on any matter not listed on the Agenda, but within the jurisdiction of the Board, may do so during the Public Comment section of the Agenda and will have a maximum of three minutes to discuss their item. The Board Chair will recognize those wishing to speak on a matter listed on the Agenda at the appropriate time. Any writing that is a public record and relates to an agenda item for an open session of a regular meeting that is distributed to the Board less than 72 hours prior to the meeting, is available for public inspection, during normal business hours, at the Authority's office. Board meetings are accessible to people with disabilities. Upon request, the Authority will make this agenda available in appropriate alternative formats to persons with a disability. In compliance with the Americans with Disabilities Act, the Authority will provide special assistance for participation in this meeting. Please submit requests for a disability-related modification or an accommodation in order to participate in the public meeting at least two working days in advance of the meeting by contacting the Authority at (650) 726-0124.

SEWER AUTHORITY MID-COASTSIDE

Staff Report

TO: Honorable Board of Directors

FROM: Tim Costello, Plant Superintendent

DATE: August 24, 2026

SUBJECT: **Monthly Manager's Report – July 2026**

Executive Summary

The purpose of this report is to keep the Board and public informed of SAM's day-to-day operations.

Fiscal Impact

There is no fiscal impact from this report.

Strategic Plan Compliance

The recommendation complies with the SAM Strategic Plan Goal 5.5: *"Operations and maintenance should be proactively planned, and the Board shall be kept up to date on progress on operations and maintenance issues."*

Background and Discussion/Report

The following data is presented for the month *of July 2026.*

Key Indicators of Performance	
NPDES Permit Violations:	0
Accidents, Injuries, etc.	0
Reportable Spills Cat 1:	0
Reportable Spills Cat 2:	0
Reportable Spills Cat 3:	0
Reportable Spills Cat 4:	0

Flow Report (See Attachment A)		
Half Moon Bay	0.736	62.45%
Granada CSD	0.215	18.22%
Montara W&SD	0.228	19.32%
Total	1.178	100.0%

Administration

There was one Regular Board Meeting in the month of July 2026, and no public records requested. There were no articles in the Half Moon Bay Review. There were four articles in the Coastside Buzz Mentions With Great Potential to Help with Stormwater Near the Kehoe Ditch and the Sewer Authority Plant, both SAM and HMB Continue Item as Staff Finish Easement Agreement for Landstra Property.(July 2, 2026), Sewer Authority Mid-Coastside General Manager Provides Report on Infrastructure Expenditures for Projects Complete Over the Last Five Years.(July 10, 2026), From Three Outstanding Audits in 2019, Sewer Authority Mid-Coastside is Awarded the Certificate of Achievement for Excellence in Financial Reporting for Fifth Year in A Row,(July 16 2026), and How Does Your Poop Get to SAM Plant? Take a Tour of the Sewer Authority Mid-Coastside Collection System from Montara to Half Moon Bay.(July 23, 2026).There were no new hires in the month of July. There were two Anniversary in the month of July Callie Pacheco Accounting Technician, and Kishen Prathivadi General Manager.

Operations & Maintenance

The following permanent flow storage installations are in place and functioning properly.

Montara Pump Station – Walker Tank, which has a capacity of 434,000 gallons.

The Portola Station – Wet Weather Facility, which has a capacity of 400,000 gallons.

The Portola Pump Station has the ability to use the Wet Weather Facility as a modified equalization basin if needed, (without mixing it is not ideal for this use). It is better suited as wet weather flow storage as originally designed.

Chemical addition this month to the MLSS this month has been consistent as of lately primarily due to foaming / filaments. We apply polymer at the front end of the MLSS basin to assist with the foam. This works well for us to get the foam back into solution. We continued with chlorine spray addition as this is a direct application to the filaments in the foam.

Effluent BOD results averaged 18.9 mg/l this month, higher than we like to see. Our highest result this month was 31 mg/L, for reference 45 mg/L is our average weekly max and 30 mg/L is our average monthly max.

We continue to keep open communicating with Mr. Burrell so that he is aware of any issues we might be experiencing.

Training this month (7/1), we had safety training with Du-all, we encouraged folks from the member agencies to attend any of the training that will relate to them. This month we had refresher on Fire extinguisher training; this was a hands-on training. This is part of our routine safety program just to keep safety on the forefront of people's minds while they are working.

GSE is continuing work on the effluent pump station project.

During the month of July 2026 rainfall was just over the historic normal for Half Moon Bay. The NOAA 10-year average for the area is 0.182 inches of rain for June, (0.16 inches is considered normal). This web link has some very useful data for our area, https://ggweather.com/hmb/. Rainfall totals were as follows: 0.20 inches, (from the NOAA gauge at the plant, slightly above normal for July). Our roof top was 0.04 at the plant, 0.05 inches in the GCSD service area, and 0.07 inches at the MWSD weather station. There were micro-climate variations verified by the data.

Below is a chronological summary of some of the occurrences during the month of July 2026.

7/1/2026 – Daily ops rounds and duties. A1 Septic is on site to dump waste. Du-All Safety class for all staff on fire extinguishers, hands-on training. American Portables is here to dump roughly 800 gallons of waste.

7/2/2026 – Daily ops rounds and duties. Added polymer to MLSS tanks due to high amounts of foam on the surface. Cleaned all 4 MLSS DO probes. Bleached the SO2 line in the final effluent building. Calcon is on site performing calibrations on various equipment. Mixed solution for the SO2 analyzer.

7/3/2026 - SAM Holiday (observed Independence Day), Single operator on shift, daily rounds and reads, prep a couple polymer totes to add to the aeration basins, no issues.

7/4/2026 - Saturday - Daily operator rounds and duties. Added polymer to AB3.

7/5/2026 - Sunday - Daily ops rounds and duties. Normal day. No issues.

7/6/2026 - Daily ops rounds and duties. Collect ALPHA LAB samples. Net out trash inside the aeration basins.

7/7/2026 - Daily ops rounds and duties. VAPEX equipment picked up and hauled away. HMB contractor dumped roughly 40 gallons of waste from bridge cleaning. SANTEC Solar panel company is here to measure area for project.

7/8/2026 – Daily ops rounds and duties. Perform the monthly generator run test for 1 hour. Continue adding polymer to AB3. Cleaned chlorine contact basin #1. Shut off #3 water to repair water line at or near the #1contact basin. Insurance inspector is on site (CSRMA).

7/9/2026 – Daily ops rounds and duties. Cleaned chlorine contact basin #2. Break down solids inside the influent wet well. Switch and rotate chemical pumps.

7/10/2026 - Daily operator rounds and duties. Calcon is on site working on electrical equipment. Polymer delivery to the plant. Manually start waste gas flare to bring down gas pressure.

7/11/2026 - Saturday - Daily ops rounds and duties. Added polymer to the aeration basin #3. Turn on gas flare.

7/12/2026 - Sunday - Daily ops rounds and duties. Pedro's cleaning service is in the admin building. Place Fire Alarm on test.

7/13/2026 - Daily ops rounds and duties. Continue adding polymer to AB3. Sprayed chlorine to AB3. GSE is on site to drop off the crane. PWR is on site dumping waste from (city of Half Moon Bay) bridge restoration, approx. 25 gallons.

7/14/2026 - Daily ops rounds and duties. Add polymer and hypo to AB3. RE-BUILDIT is here to measure and take pictures of secondary #1. Effluent pump delivery to the plant. Johnsons Control is on to replace some fire alarm equipment; they will need to return with parts.

7/15/2026 - Daily ops rounds and duties. RF McDonald is here to work on boiler #2. S.E.R.P. training for all staff, Hope from GCSD was in attendance as well. Lopez Fence Company is here to replace missing section of fence near headworks area where the trees fell.

7/16/2026 - Daily operator rounds and duties. Continue adding polymer and spraying chlorine on the surface of aeration basin #3. Run boiler #2 during the day, but found some issues while in service, RF McDonald has been notified and will come back to repair. Montara pump station pump #2 has check valve spring broken, notified the mechanics of the issue.

7/17/2026 - Daily operator rounds and duties. Continue adding polymer and spraying chlorine to the aeration basin #3. RF McDonald is here to work on boiler #2. Calcon is here working on regenerating and testing VFD's.

7/18/2026 - Saturday - Daily ops rounds and duties. Pedro's cleaning service is in the admin building. Ran new boiler #2 all day to test for efficiency.

7/19/2026 - Sunday - Daily ops rounds and duties. Added polymer to AB3. Numbers and paperwork. Normal day.

7/20/2026 - Daily ops rounds and duties. Hose down and cleared foam form primary effluent channel. Calcon is on site working on various electrical equipment. Found the CL2 chemical sample pump plugged, cleared line, and placed back online.

7/21/2026 - Daily ops rounds and duties. Clean all MLSS DO probes. SO2 chemical delivery to the plant.

7/22/2026 - Daily ops rounds and duties. Continue adding polymer and spraying chlorine to aeration basin #3. Hypochlorite chemical delivery to the plant. A1 Septic on site to discharge waste. Bay Alarm is on site working on the camera security system, it appears the issue is on our end that will require IT support.

7/23/2026 - Daily operator rounds and duties. Collect Alpha Lab samples. Perform monthly inventory check. Switch all chemical pumps. Cleaned #1 and #3 primary sludge pumps. Pedro's cleaning service in the admin building in the afternoon.

7/24/2026 - Daily operator rounds and duties. Continue adding polymer and spraying chlorine to AB3. American Portables is here to dump roughly 1000 gallons of waste.

7/25/2026 - Saturday - Daily ops rounds and duties. Normal day no anomalies. Added polymer to AB3.

7/26/2026 - Sunday - Daily ops rounds and duties. Collect ALPHA LAB samples. Chemical tank readings are not working on SCADA.

7/27/2026 - Daily operator rounds and duties. Continue adding polymer and spraying chlorine to the aeration basin #3. Pick up ALPHA LAB samples. A1 Septic is on site to discharge roughly 700 gallons of waste. Found the plant Influent sampler inoperative, replaced it with another. Mechanics performed oil changes on various equipment around the plant.

7/28/2026 - Daily ops rounds and duties. Add polymer and spray chlorine to AB# surface. Borges and Mahoney are on site to look at our chemical analyzers. Replaced the plant influent sampler.

7/29/2026 - Daily ops rounds and duties. Changed the filter for the NEUROS blower #2. Cleaned all 4 MLSS DO probes.

7/30/2026 - Daily ops rounds and duties. GSE is on site to remove scaffolding and to prep for concrete/cement pour. Shut down Portola pump station for roughly 7 hours utilizing the wet weather storage tanks. This was to clean the gravity section and CCTV the intertie pipeline system. Cleaned chlorine contact tank #1. Anton is on site to help us replace the influent sampler with a Hach AS950, our old Isco quit working on us, we had this on the shelf knowing it would need replacement.

7/31/2026 - Daily operator rounds and duties. Continue adding polymer to the aeration basin #3 for foam control. GSE is on site along with the concrete company working on the effluent pump pedestals. Mechanics performing an oil change on the primary clarifier #1. Mechanics also will replace the gear sprocket on the cross collector for primary #2. GEMS Portable Waste is on site to discharge roughly 300 gallons of waste. Turn off (7.5 hours) Portola pump station utilizing the wet weather storage tanks. This was done so that we could continue to perform CCTV work on the intertie force main line. Portola pump station triggered Montara station to go into storm mode due to high level or well settings at Portola, situation was fixed quickly once we started pumping down.

Other activities are listed below:

There were 21 deliveries (approximately 13,300 gallons) of truck waste discharged at the SAM Plant for a total revenue of $ 1,330.00 There were no leachate deliveries to the SAM IPS line in the month of July 2026, for a total leachate volume of 0 gallons.

The NPDES data report for July 2026 is attached reference (Attachment B).

Contract Collection Services

The SAM crew cleaned 24,308 feet of sewer line and responded to ten calls in contract service areas. All ten calls were sewer line related. Six of the callouts were during regular business hours or started during regular business hours and went into overtime. The other four calls were after-hour callouts. Two calls were in the HMB service area, five were in the GCSD service area, and three were in the MWSD service area during the month of July 2026.

HMB – The sewer related call in the HMB service area in the month of July were as follows; 7/7 - Call for a backup in shower. When crew the arrived they observed mainline flowing as normal and the cleanout was dry. The crew flushed mainline to confirm it was clear. The crew advised homeowner of their findings and that she would need to contact a plumber to resolve the issue. 7/27 - Crew replaced battery on Mill and Purissima smart cover that was showing a low voltage alert.

There were no maintenance-related calls in the HMB service area in the month of July 2026.

GCSD – The sewer line related calls in the GCSD service area during the month of July were as follows; 7/3 - Call for a backup. When the crew arrived, they observed property line cleanout had moisture around it. Service line feeds directly to manhole barrel, crew was able to access service line from that point and were able to restore flow. Crew removed some roots and rags, advised homeowner there might be a slight off set allowing the roots to get in the line. Owner is going to follow up with a plumber. 7/10 - Call for gurgling sound in washroom sink. When the crew arrived, they observed main line flowing normally. After investigation it turned out to be a supply line that was flowing constantly. There was a contractor working on the house that moved a supply line, they capped the line and it resolved the issue. 7/16 - Call for possible manhole overflow. When the crew arrived, they observed the county cleaning the storm drain and doing work. Crew checked main line which was running as normal. Crew advised RP that the water was from the storm drain work and it was not sewage. No further action is required. 7/26 - A plumber reached out to us. He was clearing a private lateral and thought he hit something in the main line and wanted to notify us that there could be something at the tie in. Crew went out and ran the main finding no issue when they ran the line. No further action is required. 7/27 - Call for a drain back up. When the crew arrived the clean out was clear with no standing water. Crew flushed main and found no obstructions. Crew had been out in recent weeks, so they followed up by putting a camera down the service line. From what they could tell there appears to be other structures sharing a service line.

There were no maintenance-related calls in the GCSD service area in the month of July 2026.

MWSD – The sewer line related calls in the MWSD service area were as follows; 7/16 - Smart cover alert at Carlos Street. MWSD has no spare batteries. A new battery has since been ordered and will be replaced when it comes in. 7/30 - Call for possible sewage leak on Ocean Ave. When the crew arrived, they observed moisture around in the immediate area around the grinder vault. Crew advised homeowners that the grinder pump stations are considered private in the area and would need to contact a plumber to resolve the issue. Owner understood and was going to contact a local plumbing company to assist they had work with previously. Staff left message for county environmental health as per district protocol. 7/31 - Battery came in for the Carlos street smart cover. Staff installed replacement battery and confirmed normal operation.

There were no maintenance-related calls in the MWSD service area in the month of July 2026.

The July 2026 collection system data report is provided for the Board's information. There were zero (0) Category 1's, zero (0) Category 2's, zero (0) Category 3, and zero (0) category 4 SSO's, during the month of July 2026.

Staff Recommendation
Staff recommends that the Board receive the Manager's Report for July 2026.

Supporting Documents
Attachment A: Monthly Flow Report July 2026
Attachment B: Monthly NPDES Report July 2026
Attachment C: Collection System Data July 2026
Attachment D: Contract Collection Service Report July 2026

Attachment A

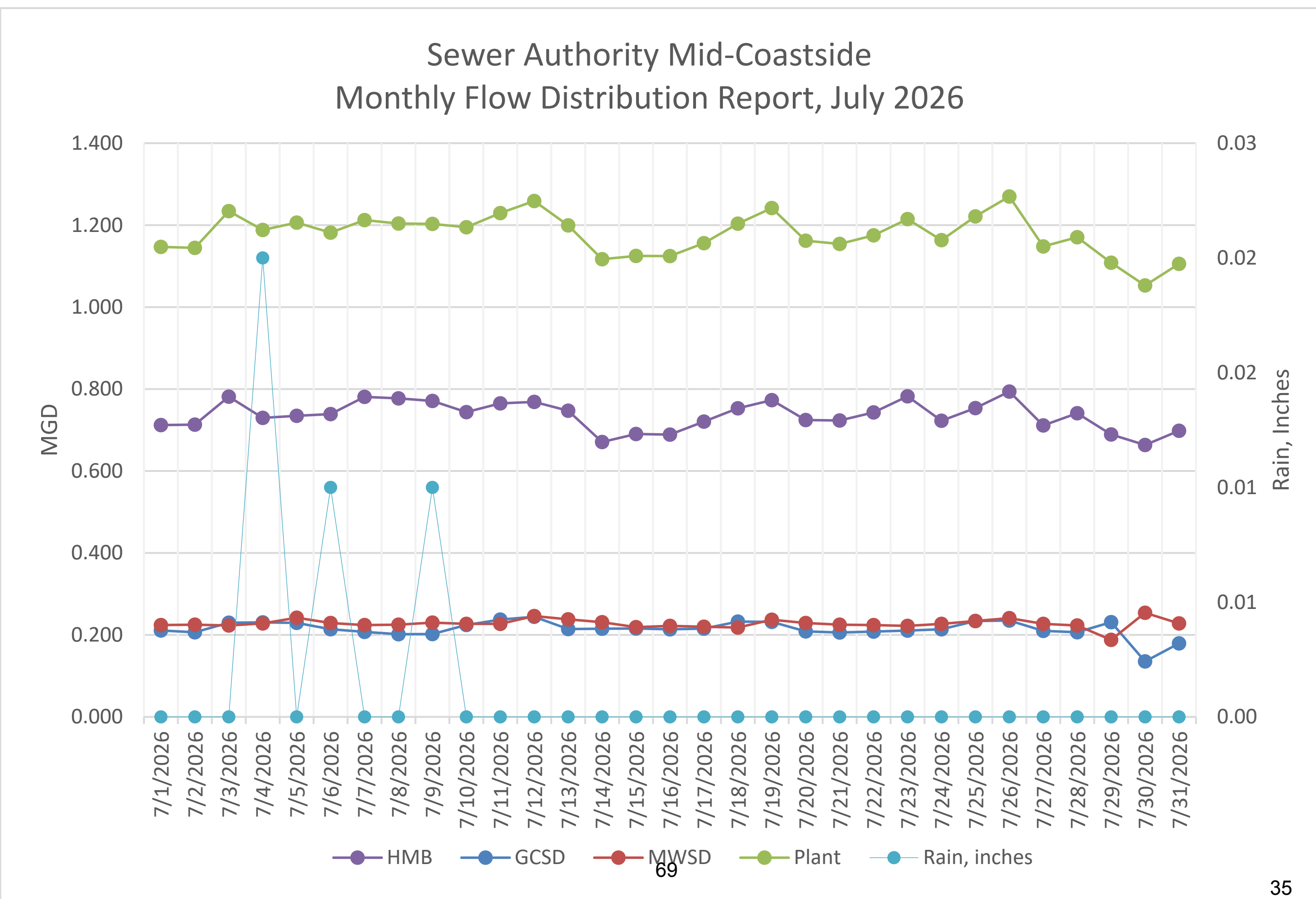
Flow Distribution Report Summary for July 2026

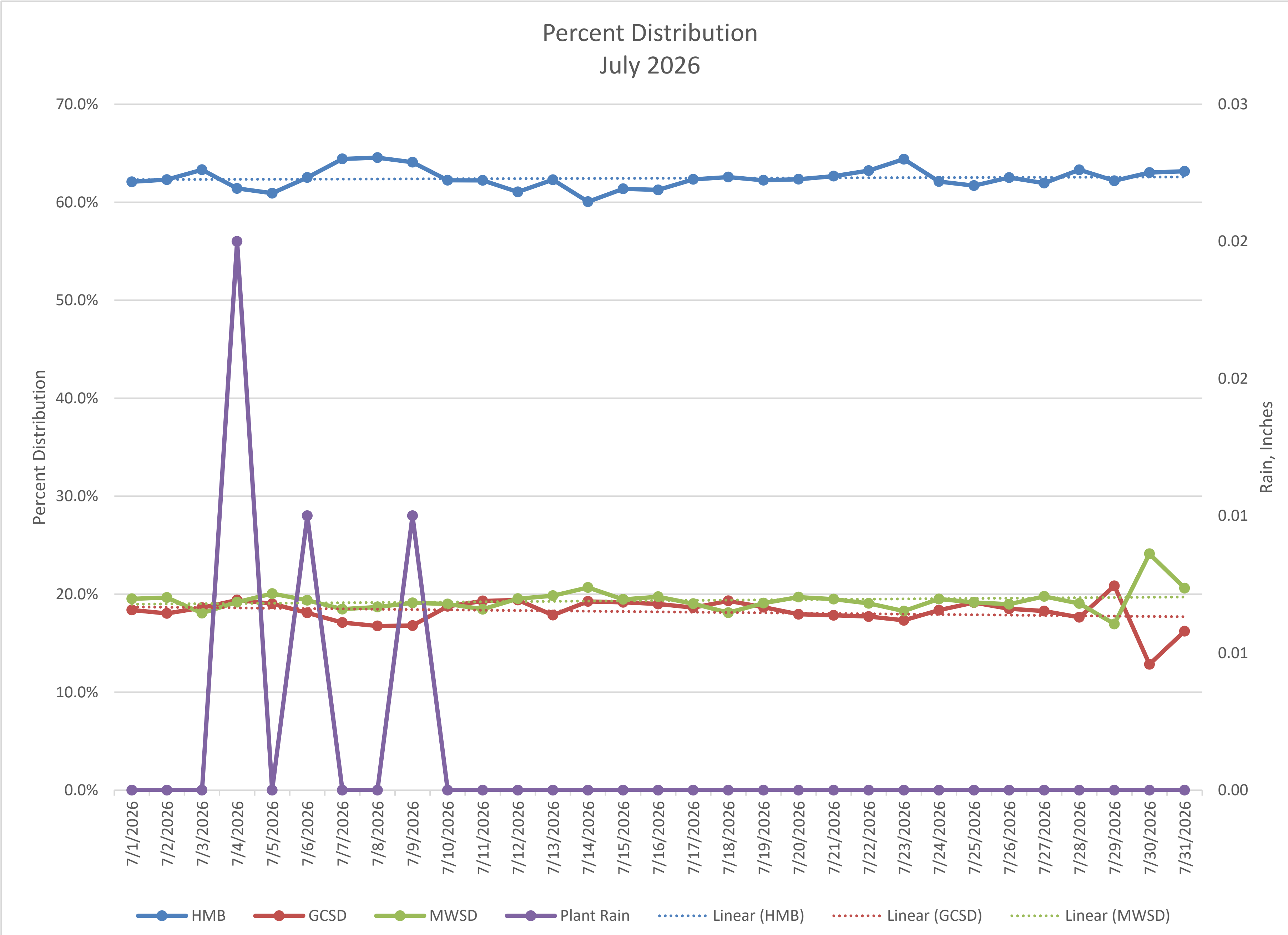
The daily flow report figures for the month of July 2026
have been converted to an Average

Daily Flow (ADF) for each Member Agency.
The results are attached for your review.

The summary of the ADF information is as follows:

	MGD	%
The City of Half Moon Bay	0.736	62.45%
Granada Community Services District	0.215	18.22%
Montara Water and Sanitary District	0.228	19.32%
Total	1.178	100.0%




Percent Distribution
July 2026
70.0%
60.0%
50.0%
40.0%
30.0%
20.0%
10.0%
0.0%
Percent Distribution
0.03
0.02
0.02
0.01
0.01
0.00
Rain, Inches
7/1/2026
7/2/2026
7/3/2026
7/4/2026
7/5/2026
7/6/2026
7/7/2026
7/8/2026
7/9/2026
7/10/2026
7/11/2026
7/12/2026
7/13/2026
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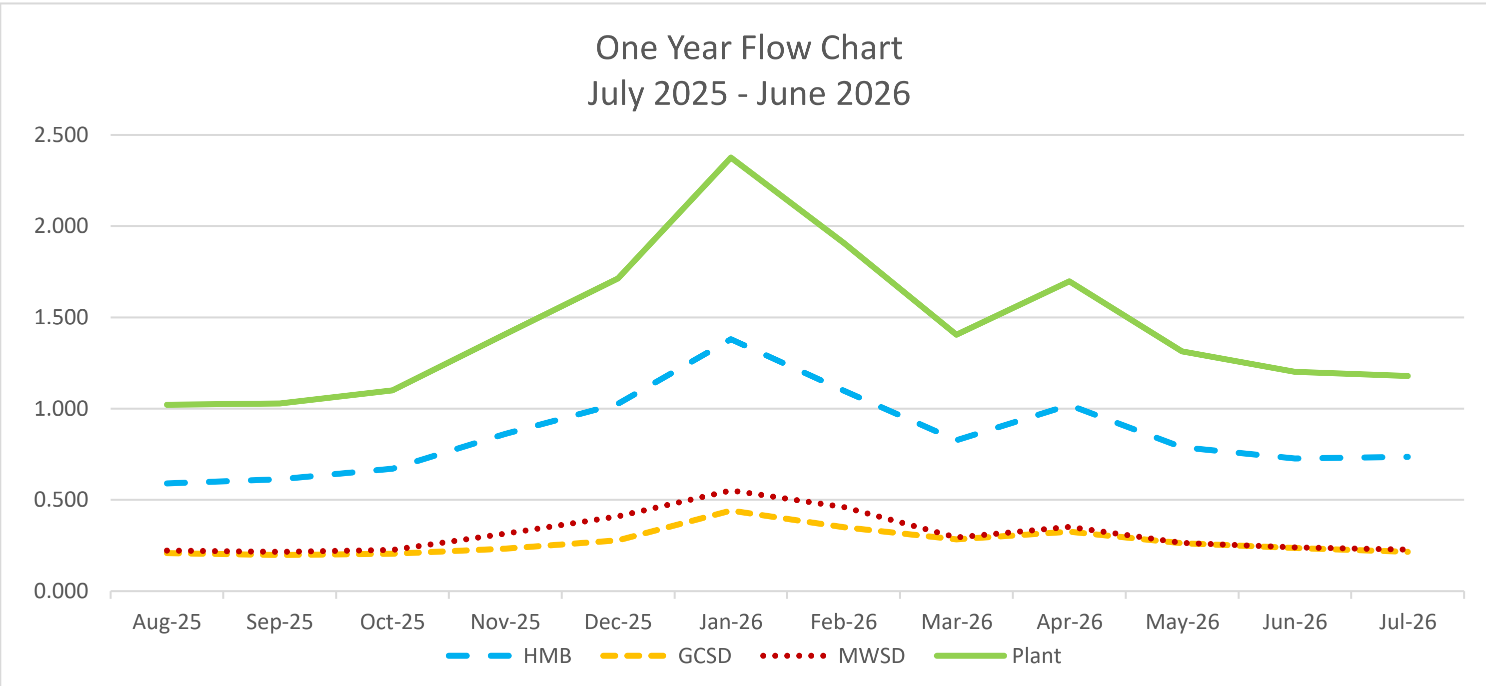
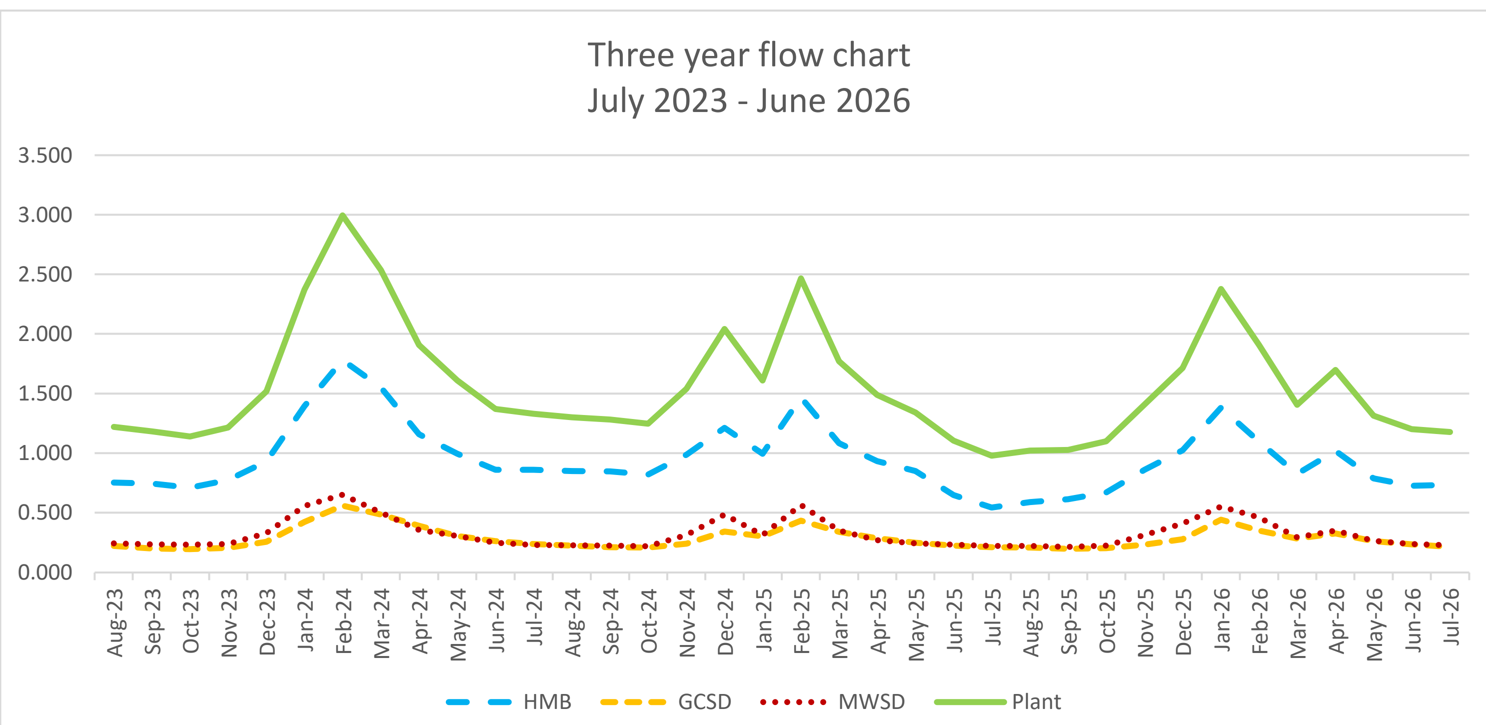
7/24/2026
7/25/2026
7/26/2026
7/27/2026
7/28/2026
7/29/2026
7/30/2026
7/31/2026
HMB
GCSD
MWSD
Plant Rain
Linear (HMB)
Linear (GCSD)
Linear (MWSD)

72

Most recent flow calibration January 2024 PS, June 2025 Plant inf





Sewer Authority Mid-Coastside

Monthly Collection System Activity/SSO Distribution Report, July 2026

July 2026

Number of S.S.O's

	Total	*HMB*	*GCSD*	*MWSD*	*SAM*
Roots	0	0	0	0	0
Grease	0	0	0	0	0
Mechanical	0	0	0	0	0
Wet Weather	0	0	0	0	0
Other	0	0	0	0	0
Total	**0**	**0**	**0**	**0**	**0**

12 Month Moving Total

12 month rolling Number

	Total	*HMB*	*GCSD*	*MWSD*	*SAM*
Roots	0	0	0	0	0
Grease	1	0	0	1	0
Mechanical	0	0	0	0	0
Wet Weather	0	0	0	0	0
Other	3	1	0	0	2
Total	**4**	**1**	**0**	**1**	**2**
		25%	**0%**	**25%**	**50%**

Reportable SSOs

Reportable Number of S.S.O.'s

	Total	*HMB*	*GCSD*	*MWSD*	*SAM*
July 2026	0	0	0	0	0
12 Month Moving Total	4	1	0	1	2

SSOs / Year / 100 Miles

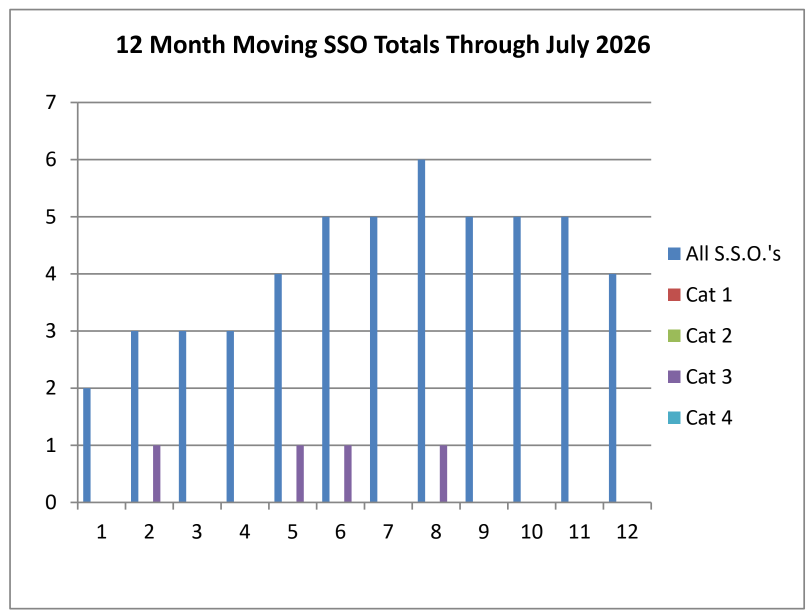
Number of S.S.O.'s /Year/100 Miles

	Total	*HMB*	*GCSD*	*MWSD*	*SAM*
July 2026	0.0	0.0	0.0	0.0	0.0
12 Month Moving Total	3.8	2.7	0.0	3.7	27.4
Category 1	0.0	0.0	0.0	0.0	0.0
Category 2	0.0	0.0	0.0	0.0	0.0
Category 3	3.8	2.7	0.0	3.7	27.4
Category 4	0.0	0.0	0.0	0.0	0.0
Miles of Sewers	104.5	37.0	33.2	27.0	7.3
		35.4%	31.8%	25.8%	7.0%

12 Month Rolling Total Sewer Cleaning Summary

Month	HMB	GCSD	MWSD	Total Feet	Total Miles
Aug - 25	9,341	9,394	9,223	27,958	5.3
Sep - 25	7,017	10,039	5,058	22,114	4.2
Oct - 25	14,567	9,753	9,098	33,418	6.3
Nov - 25	12,217	16,986	10,950	40,153	7.6
Dec - 25	0	9,235	8,160	17,395	3.3
Jan - 26	0	14,510	11,677	26,187	5.0
Feb - 26	11,310	13,557	6,858	31,725	6.0
Mar - 26	14,896	12,212	6,326	33,434	6.3
Apr - 26	12,430	14,599	6,635	33,664	6.4
May - 26	12,352	12,432	4,715	29,499	5.6
June - 26	5,532	9,140	7,123	21,795	4.1
July - 26	9,946	8,940	5,422	24,308	4.6
Annual ft	109,608	140,797	91,245	341,650	
Annual Mi.	20.8	26.7	17.3		64.7

Attachment C



TASK SUMMARY- GCSD 2026-27

Task	Target Total	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total to Date	% Complete
Sewer Line Cleaning	87,000	8,457										12,175			
Hot Spot Cleaning	5,400	321										-			
Lift Station Inspection - Daily	52	4										4			
Lift Station Inspection - Annually	3	-										-			
Maint. Work Orders - Completed	-	4										4			
Maint. Work Orders - Incomplete	-	-										-			
Manhole Inspection	879	47										61			
USA Markings	372	77										42			
F.O.G. Inspections Completed	10	-										-			
F.O.G. Inspections Passed	10	-										-			
F.O.G. Inspection Failed	-											-			
Lateral Inspections	-	-										-			
Customer Service Call - Reg	-	3										2			
Customer Service Call - OT	-	2										-			
SSO Response - Category 1	-	-										-			
SSO Response - Category 2	-	-										-			
SSO Response - Category 3	-	-										-			
Insurance Claims Filed	-	0										0			

September 9, 2026

Memorandum

To: Granada Community Services District

From: John H. Rayner, District Engineer

Subject: Engineer's Report for September 2026

6-Year CIP for FY 2025 - FY 2031

Because of the high cost assigned to GCSD to pay for the replacement of SAM's Montara force main, only about $100k will be available for CIP pipe replacements in FY26-27. We will coordinate with GCSD staff to determine if such a small FY26-27 CIP would be worthwhile.

SAM's Montara FM Replacement Project

The McGuire and Hester (M&H) Team is providing progressive design build services for the replacement of SAM's Montara Force Main. The M&H Team provided SAM with two guaranteed maximum prices (GMP) for construction, the prices differ depending on when construction would be completed. Including contingencies, the GMP for Option 1, for completion by June 2027, is $18.6 million and the price of Option 2, for completion by June 2028, is $14.6 million. SAM staff recommended approving Option 2. Besides the cost of construction, each option requires budgeting an additional $2 million for providing support during construction. If Option 2 is selected, the court ordered deadline of June 30, 2027, would need to be extended.

247 San Juan Ave Class 3 Permit

We reviewed the plans submitted with the application for a Class 3 mainline extension and have provided our review comments. Awaiting to review the next submittal of plans.

114 Delores Ave Class 3 Permit

Review comments on the plans, dated August 7, 2026, were sent to the Applicant. SAM recently exposed the buried manhole on San Juan Avenue that was necessary to be located for the Class 3 mainline extension. The Applicant will now revise the plans to reflect this new information.

GRANADA COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

To: Board of Directors

From: Hope Atmore

Subject: Administrative Staff Report

Date: August 15 to September 10, 2026

This report serves as a general update for the Board from staff since the August meeting. While it does not cover every aspect of the day-to-day activities, it is intended to keep the Board up to date on some of the completed and ongoing work.

- Continued coordination for mainline extension at 114 Dolores and 247 San Juan.
- Attended Coastside Partners Meeting – now called the San Mateo Midcoast Planning Partners (SMMPP) – September 3. Next meeting 10/1.

PUBLIC RECORDS (ACT) REQUESTS – There were two requests during this period:

Date	Requestor	Documents Requested	Response
8/16/26	Sunlight Access	GCSD Purchase Orders 3/1/26-7/31/26	9/4/26
8/26/26	Retained Equity	Uncashed/unclaimed checks	9/4/26

APPLICATIONS RECEIVED – There was one new application received during this period:

Date	Class	Owner/Agent	APN	Address	Sq. Ft.	Zone
8/24/26	ADU	J. Lee	047-208-120	157 Ave Portola, EG	2,335	R1/S17

PERMITS ISSUED - There were no permits issued during this period.

SEWER HOOK-UPS - There were two sewer hook-ups during this period:

Permit	Class	Date	Owner/Agent	APN	Address	Sq. ft.	Zone
3276	2A	8/24/26	French	047-021-200	142 California, Princeton	10,498	R1/S17
DEMO	N/A	8/17/26	Miller	047-283-070	990 Ave Alhambra, EG	N/A	R1/S17

MINUTES
BOARD OF DIRECTORS
REGULAR MEETING at 7:00 p.m.

August 20, 2026

This meeting was held in person and via Zoom.

CALL REGULAR MEETING TO ORDER AT 7:00 p.m.
The meeting was called to order at 7:07 p.m.

ROLL CALL
Board President Barbara Dye, Director Matt Allen, and Director Nancy Marsh. Director Bowles participated remotely via teleconference pursuant to Government Code Section 54953(b) from 2955 Country Road 100, Hutto, TX 78634. Director Randle was absent.

Staff: General Manager Chuck Duffy, Assistant General Manager Hope Atmore, and District Counsel William Parkin.

GENERAL PUBLIC PARTICIPATION
Community members Dan Haggerty, Leni Schultz, Leonard Woren, and Janet Brayer provided public comment in support of GCSD acquisition and preservation of vacant properties including the lot next to the El Granada Post Office and other parcels on the Burnham Strip. President Dye stated that the discussion will be on a future agenda.

REGULAR MEETING AGENDA

1. **Park and Recreation Activities.**
   a. Report on Planned Recreation Program Events – Hope Atmore provided updates on past, current, and future classes and activities.
   b. Consideration of Community Emergency Response Team (CERT) Use of Parking Lot at 480 Avenue Alhambra on September 26, 2026 for Great Shakeout Event – Ms. Atmore stated that members of CERT had requested use of the 480 Avenue Alhambra parking lot as a safer alternative to the dirt lot.
      ACTION: Director Marsh moved to approve use of the 480 Avenue Alhambra parking lot by CERT for the Great Shakeout event on September 26th. (Marsh/Allen). Approved 4-0.

   Director Marsh also discussed the breadth of the District's recreation powers, noting that recreation includes activities involving arts, athletics, drama, habitat conservation, handicrafts, literature, music, nature study, open-space conservation, science, sports, and formal or informal play. Recreation facilities may include community centers, meeting places, open space, parks, playgrounds, and other facilities.

2. **Phasing Options for the Granada Community Park and Recreation Center Project** – Mr. Duffy explained that following a more thorough review of the construction cost estimates and financing options for the park and recreation center, the District can afford an annual debt service of roughly $650,000. He emphasized that staff is being conservative on the revenue side by not including ERAF funds. He also stated that he believes the estimate for the renovation costs for the 480 Alhambra building are high. The Board generally agreed that the proposed new community room second building should not be included in the current budget discussions due to the financing cost constraints. The discussion recognized that the park and the 480 Alhambra building renovation projects would proceed on separate but parallel schedules. Director Marsh discussed the anticipated ERAF-related revenues and the possibility of using future revenues for smaller park and community center amenities that could be added over time.

   Several members of the community commented on the discussion. Leonard Woren emphasized that he believed the cost estimates for the projects was too high and unrealistic, and he encouraged the Board to consider holding money back for future land acquisition. Janet Brayer pushed for acquiring more land on the Burnham Strip and for passive development of the park. Directors Dye and Marsh reiterated the extensive outreach that was done that guided the final design of the park and the recreation center.

3. **Proposal for Additional Landscape Architecture Services by KCRH for the Granada Community Park and Recreation Center** – Mr. Duffy provided an overview of the two proposals included in agenda items 3 and 4 explaining that the additional services would cover completion of construction documents and support through the remaining permitting and construction process of the projects.

   Members of the community commented on the discussion. Janet Brayer asked for clarification on the budgeted $1.5 million for construction documents. Mr. Duffy clarified that the number should be reduced because architectural services will not be needed for the new building. Dan Haggerty commented that the park and play equipment should have a rustic character in keeping with the community character.

   ACTION: Director Marsh moved to approve agenda items 3 and 4, the Proposal for Additional Landscape Architecture Services by KCRH and Additional Engineering Services by BKF for the Granada Community Park and Recreation Center. (Marsh/Allen). Approved 4-0.

4. **Proposal for Additional Engineering Services by BKF for the Granada Community Park and Recreation Center.**

   ACTION: Approved 4-0 as included in the motion above.

5. **Proposal for Grant Funding Support by Townsend Public Affairs for the Granada Community Park and Recreation Center Project** – Ms. Atmore explained that the previously proposed potential State Parks Program grant would not be a good fit for the District and that rather than limiting the authorization to a specific grant program, staff recommended broader authorization to engage Townsend for appropriate grant writing and funding support opportunities.

   ACTION: Director Allen moved to authorize the General Manager to enter into an agreement for appropriate grant writing and funding support services, up to $20,000, and to pursue other applicable funding opportunities. (Allen/Bowles). Approved 4-0.

6. **Amendment to the Sewer Authority Mid-Coastside FY 2026/27 General Budget for the Increase in Costs for the SAM IPS Montara Force Main Replacement Project** – Mr. Duffy reported on a meeting he and Hope had with representatives of the member agencies, SAM staff and consultants, and McGuire Hester, the design-build contractor for the forcemain construction. Mr. Duffy again expressed his reservations with design-build but felt it was a done deal to move forward with the $13.2 million dollar, two year construction period proposed budget. Including soft costs, the total project cost is approximately $16.5 million, of which $12.15 million will be due for FY 2026-27. GCSD's share of that total is 18.21%. Director Marsh explained that there had been a lengthy discussion at the SAM meeting debating the sequencing of contract approval and that the member agencies were required to have their boards approve the amended budget prior to the SAM GM signing the contract.

   ACTION: Director Marsh moved to approve the Amended SAM FY 2026/27 General Budget for the increase in costs for the SAM IPS Montara Force Main Replacement. (Marsh/Allen). Approved 4-0.

7. **Report on Sewer Authority Mid-Coastside Meetings** – Director Dye stated that the SAM board decided not to pursue the potential solar panels project. There is still ongoing discussion with the City of Half Moon Bay for a drainage project on the property east of the treatment plant.

8. **Engineer's Report.**

9. **Administrative Staff Report** – Ms. Atmore provided administrative updates from the previous month.

CONSENT AGENDA

10. **July 16, 2026 Regular Meeting Minutes.**
11. **July 16, 2026 Special Meeting Minutes**
12. **August 2026 Warrants.**
13. **June 2026 Financial Statements.**
14. **SDRMA Memorandum of Understanding and Associated Resolution** – Ms. Atmore stated that changes were for clarity and not significant to the MOU.

    ACTION: Director Bowles moved to approve the Consent Agenda. (Bowles/Marsh). Approved 4-0.

COMMITTEE REPORTS

15. **Report on seminars, conferences, or committee meetings** – President Dye stated that she met with Scott Bollinger from the MCC.

INFORMATION CALENDAR

16. **Attorney's Report. (Parkin)**
17. **General Manager's Report. (Duffy)**
18. **Future Agenda Items.**

ADJOURN TO CLOSED SESSION

1. **Conference with Real Property Negotiator (Government Code Section 54956.8).**
   Property: 400 Avenue Alhambra, El Granada, California, APN 047-251-160.
   District's Negotiator: Chuck Duffy.
   Negotiating parties: Reed/Kamper Family Trust, and the Granada Community Services District.
   Under negotiation: Instruction to negotiator will concern terms.

RECONVENE TO OPEN SESSION

No reportable action.

ADJOURN REGULAR MEETING

The Regular Meeting was adjourned at 9:02 p.m.

Attest:

____
Hope Atmore, Board Secretary

Date Approved by the Board: September 17, 2026

Granada Community Services District
September 2026 Warrants
For the September 17, 2026 Board of Director's Meeting

Date	Num	Name	Memo	Account	Amount
08/20/26	10863	AT&T (Office #5614)	Inv dtd 08/04/26	6170 Utilities	252.42
08/20/26	10864	AT&T (Pump Station #1868)	Pump Stn Inv dtd 08/05/26	6170 Utilities	202.49
08/20/26	10865	Capital Program Management, Inc.	Construction Mgmt Svcs - July 2026	7520 Capital Projects Prof Svcs	12,599.75
08/20/26	10866	City of Half Moon Bay	2025/26 FY Park Expenditures	5120 Half Moon Bay Reimb - Parks	43,474.34
08/20/26	10867	CliftonLarsonAllen LLP	07/01/26-07/31/26 Prof. Svcs	6152 Accounting	3,838.75
08/20/26	10868	MidCoast Plumbing	Toilet Repair	6130 Office Maintenance & Repairs	425.00
08/20/26	10869	Recology of the Coast-V	25/26 SMC payment for 24/25 Delinquent Garbage	2225 Recology-Del Garbage	67,303.52
08/20/26	10870	State Compensation Insurance Fund	Policy 9164816 - Installment (Surcharges)	6080 Insurance	51.44
08/21/26	10871	Coastside Co Water District	Water utility charges Acct #400-04170-02	6170 Utilities	82.42
09/02/26	10872	Tri Counties Bank	Shred Works Inc - Event Shredding 7/18/26	6220 Miscellaneous	1,000.00
09/17/26	10873	Barbara Dye	08/20/26 GCSD	6040 Directors' Compensation	190.00
09/17/26	10874	Bhavana Moini-Yekta	Learn to Make a Skirt	5130 Parks & Rec Professional Svcs	697.20
09/17/26	10875	Coastside Co Water District	Water utility charges Acct #400-04170-02 & #400-04169-02	6170 Utilities	127.90
09/17/26	10876	Dudek	07/25/26-08/21/26 Prof. Svcs	6151 General Manager	9,225.00
09/17/26	10877	El Granada Elem PTO	Silver Tier Sponsorship 2026	6310 Park Related Misc Expenses	300.00
09/17/26	10878	Fox Security & Communications, Inc.	Security Monitoring - 480 Ave Alhambra	6130 Office Maintenance & Repairs	300.00
09/17/26	10879	Hue & Cry, Inc	Oct 2026 Lift Stn Alarm; Pump Stn Alarm 10/01/26-12/31/26	6170 Utilities	132.88
09/17/26	10880	Kankel, Conroy, Rose & Hill Landscape Architectu	August 2026 Landscape Architectural Services	7520 Capital Projects Prof Svcs	21,795.00
09/17/26	10881	Kennedy Jenks	05/02/26-08/28/26 Svcs, Sum 216 & 217	7520 Capital Projects Prof Svcs	32,045.00
09/17/26	10882	Matthew Allen	08/20/26 GCSD	6040 Directors' Compensation	190.00
09/17/26	10883	Nancy Marsh	08/20/26 GCSD	6040 Directors' Compensation	190.00
09/17/26	10884	PG&E (#5133-7)	Inv dtd 09/02/26	6170 Utilities	51.42
09/17/26	10885	PG&E (Office #4277-7)	Office Inv dtd 08/24/26	6170 Utilities	76.30
09/17/26	10886	PG&E (Pump Station #5681-6)	Pump Stn Inv dtd 08/14/26	6170 Utilities	440.29
09/17/26	10887	Rodolfo Romero	Sept Cleaning	6130 Office Maintenance & Repairs	220.00
09/17/26	10888	San Mateo County Harbor District	Office Lease - October 2026	6120 Office Lease	5,363.31
09/17/26	10889	SDRMA	SDRMA Medical Benefit Premiums - October 2026	6062 Medical	5,900.45
09/17/26	10890	Sewer Authority Mid-Coastside	September 2026 Collections & Asmts; Mid-Year Budget Adj	5010 SAM - General	350,952.75
09/17/26	10891	Tri Counties Bank	Stmt dtd 08/31/26	6220 Miscellaneous	251.81
09/17/26	10892	US Bank Equipment Finance	September 2026 Svcs	6020 Copier Lease	252.28
09/17/26	10893	Wanda Bowles	08/20/26 GCSD	6040 Directors' Compensation	190.00
09/17/26	10894	Weist Law Firm	Inv 2026-M153	6090 Legal Services	16,213.75
09/17/26	10895	Wittwer Parkin	Legal Svcs 08/01/26-08/31/26	6090 Legal Services	2,673.00
				TOTAL	**$ 577,008.47**

Financial Statements

Granada Community Services District
July 2026

Table of Contents

Executive Summary

REVENUE (2026/2027 YTD)

$28,380

▼ -93.1% vs budget

EXPENSES (2026/2027 YTD)

$372,340

▼ -32.2% vs budget

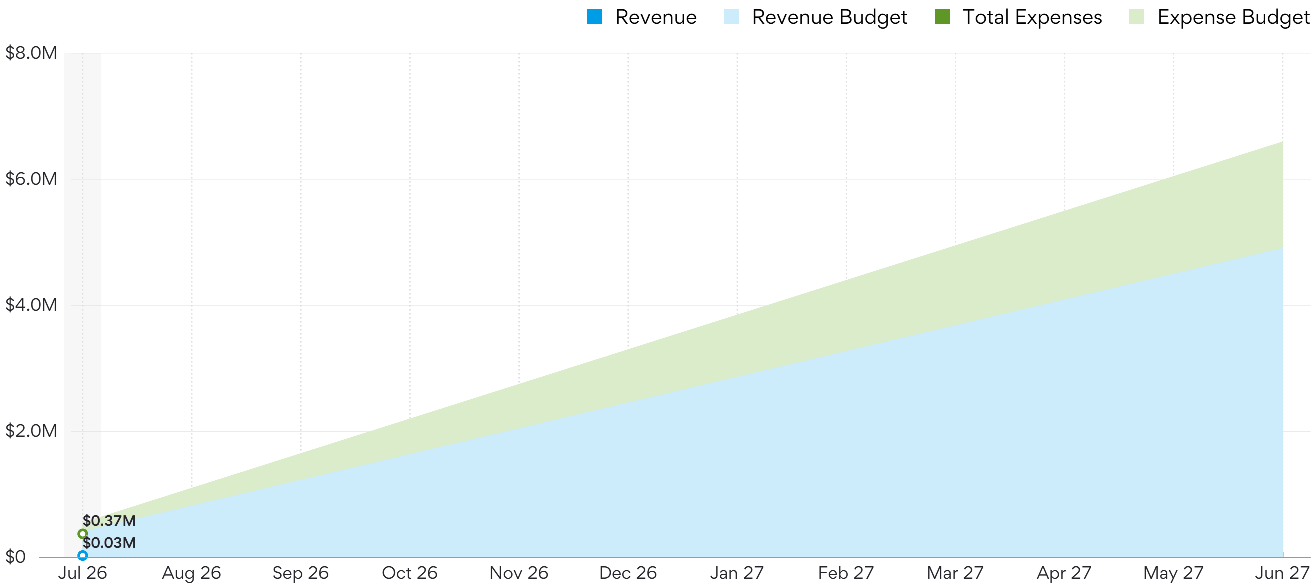
CHANGE IN NE... (2026/2027 YTD)

($343,960)

▼ -144.3% vs budget

The change in net position represents the difference between total revenues and total expenses.

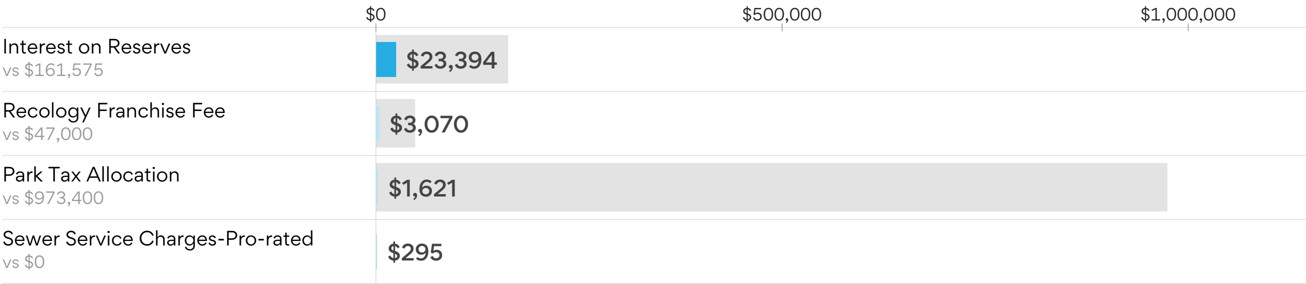
YTD Cumulative Revenue & Expense Budget Trends



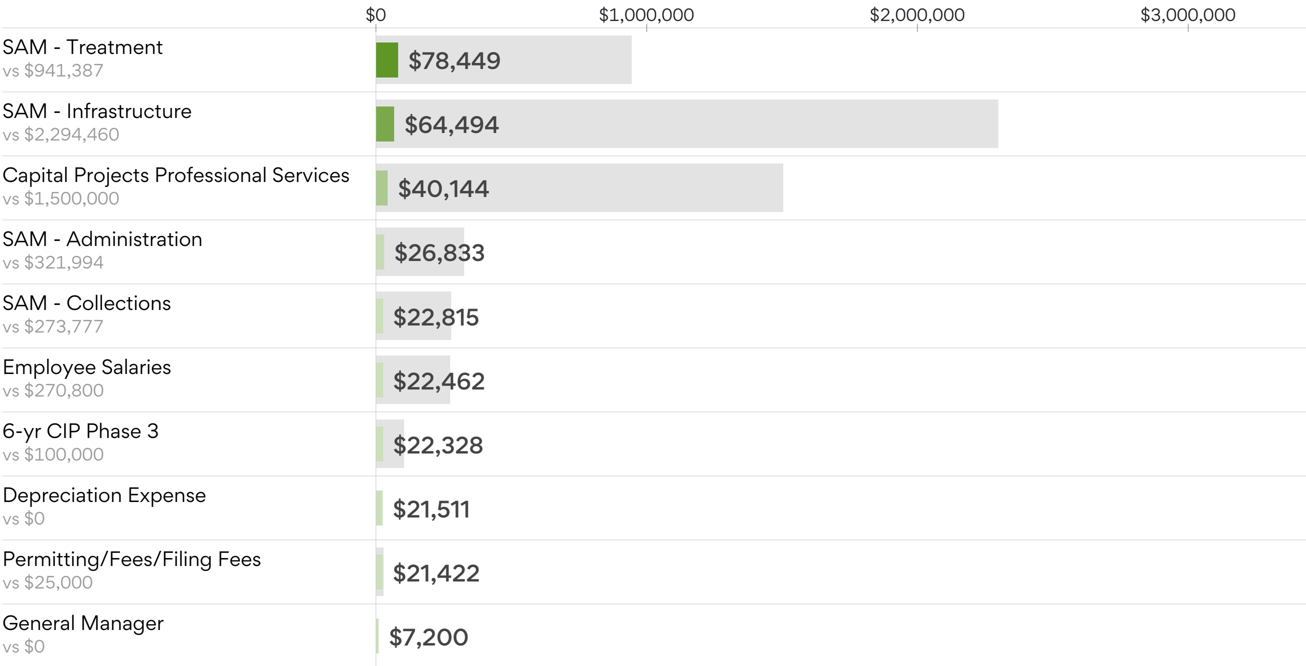
Top 10 Revenues & Expenses

The charts below compare the District's ten largest revenue and expense accounts against their budgeted figures.

Top 10 Revenue breakdown (2026/2027 YTD vs Budget)



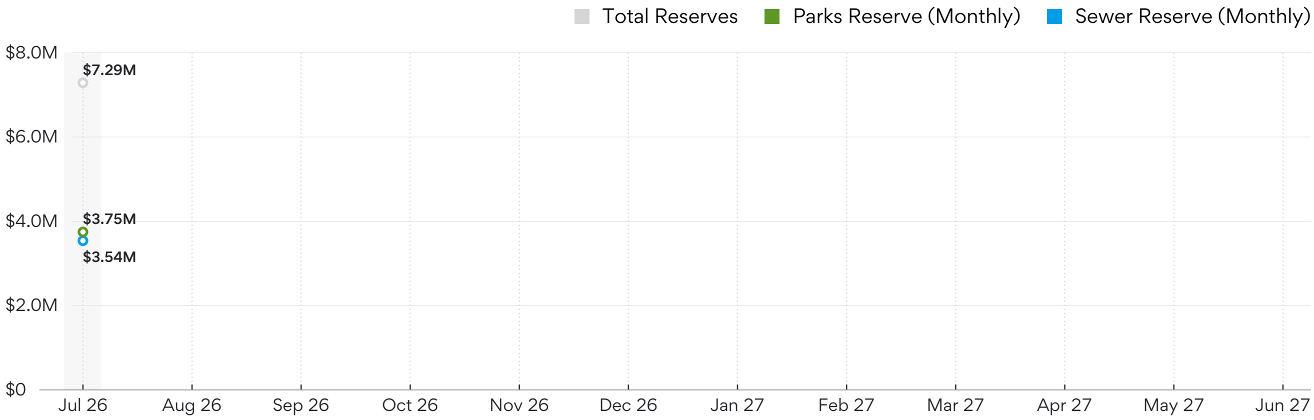
Top 10 Expenses breakdown (2026/2027 YTD vs Budget)



Budgetary Fund Cash Reserves

The District maintains two budgetary reserves to track cash balances allocable to sewer and parks and recreation operations. These reserve balances represent amounts internally tracked for budget purposes only and do not represent restricted net position. The balance of each budgetary reserve as of period-end are as follows:

Reserve Balances



Sewer Reserves ($)	2026/2027 (YTD)
Beginning Sewer Reserve	3,725,757
Change in Sewer Reserve	(187,037)
Ending Sewer Reserve	**3,538,720**

Parks & Recreation Reserves ($)	2026/2027 (YTD)
Beginning Parks Reserve	3,790,339
Change in Parks Reserve	(43,868)
Ending Parks Reserve	**3,746,471**

Total Cash Reserves ($)	2026/2027 (YTD)
Ending Reserves	**7,285,191**

Financial Statements

Granada Community Services District
Statement of Net Position (Unaudited)
As of July 31, 2026

ASSETS	Jul 2026
Cash & Equivalents	
Petty Cash	$ 1,086
Tri Counties Bank - Gen Op	38,544
Tri Counties Bank - Deposit	2,500
LAIF	9,543
CalTrust Liquidity Fund #0010	7,233,518
Total Cash & Equivalents	**7,285,191**
Accounts Receivable	
Accounts Receivable from Customers	3,503
Other Receivables	6,810
Total Accounts Receivable	**10,313**
Other Current Assets	
Prepaid Expenses	11,299
Excess ERAF Receivable	265,873
Due from AD	2,014
Total Other Current Assets	**279,186**
Total Current Assets	**7,574,690**
Fixed Assets	
Collections System	12,867,836
Construction in Progress	73,254
Equipment	22,943
Land	2,862,979
Right of Use Assets, Net	23,140
Accumulated Depreciation	(8,743,108)
Total Fixed Assets	**7,107,045**
Investments or Other Non-Current Assets	
Investment in SAM	6,610,092
ERAF 5% Retention Receivable	83,280
Total Investments or Other Non-Current Assets	**6,693,371**
Total Non-Current Assets	**13,800,416**
Total Assets	**21,375,106**
DEFERRED OUTFLOWS OF RESOURCES - PENSION	**84,037**

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Granada Community Services District
Statement of Net Position (Unaudited)
As of July 31, 2026
(Continued)

LIABILITIES	**Jul 2026**
Accounts Payable	
Accounts Payable	157,476
Other Current Liabilities	
Compensated Absences, Current Portion	13,359
Deposits Payable	11,498
Payroll Liabilities	6,164
Recology-Delinquent Garbage Payable	74,041
Total Other Current Liabilities	**105,062**
Total Current Liabilities	**262,539**
Other Non-Current Liabilities	
Compensated Absences, Noncurrent	8,959
Lease Liability	24,578
Net Pension Liability	108,485
Total Other Non-Current Liabilities	**142,022**
Total Non-Current Liabilities	**142,022**
Total Liabilities	**404,560**
DEFERRED INFLOWS OF RESOURCES - PENSION	**14,679**
NET POSITION	
Net Investment in Capital Assets	7,107,045
Net Position - Unrestricted	13,932,859
Total Net Position	**$ 21,039,904**

Granada Community Services District
Statement of Revenues, Expenses, and Changes in Net Position (Unaudited)
For the One Month Ended July 31, 2026

Revenue	Jul 2026	Expected to Date	Variance YTD	FY26/27 Budget
Operating Revenue				
Sewer Service Charges-SMC	$ -	$ 257,033	$ (257,033)	$ 3,084,400
Sewer Service Charges-Pro-rated	295	-	295	-
Connection Fees	-	1,567	(1,567)	18,800
Total Operating Revenue	**295**	**258,600**	**(258,305)**	**3,103,200**
Non Operating Revenue				
Interest on Reserves	23,394	13,465	9,929	161,575
SAM Refund from Prior Yr	-	83	(83)	1,000
ERAF Refund	-	47,500	(47,500)	570,000
Misc Income - Sewer	-	417	(417)	5,000
Misc Income - Recreation	-	417	(417)	5,000
Park Tax Allocation	1,621	81,117	(79,496)	973,400
AD OH Reimbursement	-	3,250	(3,250)	39,000
Recology Franchise Fee	3,070	3,917	(846)	47,000
Total Non Operating Revenue	**28,085**	**150,165**	**(122,079)**	**1,801,975**
Total Revenue	**28,380**	**408,765**	**(380,384)**	**4,905,175**
Expenses				
Operations				
SAM - General	108,859	108,859	-	1,306,311
SAM - Collections	22,815	22,815	-	273,777
Depreciation Expense	21,511	-	21,511	-
CCTV	-	2,917	(2,917)	35,000
RCD - Parks	-	83	(83)	1,000
Half Moon Bay Reimb - Parks	-	3,782	(3,782)	45,384
Recreation Supplies and Miscellane	-	250	(250)	3,000
Total Operations	**153,185**	**138,706**	**14,479**	**1,664,472**
Administration				
Auditing	-	1,733	(1,733)	20,800
Copier lease	239	267	(27)	3,200
Directors' Compensation	950	1,300	(350)	15,600
Education & Travel Reimb	-	173	(173)	2,080
Elections Related	-	2,500	(2,500)	30,000
Employee Compensation	35,917	36,900	(983)	442,800
Engineering Services	5,104	2,500	2,604	30,000
Insurance	-	6,433	(6,433)	77,200
Legal Services	2,904	3,992	(1,088)	47,900
Memberships	1,187	967	220	11,600
Office Lease	5,030	5,467	(436)	65,600
Interest Expense - Leases	68	-	68	-
Office Maint./Properties/Supplies	1,020	1,000	20	12,000
Professional Services	12,464	14,175	(1,711)	170,100
Publications/Notices/Marketing Out	-	612	(612)	7,340
Utilities	1,624	1,242	383	14,900
Video Taping	400	400	-	4,800

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Granada Community Services District
Statement of Revenues, Expenses, and Changes in Net Position (Unaudited)
For the One Month Ended July 31, 2026
(Continued)

Expenses (Continued)	Jul 2026	Expected to Date	Variance YTD	FY25/26 Budget
Administration (Continued)				
Computers	3,761	700	3,061	8,400
Miscellaneous	-	583	(583)	7,000
Bank Service Charges	99	-	99	-
Permitting/Fees/Filing Fees	21,422	2,083	19,339	25,000
Total Administration	**92,189**	**83,027**	**9,163**	**996,320**
Capital Projects				
SAM - Infrastructure	64,494	191,205	(126,711)	2,294,460
Lift Station Maint.	-	2,427	(2,427)	29,120
Lateral Repairs	-	833	(833)	10,000
6-yr CIP Phase 3	22,328	8,333	13,995	100,000
Capital Projects Professional Service	40,144	125,000	(84,856)	1,500,000
Total Capital Projects	**126,966**	**327,798**	**(200,832)**	**3,933,580**
Total Expenses	**372,340**	**549,531**	**(177,191)**	**6,594,372**
Change in Net Position	**(343,960)**	**(140,766)**	**(203,194)**	**(1,689,197)**
Beginning Net Position	**21,383,864**	**21,383,864**	**-**	**21,383,864**
Ending Net Position	**$ 21,039,904**	**$ 21,243,098**	**$ (203,194)**	**$ 19,694,668**

Supplementary Information

Granada Community Services District
Schedule of Revenues, Expenses, and Changes in Net Position By Budgetary Fund (Unaudited)
For the One Month Ended July 31, 2026

Revenue	Sewer	Parks & Recreation	Total
Operating Revenue			
Sewer Service Charges-Pro-rated	$ 295	$ -	$ 295
Non Operating Revenue			
Interest on Reserves	11,596	11,797	23,394
Park Tax Allocation	-	1,621	1,621
Recology Franchise Fee	3,070	-	3,070
Total Non Operating Revenue	**14,667**	**13,418**	**28,085**
Total Revenue	**14,962**	**13,418**	**28,380**
Expenses			
Operations			
SAM - General	108,859	-	108,859
SAM - Collections	22,815	-	22,815
Depreciation Expense	21,511	-	21,511
Total Operations	**153,185**	**-**	**153,185**
Administration			
Copier lease	180	60	239
Directors' Compensation	713	238	950
Employee Compensation	26,938	8,979	35,917
Engineering Services	5,104	-	5,104
Legal Services	2,277	627	2,904
Memberships	1,049	138	1,187
Office Lease	3,773	1,258	5,030
Interest Expense - Leases	51	17	68
Office Maint./Properties/Supplies	765	255	1,020
Professional Services	8,137	4,327	12,464
Utilities	1,388	236	1,624
Video Taping	300	100	400
Computers	2,820	940	3,761
Bank Service Charges	74	25	99
Permitting/Fees/Filing Fees	-	21,422	21,422
Total Administration	**53,568**	**38,621**	**92,189**
Capital Projects			
SAM - Infrastructure	64,494	-	64,494
6-yr CIP Phase 3	22,328	-	22,328
Capital Projects Professional Services	-	40,144	40,144
Total Capital Projects	**86,822**	**40,144**	**126,966**
Total Expenses	**293,575**	**78,765**	**372,340**
Change in Net Position	**$ (278,613)**	**$ (65,347)**	**$ (343,960)**

GRANADA COMMUNITY SERVICES DISTRICT

September 17, 2026

FUTURE AGENDA ITEMS

#	Agenda Item	By	Est. Date	Notes
1	GCSD Policies Update	Staff	Ongoing	
2	Assessment District Policy Changes	Staff	Sept/Oct	
3	GM Contract Agreement	Staff	October	
4				
5				
6				
7				