



GRANADA SANITARY DISTRICT  
OF SAN MATEO COUNTY

**MINUTES**  
**BOARD OF DIRECTORS**  
**SPECIAL & REGULAR MEETING**

November 21, 2013

**CALL REGULAR MEETING TO ORDER**

The Special Meeting of the Granada Sanitary District Board of Directors was called to order at 6:30 p.m.

**ROLL CALL**

President Leonard Woren, Vice President Matthew Clark, Secretary Ric Lohman, Treasurer Gael Erickson, and Director Jim Blanchard.

Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer, and District Administrator Delia Comito (Open Session only).

**GENERAL PUBLIC PARTICIPATION**

**SPECIAL AGENDA**

**ADJOURN TO CLOSED SESSION**

1. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).

Granada Sanitary District v. County of San Mateo (RPI Big Wave et al.) - San Mateo Superior Court Case No. CIV505222

2. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).

Granada Sanitary District Appeal of Big Wave Project to California Coastal Commission – Coastal Commission Appeal No. A-2-SMC-11-021

**RECONVENE TO OPEN SESSION**

**ADJOURN SPECIAL MEETING**

There was no reportable action taken in the Closed Session.

**CALL REGULAR MEETING TO ORDER**

The Regular meeting was called to order at 7:30 p.m.

**GENERAL PUBLIC PARTICIPATION**

El Granada resident David Seaton addressed the board regarding the possible reorganization.

### **REGULAR AGENDA**

- 1. Consideration of an Ordinance Amending District Ordinance Code Section 604(03) Relating to the Issuance of a Class 3 Mainline Extension Permit with a Class 1 or Class 2 Sewer Permit.**

**ACTION:** Director Clark moved to approve Ordinance 167 modified to include that any Class 1 or 2 permits issued in conjunction with a Class 3 permit must be conditioned as recommended by Counsel. (Clark/Lohman) Approved 5-0.

- 2. Consideration of Approval of Class 3 Mainline Extension Sewer Permit to Serve APN 048-023-350, 321 Cortez Ave., Miramar; Owners: Bakshi.**

**ACTION:** (Lohman/Erickson). Approved 5-0.

- 3. Consideration of LAFCo Application for Potential Reorganization into a Community Services District with Parks and Recreation Powers.**

**ACTION:**

- 4. Consideration of a Resolution Directing Making of Amended Noncontingent Assessment Re Certain Such Reassessments under Resolution of Intention No. 2003-008.**

**ACTION:** (Lohman/ Clark). Approved 5-0.

- 5. Consideration of Report and Ongoing Issues by District's Sewer Authority Mid-Coastside Representatives.**

**ACTION:**

- 6. Certificate of Appreciation to Outgoing Director Gael Erickson.**

### **CONSENT AGENDA**

Consent Agenda Item 7. Approval of Special & Regular Meeting Minutes for October 17, 2013 was tabled to the next board meeting.

8. Approval of November 2013 Warrants for \$142,489.48 (Checks 5258-5296).
9. Approval of October 2013 Financial Statements.
10. Approval of Assessment District Distribution #4-13/14 for \$6,814.91.

**ACTION: (Clark/Erickson) Approved 5-0.**

### **COMMITTEE REPORTS**

11. Report on seminars, conferences, or committee meetings.

### **INFORMATION CALENDAR**

12. Attorney's Report. (Wittwer)
13. Treasurer's Report. (Erickson)
14. General Manager's Report. (Duffy)

- 15. Administrator's Report. (Comito)
- 16. Engineer's Report. (Kennedy Jenks)

**ADJOURN REGULAR MEETING**

The regular meeting was adjourned at 9:23 p.m.

SUBMITTED BY:

APPROVED BY:

---

Chuck Duffy, General Manager

---

Jim Blanchard, Secretary

Date Approved: December 12, 2013