



GRANADA SANITARY DISTRICT
OF SAN MATEO COUNTY

MINUTES
BOARD OF DIRECTORS
SPECIAL & REGULAR MEETINGS
March 21, 2013

CALL SPECIAL MEETING TO ORDER

The Special Meeting of the Granada Sanitary District Board of Directors was called to order at 6:30 p.m.

ROLL CALL

President Leonard Woren, Vice President Matthew Clark, Secretary Ron Fenech Sr., Treasurer Gael Erickson, and Director Ric Lohman.

Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer, and District Administrator Delia Comito (Regular Meeting only).

GENERAL PUBLIC PARTICIPATION

None.

SPECIAL AGENDA

ADJOURN TO CLOSED SESSION

1. Conference with Legal Counsel – Initiation of Litigation (Gov. Code Section §54956.95(d)(4)). (One potential case).
2. Conference with Legal Counsel – Significant Exposure to Litigation (Gov. Code Section 54956.9(b)(2)). (Two potential cases).

RECONVENE TO OPEN SESSION

Counsel indicated that there was no reportable action taken in Closed Session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER

The Regular Meeting of the Granada Sanitary District Board of Directors was called to order at 7:30 p.m.

GENERAL PUBLIC PARTICIPATION

None.

REGULAR AGENDA

1. Consideration of request made by Joe Wu of Northern California Universal Enterprise Co. regarding sewer service to 546 Avenue Cabrillo, El Granada, APN 047-291-260.

The General Manager reviewed the staff report provided for this item, which recommended the applicant apply for a Class 3 Mainline Extension permit, or install a grinder pump to serve the property. The President opened the item for Public Comment. Mr. Wu was present and he distributed a map to the Board. It was Mr. Wu's contention that the District is responsible for providing a sewer main to serve the new home he had constructed because the existing main does not front the property and is too shallow for gravity fall. The General Manager stated that the existing main provided service to the previous home for more than 90 years. He also indicated that it is standard procedure for a developer to bear the responsibility of bringing a sewer main to serve a new home, and that burden should not be borne by the District's general ratepayers.

ACTION: Director Lohman moved to approve the Staff recommendation to have the applicant apply for a Class 3 permit to relocate the sewer main to serve his house or to install a single family home grinder pump at the discretion of staff. (Lohman/Clark). Approved 5-0.

2. Consideration of LAFCo Application for Potential Reorganization into a Community Services District with Parks and Recreation Powers.

District staff provided an update on the District's discussions with LAFCo and the status of the actual application to LAFCo. Staff also reported that the Initial Study and Mitigated Negative Declaration (MND) for the project had been completed and is in circulation for its 30-day review period to gather comments from interested agencies and members of the public. A public hearing will be noticed and held at the April 18 district board meeting to consider adoption of the MND and the submittal of the application and associated resolution to LAFCo for the reorganization.

3. Consideration of Report and Future Issues by District's Sewer Authority Mid-Coastside Representatives.

Director Woren reported that the SAM board had approved the distribution of the proposed SAM budget to the member agencies for their consideration. He also indicated that a Request for Proposal to review SAM's administrative functions was approved. SAM is also seeking proposals for legal services. The SAM reserve policy was again not approved.

CONSENT AGENDA

4. Approval of Meeting Minutes for February 21, 2013.
5. Approval of March 2013 Warrants for \$194,240.70 (Checks 5005-5033).
6. Approval of February 2013 Financial Statements.
7. Approval of Assessment District Distribution #8-12/13 for \$3,276.25.

ACTION: Director Clark moved to approve the Consent Agenda. (Clark/Fenech). Approved 5-0.

COMMITTEE REPORTS

8. Report on seminars, conferences, or committee meetings.
Director Woren reported on the LAFCo meeting regarding the Highlands Recreation District Municipal Services Review.

INFORMATION CALENDAR

9. Attorney's Report. (Wittwer)
10. Treasurer's Report. (Erickson)
11. General Manager's Report. (Duffy)
12. Administrator's Report. (Comito)
13. Engineer's Report. (Kennedy Jenks)

ADJOURN REGULAR MEETING

The meeting was adjourned at 8:45 p.m.

SUBMITTED BY:

APPROVED BY:

Chuck Duffy, General Manager

Ron Fenech Sr., Secretary

Date Approved: April 18, 2013