



GRANADA COMMUNITY SERVICES DISTRICT

MINUTES BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS

June 18, 2020

THIS MEETING WAS HELD VIA TELE- CONFERENCE AS PERMITTED BY GOVERNOR'S EXECUTIVE ORDER N-29-20.

CALL SPECIAL MEETING TO ORDER

The Special Meeting was called to order at 6:30 pm.

ROLL CALL

President Barbara Dye, Vice President Matthew Clark, Director Jim Blanchard, Director David Seaton, and Director Eric Suchomel.

Staff: General Manager Chuck Duffy, District Counsel Bill Parkin, and in Open Session only, Assistant General Manager Delia Comito, and Parks and Rec Coordinator Claudia Marshall.

ADJOURN TO CLOSED SESSION

- 1. Conference with Legal Counsel – Existing Litigation (Government Code Section §54956.9(d)(1)).**
City of Half Moon Bay v. Granada Community Services District and Montara Water and Sanitary District (RPI, Sewer Authority Mid-Coastside) – Santa Clara County Superior Court Case No. 17CV316927.
- 2. Conference with Legal Counsel—Existing Litigation (Government Code §54956.9(d)(1)).**
Saxton v. Granada Community Services District (EEOC No. 550-2020-00699).

RECONVENE TO OPEN SESSION

There was no reportable action taken in Closed Session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER

The Regular Meeting was called to order at 7:32 pm.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

None.

ACTION AGENDA

1. Consideration to Approve Audited Financial Statements for the Period Ending June 30, 2019.

ACTION: Director Blanchard moved to approve the Audited Financial Statements as presented. (Blanchard/Suchomel). Approved 5-0.

2. Consideration of Burnham Park Preliminary Landscape Plan.

Tom Conroy of Kikuchi & Kankel presented a slide presentation to review the draft Burnham Park Plan, which consists of three areas; 1) a riparian area, 2) an active recreation area, and 3) a passive recreation area. The Board held a discussion, and all were generally happy with the plan. Two residents, Nancy Marsh and Pat Tierney, provided their comments. The consensus was to call a special meeting to allow the public to provide input on the park plan.

3. Report on Parks and Recreation Activities.

Parks Advisory Committee Chair Nancy Marsh reported on the PAC meeting held on July 6, 2020. Parks and Recreation Coordinator Claudia Marshall was given the go ahead to schedule some summer recreation classes.

4. Consideration to Approve the Sewer Authority Mid-Coastside General Budget for Fiscal Year 2020/21 and Related Resolution.

The Board held a brief discussion regarding the budget, and SAM General Manager Kishen Prathivadi was present to answer questions. The Board thanked Mr. Prathivadi for the improved budget.

ACTION: Director Clark moved to approve the 20/21 FY SAM General Budget. (Clark/Suchomel). Approved 5-0.

5. Consideration to Approve Sewer Authority Mid-Coastside Contract Collection Services Budget for Fiscal Year 2020/21 and Related Resolution.

ACTION: Director Clark moved to approve the 20/21 FY SAM Collections Budget. (Clark/Suchomel). Approved 5-0.

6. Public Hearing: Consideration to Approve Granada Community Services District Fiscal Year 2020/21 Budget.

Mr. Duffy briefly reviewed the budget which had been presented to the board at the May meeting, and there were no further questions from the Board.

ACTION: Director Blanchard moved to approve the GCSD 20/21 FY Budget. (Blanchard/Clark). Approved 5-0.

7. Consideration to Approve Assessment District Administrative Budget and Cost Recovery Levy for Fiscal Year 2020/21.

ACTION: Director Blanchard moved to approve the FY 2020/21 Assessment District Budget and Levy. (Blanchard/Clark). Approved 5-0.

8. Consideration of Sewer Authority Mid-Coastside Report.

Director Dye reported on the June 8, 2020 SAM meeting.

CONSENT AGENDA

9. Approve May 21, 2020 Special and Regular Meeting Minutes.

10. Approve June 2020 Warrants.

11. Approve April 2020 Financial Statements.

12. Approve Assessment District Distribution #11-19/20.

ACTION: Director Blanchard moved to approve the Consent Agenda. (Blanchard/Clark). 5-0 Approved.

COMMITTEE REPORTS

13. Report on seminars, conferences, or committee meetings.

None.

INFORMATION CALENDAR

14. Attorney's Report.

None.

15. General Manager's Report.

None.

16. Administrative Staff Report.

Ms. Comito reported on the reopening of the skate ramp, and the purchase of a new trash can for Surfer's Beach.

17. Engineer's Report.

18. Future Agenda Items.

ADJOURN REGULAR MEETING

The Regular Meeting was adjourned at 9:10 pm.

ATTEST:

SUBMITTED BY:

Delia Comito, Board Secretary

Chuck Duffy, General Manager

Date Approved by Board: July 16, 2020