



GRANADA COMMUNITY SERVICES DISTRICT

AGENDA **PARKS ADVISORY COMMITTEE** **REGULAR MEETING**

Monday, January 31, 2022 at 7:00 p.m.

The Parks Advisory Committee (PAC) serves the GCSD Board of Directors by providing recommendations on and assistance with parks and recreation related issues. The PAC is advisory only, and does not have any decision-making authority.

DUE TO COVID-19 AND COUNTY REGULATIONS, THIS MEETING WILL BE HELD VIA TELECONFERENCE AS PERMITTED BY THE GOVERNOR'S EXECUTIVE ORDER N-08-21.

Members of the Public may participate via ZOOM online or by telephone:

Join Zoom Meeting

<https://sfsu.zoom.us/j/84025180994?pwd=aDRxUXhsWFFWM0c2bUtsR2lpTWZBdz09>

Meeting ID: 840 2518 0994

Passcode: 170538

One tap mobile

+16699006833,,84025180994# US (San Jose)

+12532158782,,84025180994# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

CALL MEETING TO ORDER AT 7:00 p.m.

ROLL CALL

Committee Members: Patrick Tierney, Susannah Cantrell, Fran Pollard, Michelle Dragony, Richard Barker, Lyle Coffield, and Ethan Rayner.

Staff Members: Delia Comito, GCSD Asst. General Manager

GENERAL PUBLIC PARTICIPATION

For comments regarding issues not on the agenda. Limit is 3-minutes per person. (No discussion or action can take place).

ACTION AGENDA

1. Approval of November 3, 2021 PAC Meeting Minutes.

Est. Time

2 Mins.

2. Welcome new PAC Member Ethan Rayner.

2 Mins.

3. **Election of PAC Chair and Co-chair.** **5 Mins.**
4. **Update on GCSD Recreation Staffing Situation, Burnham Park and Community Center.** **15 Mins.**
5. **Organization and Assignments for 2022 PAC Work Plan.** **20 Mins.**
6. **Event for the Opening of Quarry Bike Pump Track.** **15 Mins.**
7. **Discussion on Request from Flynn Creek Circus.** **10 Mins.**
8. **Discussion on Potential Disc Golf Course.** **15 Mins.**
9. **Discussion on Potential Music Event at Burnham Park (Michelle)** **15 Mins.**
10. **Planning for 2022 Summer Recreation Programs and Brochure.** **15 Mins.**
11. **Next PAC meeting is April 25, 2022.** **1 Min.**

ADJOURN MEETING

Est. 8:55 p.m.

This meeting is accessible to people with disabilities. If you have a disability and require special assistance related to participating in this teleconference meeting, please contact the District at least two working days in advance of the meeting at (650) 726-7093 or via email at dcomito@granada.ca.gov.

**GRANADA COMMUNITY SERVICES DISTRICT
PARK ADVISORY COMMITTEE**

NOTICE

The following document is for Agenda Item 1.



GRANADA COMMUNITY SERVICES DISTRICT

Minutes PARKS ADVISORY COMMITTEE REGULAR MEETING

November 3, 2021

CALL TO ORDER

The Regular meeting of the Parks Advisory Committee was called to order at 7:04 pm.

ROLL CALL

Committee Members: Pat Tierney (Chair), Richard Barker (Vice Chair), Susannah Cantrell, Michelle Dragony, and Fran Pollard. Member Lyle Coffield was absent.

District Board Member: Nancy Marsh.

District Staff: Delia Comito.

PUBLIC COMMENTS

Director Marsh stated that the Board approved a resolution to continue remote meetings for the time being.

ACTION AGENDA

1. Approval of April 26, 2021 PAC Meeting Minutes.

ACTION: Chair Tierney moved to approve the 4/26/21 meeting minutes as amended. (Tierney/Barker). Approved 5-0.

2. Discussion of Coastside Community Pool by Friends of Half Moon Bay Parks and Recreation

Chair Tierney introduced Maria Burns, representing Friends of Half Moon Bay Parks and Recreation. Ms. Burns explained that the non-profit organization's mission is to plan, design and find funding for a swimming pool facility somewhere on the Coastside. She answered questions from the Committee, and encouraged community members to submit ideas and provide feedback.

3. Update on Status of Quarry Park Pump Track.

Member Barker provided the County's current timeline, indicating that the contract is expected to be awarded in January 2022, with construction beginning in July. The delay has been caused by the fire prevention tree cutting work.

Chair Tierney rearranged the Agenda to discuss Item 7 next for public members present for the Item.

7. Discussion of Proposal for Disc Golf Course.

Chair Tierney explained a disc golf course has been a long time identified recreation need on the Coastside, it was identified as a priority by PAC in 2018 and was in the top five most desired activities in the Quarry Park Master planning process. Residents Jake Ward, Paul

Kennedy, Martin Smith and Jim Kelly, all avid disc golfer's, participated in the discussion and spoke in favor a new disc golf course in the district. They indicated that the sport is multi-generational, multi-gender, both HMB High and Cunha Jr High have disc golf classes, and there are both women and men's professional leagues. It is rapidly growing in popularity, but there are no free public disc courses in San Mateo County. Residents must travel to Emerald Hills private course (\$15/person), San Francisco or Santa Cruz to play at a permanent course. A course was designed by an expert in the Quarry Park Master Plan, located uphill from the playground. Several speakers stated there is a proposal at Mirada Surf East and this would be their preferred location. Director Marsh suggested looking into the school district owned land near Sonora Ave. Public comments suggested it might be too small. An 18-hole course needs about 19 acres, or less if baskets are doubled up, and each basket costs about \$150. A new complete course would cost about \$75,000 and not require cutting of trees. They said it is safe, as golfers do not toss when people are in the area. Member Pollard wondered if it would be compatible with dog walkers and urged them to considered locating it.in Mirada Surf East. A few residents have portable baskets, but this limits how many people can be introduced to the activity or play. The Committee held a discussion, with all members generally stating support for the project

ACTION: Chair Tierney moved for a written PAC recommendation to the Board to advocate for a permanent, community disc golf course within the District, with consideration for funding its construction. (Tierney/Barker).
Approved 4-0-1 (Pollard abstained).

4. Update on Status and Next Steps on Burnham Park and Community Center Planning.

Director Marsh announced that the District purchased the Picasso Preschool property in the Burnham Strip to use as a future community center. The board will start identifying preliminary work needed. A civil engineer has been hired to work with K&K to continue the work needed to submit the permit applications to the County. It's hopeful that construction will begin by 2023. PAC could potentially become involved in about 6-9 months by holding a community workshop to identify what amenities residents want to see at the park.

5. Review of 2021 GCSD Summer/Fall Recreation Programs

The PAC was instrumental in developing and promoting a small summer/fall recreation program for the District. Successful events included two family movie nights, two guided walking tours and four beach clean-ups. Attempts were made to have a CPR class and a small music festival. PAC members and Director March designed an informational brochure and postcard in English and Spanish, and updated the District's Parks and Recreation webpage to promote the events.

6. Planning for Disabled Youth Bike Ride.

Chair Tierney attempted to organize a disabled youth bike ride this fall but was unable to do so. There was support from the committee to plan one in spring 2022.

8. Draft 2022 PAC Work Tasks and Plan.

Chair Tierney reviewed the draft 2022 PAC work plan provided in the packet, which listed nine tasks, all discussed and supported by the Committee. There was additional support for planning a 2022 a running or bike race starting at Burnham Park. PAC members suggested an on-call staff person was needed to implement this plan, not just PAC Members agreed that next year's recreation program would be their main role, until the District hired someone to fill the parks position.

ACTION: Member Barker moved to approve and submit the 2022 PAC work

plan as presented to the Board for approval. (Barker/Dragony). Approved 5-0.

9. Next PAC meeting

The next PAC meeting is scheduled on Monday, January 31, 2022 at 7:00 pm. The remaining meetings for the year will be scheduled after the new member or members are appointed.

ADJOURN

The meeting was adjourned at 8:58 p.m.

Date Approved by the Committee: January 31, 2022.

CONFIRMED BY:

Delia Comito, District Liaison

Pat Tierney, PAC Chair

**GRANADA COMMUNITY SERVICES DISTRICT
PARK ADVISORY COMMITTEE**

NOTICE

The following document is for Agenda Item 5.

2022 PAC WORK TASKS PLAN
Approved at Nov.3, 2021 PAC Meeting

- A. Setup youth accessible bicycle event, fall 2021 or spring 2022**
- B. Identify activities, write brochure and help promote a summer 2022 recreation program, including movie nights and monthly walks**
- C. Maintain GCSD parks and recreation webpage and contribute to GCSD newsletter**
- D. Support efforts for Burnham park**
- E. Support the District to develop a community center, including community survey**
- F. Explore potential locations and costs for a small disc golf course**
- G. Consider sponsoring an acoustic music festival at Burnham Park**
- H. Identify potential for district to co-sponsor a running race starting/ending at Burnham park**
- I. Explore collaboration with Friends of HMB Parks and Rec on building a community swimming pool**

Proposed 2022 PAC Meeting Dates

Jan. 30
April 25
Aug 1
Nov. 7

GRANADA COMMUNITY SERVICES DISTRICT
PARK ADVISORY COMMITTEE

AGENDA MEMO

To: PAC Members
From: Delia Comito
Regarding: Item 7-Request from Flynn Creek Circus
Date: January 31, 2022

The District received the attached email, dated January 3, 2022, from the managing director of the Flynn Creek Circus requesting use of the Burnham Strip parcel. At the GCSD Board of Directors meeting held on 01/20/22, the Board considered the request, which was denied by a consensus of 4-1.

Following this memo and the initial email received, is more information about the circus that was recently provided by the managing director.

This item has been added to the PAC agenda at the request of Committee Member Michelle Dragony. For your review, a link to the Flynn Creek Circus website is provided: <https://www.flynncreekcircus.com/>.

From: Public Granada <public@granada.ca.gov>
Sent: Monday, January 3, 2022 12:26:42 PM
To: Matthew Clark <mclark@granada.ca.gov>; Barbara Dye <bdye@granada.ca.gov>;
Eric Suchomel <esuchomel@granada.ca.gov>; David Seaton
<dseaton@granada.ca.gov>; Nancy Marsh <nmarsh@granada.ca.gov>
Cc: Delia Comito <dcomito@granada.ca.gov>
Subject: GCSD Website Message: Use of the future Burnham park area

From: David Jones <davidjones@flynncreekcircus.com>
Subject: Use of the future Burnham park area

Message Body:

Hello,

My name is David Jones. I am the Managing Director of the Flynn Creek Circus. We are currently looking for a location in your area for our 2022 summer tour.

I am interested in the location of the Burnham Park. I understand that the location will be undergoing a construction project in the future. Can you tell if the construction has a beginning date? Is this project fully funded?

Is it possible that we may come to a rental agreement for this summer?

I would also be interested in future agreements on the southern lawn area of the newly constructed park.

Flynn Creek Circus is an all human show based out of Northern California. We aim to bring international quality performances to small communities on the north coast. We are proud to be showcasing a new tent in 2022. With this one of a kind tent We are sure to make a great impression in all the communities and organizations we partner with.

You can find more information at flynncreekcircus.com

Thank you for your time,
David

ADDITIONAL INFORMATION PROVIDED

On a typical performance week the cast will arrive on a monday, the tent will be built on tuesday. Shows would be as follows.

Thursday- 6:00pm

Friday- 6:00pm

Saturday-4:00pm and 7:00pm Adults only

Sunday 12:00pm and 2:00pm

I have attached an image of the tent we will be using this summer. (Note – Nothing was attached)

Other equipment will be a 25k generator, 5-7 living trailers, two box trucks under 26k lbs and a flatbed truck under 26k lbs.

We are a small circus and have a smaller footprint/impact than most.

We would need access to water and a receptacle for trash aside from those two things we are self contained.