



GRANADA COMMUNITY SERVICES DISTRICT

AGENDA **BOARD OF DIRECTORS** **REGULAR MEETING at 7:00 p.m.**

Thursday, July 16, 2026

NOTICE PERTAINING TO PUBLIC ACCESS TO THE MEETING

The Board of Directors' meeting room is open to the public during open session. To maximize public access to public meetings, Granada Community Services District staff and board members will generally be participating in person at the board meeting, as well as using videoconference to allow remote participation by members of the public, board members, and staff as necessary. Members of the public may participate via Zoom online or by telephone using the link below.

Zoom information below:

<p>Topic: GCSD Board Meeting Time: July 16, 2026 7:00 PM Pacific Time (US and Canada)</p> <p>Join Zoom Meeting https://us02web.zoom.us/j/86574832288 Meeting ID: 865 7483 2288</p>	<p style="text-align: center;">OR</p> <p>Dial by your location +1669 444 9171 U.S.</p>
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CALL REGULAR MEETING TO ORDER AT 7:00 p.m.

District Office Meeting Room, 504 Avenue Alhambra, 3rd Floor, El Granada.

ROLL CALL

Directors:	President:	Barbara Dye
	Vice-President:	Wanda Bowles
	Director:	Matt Allen
	Director:	Nancy Marsh
	Director:	Jen Randle
Staff:	General Manager:	Chuck Duffy
	Assistant Manager:	Hope Atmore
	Legal Counsel:	William Parkin

The Board has the right to take action on any of the items listed on the Agenda. The Board reserves the right to change the order of the agenda items, to postpone agenda items to a later date, or to table items indefinitely.

GENERAL PUBLIC PARTICIPATION

Public members may comment on matters under the jurisdiction of the District that are not on the agenda. Comments are limited to 3 minutes. See the instructions above to comment via Zoom online or by telephone.

REGULAR MEETING AGENDA

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b. Report on Planned Recreation Program Events.	10
2. Public Hearing: Consideration of a Resolution Adopting the Sewer Service Charge Report and Delinquent Garbage Account Report and Authorizing the Collection of Said Charges on the Fiscal Year 2026/27 San Mateo County Tax Roll.	
Recommendation:	
1) Open public hearing for public comment;	
2) Close public hearing; and	
3) Approve the Resolution as presented.	11
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COMMITTEE REPORTS

- 9. Report on seminars, conferences, or committee meetings.**

INFORMATION CALENDAR

10. Attorney’s Report. (Parkin)	
11. General Manager’s Report. (Duffy)	
12. Future Agenda Items.	52

ADJOURN REGULAR MEETING

At the conclusion of June 18, 2026 Board Meeting:
Last Ordinance adopted: No. 177
Last Resolution adopted: No. 2026-03

This meeting is accessible to people with disabilities. If you have a disability and require special assistance related to participating in this meeting, please contact the District at least two working days in advance of the meeting.



GRANADA COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

To: Board of Directors
From: Chuck Duffy, General Manager
Subject: Park and Recreation Center Cost Estimate from CPM Construction Management
Date: July 16, 2026

Several months ago, the district hired CPM Construction and Project Management Inc. to provide project management services for the Granada Park and Recreation project. As part of their services, CPM has developed the attached draft cost estimate for the three individual projects, as well as several models outlining different potential construction schedules. The individual project costs are shown below.

<u>Project</u>	<u>Cost</u>
1. Community Park	\$7,610,440
2. Existing Recreation Center Remodel	\$7,211,320
3. <u>New Community Room</u>	<u>\$7,848,240</u>
Total Project Cost	\$22,670,000

The numbers above are draft planning-level budgets and specifically exclude future cost escalation. Based on a financing scenario utilizing a 25-year loan at 6.5% interest, the District's estimated annual debt service on a \$22.67 million loan to finance the projects would be approximately \$1.86 million per year for the combined program. The district budget for FY 2026/27 shows Parks property tax revenues of \$973,000, an ERAF Refund amount of \$570,000, and miscellaneous income for a total yearly income stream of \$1.627 million. As you can see, this leaves a funding shortfall for just debt service of approximately \$233,000 per year. Not included in these yearly costs is the money necessary to operate the park and the recreation center. Listed below are the financing costs for the individual projects.

<u>Project</u>	<u>Yearly Debt Service</u>
1. Community Park	\$623,915
2. Existing Recreation Center Remodel	\$591,195
3. New Community Room	\$643,410

The purpose of this agenda item is to: 1) provide your board with an early look at the project cost estimates; and 2) start your board thinking about prioritization of projects if we can't finance all 3 projects at once. Staff only received this cost estimate yesterday as I write this

memo, so we are still evaluating and analyzing our options. We also recognize that the revenue projections do not include any potential grants that may be available, or possible low interest loans from the County or State. Staff has a meeting scheduled next week through CPM with a financial consulting advisor to go through financing options and terms.

Granada Community Services District
Community Park

DRAFT - Excludes Escalation

Budget Detail Report

Project ID: PARK

Funding			
Funding Source	Funding	Funding Changes	Current Funding
Funding To Be Determined	7,610,440	-	7,610,440
Total Funding	7,610,440	-	7,610,440

Committed Summary by Fund			Expenditures / Encumbrance Summary by Fund			
Initial Commitment	Approved Changes	Revised Committed	Expensed To Date	Unspent Committed	Unspent Budget	Remaining Budget
-	-	-	-	-	7,610,440	7,610,440
-	-	-	-	-	7,610,440	7,610,440

Account Description	MPW Account Code	Budgets through 07/08/26				Committed through 07/08/26			Expenditures through 07/08/26			
		Initial Budget	Prior Periods Changes	Current Period Changes	Revised Budget	Initial Commitment	Approved Changes	Revised Committed	Expensed To Date	Unspent Encumbrance	Unspent Budget	Remaining Budget
B - District and Agency Costs												
Fees - SWPP	6208.008	1,000	-	-	1,000	-	-	-	-	-	1,000	1,000
California Water Board Fees	6207.016	6,000	-	-	6,000	-	-	-	-	-	6,000	6,000
California Department of Fish and Wildlife Fees	6207.017	6,000	-	-	6,000	-	-	-	-	-	6,000	6,000
County Building Permit Fees	6207.022	30,000	-	-	30,000	-	-	-	-	-	30,000	30,000
Coastal Development Permit	6209.003	37,000	-	-	37,000	-	-	-	-	-	37,000	37,000
Airport Land Use Committee Fees	6209.005	5,000	-	-	5,000	-	-	-	-	-	5,000	5,000
District and Agency Costs		85,000	-	-	85,000	-	-	-	-	-	85,000	85,000
C - Professional & Consulting Services Costs												
Architect and Engineering	6210	403,000	-	-	403,000	-	-	-	-	-	403,000	403,000
Project Mgmt. (Design Phase)	6216	52,440	-	-	52,440	-	-	-	-	-	52,440	52,440
Professional & Consulting Services Costs		455,440	-	-	455,440	-	-	-	-	-	455,440	455,440
D - Documents and Bid Costs												
Printing and Distribution	6231	1,500	-	-	1,500	-	-	-	-	-	1,500	1,500
Advertisements & Notices	6233	500	-	-	500	-	-	-	-	-	500	500
Documents and Bid Costs		2,000	-	-	2,000	-	-	-	-	-	2,000	2,000
E - Construction Costs												
General Contractor	6243	6,200,000	-	-	6,200,000	-	-	-	-	-	6,200,000	6,200,000
Construction Costs		6,200,000	-	-	6,200,000	-	-	-	-	-	6,200,000	6,200,000
F - Construction Support & Other Costs												
Testing	6263	124,000	-	-	124,000	-	-	-	-	-	124,000	124,000
CM Construction	6267	310,000	-	-	310,000	-	-	-	-	-	310,000	310,000
Construction Support & Other Costs		434,000	-	-	434,000	-	-	-	-	-	434,000	434,000
I - Contingencies/Unallocated												
Construction Contingency	6297	310,000	-	-	310,000	-	-	-	-	-	310,000	310,000
Project Contingency	6298	124,000	-	-	124,000	-	-	-	-	-	124,000	124,000
Contingencies		434,000	-	-	434,000	-	-	-	-	-	434,000	434,000
Grand Total		7,610,440	-	-	7,610,440	-	-	-	-	-	7,610,440	7,610,440

		% of Hard Costs	% of Total Project
Hard Construction Costs:	6,200,000	100%	81%
Soft Costs:	976,440	16%	13%
F&E:	-	0%	0%
Contingencies / Unallocated:	434,000	7%	6%
	7,610,440		

Granada Community Services District
Community Rec Center Remodel

DRAFT - Excludes Escalation

Budget Detail Report

Project ID: REM

Funding			
Funding Source	Funding	Funding Changes	Current Funding
Funding To Be Determined	7,211,320	-	7,211,320
Total Funding	7,211,320	-	7,211,320

Committed Summary by Fund			Expenditures / Encumbrance Summary by Fund			
Initial Commitment	Approved Changes	Revised Committed	Expensed To Date	Unspent Committed	Unspent Budget	Remaining Budget
-	-	-	-	-	7,211,320	7,211,320
-	-	-	-	-	7,211,320	7,211,320

Account Description	MPW Account Code	Budgets through 07/08/26				Committed through 07/08/26			Expenditures through 07/08/26			
		Initial Budget	Prior Periods Changes	Current Period Changes	Revised Budget	Initial Commitment	Approved Changes	Revised Committed	Expensed To Date	Unspent Encumbrance	Unspent Budget	Remaining Budget
B - District and Agency Costs												
County Building Permit Fees	6207.022	106,000	-	-	106,000	-	-	-	-	-	106,000	106,000
District and Agency Costs		106,000	-	-	106,000	-	-	-	-	-	106,000	106,000
C - Professional & Consulting Services Costs												
Architect and Engineering	6210	636,000	-	-	636,000	-	-	-	-	-	636,000	636,000
Project Mgmt. (Design Phase)	6216	44,820	-	-	44,820	-	-	-	-	-	44,820	44,820
Professional & Consulting Services Costs		680,820	-	-	680,820	-	-	-	-	-	680,820	680,820
D - Documents and Bid Costs												
Printing and Distribution	6231	1,500	-	-	1,500	-	-	-	-	-	1,500	1,500
Advertisements & Notices	6233	500	-	-	500	-	-	-	-	-	500	500
Documents and Bid Costs		2,000	-	-	2,000	-	-	-	-	-	2,000	2,000
E - Construction Costs												
General Contractor	6243	5,300,000	-	-	5,300,000	-	-	-	-	-	5,300,000	5,300,000
Construction Costs		5,300,000	-	-	5,300,000	-	-	-	-	-	5,300,000	5,300,000
F - Construction Support & Other Costs												
Testing	6263	106,000	-	-	106,000	-	-	-	-	-	106,000	106,000
CM Construction	6267	265,000	-	-	265,000	-	-	-	-	-	265,000	265,000
Construction Support & Other Costs		371,000	-	-	371,000	-	-	-	-	-	371,000	371,000
G - Furniture & Equipment Costs												
FF&E, Signage & Technology	4300	115,500	-	-	115,500	-	-	-	-	-	115,500	115,500
Furniture & Equipment Costs		115,500	-	-	115,500	-	-	-	-	-	115,500	115,500
I - Contingencies/Unallocated												
Construction Contingency	6297	530,000	-	-	530,000	-	-	-	-	-	530,000	530,000
Project Contingency	6298	106,000	-	-	106,000	-	-	-	-	-	106,000	106,000
Contingencies		636,000	-	-	636,000	-	-	-	-	-	636,000	636,000
Grand Total		7,211,320	-	-	7,211,320	-	-	-	-	-	7,211,320	7,211,320

		% of Hard Costs	% of Total Project
Hard Construction Costs:	5,300,000	100%	73%
Soft Costs:	1,159,820	22%	16%
F&E:	115,500	2%	2%
Contingencies / Unallocated:	636,000	12%	9%
	7,211,320		

Granada Community Services District
New Community Room

DRAFT - Excludes Escalation

Budget Detail Report

Project ID: NEW

Funding			
Funding Source	Funding	Funding Changes	Current Funding
Funding To Be Determined	7,848,240	-	7,848,240
Total Funding	7,848,240	-	7,848,240

Committed Summary by Fund			Expenditures / Encumbrance Summary by Fund			
Initial Commitment	Approved Changes	Revised Committed	Expensed To Date	Unspent Committed	Unspent Budget	Remaining Budget
-	-	-	-	-	7,848,240	7,848,240
-	-	-	-	-	7,848,240	7,848,240

Account Description	MPW Account Code	Budgets through 07/08/26				Committed through 07/08/26			Expenditures through 07/08/26			
		Initial Budget	Prior Periods Changes	Current Period Changes	Revised Budget	Initial Commitment	Approved Changes	Revised Committed	Expensed To Date	Unspent Encumbrance	Unspent Budget	Remaining Budget
B - District and Agency Costs												
County Building Permit Fees	6207.022	120,000	-	-	120,000	-	-	-	-	-	120,000	120,000
District and Agency Costs		120,000	-	-	120,000	-	-	-	-	-	120,000	120,000
C - Professional & Consulting Services Costs												
Architect and Engineering	6210	720,000	-	-	720,000	-	-	-	-	-	720,000	720,000
Project Mgmt. (Design Phase)	6216	50,740	-	-	50,740	-	-	-	-	-	50,740	50,740
Professional & Consulting Services Costs		770,740	-	-	770,740	-	-	-	-	-	770,740	770,740
D - Documents and Bid Costs												
Printing and Distribution	6231	1,500	-	-	1,500	-	-	-	-	-	1,500	1,500
Advertisements & Notices	6233	500	-	-	500	-	-	-	-	-	500	500
Documents and Bid Costs		2,000	-	-	2,000	-	-	-	-	-	2,000	2,000
E - Construction Costs												
General Contractor	6243	6,000,000	-	-	6,000,000	-	-	-	-	-	6,000,000	6,000,000
Construction Costs		6,000,000	-	-	6,000,000	-	-	-	-	-	6,000,000	6,000,000
F - Construction Support & Other Costs												
Testing	6263	120,000	-	-	120,000	-	-	-	-	-	120,000	120,000
CM Construction	6267	300,000	-	-	300,000	-	-	-	-	-	300,000	300,000
Construction Support & Other Costs		420,000	-	-	420,000	-	-	-	-	-	420,000	420,000
G - Furniture & Equipment Costs												
FF&E, Signage & Technology	4300	115,500	-	-	115,500	-	-	-	-	-	115,500	115,500
Furniture & Equipment Costs		115,500	-	-	115,500	-	-	-	-	-	115,500	115,500
I - Contingencies/Unallocated												
Construction Contingency	6297	300,000	-	-	300,000	-	-	-	-	-	300,000	300,000
Project Contingency	6298	120,000	-	-	120,000	-	-	-	-	-	120,000	120,000
Contingencies		420,000	-	-	420,000	-	-	-	-	-	420,000	420,000
Grand Total		7,848,240	-	-	7,848,240	-	-	-	-	-	7,848,240	7,848,240

		% of Hard Costs	% of Total Project
Hard Construction Costs:	6,000,000	100%	76%
Soft Costs:	1,312,740	22%	17%
F&E:	115,500	2%	1%
Contingencies / Unallocated:	420,000	7%	5%
	7,848,240		

**Granda Community Services District
Granda Community Park
Construction Schedule - Escalation Cost Models**

DRAFT

Date of Report: 7-9-2026

		Construction Start	Duration	Costs Excluding Escalation	Escalation	Costs Including Escalation
P1	Park	7/1/2027	18	\$ 7,610,440	\$ 929,100	\$ 8,539,540
P2	Park	7/1/2028	18	\$ 7,610,440	\$ 1,432,900	\$ 9,043,340
P3	Park	7/1/2029	18	\$ 7,610,440	\$ 1,967,900	\$ 9,578,340
R1	Remodel Rec Center	7/1/2027	12	\$ 7,211,320	\$ 748,000	\$ 7,959,320
R2	Remodel Rec Center	7/1/2028	12	\$ 7,211,320	\$ 1,209,300	\$ 8,420,620
R3	Remodel Rec Center	1/1/2029	12	\$ 7,211,320	\$ 1,454,100	\$ 8,665,420
R4	Remodel Rec Center	1/1/2030	12	\$ 7,211,320	\$ 1,913,900	\$ 9,125,220
N1	New Community Room	7/1/2027	12	\$ 7,848,240	\$ 813,900	\$ 8,662,140
N2	New Community Room	7/1/2028	12	\$ 7,848,240	\$ 1,316,800	\$ 9,165,040
N3	New Community Room	1/1/2029	12	\$ 7,848,240	\$ 1,582,500	\$ 9,430,740
N4	New Community Room	1/1/2030	12	\$ 7,848,240	\$ 2,085,400	\$ 9,933,640

	Model 1	Construction Start	Duration	Costs Excluding Escalation	Escalation	Total Escalated
P1	Park	7/1/2027	18	\$ 7,610,440	\$ 929,100	\$ 8,539,540
R3	Remodel Rec Center	1/1/2029	12	\$ 7,211,320	\$ 1,454,100	\$ 8,665,420
N4	New Community Room	1/1/2030	12	\$ 7,848,240	\$ 2,085,400	\$ 9,933,640
				\$ 22,670,000	\$ 4,468,600	\$ 27,138,600

	Model 2	Construction Start	Duration	Costs Excluding Escalation	Escalation	Total Escalated
P1	Park	7/1/2027	18	\$ 7,610,440	\$ 929,100	\$ 8,539,540
R1	Remodel Rec Center	7/1/2027	12	\$ 7,211,320	\$ 748,000	\$ 7,959,320
N1	New Community Room	7/1/2027	12	\$ 7,848,240	\$ 813,900	\$ 8,662,140
				\$ 22,670,000	\$ 2,491,000	\$ 25,161,000

	Model 3	Construction Start	Duration	Costs Excluding Escalation	Escalation	Total Escalated
P1	Park	7/1/2027	18	\$ 7,610,440	\$ 929,100	\$ 8,539,540
R1	Remodel Rec Center	7/1/2027	12	\$ 7,211,320	\$ 748,000	\$ 7,959,320
				\$ 14,821,760	\$ 1,677,100	\$ 16,498,860



GRANADA COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

To: Board of Directors
From: Hope Atmore, Assistant General Manager
Subject: Report on Planned Recreation Events
Date: July 16, 2026

Recreation Program Update

Past & Ongoing Events

- Learn to Draw – finished July 15
- Sound Bath – July 15, August 5
- Introduction to Energy Medicine & Wellness – July 21
- Chair Yoga on Wednesdays – looking for a new instructor
- Free Summer Yoga – last session on 7/24. We are researching future sessions

Upcoming/Planned Events

- Recology Quarterly Recycling Day, July 18 – with paper shredding
- Learn to Sew a Skirt – start on 7/28 (5 registered)
- Art and Wellness Workshop – July 28

Future Events

- 2026 Fall and Holiday events



GRANADA COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

To: Board of Directors
From: Hope Atmore, Assistant General Manager
Subject: Public Hearing: Consideration of a Resolution Adopting the Sewer Service Charge Report and Delinquent Garbage Account Report and Authorizing the Collection of Said Charges on the FY 2026/27 Tax Roll
Date: July 16, 2026

Attached is the summary of the Sewer Service Charge Report and Delinquent Garbage Account Report for the FY 2026/27 tax roll, and the corresponding approving Resolution. The entire list of APN's and corresponding sewer service charges, as well as a list of the delinquent garbage accounts, is available at the District office and will be available for review at the board meeting and public hearing.

All premises connected to the District's wastewater system are subject to the sewer service charge. At the July 17, 2025 meeting, the Board approved a five-year annual sewer service charge rate schedule increasing the sewer service charge by up to 5% per year per equivalent residential unit (ERU) and an equivalent increase on commercial establishments based on metered water consumption for the preceding 12-month period ending on March 31st.

The sewer service charges listed in the report for assessment on the County tax roll total \$3,058,254. This is an increase of \$131,743 over last year's assessment. Pursuant to the provisions of Division 5, Part 3, Chapter 6, Article 4, of the Health and Safety Code of the State of California, the revenues derived from the charges will be used for the acquisition, construction or reconstruction, maintenance, and operation of sanitation or sewage facilities of the District.

The Delinquent Garbage Account Report represents unpaid balances for garbage collection services provided to residential and commercial accounts between April 1, 2025 to March 31, 2026. The District places the delinquent amount on the tax roll for collection, and subsequently sends it to Recology in the form of a pass-through. Recology's General Manager has certified that the information contained on the delinquency list is true and correct.

The District is required to hold a public hearing to receive public comment and to consider any objections or protests regarding the charges contained in the report. As of the writing of this memorandum, no comments or protests have been received by the District.

Upon the conclusion of the public hearing, staff recommends the Board approve and adopt the Sewer Service Charge Report and Delinquent Garbage Account Report and the associated resolution and authorize the collection of said charges on the FY 2026/27 County tax roll. Upon adoption of the resolution, it will be filed with the Controller of the County of San Mateo in accordance with the provisions of Sections 5473.5 through 5473.11 of the Health and Safety Code of the State of California.

GRANADA COMMUNITY SERVICES DISTRICT

**ANNUAL SEWER SERVICE CHARGE
AND DELINQUENT GARBAGE ACCOUNT REPORTS**

FISCAL YEAR 2026-27 TAX ROLL



July 18, 2026

GRANADA COMMUNITY SERVICES DISTRICT

**SEWER SERVICE CHARGE SUMMARY
FY 2026-27**

Account Type	# of Accounts	Charge by Type
<u>Commercial</u>		
General	107	\$ 166,894.97
Hotels/Motels	13	\$ 136,205.10
Offices	4	\$ 3,800.00
Restaurants	13	\$ 189,011.99
Schools*	2	\$ 4,050.12
Commercial Total:	139	\$ 499,962.18

<u>Residential</u>		
Beach House Hotel	61	\$ 57,950.00
Multiple-Res	101	\$ 266,950.00
Single Family Res	2340	\$ 2,233,392.08
Residential Total:	2502	\$ 2,558,292.08

REPORT TOTAL: 2641 \$ 3,058,254.26

*480 Avenue Alhambra is not included on tax roll as it is a GCSD owned property.

GRANADA COMMUNITY SERVICES DISTRICT



**FISCAL YEAR 2026-27
DELINQUENT GARBAGE ACCOUNT TAX ROLL**

GRANADA COMMUNITY SERVICES DISTRICT

**DELINQUENT GARBAGE CHARGE SUMMARY
FY 2026-27**

Charges accrued between April 1, 2025 through
March 31, 2026

Delinquent Accounts		58
Amount due	\$	68,883.84
10% Penalty	\$	<u>6,888.38</u>
Report Total	\$	75,772.22



GRANADA COMMUNITY SERVICES DISTRICT

RESOLUTION NO. 2026-04

RESOLUTION ADOPTING THE SEWER SERVICE CHARGE REPORT AND DELINQUENT GARBAGE SERVICE CHARGE REPORT, AND AUTHORIZING COLLECTION OF SAID CHARGES ON THE FY 2026-2027 TAX ROLL

The Board of Directors of the Granada Community Services District (“District”) finds and determines as follows:

1. The District has adopted a budget for the fiscal year beginning July 1, 2026;
2. The District has adopted by resolution an annual rate for sewer service charges according to the classification of uses;
3. A written report was prepared and filed with the District Secretary pursuant to District Ordinance Code Section 700(11)(B), containing a description of each parcel of real property with premises connected to the District’s wastewater system (unless exempt pursuant to Section 501(02) of Article V of the District Ordinance Code). The written report also contains the charge for each such parcel for the fiscal year beginning July 1, 2026;
4. A written report was prepared and filed with the District Secretary pursuant to District Ordinance Code Section 303(03), containing a description of each parcel of real property being delinquent in payment of charges for mandatory garbage service and the delinquent charge for each such parcel as of March 31, 2026;
5. A notice of the filing of the report and of a public hearing for July 16, 2026 at 7:00 p.m. at the District’s meeting room was published as required by Health and Safety Code section 5473.1 and Government Code section 6066;
6. At the duly noticed public hearing on July 16, 2026 the Board heard and considered all objections or protests, if any, to the written report regarding the sewer service charges and the written report regarding delinquent payment of garbage service charges.

IT IS RESOLVED and determined by the Board of Directors of the Granada Community Services District as follows:

1. The sewer service charges for each parcel contained in the written report thereof were computed in conformity with the rates prescribed by the District Ordinance Code and Fee Resolution for sewer service charges;
2. The delinquent charges for mandatory garbage service contained in the written report thereof are accurate;

3. The final sewer service charge report, a copy of which is attached to this resolution, is adopted and approved;
4. The final delinquent garbage service charge report, a copy of which is attached to this resolution, is adopted and approved;
5. The District elects to have the said sewer service charges for the forthcoming fiscal year, and the delinquent garbage service charges, collected on the County of San Mateo tax roll, by the same persons and at the same time as, together with and not separately from, the general taxes.
6. The Controller of County of San Mateo is authorized to enter the amounts of the charges shown on the sewer service charge report and the delinquent garbage service charge report against the respective lots or parcels of land as they appear on the current assessment roll. Where any such lots or parcels are outside the boundaries of the District, they shall be added to the assessment roll of the District for the purpose of collecting such charges. If any property appearing on said reports is not described on the assessment roll, the Controller is authorized to enter the description thereon together with the amounts of the charges.
7. The District Secretary shall cause a true copy of this resolution to be delivered to the Controller of the County of San Mateo.

I hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted and passed at a meeting of the Board of Directors of the Granada Community Services District, San Mateo County, California, held on the 16th day of July, 2026.

The above Resolution was passed and adopted at a meeting of the Board of Directors of the District held on the 16th day of July, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Attest:

Hope Atmore, District Board Secretary

July 8, 2026

Memorandum

To: Granada Community Services District
From: John H. Rayner, District Engineer
Subject: Engineer's Report for July 2026

6-Year CIP for FY 2025 - FY 2031

Because of the high cost assigned to GCSD to pay for the replacement of SAM's Montara force main, about \$100k will be available for CIP pipe replacements in FY26-27. We will continue to work with GCSD staff to develop the FY26-27 CIP.

SAM's Montara FM Replacement Project

The McGuire and Hester (M&H) Team is providing progressive design build services for the replacement of SAM's Montara Force Main. The project's Initial Study and Mitigated Declaration has been approved by the SAM Board. Coastal and all other permitting is scheduled to be completed in July. The M&H Team is completing its 60% design and will soon be providing its guaranteed maximum price (GMP) for construction. If M&H Team's GMP for construction is approved by the SAM Board, construction could begin soon and be completed before its court ordered deadline of June 30, 2027. If the GMP is not approved, SAM will need to advertise the project's construction for public bidding.

247 San Juan Ave Class 3 Permit

We have reviewed the plans submitted with the application for a Class 3 mainline extension and have provided our review comments. Awaiting to review the next submittal of plans.

114 Delores Ave Class 3 Permit

We have reviewed and commented on the plans submitted with the application for a Class 3 mainline extension. Both this permit and the one for 247 San Juan Ave include extensions of the same GCSD's sewer on San Juan Ave. Awaiting to review the next submittal of plans.



GRANADA COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

To: Board of Directors
From: Hope Atmore
Subject: Administrative Staff Report
Date: June 13 to July 10, 2026

This report serves as a general update for the Board from staff since the June meeting. While it does not cover every aspect of the day-to-day activities, it is intended to keep the Board up to date on some of the completed and ongoing work.

- Attending SERP training at SAM Plant on July 15.
- Update to website with 2026 election information. Candidate Filing Period is from July 13 through August 7. Candidate Seminar on July 22nd.
- Mainline extension coordination for 114 Dolores and 247 San Juan.
- Coordination with Candise at Picasso for turning over keys and utilities and a walk through of building.
- Coastside Partners Meeting / Planning subcommittee – July 9.
- Clearing of Portola Pump Station storage room completed – acquisition of modular stage.

PUBLIC RECORDS (ACT) REQUESTS – There were no requests during this period.

APPLICATIONS RECEIVED – There were no new applications received during this period.

PERMITS ISSUED - There was one permit issued during this period:

Permit	Class	Date	Owner/Agent	APN	Address	Sq. ft.	Zone
3287	ADU	6/25/26	T. Doerr	047-191-470	172 El Granada Blvd, EG	11,294	R1/S17

SEWER HOOK-UPS - There was one sewer hook-up during this period:

Permit	Class	Date	Owner/Agent	APN	Address	Sq. ft.	Zone
Inspection	N/A	6/30/26	C. Seva	047-234-140	673 The Alameda, EG	N/A	R1/S17



SEWER AUTHORITY MID-COASTSIDE

Board of Directors Meeting Agenda

Regular Board Meeting 7:00 PM, Monday, June 22, 2026

SAM Administration Building, 1000 N. Cabrillo Highway, Half Moon Bay, CA 94019

This meeting will be held in-person and via zoom for public participation.

Access to this meeting will be available to the public via in person attendance, or by either computer web-link or telephone audio as noted below.

Join Zoom Meeting

<https://us02web.zoom.us/j/89253997153?pwd=hiGuOtYAC4iazc9U1oNCubTGhbvhna.1>

Meeting ID: 892 5399 7153

Passcode: 300140

+16699006833

Please note that this meeting will be held in person at the SAM Administration Building. As a convenience for the public, the meeting may also be accessed by Zoom Webinar and will be available by either computer or telephone audio as indicated below. Because this is an in-person meeting, and the Zoom component is not otherwise legally required, but rather is being offered as a convenience to the public, if there are technical issues during the meeting, this meeting will continue and will not be suspended. SAM Board meetings are conducted as business meetings, and public commenters are reminded to comment in a manner respectful of all persons, and on subject matter that is germane to the Board's business. Persons who fail to adhere to this expectation are subject to muting of their microphones and/or removal from the meeting in the event of disruptive behavior. If you have a disability and require special assistance related to participating in this meeting, please contact the Authority at least two working days in advance of the meeting at (650) 726-0124 or via email at kishen@samcleanswater.org.

1. CALL TO ORDER

A. Roll Call:	Chair:	Kathryn Slater-Carter (MWSD)
	Vice-Chair:	Nancy Marsh (GCSD)
	Secretary/Treasurer:	Paul Nagengast (HMB)
	Director:	Scott Boyd (MWSD)
	Director:	Barbara Dye (GCSD)
	Director:	Deborah Ruddock (HMB)

2. PUBLIC COMMENT / ORAL COMMUNICATION/ ITEMS NOT ON THE AGENDA

Members of the public are welcome to provide public comment in person, or via computer web-link/telephone on items not on the agenda at this time. Members of the public may also comment via e-mail by sending email comments to kishen@samcleanswater.org. All comments submitted prior to 7 pm on June 22, 2026, will be read out loud during the discussion of the respective item(s) identified in the e-mail; written comments without such identification shall be read during this Item. Members of the public may also provide comments in person, telephonically, or electronically on individual items on the agenda following recognition by the Board Chair presiding over the meeting.

3. CONSENT AGENDA *(Consent items are considered routine and will be approved/ adopted by a single motion and vote unless a request for removal for discussion or explanation is received from the public or Board.)*

- A. Approve Minutes of June 8, 2026, and June 15, 2026, Regular Board Meeting **(Attachment)**
- B. Approve Disbursements for June 22, 2026 **(Attachment)**
- C. Monthly Revenue and Expense Report for Period Ending May 31, 2026 **(Attachment)**

4. REGULAR BUSINESS *(The Board will discuss, seek public input, and possibly take action on the following items)*

- A. Update on Efforts to Develop a Power Purchase Agreement with Coldwell/Jua. **(Attachment)**
- B. Approve Second Amendment to General Counsel Services Agreement with Rutan & Tucker, LLP for Legal Services to Extend the Contract through June 30, 2029 and Make Additional Revisions tied to Inflation. **(Attachment)**

5. GENERAL MANAGER’S REPORT

- A. Monthly Managers’ Report – May 2026

6. ATTORNEY’S REPORT

7. DIRECTORS’ REPORT

8. TOPICS FOR FUTURE BOARD CONSIDERATION (Attachment)

9. ADJOURNMENT

Upcoming Regular Board Meetings: July 13, 2026, and July 27, 2026.

The meeting will end by 9:00 p.m. unless extended by Board vote.

INFORMATION FOR THE PUBLIC

This agenda contains a brief description of each item to be considered. Those wishing to address the Board on any matter not listed on the Agenda, but within the jurisdiction of the Board, may do so during the Public Comment section of the Agenda and will have a maximum of three minutes to discuss their item. The Board Chair will recognize those wishing to speak on a matter listed on the Agenda at the appropriate time. Any writing that is a public record and relates to an agenda item for an open session of a regular meeting that is distributed to the Board less than 72 hours prior to the meeting, is available for public inspection, during normal business hours, at the Authority's office. Board meetings are accessible to people with disabilities. Upon request, the Authority will make this agenda available in appropriate alternative formats to persons with a disability. In compliance with the Americans with Disabilities Act, the Authority will provide special assistance for participation in this meeting. Please submit requests for a disability-related modification or an accommodation in order to participate in the public meeting at least two working days in advance of the meeting by contacting the Authority at (650) 726-0124.



SEWER AUTHORITY MID-COASTSIDE
Staff Report

TO: Honorable Board of Directors
FROM: Tim Costello, Plant Superintendent
DATE: June 22, 2026
SUBJECT: **Monthly Manager’s Report – May 2026**

Executive Summary

The purpose of this report is to keep the Board and public informed of SAM’s day-to-day operations.

Fiscal Impact

There is no fiscal impact from this report.

Strategic Plan Compliance

The recommendation complies with the SAM Strategic Plan Goal 5.5: *“Operations and maintenance should be proactively planned, and the Board shall be kept up to date on progress on operations and maintenance issues.”*

Background and Discussion/Report

The following data is presented for the month of *May 2026*.

Key Indicators of Performance

NPDES Permit Violations: 0
 Accidents, Injuries, etc.: 0
 Reportable Spills Cat 1: 0
 Reportable Spills Cat 2: 0
 Reportable Spills Cat 3: 0
 Reportable Spills Cat 4: 0

Flow Report (See Attachment A)

Half Moon Bay	0.826	61.08%
Granada CSD	0.262	19.35%
Montara W&SD	0.265	19.57%
Total	1.352	100.0%

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Administration

There was one Regular Board Meeting in the month of May 2026, and no public record requested. There were no articles in the Half Moon Bay Review. There were three articles in the Coastside Buzz Mentions Revised Notice of Sewer Authority Mid-Coastside Discusses Brewing Beer with Recycled Water but the Small Size of Our Sewer and Water Systems Do Not Make it Cost Effective per 2024 CCWD Feasibility Study.(May 7, 2026), Sewer Authority Coastal Geomorphologist to help Frame Federal Interest for Army Corp “New Start” Project for SAM Flooding; OneShoreline Lobbyists Already Looking for Implementation Funding.(May 14, 2026),Sewer Authority Mid-Coastside Receives 2025 “First Flush” Report by San Mateo Resource Conservation District.(May 28, 2026).There were no new hires in the month of April. There were no Anniversary in the month of May.

Operations & Maintenance

The following permanent flow storage installations are in place and functioning properly.

Montara Pump Station – Walker Tank, which has a capacity of 434,000 gallons.

The Portola Station – Wet Weather Facility, which has a capacity of 400,000 gallons.

The Portola Pump Station has the ability to use the Wet Weather Facility as a modified equalization basin if needed, (without mixing it is not ideal for this use). It is better suited as wet weather flow storage as originally designed.

Chemical addition this month to the MLSS this month was elevated again this month primarily due to foaming / filaments. We apply polymer at the front end of the MLSS basin to assist with the foam, this works well for us to get the foam back into solution. We continued with chlorine spray addition as this is a direct application to the filaments in the foam.

Effluent BOD results averaged 12.4 mg/l this month. Our highest result this month was 22 mg/L.

We continue to keep open communicating with Mr. Burrell so that he is aware of any issues we might be experiencing.

Training this month (5/6), we had safety training with Du-all, we encouraged folks from the member agencies to attend any of the training that will relate to them. This month we had refresher on Heat illness prevention and Electrical Safety Awareness. This is

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part of our routine safety program just to keep safety on the forefront of people's minds while they are working.

GSE is continuing work on the effluent pump station project.

During the month of May 2026 rainfall was below the historic normal for Half Moon Bay. The NOAA 10-year average for the area is 0.811 inches of rain for May, (0.98 inches is considered normal). This web link has some very useful data for our area, <https://ggweather.com/hmb/>. Rainfall totals were as follows: 0.59 inches, (from the NOAA gauge at the plant, below normal for May). Our roof top was 0.44 at the plant, 0.35 inches in the GCSO service area, and 0.48 inches at the MWSD weather station. There were micro-climate variations verified by the data.

Below is a chronological summary of some of the occurrences during the month of May 2026.

- 5/1/2026 – Daily operator rounds and duties. Continue adding polymer to aeration basin #3. **Rf McDonald is here working on the boiler operating system. Scaffolding company is here working on setting up equipment inside the final effluent building. Clean all MLSS DO probe meters. **GSE construction also at the plant working in the final effluent building.
- 5/2/2026 – Saturday - Daily ops rounds and duties. Normal day no issues.
- 5/3/2026 - Sunday - Daily ops rounds and duties. Collect 1st round of Alpha Lab samples. Gas flare failed in the afternoon, reset alarm all ok.
- 5/4/2026 - Daily ops rounds and duties. Continue adding polymer to AB3. Place new thermometers in all refrigerators around the plant. Pick up Alpha Lab samples day 2. **GSE is here at the plant working in the effluent building.
- 5/5/2026 - Daily ops rounds and duties. Normal day no issues.
- 5/6/2026 - Daily ops rounds and duties. **Cal West and GSE are both here working on final effluent building demo. Du All - safety class for all field staff, Heat illness and Electrical safety awareness. Changed Neuros blower air filters.
- 5/7/2026 - Daily operator rounds and duties. Continue adding polymer and spraying chlorine to AB3. **GSE and CAL WEST are here working inside the final effluent building. **SRT and engineer are both here to inspect and solve issue with the cutting and demo of concrete floor.

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- 5/8/2026 – Daily operator rounds and duties. Continue adding polymer and spraying CL2 to the surface of the aeration basin #3. **GSE and Cal West construction company both here working in the final effluent building.
- 5/9/2026 – Daily ops rounds and duties. Fill up a couple totes with polymer for MLSS tanks.
- 5/10/2026 - Daily ops rounds and duties. Add polymer to AB3. Normal day, No issues.
- 5/11/2026 - Daily ops rounds and duties. **Calcon is at the plant working on electrical equipment, 3 water programming and switching over to the PLC in the final effluent building, Set both Hypo and Bisulfite on hand. ** RF McDonald is here working on the new boiler (#2).
- 5/12/2026 - Daily ops rounds and duties. **Calcon is here at the plant working on the new final effluent cabinet and SACDA screen. **GSE is here working on the final effluent pump project. Collect and deliver COVID sample.
- 5/13/2026 - Daily ops rounds and duties. **GSE and Calcon both working inside the final effluent building. **RF McDonald is here working on the new #2 boiler, staying after hours. Clean all MLSS probe DO meters.
- 5/14/2026 - Daily operator rounds and duties. **GSE is here working on the final effluent pump demo. **Calcon is here working inside MB1. **RF McDonald is her working on the new #2 boiler.
- 5/15/2026 - Daily operator rounds and duties. Continue adding polymer and chlorine to the aeration basin #3 to control the amount of foam on the surface. **Precision It is here working on the server. Test and run boiler #2, Ran for a while but then lost communication with the PLC, informed RF McDonald of the issue.
- 5/16/2026 - Daily ops rounds and duties. #3 water, low flow alarm, reset and was ok. Normal day no issues.
- 5/17/2026 - Daily ops rounds and duties. Added polymer to AB3. Pedro’s cleaning service is in the admin building.
- 5/18/2026 - Daily ops rounds and duties. **RF McDonald is here working on boiler #2. **Peninsula pump is here to remove and take primary loop pump #2 for rebuild. Belt press alarm, belt shifted to one side, adjust sensor paddle and belt worked ok afterwards.
- 5/19/2026 - Daily ops rounds and duties. **GSE and steel company are here working on the finale effluent pump project. **Calcon is here working on electrical

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equipment. **Plant tour for the SAM auditors. Mechanics working on sprinkler system at Portola pump station. Gregg from SRT at Montara pump station taking photos and measurements.

- 5/20/2026 - Daily ops rounds and duties. **GSE is here working in the final effluent building. **Calcon is here performing calibrations and other electrical work.

- 5/21/2026 - Daily ops rounds and duties. Continue adding polymer and chlorine to AB3. RDT Failed to start, diagnosed and found polymer unit not working, reset the breaker and worked, RDT turned on and works fine. **GSE is here preparing for concrete work. Net out debris from MLSS tanks. **Johnson Controls is at the plant to perform annual maintenance. **Found a gas leak in the boiler room, gas leak coming from the natural gas line attached to boiler #2, closed all valves and notified RF McDonald of the problem.

- 5/22/2026 - Daily operator round and duties. Continue adding and spraying chlorine to aeration basin #3. **Peninsula Pump is here to install primary loop pump #2. **Concrete company is here to pour slab for final effluent pump floor. RDT failed in the afternoon, reset breaker, and worked ok.

- 5/23/2026 - Saturday - Daily ops rounds and duties. No issues and no anomalies.

- 5/24/2026 - Sunday - Daily ops rounds and duties. Added polymer to AB 3. Pedro's cleaning service in the admin building

- 5/25/2026 - Daily ops rounds and duties. Pedro is here to clean the carpet. Fill up a couple polymer totes during the day.

- 5/26/2026 - Daily operator rounds and duties. Hypo delivery to the plant. **Calcon is here at the plant working on the PLC I/O cabinet in MB1, PLC disconnected requiring staff to run multiple pieces of equipment by hand. **Peninsula Pump is here to remove and take primary loop pump 1, leaking seal needs to be replaced.

- 5/27/2026 - Daily ops rounds and duties. Continue adding polymer and spraying chlorine to AB3. **Calcon is here working on the new I/O cabinet in MB1. Continue running certain equipment by hand due to no PLC conductivity. Calcon completed work on I/O cabinet, and equipment back to normal. Performed DO, PH and CL2 residual for lab accreditation.

- 5/28/2026 - Daily ops rounds and duties. **Calcon is at the plant working inside MB1. Exercise all plant influent pumps. Calcon is also working on the #3 water pump programming due to issues with #3 water PSI.

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- 5/29/2026 - Daily operator rounds and duties. Continue adding polymer to both aeration basins. **Peninsula Pump is here to return and install the primary loop pump 1.
- 5/30/2026 - Saturday - Daily ops rounds and duties. Normal day no issues.
- 5/31/2026 - Sunday - daily ops rounds and duties. Fill up a couple polymer totes to continue adding to the aeration basins due to high amounts of foam on the surface. Collect Alpha Lab Day 1 samples.

Other activities are listed below:

There were 7 deliveries (approximately 3,200 gallons) of truck waste discharged at the SAM Plant for a total revenue of \$ 320.00. There were no leachate deliveries to the SAM IPS line in the month of May 2026, for a total leachate volume of 0 gallons.

The NPDES data report for May 2026 is attached reference (Attachment B).

Contract Collection Services

The SAM crew cleaned 29,499 feet of sewer line and responded to fifteen calls in contract service areas. Six calls were sewer line related, and nine were maintenance service calls. Eight of the callouts were during regular business hours or started during regular business hours and went into overtime. The other seven calls were after-hour callouts. Four were in the HMB service area, two were in the GCSD service area, and nine were in the MWSD service area during the month of May 2026.

HMB – There were no sewer related call in the HMB service area in May.

The maintenance related calls in the HMB service area were as follows;
5/20 - Bell Moon lift station alarm. Station was operating normally upon arrival. Checked alarm history, possible power glitch. Reset alarms and checked station for normal operation. 5/29 - Ocean Colony Lift Station alarm. Upon arrival found pump # 1 fail to start alarm. Inspected station and reset alarm. Observed three cycles of operation, appeared to be operating as normal, possibly a power glitch. 5/30 - Ocean Colony Lift Station alarm. Upon arrival found pump # 1 fail to start alarm again. Inspected station and reset alarm. Observed three cycles of operation appeared to be operating as normal with pumps alternating as they should. Possible power glitch.

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5/30 - Ocean Colony Lift Station alarm. Upon arrival found pump # 1 fail to start alarm again. Inspected station and reset alarm. Put pump 1 HOA in the off position until Calcon can inspect further. Could be a bad motor contactor in electrical panel.

- GCSD – The sewer line related calls in the GCSD service area were as follows; 5/14 - Call for broken manhole lid in easement, caller placed plywood over it in the short term. When the crew arrived, they observed broken lid and some pieces in the manhole. Crew looked through our stock and we had none, went to Andreini's bone yard and found one. Lid replaced lid. No further action is required. 5/20 - Call for bubbled toilet while cleaning. We believe this occurred while cleaning for televising crew. Crew had to locate buried clean out that prevented the pop-up lid from functioning properly. Crew assisted and raised Christy box so clean out cap will function properly.

There were no maintenance service calls in the GCSD service area during the month of May 2026.

- MWSD – 5/4 - Call for full manhole in driveway. When the crew arrived, they observed the manhole has a catch insert under lid. Crew showed the owner the liner and dumped out the liner. No further action was required. 5/18 - Smart cover alert for delayed communication. Smart cover suggested ordering warranty parts e-box and antenna. Lead time on part 7-10 business days. Notified district of smart cover suggestion. 5/18 - Call for standing water in lateral. Crew flushed main finding no obstructions. Crew advised homeowner to contact a plumber to resolve issue. 5/26 - Call for standing water in cleanout. Crew flushed main line finding no obstructions. Homeowner had already contacted a plumber to resolve issue. No further action is required.

The maintenance service calls in the MWSD service area during the month of May 2026 were as follows; 5/7 - Seal cove #1 alarm response. Upon arrival found both pumps running with well level on HDMI showing high level but no water in well. Cleaned transducer but still same issue. Replaced transducer and station started functioning properly. Cleared alarms and checked station for proper operation. 5/11 - Date Harte station alarm. Upon arrival found station functioning properly. Generator ran approx. 6 minutes. Possible power glitch. Reset alarms and checked station for normal

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operation. 5/11 - Niagara station alarm. Found pump 2 tripped upon arrival due to power failure / power glitch. Reset alarms and checked station for normal operation. 5/11 - Vallemar station alarm. Found station operating normally upon arrival. Genny did not run. Reset alarms and checked station for normal operation. 5/22 - Date Harte station alarm. Upon arrival found HDMI showing high well level alarm. No signs of high level in well. Genny did not run. Reset alarms and checked station for normal operation.

The May 2026 collection system data report is provided for the Board's information. There were zero (0) Category 1's, zero (0) Category 2's, zero (0) Category 3 , and zero (0) category 4 SSO's, during the month of May 2026.

Staff Recommendation

Staff recommends that the Board receive the Manager's Report for May 2026.

Supporting Documents

Attachment A: Monthly Flow Report May 2026

Attachment B: Monthly NPDES Report May 2026

Attachment C: Collection System Data May 2026

Attachment D: Contract Collection Service Report May 2026

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Attachment A

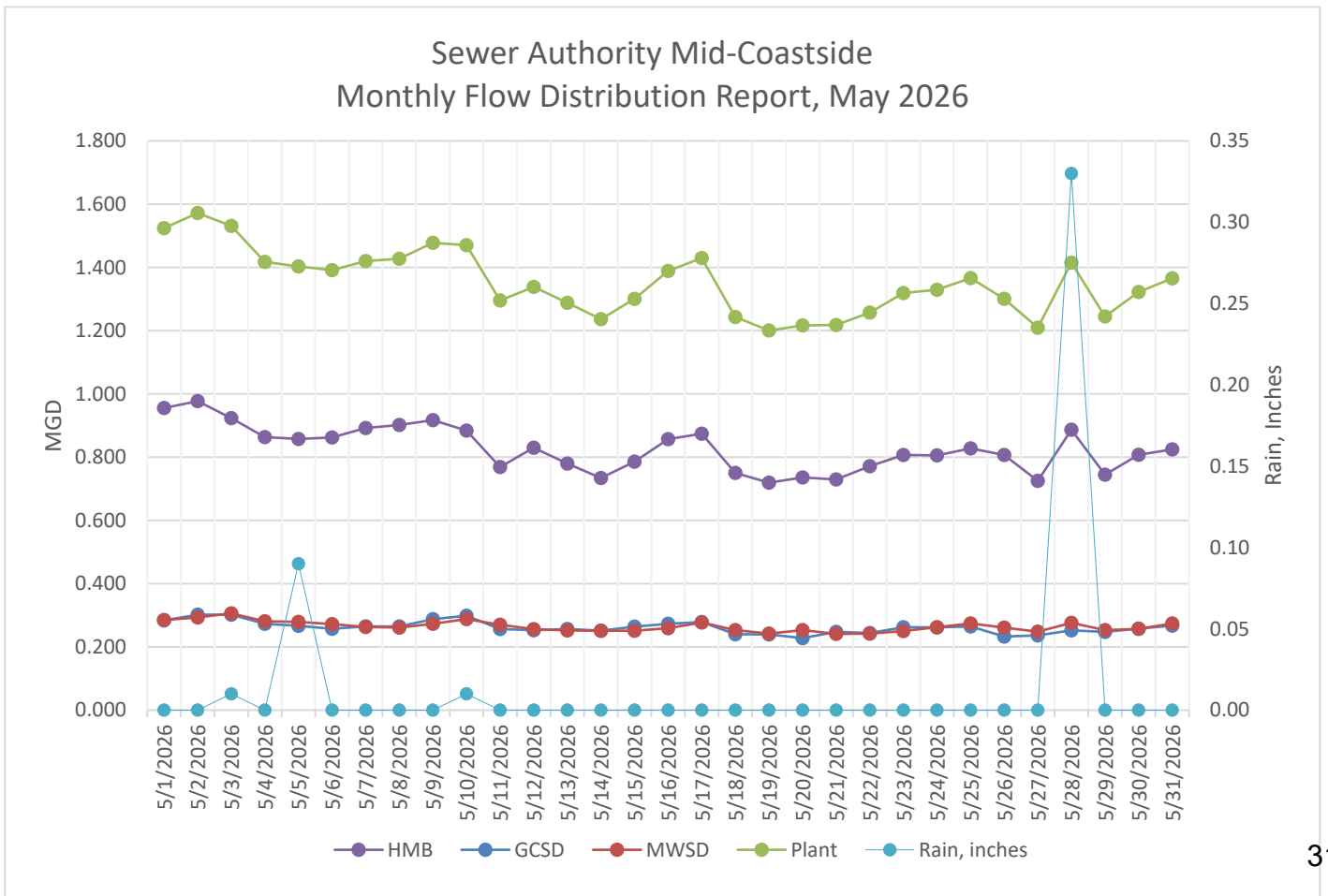
Flow Distribution Report Summary for May 2026

The daily flow report figures for the month of May 2026
have been converted to an Average

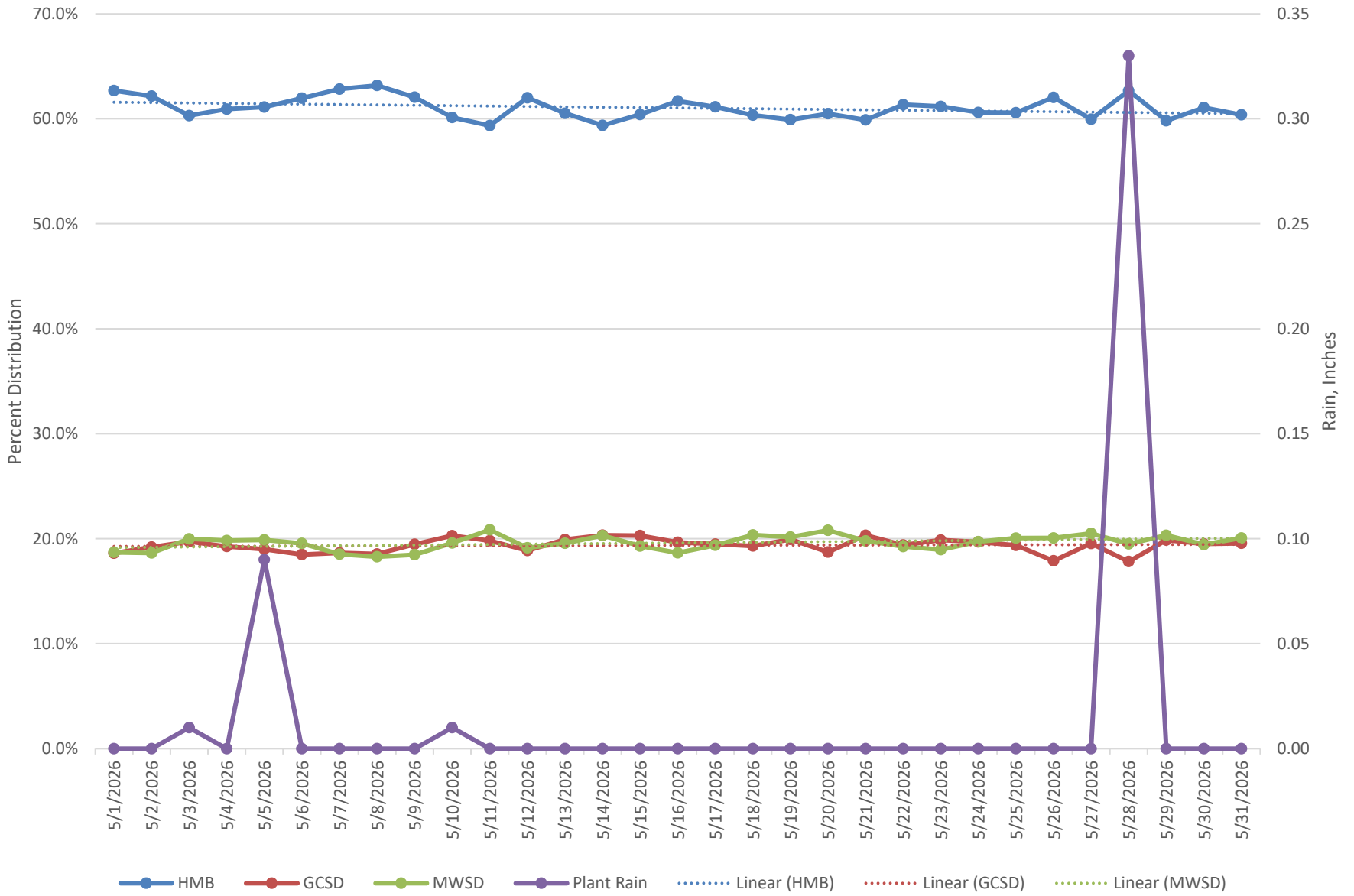
Daily Flow (ADF) for each Member Agency.
The results are attached for your review.

The summary of the ADF information is as follows:

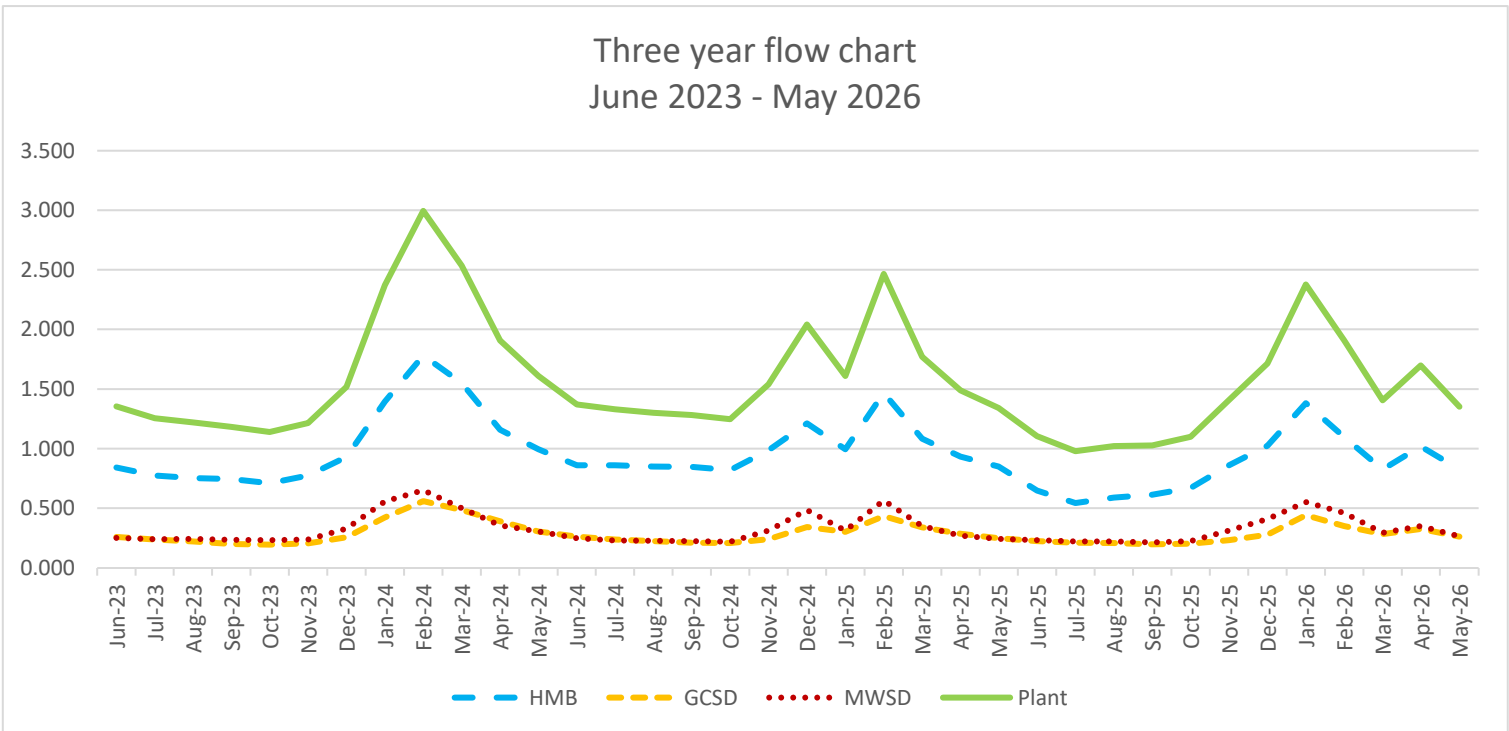
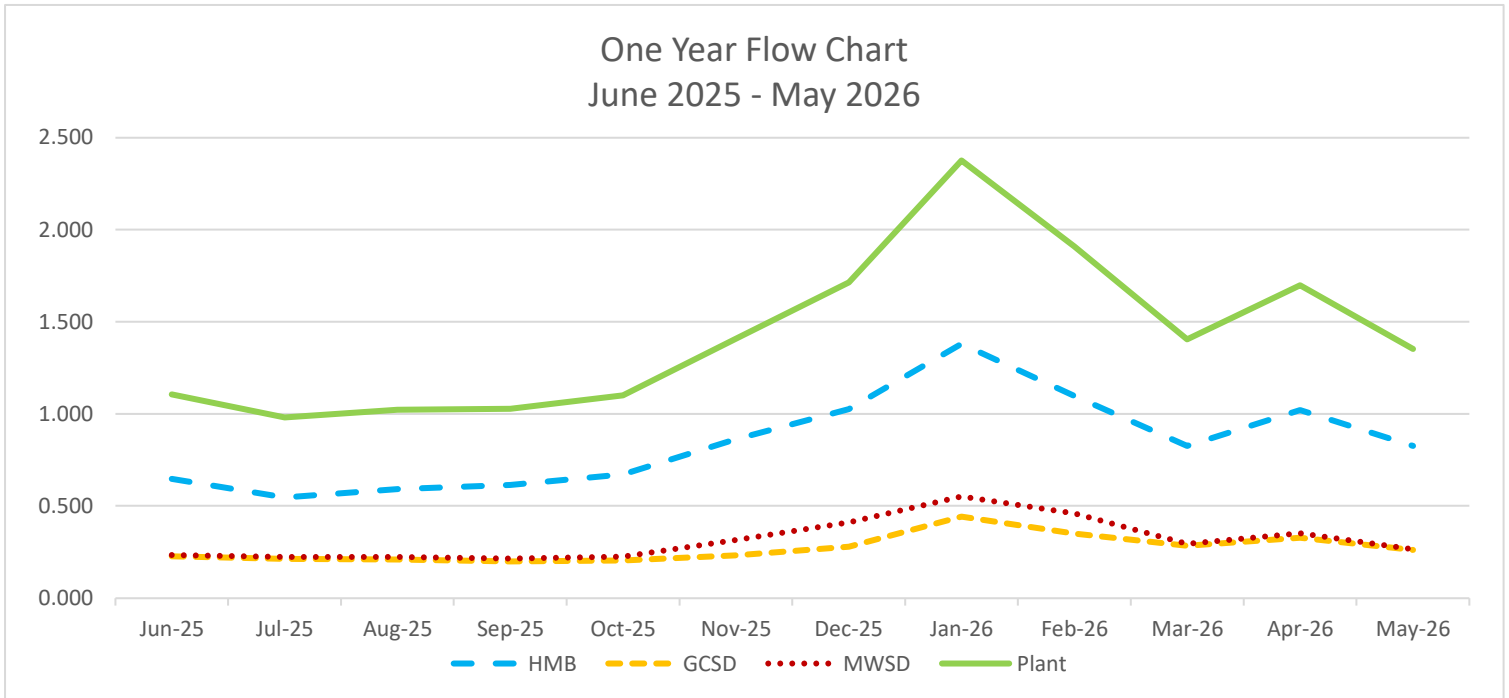
	<u>MGD</u>	<u>%</u>
The City of Half Moon Bay	0.826	61.08%
Granada Community Services District	0.262	19.35%
Montara Water and Sanitary District	<u>0.265</u>	<u>19.57%</u>
Total	1.352	100.0%



Percent Distribution May 2026



Most recent flow calibration January 2024 PS, June 2025 Plant inf



Sewer Authority Mid-Coastside

Monthly Collection System Activity/SSO Distribution Report, May 2026

May 2026

	Total	Number of S.S.O's			
		HMB	GCSO	MWSD	SAM
Roots	0	0	0	0	0
Grease	0	0	0	0	0
Mechanical	0	0	0	0	0
Wet Weather	0	0	0	0	0
Other	0	0	0	0	0
Total	0	0	0	0	0

12 Month Moving Total

	Total	12 month rolling Number			
		HMB	GCSO	MWSD	SAM
Roots	0	0	0	0	0
Grease	1	0	0	1	0
Mechanical	0	0	0	0	0
Wet Weather	0	0	0	0	0
Other	4	1	0	1	2
Total	5	1	0	2	2
		20%	0%	40%	40%

Reportable SSOs

	Total	Reportable Number of S.S.O.'s			
		HMB	GCSO	MWSD	SAM
May 2026	0	0	0	0	0
12 Month Moving Total	5	1	0	2	2

SSOs / Year / 100 Miles

	Total	Number of S.S.O.'s /Year/100 Miles			
		HMB	GCSO	MWSD	SAM
May 2026	0.0	0.0	0.0	0.0	0.0
12 Month Moving Total	4.8	2.7	0.0	7.4	27.4
Category 1	0.0	0.0	0.0	0.0	0.0
Category 2	0.0	0.0	0.0	0.0	0.0
Category 3	3.8	2.7	0.0	3.7	27.4
Category 4	1.0	0.0	0.0	3.7	0.0
Miles of Sewers	104.5	37.0	33.2	27.0	7.3
		35.4%	31.8%	25.8%	7.0%

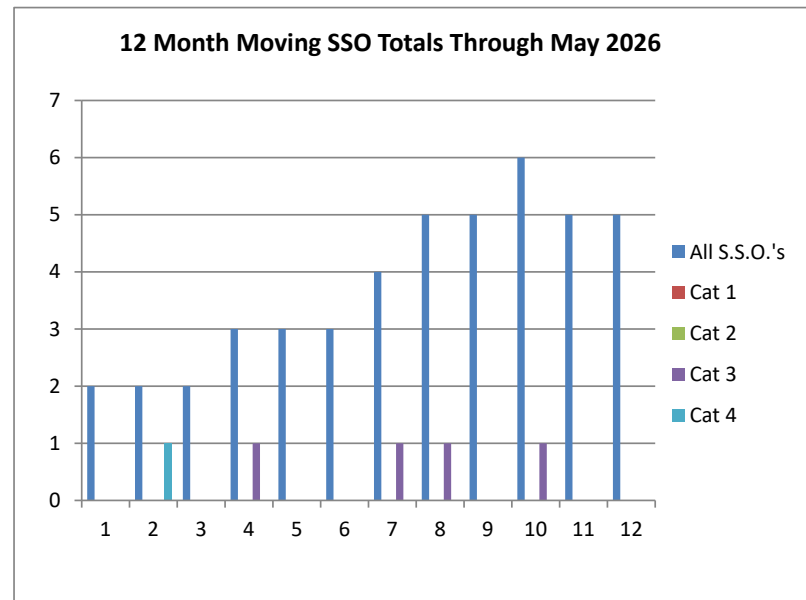
12 Month Rolling Total Sewer Cleaning Summary

Month	HMB	GCSO	MWSD	Total Feet	Total Miles
June - 25	19,379	9,910	5,769	35,058	6.6
July - 25	4,613	9,598	5,225	19,436	3.7
Aug - 25	9,341	9,394	9,223	27,958	5.3
Sep - 25	7,017	10,039	5,058	22,114	4.2
Oct - 25	14,567	9,753	9,098	33,418	6.3
Nov - 25	12,217	16,986	10,950	40,153	7.6
Dec - 25	0	9,235	8,160	17,395	3.3
Jan - 26	0	14,510	11,677	26,187	5.0
Feb - 26	11,310	13,557	6,858	31,725	6.0
Mar - 26	14,896	12,212	6,326	33,434	6.3
Apr - 26	12,430	14,599	6,635	33,664	6.4
May - 26	12,352	12,432	4,715	29,499	5.6

Annual ft	118,122	142,225	89,694	350,041	
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Annual Mi.	22.4	26.9	17.0		66.3
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Attachment C



TASK SUMMARY- GCSD 2025-26

Task	Target Total	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total to Date	% Complete
Sewer Line Cleaning	87,000	5,546	5,827	7,297	9,770	14,636	9,293	15,202	13,556	11,651	14,263	12,175			
Hot Spot Cleaning	5,400	1,290	2,782	2,470	518	1,981	920	712	-	-	479	-			
Lift Station Inspection - Daily	52	4	4	4	4	4	4	4	4	4	4	4			
Lift Station Inspection - Annually	3	-	-	-	-	-	-	-	-	-	-	-			
Maint. Work Orders - Completed	-	4	4	4	4	4	4	4	4	4	4	4			
Maint. Work Orders - Incomplete	-	-	-	-	-	-	-	-	-	-	-	-			
Manhole Inspection	879	39	64	67	44	93	46	71	63	52	69	61			
USA Markings	372	32	20	45	32	42	53	53	41	53	45	42			
F.O.G. Inspections Completed	10	-	-	-	24	-	-	-	-	-	-	-			
F.O.G. Inspections Passed	10	-	-	-	15	-	-	-	-	-	-	-			
F.O.G. Inspection Failed	-	-	-	-	9	-	-	-	-	-	-	-			
Lateral Inspections	-	-	-	-	-	-	-	-	-	-	-	-			
Customer Service Call - Reg	-	-	-	-	1	-	-	1	1	2	1	2			
Customer Service Call - OT	-	-	-	-	-	1	4	-	-	2	1	-			
SSO Response - Category 1	-	-	-	-	-	-	-	-	-	-	-	-			
SSO Response - Category 2	-	-	-	-	-	-	-	-	-	-	-	-			
SSO Response - Category 3	-	-	-	-	-	-	-	-	-	-	-	-			
Insurance Claims Filed	-	0	0	0	0	0	0	0	0	0	0	0			



GRANADA COMMUNITY SERVICES DISTRICT

MINUTES **BOARD OF DIRECTORS** **REGULAR MEETING at 7:00 p.m.**

June 18, 2026

This meeting was held in person and via Zoom.

CALL REGULAR MEETING TO ORDER AT 7:00 p.m.

The meeting was called to order at 7:00 p.m.

ROLL CALL

Board President Barbara Dye, Board Vice President Wanda Bowles, Director Matt Allen, Director Nancy Marsh, and Director Jen Randle.

Staff: General Manager Chuck Duffy and Assistant General Manager Hope Atmore. District Counsel William Parkin attended via Zoom.

GENERAL PUBLIC PARTICIPATION

Community member Mary Em Wallace notified the Board of the Great Shakeout earthquake preparedness event on September 26 and expressed interest in future collaboration between CERT and GCSD if an emergency arises. She requested that a discussion be agendized for a future meeting. Director Marsh commented that there has been discussion of having the future Community Recreation Center serve as a respite center.

REGULAR MEETING AGENDA

1. Park and Recreation Activities.

- a. Update on Granada Community Park and Recreation Center – Ms. Atmore reported that the Coastal Development Permit application for the Granada Community Park and Recreation Center had been submitted, a major milestone for the project. The updated sign for the park billboard has also been received.
- b. Report on Planned Recreation Program Events – Ms. Atmore highlighted a drawing class, sewing class, Friday yoga, and the Deer Creek Walk that recently occurred. Director Dye stated that approximately 12 people participated in the walk and enjoyed it. Director Allen stated that community members have requested a revival of a July 4 fireworks show. Ms. Atmore provided background on past fireworks shows sponsored by the American Legion and suggested that the District could partner with the San Mateo Harbor District to provide a drone show in future years. Director Randle requested staff investigate holding Bingo and Mah Jong games at the community center

- 2. Public Hearing – Consideration of Granada Community Services District Fiscal Year 2026/27 Sewer and Parks & Recreation Budgets** – Mr. Duffy provided an overview of the budget, and Ms. Atmore highlighted that the amount budgeted for professional services for the park and recreation center project was reduced from \$2.3 million to \$1.5 million. President Dye opened the public hearing for public comment. There were no comments from the public. President Dye closed the public hearing.
ACTION: Director Randle moved to approve the Fiscal Year 2026/27 Sewer and Parks & Recreation District Budgets. (Randle/Bowles). Approved 5-0.
- 3. Consideration of Policy and Resolution for the Statewide November 3, 2026 General Election** – Ms. Atmore stated that this item was being brought back to the Board with additional requested information related to candidate statement length and cost.
ACTION: Director Randle moved to approve the Resolution stating that the District will limit the candidate statement to 200 words and that the district will fund the costs of the statement for the Statewide November 3, 2026 General Election. (Randle/Marsh). Approved 5-0.
- 4. Engineer’s Report** – For board information.
- 5. Administrative Staff Report** – Ms. Atmore stated that the annual Sewer Service Charge Report would be presented to the board in July. She also reported that LAFCo would be conducting an expedited Municipal Services Review of the Coastside agencies (including GCSB) during FY 2026-27. Mr. Duffy provided additional background on LAFCo and its powers and the process the district went through to reorganize the Granada Sanitary District into a community services district. Community members Leonard Woren and Michelle Dragony commented.
- 6. Report on Sewer Authority Mid-Coastside Meetings** – Director Marsh stated that two SAM meetings have occurred and that in the June 8 SAM packet there is a clear break down of infrastructure spending over the last five years. She also reported that Half Moon Bay granted an easement to SAM in perpetuity on the land under the SAM plant, and that SAM would look to provide an easement to Half Moon Bay on the Landstra parcel to mitigate possible flooding. She stressed that the two easement agreements were not linked. Director Marsh stated that she doubted a PPA agreement for solar panel installation would occur due to time constraints and because the location of some solar panels would be shaded by trees. Finally, she reported that all previously discussed changes in financial reporting had been adopted by the Finance Committee.
- 7. Authorize and Appoint General Manager Chuck Duffy to Negotiate with Successor Trustee of the Reed/Kamper Family Trust for Property at 400 Avenue Alhambra, El Granada, California, APN 047-251-160.**
ACTION: Director Randle moved to Appoint General Manager Chuck Duffy as the Real Property Negotiator to Negotiate with Successor Trustee of the Reed/Kamper Family Trust. (Randle/Allen). Approve 5-0.

CONSENT AGENDA

8. May 21, 2026 Regular Meeting Minutes.

9. June 2026 Warrants.

10. April 2026 Financial Statements.

ACTION: Director Marsh moved to approve the Consent Agenda.
(Marsh/Randle). Approved 5-0.

COMMITTEE REPORTS

11. Report on seminars, conferences, or committee meetings.

INFORMATION CALENDAR

12. Attorney's Report. (Parkin)

13. General Manager's Report. (Duffy)

14. Future Agenda Items.

ADJOURN TO CLOSED SESSION

1. Conference with Real Property Negotiator (Government Code Section 54956.8). Property: 400 Avenue Alhambra, El Granada, California, APN 047-251-160.

District's Negotiator: Chuck Duffy

Negotiating parties: Eileen O'Brien, successor Trustee of the Reed/Kamper Family Trust and Granada Community Services District.

Under negotiation: Instruction to negotiator will concern terms.

Community member Leni Shultz commended the Board for their work and voiced support for the General Manager to negotiate on behalf of the District. She stated that the Burnham Strip Committee's mission was to acquire all the parcels on the Burnham Strip and shared some history on the property. Community member Leonard Woren shared Daniel Burnham's vision for El Granada and stated that those who fought to preserve the strip always envisioned a public agency owning the entire strip.

RECONVENE TO OPEN SESSION

No reportable action.

ADJOURN REGULAR MEETING

The Regular Meeting was adjourned at 8:24 p.m.

Attest:

Hope Atmore, Board Secretary

Date Approved by the Board: July 16, 2026

**Granada Community Services District
July 2026 Warrants
For the July 16, 2026 Board of Director's Meeting**

Date	Num	Name	Memo	Account	Amount
06/18/26	10792	AT&T	Office Inv dtd 06/04/26	6170 Utilities	249.90
06/18/26	10793	AT&T	Pump Stn Inv dtd 06/05/26	6170 Utilities	207.24
06/18/26	10794	Dudek	04/25/26-05/22/26 Prof. Svcs (Reissue)	6151 General Manager	8,550.00
06/18/26	10795	KBA Document Solutions	Inv dtd 06/10/26	6140 Office Supplies	83.46
06/18/26	10796	Sautter Graphics & Print	Granada Community Park large sign 10.5'w x 6'h	7520 Capital Projects Prof Svcs	408.00
06/18/26	10797	Sewer Authority Mid-Coastside	May 2026 Pass Through	5011 SAM - Administration	2,950.00
06/18/26	10798	Tri Counties Bank	Stmt dtd 05/31/26	6140 Office Supplies	8.40
07/07/26	10799	San Mateo County Planning and Building Dept	FY25-26 LAFCO Operating Expenses	6150 Professional Services	21,421.89
07/07/26	10800	Fox Security & Communications, Inc.	Security Monitoring - 480 Ave Alhambra	6170 Utilities	420.00
07/16/26	10801	Barbara Dye	06/18/26 GCSD	6040 Directors' Compensation	190.00
07/16/26	10802	Bhavana Moini-Yekta	Learn to Sew for Beginners classes	5130 Parks & Rec Professional Svcs	630.00
07/16/26	10803	County of San Mateo	FY26-27 LAFCO Operating Expenses	6150 Professional Services	3,745.00
07/16/26	10804	Hope Atmore	Cell phone and misc. reimb. 07/01/25-06/30/26	6050 Education & Travel Reimb	965.63
07/16/26	10805	Hue & Cry, Inc	Aug 2026 Pump Stn Alarm	6170 Utilities	35.59
07/16/26	10806	Jen Randle	06/18/26 GCSD	6040 Directors' Compensation	190.00
07/16/26	10807	Laura Barcella	Registration - Sound Bath Meditation 6/22/26	5130 Parks & Rec Professional Svcs	245.00
07/16/26	10808	Matthew Allen	06/18/26 GCSD	6040 Directors' Compensation	190.00
07/16/26	10809	Nancy Marsh	06/18/26 GCSD	6040 Directors' Compensation	190.00
07/16/26	10810	Pacifica Community TV	06/18/26 GCSD	6180 Video Taping	400.00
07/16/26	10811	PG&E (Office #4277-7)	Office Inv dtd 06/24/26	6170 Utilities	57.99
07/16/26	10812	PG&E (Pump Station #5681-6)	Pump Stn Inv dtd 06/15/26	6170 Utilities	394.26
07/16/26	10813	Rodolfo Romero	Jul Cleaning	6130 Office Maintenance & Repairs	220.00
07/16/26	10814	San Mateo County Harbor District	Office Lease - August 2026	6120 Office Lease	5,363.31
07/16/26	10815	San Mateo Daily Journal	Invs 18059	6160 Publications/Notices/Marketing O	2,088.00
07/16/26	10816	SDRMA	SDRMA Medical Benefit Premiums - August 2026	6062 Medical	5,900.45
07/16/26	10817	Sewer Authority Mid-Coastside	July 2026 Collections & Asmts	5011 SAM - Administration	196,167.75
07/16/26	10818	Steven Melo, Inc.	Inv #613517	6135 Other Property Maint.	900.00
07/16/26	10819	Tri Counties Bank	Stmt dtd 06/30/26	6140 Office Supplies	10.99
07/16/26	10820	U.S. Bank	Bank service charges (AD)	6220 Miscellaneous	1,250.00
07/16/26	10821	US Bank Equipment Finance	July 2026 Svcs	6020 Copier lease	252.28
07/16/26	10822	US Postal Service	PO Box Service Fee - 12 Months	6140 Office Supplies	276.00
07/16/26	10823	Wanda Bowles	06/18/26 GCSD	6040 Directors' Compensation	190.00
07/16/26	10824	Wittwer Parkin	Legal Svcs 06/02/26-06/30/26	6090 Legal Services	3,168.00
				TOTAL	\$ 257,319.14



Financial Statements

Granada Community Services District
May 2026

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Executive Summary

REVENUE (2025/2026 YTD)

\$4,912,079

▲ 11.8% vs budget



EXPENSES (2025/2026 YTD)

\$3,498,743

▼ -3.5% vs budget



CHANGE IN NE... (2025/2026 YTD)

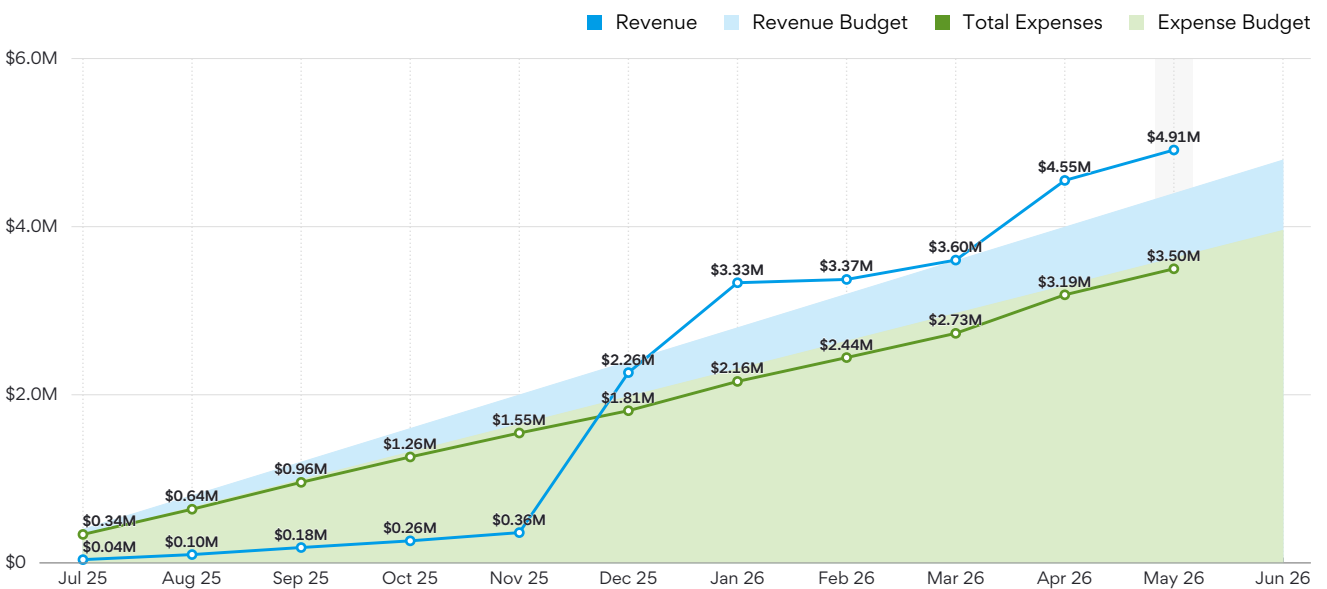
\$1,413,336

▲ 84.1% vs budget



The change in net position represents the difference between total revenues and total expenses.

YTD Cumulative Revenue & Expense Budget Trends

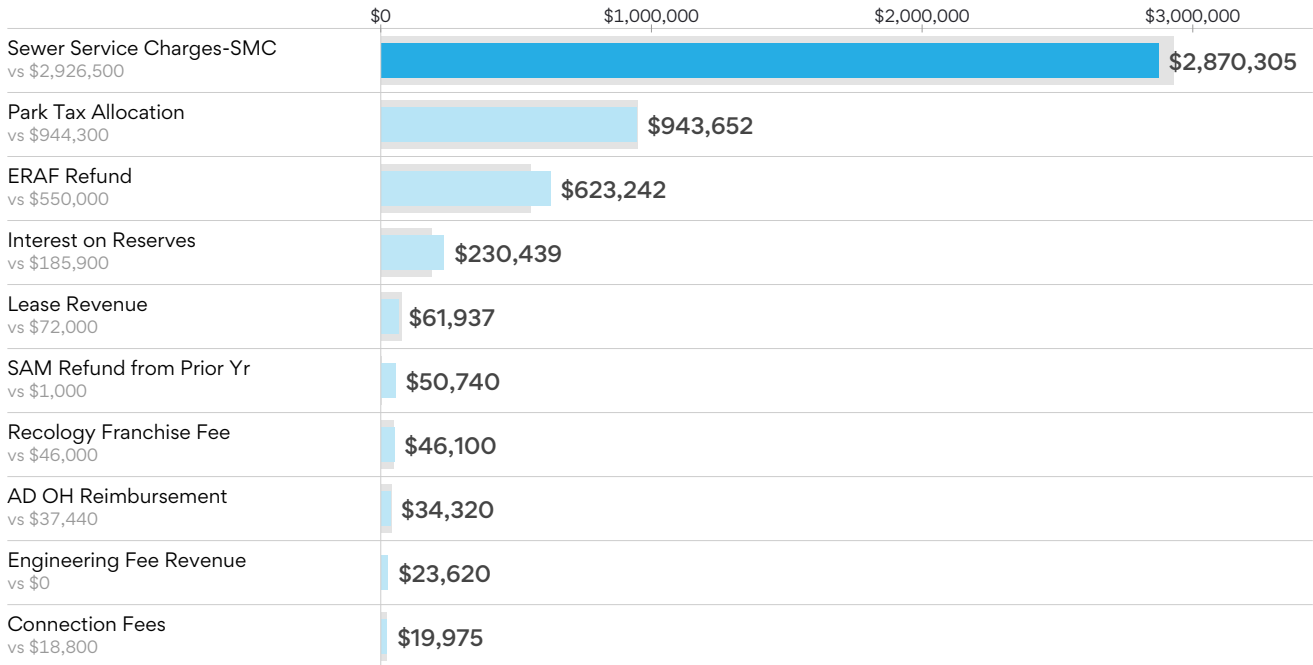


The sharp increases in revenue in December 2025, January 2026 and April 2026 were primarily due to property tax and sewer service charge disbursements from the County of San Mateo. Year-to-date expenses have closely aligned with the budget.

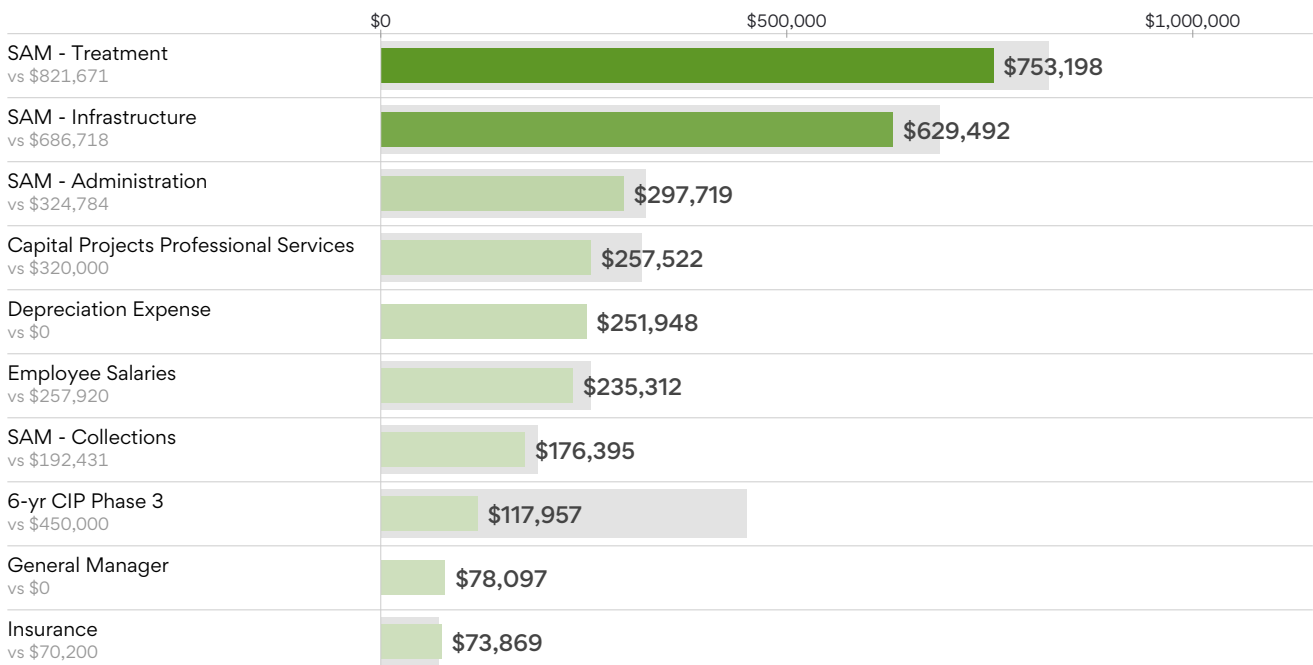
Top 10 Revenues & Expenses

The charts below compare the District's ten largest revenue and expense accounts against their budgeted figures.

Top 10 Revenue breakdown (2025/2026 YTD vs Budget)



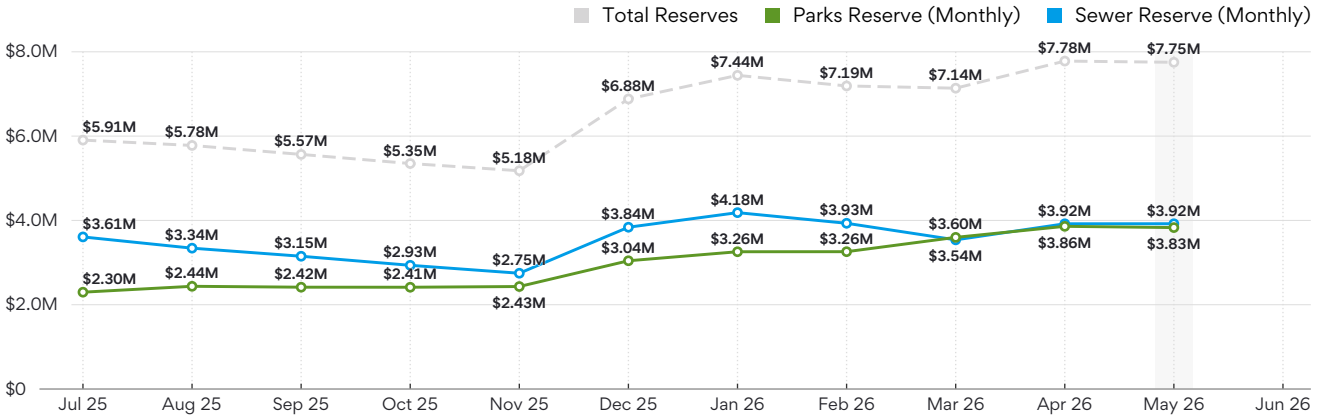
Top 10 Expenses breakdown (2025/2026 YTD vs Budget)



Budgetary Fund Cash Reserves

The District maintains two budgetary reserves to track cash balances allocable to sewer and parks and recreation operations. These reserve balances represent amounts internally tracked for budget purposes only and do not represent restricted net position. The balance of each budgetary reserve as of period-end are as follows:

Reserve Balances



Sewer Reserves (\$)	2025/2026 (YTD)
Beginning Sewer Reserve	3,660,138
Change in Sewer Reserve	260,966
Ending Sewer Reserve	3,921,104

Parks & Recreation Reserves (\$)	2025/2026 (YTD)
Beginning Parks Reserve	2,466,512
Change in Parks Reserve	1,363,521
Ending Parks Reserve	3,830,033

Total Cash Reserves (\$)	2025/2026 (YTD)
Ending Reserves	7,751,138

Granada Community Services District

For the Month Ended May 31, 2026

Notes to the reader:

The financial statements have been prepared in accordance with the criteria established by the Governmental Accounting Standards Board ("GASB"), which is the source of authoritative accounting principles generally accepted in the United States of America ("GAAP") as applied to governmental units. The financial statements include the following departures from GAAP:

- The financial statements omit management's discussion and analysis, the statement of cash flows, and substantially all of the disclosures required by accounting principles generally accepted in the United States of America.
- The following accounts are adjusted only at fiscal year-end:
 - Capital assets and construction in progress; Net pension liability and related deferred inflows and outflows of resources, and pension expense; Compensated absences liabilities and related expenses; Investment in SAM.
- The activities of the Assessment District, a *blended component unit* of the Granada Community Services District, have not been included in these financial statements.
- These financial statements are presented in a simplified format that does not conform to the formats prescribed by GASB Statements No. 34 and No. 103.
- Totals and subtotals may not exactly equal the sum of their components due to rounding where decimals are not displayed.

The financial statements are developed by the District to comply with accounting principles generally accepted in the United States of America ("GAAP"), although there may be departures from GAAP not identified. These statements are primarily intended for use in managing the District's operations and may not be suitable for other purposes. Users should be aware of these limitations when utilizing the financial statements.

Summary of Significant Assumptions - Statement of Revenues, Expenses, and Changes in Net Position (Unaudited):

The financial forecasts (budget) included in these financial statements present, to the best of management's knowledge and belief, the District's expected financial position and results of operations for the forecast periods. Accordingly, the forecasts reflect its judgment as of April 17, 2025, the date these forecasts were prepared, of the expected conditions and its expected course of action. The assumptions disclosed herein are those that management believes are significant to the forecasts. There will usually be differences between the forecasted and actual results, because events and circumstances frequently do not occur as expected, and those differences may be material.

- Lease revenues from the 480 Ave. Alhambra property increased to \$54,000 (+20%)
- 3,233.7 ERUs of sewer service charges at \$905 per ERU (+5%)
- Insurance costs expected to increase by approximately 8%
- Interest revenues are calculated based on a 4.0% return on projected cash reserve balances invested in LAIF and CalTrust
- CCTV budget increased to \$30K based on SSC discussion and Basin Plan Amendment
- Additional \$10K investment in new tables and sound system expected this year, added to office maintenance & repairs expense
- Reimbursement amount to Half Moon Bay per Property Tax Agreement increased by 51%
- Professional services, project permitting and filing fees related to the Granada Community Park and Recreation Center were increased to \$345,000 for work expected to be completed during FY2026.

Financial Statements

Granada Community Services District Statement of Net Position (Unaudited) As of May 31, 2026

ASSETS	May 2026
Cash & Equivalents	
Petty Cash	\$ 226
Tri Counties Bank - Gen Op	382,135
Tri Counties Bank - Deposit	2,500
LAIF	9,472
CalTrust Liquidity Fund #0010	7,356,804
Total Cash & Equivalents	7,751,138
Accounts Receivable	
Accounts Receivable from Customers	3,500
Other Current Assets	
Due from AD	350
Prepaid Expenses	11,299
Excess ERAF Receivable	265,873
Total Other Current Assets	277,522
Total Current Assets	8,032,159
Fixed Assets	
Collections System	12,867,836
Construction in Progress	73,254
Equipment	22,943
Land	2,862,979
Right of Use Assets, Net	32,655
Accumulated Depreciation	(8,699,493)
Total Fixed Assets	7,160,175
Investments or Other Non-Current Assets	
Investment in SAM	6,610,092
ERAF 5% Retention Receivable	83,280
Total Investments or Other Non-Current Assets	6,693,371
Total Non-Current Assets	13,853,546
Total Assets	21,885,706
DEFERRED OUTFLOWS OF RESOURCES - PENSION	112,280

(Continued on next page)

Granada Community Services District
Statement of Net Position (Unaudited)
As of May 31, 2026
(Continued)

LIABILITIES	May 2026
Accounts Payable	
Accounts Payable	69,743
Other Current Liabilities	
Compensated Absences, Current Portion	10,750
Deposits Payable	11,498
Payroll Liabilities	5,621
Recology-Delinquent Garbage Payable	70,826
Unearned Revenue	3,120
Total Other Current Liabilities	101,814
Total Current Liabilities	171,558
Other Non-Current Liabilities	
Compensated Absences, Noncurrent	4,303
Lease Liability	34,586
Net Pension Liability	180,689
Total Other Non-Current Liabilities	219,579
Total Non-Current Liabilities	219,579
Total Liabilities	391,137
 DEFERRED INFLOWS OF RESOURCES - PENSION	 610
 NET POSITION	
Net Investment in Capital Assets	7,160,175
Net Position - Unrestricted	14,446,064
Total Net Position	\$ 21,606,239

Granada Community Services District
Statement of Revenues, Expenses, and Changes in Net Position (Unaudited)
For the Eleven Months Ended May 31, 2026

Revenue	Jul-May 2026	Expected to Date	Variance YTD	FY25/26 Budget
Operating Revenue				
Sewer Service Charges-SMC	\$ 2,870,305	\$ 2,682,625	\$ 187,680	\$ 2,926,500
Sewer Service Charges-Pro-rated	1,768	-	1,768	-
Connection Fees	19,975	17,233	2,742	18,800
Total Operating Revenue	2,892,048	2,699,858	192,190	2,945,300
Non Operating Revenue				
Interest on Reserves	230,439	170,408	60,030	185,900
SAM Refund from Prior Yr	50,740	917	49,823	1,000
ERAF Refund	623,242	504,167	119,076	550,000
Misc Income - Sewer	3,493	4,583	(1,091)	5,000
Misc Income - Recreation	7,777	4,583	3,194	5,000
Lease Revenue	61,937	66,000	(4,063)	72,000
Interest Revenue - Leases	1,063	-	1,063	-
Park Tax Allocation	943,652	865,608	78,044	944,300
AD OH Reimbursement	34,320	34,320	-	37,440
Recology Franchise Fee	46,100	42,167	3,933	46,000
Delinquent Garbage Fee	6,667	-	6,667	-
Engineering Fee Revenue	23,620	-	23,620	-
Gain (Loss) on Disposals	(13,020)	-	(13,020)	-
Total Non Operating Revenue	2,020,031	1,692,753	327,278	1,846,640
Total Revenue	4,912,079	4,392,612	519,468	4,791,940
Expenses				
Operations				
SAM - General	1,087,532	1,087,531	-	1,186,398
SAM - Pass Through Costs	5,900	-	5,900	-
SAM - Collections	176,395	176,395	-	192,431
Depreciation Expense	251,948	-	251,948	-
CCTV	34,540	27,500	7,040	30,000
Pet Waste Station	1,969	-	1,969	-
RCD - Parks	780	917	(137)	1,000
Half Moon Bay Reimb - Parks	-	37,486	(37,486)	40,894
Recreation Supplies and Misc...	1,114	-	1,114	-
Total Operations	1,560,177	1,329,829	230,348	1,450,723
Administration				
Auditing	19,840	17,215	2,625	18,780
Copier lease	596	3,364	(2,768)	3,670
Directors' Compensation	9,500	13,888	(4,388)	15,150
Education & Travel Reimb	-	1,852	(1,852)	2,020
Employee Compensation	369,836	368,344	1,492	401,830
Engineering Services	18,033	36,667	(18,633)	40,000
Insurance	73,869	64,350	9,519	70,200
Legal Services	111,896	123,933	(12,037)	135,200
Memberships	12,487	11,550	937	12,600
Office Lease	57,645	59,107	(1,462)	64,480
Interest Expense - Leases	1,662	-	1,662	-
Office Maint./Properties/Supplies	40,483	18,333	22,150	20,000
Professional Services	145,360	140,653	4,706	153,440

(Continued on next page)

Granada Community Services District
Statement of Revenues, Expenses, and Changes in Net Position (Unaudited)
For the Eleven Months Ended May 31, 2026
(Continued)

Expenses (Continued)	Jul-May 2026	Expected to Date	Variance YTD	FY25/26 Budget
Administration (Continued)				
Publications/Notices/Marketing...	1,008	8,580	(7,572)	9,360
Utilities	12,503	15,272	(2,769)	16,660
Video Taping	4,400	4,767	(367)	5,200
Computers	7,559	4,767	2,793	5,200
Miscellaneous	52	9,167	(9,115)	10,000
Bank Service Charges	1,136	-	1,136	-
Permitting/Fees/Filing Fees	15,416	22,917	(7,500)	25,000
Park Related Misc Expenses	-	238	(238)	260
Total Administration	903,281	924,962	(21,681)	1,009,050
Capital Projects				
SAM - Infrastructure	629,492	629,492	-	686,718
Lift Station Maint.	30,315	25,667	4,648	28,000
Lateral Repairs	-	9,167	(9,167)	10,000
6-yr CIP Phase 3	117,957	412,500	(294,543)	450,000
Capital Projects Professional Svcs	257,522	293,333	(35,811)	320,000
Total Capital Projects	1,035,285	1,370,158	(334,873)	1,494,718
Total Expenses	3,498,743	3,624,950	(126,206)	3,954,491
Change in Net Position	1,413,336	767,662	645,674	837,449
Beginning Net Position	20,192,903	20,192,903	-	20,192,903
Ending Net Position	\$ 21,606,239	\$ 20,960,565	\$ 645,674	\$ 21,030,352

Supplementary Information

Granada Community Services District
 Schedule of Revenues, Expenses, and Changes in Net Position By Budgetary Fund
 (Unaudited)
 For the Eleven Months Ended May 31, 2026

Revenue	Sewer	Parks & Recreation	Total
Operating Revenue			
Sewer Service Charges-SMC	\$ 2,870,305	\$ -	\$ 2,870,305
Sewer Service Charges-Pro-rated	1,768	-	1,768
Connection Fees	19,975	-	19,975
Total Operating Revenue	2,892,048	-	2,892,048
Non Operating Revenue			
Interest on Reserves	126,990	103,449	230,439
SAM Refund from Prior Yr	50,740	-	50,740
ERAF Refund	-	623,242	623,242
Misc Income - Sewer	3,493	-	3,493
Misc Income - Recreation	-	7,777	7,777
Lease Revenue	47,953	13,984	61,937
Interest Revenue - Leases	797	266	1,063
Park Tax Allocation	-	943,652	943,652
AD OH Reimbursement	34,320	-	34,320
Recology Franchise Fee	46,100	-	46,100
Delinquent Garbage Fee	6,667	-	6,667
Engineering Fee Revenue	23,620	-	23,620
Gain (Loss) on Disposal of Capital Assets	-	(13,020)	(13,020)
Total Non Operating Revenue	340,680	1,679,351	2,020,031
Total Revenue	3,232,728	1,679,351	4,912,079
Expenses			
Operations			
SAM - General	1,087,532	-	1,087,532
SAM - Pass Through Costs	5,900	-	5,900
SAM - Collections	176,395	-	176,395
Depreciation Expense	251,618	330	251,948
CCTV	34,540	-	34,540
Pet Waste Station	-	1,969	1,969
RCD - Parks	585	195	780
Recreation Supplies and Miscellaneous	-	1,114	1,114
Total Operations	1,556,570	3,608	1,560,177
Administration			
Auditing	14,880	4,960	19,840
Copier lease	447	149	596
Directors' Compensation	7,125	2,375	9,500
Employee Compensation	277,377	92,459	369,836
Engineering Services	18,033	-	18,033
Insurance	55,402	18,467	73,869

(Continued on next page)

Supplementary Information
Granada Community Services District
Schedule of Revenues, Expenses, and Changes in Net Position By Budgetary Fund
(Unaudited)
For the Eleven Months Ended May 31, 2026
(Continued)

Expenses (Continued)	Sewer	Parks & Recreation	Total
Administration (Continued)			
Legal Services	105,533	6,364	111,896
Memberships	9,749	2,738	12,487
Office Lease	43,234	14,411	57,645
Interest Expense - Leases	1,246	415	1,662
Office Maint./Properties/Supplies	14,793	25,690	40,483
Professional Services	96,306	49,054	145,360
Publications/Notices/Marketing Outreach	1,008	-	1,008
Utilities	11,299	1,203	12,503
Video Taping	3,300	1,100	4,400
Computers	5,670	1,890	7,559
Miscellaneous	39	13	52
Bank Service Charges	861	275	1,136
Permitting/Fees/Filing Fees	5,049	10,367	15,416
Total Administration	671,350	231,931	903,281
Capital Projects			
SAM - Infrastructure	629,492	-	629,492
Lift Station Maint.	30,315	-	30,315
6-yr CIP Phase 3	117,957	-	117,957
Capital Projects Professional Services	-	257,522	257,522
Total Capital Projects	777,763	257,522	1,035,285
Total Expenses	3,005,682	493,061	3,498,743
Change in Net Position	\$ 227,046	\$ 1,186,290	\$ 1,413,336

