



## GRANADA COMMUNITY SERVICES DISTRICT

# Minutes BOARD OF DIRECTORS SPECIAL MEETING

March 1, 2018

### **CALL SPECIAL MEETING TO ORDER**

The special meeting was called to order at 7:30 p.m.

### **ROLL CALL**

President Leonard Woren, Vice President Barbara Dye, Director Jim Blanchard, Director Matthew Clark, and Director David Seaton.

Staff: General Manager Chuck Duffy.

### **GENERAL PUBLIC PARTICIPATION**

None.

### **ACTION AGENDA**

#### **1. Consideration of Appointing Park Advisory Committee (PAC)**

##### **Members for the 2018-2019 Two Year Term.**

The Ad Hoc PAC Selection Committee of Directors Woren and Clark reviewed the results of their interviews with the applicants. The Board then held a general discussion concerning the applicants. Director Clark stated that all the candidates interviewed had the qualifications to be productive PAC members.

**Action:** Director Clark moved to appoint applicants Susannah Cantrell, Paul Koelsch, Nancy Marsh, Owen Moore, Fran Pollard, Dale Ross, and Pat Tierney to the Parks Advisory Committee. (Clark/Blanchard). Approved 5-0.

#### **2. Consideration of Revisions to Park Advisory Committee**

##### **General Rules and Procedures.**

Director Woren requested that language be added to the Rules and Procedures stating that all committee meetings shall be recorded on video.

**Action:** Director Dye moved to approve the PAC General Rules and Procedures as amended above. (Dye/Blanchard). Approved 5-0.

#### **3. Report on Parks Advisory Committee Accomplishments and Activities During the Previous Term.**

Director Dye provided a report on the accomplishments of the Committee in the previous term.

#### **4. Report on Status of the Use of Median Agreement with the County of San Mateo.**

The General Manager reported that the County Board of Supervisors formally approved the Medians Permit Agreement with the District on February 13, 2018.

President Woren reordered the Agenda, moving Item 5 to the end of the meeting.

**5. Consideration of Parks Priorities, Future Tasks, and Direction  
From the Board to the Parks Advisory Committee.**

Director Dye read the list of the 12 priorities for the PAC as previously approved by the Board, as well as 5 additional suggested priorities. Several members of the public spoke concerning informational newsletters for parks and recreation, holding a large community event to kick-off the parks effort, branding of GCSD parks and recreation, and master planning of the medians uses and other District properties.

Priorities that the Board tasked the PAC with included:

- Draft District newsletter for parks and recreation
- Development of a web page for the District website dedicated to parks
- Investigation of offering classes for various recreational activities
- Master plan for the medians
- Review of the conceptual design plans for the Burnham Strip when completed
- Liaisoning with the County on the Quarry Park Master Plan

**6. Consideration of Recommendations to County of San Mateo  
Regarding the Quarry Park Master Plan.**

The General Manager reported that the Quarry Park Master Plan was still a work in progress by the County.

**7. Report on the Harbor District Perch Beach Volleyball Project.**

Director Blanchard reported that the Volleyball Court project will be applying for a Coastal Development Permit in the Spring.

**INFORMATION CALENDAR**

**ADJOURN SPECIAL MEETING**

The special meeting was adjourned at 10:06 p.m.

SUBMITTED BY:

APPROVED BY:

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Delia Comito, Secretary

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Chuck Duffy, General Manager

Date Approved by Board: March 15, 2018