



## GRANADA COMMUNITY SERVICES DISTRICT

# Minutes BOARD OF DIRECTORS REGULAR MEETING May 18, 2017

### **CALL REGULAR MEETING TO ORDER AT 7:30 p.m.**

The regular meeting was called to order at 7:31 p.m.

### **ROLL CALL**

President Jim Blanchard, Director Matthew Clark, Director David Seaton, and Director Leonard Woren.

Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer, and Assistant General Manager Delia Comito.

### **GENERAL PUBLIC PARTICIPATION**

None.

President Blanchard moved Item 14 up, to present the Certificate of Appreciation to Ric Lohman.

#### **14. Approval of Certificate of Appreciation to Ric Lohman.**

President Blanchard presented a certificate to Director Lohman in appreciation of his 14 years of service on the District Board. Director Lohman thanked all Directors, past and present, for working with him, and for the accomplishments of the District, including the completion of the Wet Weather Wastewater Storage Project, becoming a CSD, and their support of the SAM Recycled Water Project.

### **ACTION AGENDA**

#### **1. Consideration of Independent Contractors Agreement with AIMS for GIS System Service and Maintenance.**

The Assistant General Manager explained the Agreement will add a service component for the GIS System, which wasn't included in the Agreement for implementation and monthly hosting of the sever. She noted a correction to the threshold amount, changing it to \$5,000.

**ACTION:** Director Woren moved to approve the AIMS Contractor Agreement with the noted correction. (Woren/Clark). Approved 4-0.

#### **2. Consideration of Ordinance Amending the District Ordinance Code Relating to Parks and Other District Property Regulations, and Related Enforcement Provisions - Second Reading.**

Additional amendments previously approved as part of the first reading were included in the version presented to the Board for final adoption.

**ACTION:** President Blanchard read the title of the Ordinance, and Director Woren moved final adoption of the Ordinance, and to waive its second reading in entirety. (Woren/Clark). Approved 4-0.

**3. Consideration of an Ordinance Amending the District Ordinance Code Relating to Sewer Permit Variances for Nonconforming Parcels - Second Reading.**

The Ordinance was presented for the second reading. Director Seaton stated his opposition to the Ordinance.

**ACTION:** Director Woren read the title and moved to adopt the Ordinance, and to waive its reading in entirety. (Woren/Clark). Approved 3-1 (Seaton)

**4. Consideration of Ordinance Amending District Code Article VII Relating to Permit Fees.**

General Manager Duffy explained the first reading of the ordinance, which occurred at the March meeting. The ordinance presented was amended to add the word “detached” with regard to Accessory Dwelling Units to address anticipated changes by the State Legislature.

**ACTION:** Director Clark read the title and moved to approve the first reading of the ordinance as amended, and to waive its first reading in entirety. (Clark/Woren). Approved 4-0.

**5. Consideration of GCSD Budget for Fiscal Year 2017/18.**

The General Manager reviewed the highlights in the budget. Due to the uncertainty of SAM costs, this Item will be brought back at the next meeting.

**6. Consideration of Sewer Authority Mid-Coastside General and Contract Collection Services Budgets for FY 2017/18.**

The General Manager explained that the SAM budget will likely be revised to reduce costs and to spread the costs for infrastructure improvements over a longer period of time. The SAM General Manager was present and answered questions from the Board. No action was taken and the Item will be brought back at the next meeting.

**7. Consideration of Report by District’s Sewer Authority Mid-Coastside Representatives.**

The Board heard and considered the reports from it SAM representatives.

**CONSENT AGENDA**

- 8. Approval of March 16, 2017 Meeting Minutes.**
- 9. Approval of April Warrants for \$191,347.77.**
- 10. Approval of May Warrants for \$158,459.80.**
- 11. Approval of February 2017 Financial Statements.**
- 12. Approval of March 2017 Financial Statements.**
- 13. Approval of Assessment District Distribution #9-16/17.**

**ACTION:** Director Clark moved to approve Items, 8, 9, 10, 11, 12 & 13 of the Consent Agenda. (Clark/Woren). Approved 4-0.

**COMMITTEE REPORTS**

**15. Report on seminars, conferences, or committee meetings.**

**INFORMATION CALENDAR**

**16. Attorney's Report. (Wittwer)**

**17. General Manager's Report. (Duffy)**

- **Update on Medio Creek Crossing**

**18. Administrative Staff Report. (Comito)**

**19. Engineer's Report. (Kennedy Jenks)**

**ADJOURN REGULAR MEETING**

The Regular Meeting adjourned at 10:20 p.m.

SUBMITTED BY:

APPROVED BY:

\_\_\_\_\_  
Delia Comito, Secretary

\_\_\_\_\_  
Chuck Duffy, General Manager

Date Approved by Board: June 15, 2017