



GRANADA COMMUNITY SERVICES DISTRICT

AGENDA **PARK ADVISORY COMMITTEE** **SPECIAL MEETING AT 7:00 PM**

Monday, March 19, 2018

Acts in an advisory capacity to the Granada Community Services District Board of Directors in matters regarding parks and recreation. The Committee (PAC) does not have any decision-making authority.

CALL SPECIAL MEETING TO ORDER AT 7:00 P.M.: District Office Meeting Room, 504 Avenue Alhambra, 3rd Floor, El Granada.

ROLL CALL Members: Pat Tierney (Chair), Paul Koelsch (Vice Chair),
Susannah Cantrell, Nancy Marsh, Owen Moore,
Fran Pollard, and Dale Ross.

Staff: Delia Comito

GENERAL PUBLIC PARTICIPATION

Communications from the public, committee members, and staff concerning park related matters which are not on the agenda. Speakers are limited to 3 minutes each.

ACTION ITEMS

ESTIMATED TIME

- | | |
|--|--------------|
| 1. Introduction of PAC members. | (2 minutes) |
| 2. Appoint Committee Officers to Two-year Terms. | (5 minutes) |
| 3. Discuss Next Steps for EG Medians Project. | (25 minutes) |
| 4. Discuss Pump Track and Short-Term Lease Proposal for CUSD EG Surplus Property. | (30 minutes) |
| 5. Discuss Development of Parks Newsletter and Webpage. | (15 minutes) |
| 6. Discuss Development of Summer Recreation Program. | (15 minutes) |
| 7. Discuss PAC Priorities and Associated Tasks. | (35 minutes) |
| 8. Discuss Need to Create Quarry Park, City of Half Moon Bay, and Cabrillo Unified School District Liaison Sub-Committees. | (15 minutes) |
| 9. Discuss Status of Burnham Strip Improvements. | (5 minutes) |
| 10. Discuss PAC Meeting Schedule. | (3 minutes) |

COMMITTEE/STAFF REPORTS

ADJOURN

This meeting is accessible to persons with disabilities. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility.

Staff reports and other materials are available to the public and will be made available in appropriate alternative formats to persons with a disability. Please contact Delia Comito at (650) 726-7093 to request copies of documents or materials related to this meeting or to request a disability-related modification or accommodation.

ITEM #1

GRANADA COMMUNITY SERVICES DISTRICT
PARK ADVISORY COMMITTEE

MEMORANDUM

To: Members of the Committee
From: Delia Comito
Subject: Introduction of PAC Members
Date: March 19, 2018

Each member will be given an opportunity to briefly introduce themselves to the other members and meeting participants.

ITEM #2

GRANADA COMMUNITY SERVICES DISTRICT

PAC AGENDA MEMORANDUM

To: Committee Members

From: Delia Comito

Subject: Election of Park Advisory Committee Officers for 2018-19

Date: March 19, 2018

Pursuant to the Park Advisory Committee (PAC) General Rules of Procedure, the Committee shall elect a Chair and a Vice-Chair at the beginning of each term, who will serve for the two-year term. Pat Tierney is the current Chair and Paul Koelsch is the Vice-Chair. Members may be elected to serve consecutive terms. A partial list of the responsibilities of the Chair and Vice-Chair is attached to this memorandum.

The election process should proceed as follows:

1. The Chair opens nominations for the position of committee chair,
2. Each member may nominate another member for the position,
3. The Chair closes nominations,
4. The Committee may discuss the nominations,
5. The Chair calls a vote for each nomination,
6. A motion must be made with a majority vote to approve the member to the position,
7. Repeat the process for the position of Vice-Chair.

The elected Chair and Vice-Chair shall take their positions immediately.

The role of the Chair is to:

- Work with the District Liaison to prepare agendas;
- Govern all meetings, and ensure the meetings proceed in a timely and orderly manner;
- To prepare and provide agenda material as needed;
- Ensure the meeting and discussions comply with the Brown Act;
- Enable committee discussion, ensuring all members have an opportunity to participate in the discussions, and keeping the discussion focused;
- Ensure that decisions and motions are clear;
- Ensure equal and fair public participation at all meetings;
- Take meeting notes and help prepare the meeting minutes;
- Provide leadership and direction to members;
- Assign tasks as needed;
- Attend meetings of the Board, and report to the Board of Directors;
- Monitor the implementation of approved action from previous meetings;
- Create sub-committees as needed;
- Meet with directors, staff, or others as needed;
- Consult with other committee members, provide advice and support.

The role of the Vice-Chair is to:

- Fulfill all the functions of the committee chair in the absence of the Chair;
- To prepare and provide agenda material as needed;
- Support the committee chair;
- Provide leadership and direction to members;
- Undertake projects as needed.

ITEM #3

**GRANADA COMMUNITY SERVICES DISTRICT
PARK ADVISORY COMMITTEE**

MEMORANDUM

To: Members of the Committee
From: Delia Comito
Subject: Discuss Next Steps for EG Medians Project
Date: March 19, 2018

The committee spent a considerable amount of time discussing and planning for proposed improvements on the El Granada medians, which began with the first PAC meeting held on October 6, 2015. In early 2017, it became necessary to postpone going forward until the District secured an agreement with the County of San Mateo.

In 1908, the County was granted easement rights by the Shoreline Investment Company to maintain the roads in El Granada, which included the medians as well. The medians are 24 separate pieces of land, in various shapes and sizes that separate the “boulevard” streets in El Granada. (See the large wall map in the meeting room). The agreement, which was approved by the District Board on 10/19/17 and approved by the County Board of Supervisors on 02/13/18, grants the rights vested to the County to the District to make specified park improvements within the roadway medians.

When PAC was formed, the District was under agreement with the County of San Mateo to provide parks and recreation services, and the County was involved and participated in PAC meetings. As the preliminary median planning evolved, a County prepared RFP was sent to large landscape architect firms used by the County, and PAC selected one from Gates +Associates. The plan was never presented to the Board however, and the service agreement with the County has since expired (in June 2017).

District staff recommends PAC to consider scaling the project down to be for the “test” medians (Medians #8 and #11) only, and to prepare a new RFP for Board presentation to send to smaller, local architect firms.

Attached for this item are the following documents:

- **Timeline of PAC Activities** - prepared by past PAC member and current board member Barbara Dye. All median related considerations made by PAC are highlighted. (Please note that the correct timeline dates are 2015-2017).

- **Draft Balboa Circle Concept Design Plan** - prepared by PAC member Dale Ross and presented at 10/24/16 PAC meeting.
- **Permit Agreement with San Mateo County** – approved by County on 2/13/18.
- **Request for Proposal** - County prepared landscape architect RFP for medians.

Timeline of Parks Committee Activities 2016-2017

¹⁵
October 6, 2016

Introductions

Background information provided by GCSD and County. County is working with GCSD on parks efforts in El Granada.

Assignments of medians for investigation by Committee members

Selection of medians 11 and 8 as the first focus of the Committee.

Committee requests information on health of trees on medians 11 and 8.

¹⁵
November 30, 2016

Public comment requesting a pump track

Presentation by the ADA Compliance Officer for San Mateo County Parks about ADA compliance

Review of arborist proposals and recommendation to approve the proposal with Davey Tree Company to provide a report on the condition of the trees in medians 8 and 11.

Discussion of the proposed project to paint utility boxes and the difficulty of obtaining permission to paint the boxes. Staff to contact agencies.

January 26, 2016

Committee members proposed their personal lists of park improvements for El Granada. Discussion of priorities, general list drafted.

Report from Davey Expert Tree Service received. Trees on median 11 have reached the end of their life cycle and should be removed. Trees on median 8 need pruning.

Discussion of the ownership of the medians and the County role in the process.

February 8, 2016

Public comment included support for a pump track.

Further discussion of utility box painting project.

Discussion of priority list. Public comment included support for purchasing the Impink parcel, having a pump track, and specific recreational options.

County staff suggested that GCSD take over Clipper Ridge Park. The County has budgeted \$10,000 to improve the basketball court.

Finalized list of Committee's parks priorities forwarded to GCSB Board for review.

Discussion of acquisition priorities.

March 14, 2016

List of priorities approved by GCSB board with minor modification returned to Committee.

County staff discussed implementation parameters.

Committee identified members to work with County on specific items: Event Liaison, Trail Plan, Median #8, Pump Track.

Committee created list of acquisition priorities to be forwarded to GCSB Board.

April 5, 2016

Discussion of pump track on Median 21 on Avenue Cabrillo. Public testimony in favor and with concerns.

July 19, 2016

Review of proposals for median 8 circle (Balboa Circle).

Discussion of possible use of School District properties. Meetings with GCSB staff and School District to occur.

Concept of pump track on median 21 (Cabrillo Circle) discussed.

October 24, 2016

Status of County agreement still undetermined.

County presented three proposals for planning work for medians. Subcommittee Ross/Dye appointed to work with County to review proposals.

Motion to replace benches on medians 6 and 7 approved.

Concepts for a small park on median 8 (Balboa Circle) discussed. Motion approved to begin community outreach and planning effort with consultant.

Discussion of proposal to add recreational options to the "Foothill" parcel behind Clipper Ridge. Public comment against the idea. Committee concluded that it was not an appropriate location.

Feedback from School District that they were not interested in selling or otherwise making part of their property in El Granada available for recreational uses.

February 27, 2017

Discussion of agreement with County. County staff said all proposed uses were acceptable except barbecues and disc golf. The agreement had been forwarded for legal review and review by County Commission.

Discussion of recommendation by subcommittee to select Gates as the consultant for master plan for the medians. The proposed scope of work was revised for clarity and the Committee recommended to the Board that it approve the contract with Gates as amended.

Review of proposed presentation by Committee members to School District re pump track options on District property.

Support expressed for proposed sand volleyball courts on Perched Beach.

Discussion of utility box painting project. Caltrans requirements received.

May 1, 2017

No progress on County agreement.

Discussion of general parameters of a pump track.

Report on MCC meeting regarding a community center. GCSO could work with MCC on this in the future.

(compiled by Barbara Dye)

Balboa-Columbus Circle park (Median #8)

A small neighborhood park which offers more than (initially) meets the eye.



Park Concepts, Illustrated (version 2.0, dated April 28, 2016)

Park concept illustrations presented within are both: 1) of high interest in this local neighborhood, and 2) supported by the “Summary of Key Findings of the 2015 GCSD Resident Survey”, as compiled on 9/22/15 by Dr. Patrick Tierney, President - Granada Parks Advisory Committee.

Concept illustrations prepared by:
Dale Ross - member,
Granada Parks Advisory Committee

Acknowledgment of Contributors

As of this stage of Park Concepts Illustrated (v 2.0 - April 28, 2016), the following people have contributed: data, referrals to others, ideas, visions, and concepts toward an active park at the Balboa-Columbus Circle. Almost half of those listed live in, or very near to, the immediate neighborhood of the Circle. (Alphabetical listing)

Allen, Matt
Andrews, Ben
Aschero, Rob
Comito, Delia
Dimas, Marina
Dorn, Andrew
Forchini, Ben
Johnson, Chris

Koelsch, Paul
Monica, P. J.
Olson, Dave
Overfelt, Brian
Temko, Rosie
Tierney, Patrick

Review: Support for local neighborhood parks and improvements to medians of El Granada

Source: “Summary of Key Findings from 2015 GCSD Resident Survey”, one page, as compiled on 9/22/2015 by Dr. Patrick Tierney - Chairman, Granada Parks Advisory Committee.

- **76%** of the entire Community (*Princeton, Clipper Ridge, El Granada, and Miramar*) indicated, **Yes**, median strips in El Granada should be improved; **81%** of respondents from El Granada (*alone*) said Yes.
- **61%** of the entire Community indicated a **moderate to substantial need for Small Neighborhood Parks**; **78%** of households **with kids**.
- From among respondents who indicated **which (1) median strip** they were **most likely to use (of the 5 El Granada medians)**, **27% indicated Balboa**. Only *The Alameda* had higher usage intent, at 31%. *Cabrillo* had the lowest usage intent, at 16%.
- Besides improving median paths/walkways, landscaping, and pet waste stations on the medians (*passive uses*), there were three other activities which respondents commonly indicated. These **three (active) needs** were for **picnic areas/bbqs, benches or seating, play equipment or swings**.

3

Active Recreation Options people asked for on Balboa-Columbus Circle Park

Park neighbors and other interested people (see earlier slide) were asked what type of park improvements would offer good options for active recreational play, or usage, of Balboa-Columbus Circle park. Responses have been “filtered” for being both suitable and better-placed in a small neighborhood park, rather than in either a lineal park, or a more spacious park. The resultant list is given below.

- ADA-compliant trail improvements (as feasible) through the Park, without paving the trails.
- Basketball - half court (HS 50' x 42', Youth 42' x 37', or both); benches for sitting and placing backpacks; bicycle rack
- Climbing facilities for children (e.g. spider-net, nature-play constructs of logs or stones to climb on)
- Disposal containers for both: 1) recyclables, and 2) rubbish/trash. (Note: There is already pet-waste disposal on-site).
- Fitness exercise stations
- Outdoor auditorium (*small-size*) for neighborhood get-togethers, meetings, presentations, or even movies-in-the-park
- Picnic tables and seating
- Pitching mound - pitching & catching practice (baseball: HS 60.5 ft, LL 46 ft; softball: HS 40 ft, Youth: 35 ft)
- Rest room & outdoor drinking fountain (*A sewer line runs through the park; water line(s) are in the neighborhood*)
- Seating of various types - for conversation, for parent(s) to watch their children, for resting, for viewing activities.
- Swings of different variety, different form factors
- “Tree house” (*not in a tree, per se; more like a raised structure allowing kids to view the park below*)

Concerns - things people either do NOT want to happen, or are TOUCHY about.

In the process of collecting park concepts for this document, conversations with people would sometimes reveal concerns, ... even dislikes. Here are some high concerns:

- ***Do not destroy the rural look-and-feel of our median parks. For our semi-rural area, an informal and natural park appearance is generally preferred.***
- ***In line with the first concern, do not install parks/recreation items of bright, or non-natural, colors. Natural-color, wooden, items are preferred. Wood-chips are often an effective ground surfacing. When feasible, harvest old trees and use their wood to build park items though ingenuity, milling, chain-saw artistry, chipping, etc.***
- ***Median trails and other ground-surfaces should never be asphalt-paved. Asphalt, a petrochemical product, can leach into a park's soil. Generally, the community prefers natural-soil or crushed-granite trails and wood-chip ground surfacing.***
- ***ADA-compliant trails and curb cuts are encouraged, where feasible. However, Yellow truncated-dome curb-ramps are disliked. They're not in harmony with our semi-rural look. Other Federally-approved colors; Dark Gray or Colonial Red, would be better.***

Bigger than you think!

Balboa, SE (to GCSD offices)

185' diameter,

583' perimeter,

26,880 sq. ft.
(6,720 per qtr.)

*(Approximate dimensions, from Oct. 2015
median survey by
Paul Koelsch & Brian Overfelt)*

Columbus, NE
(to the highlands)

Columbus, SW
(to Pillar Pt. Harbor)

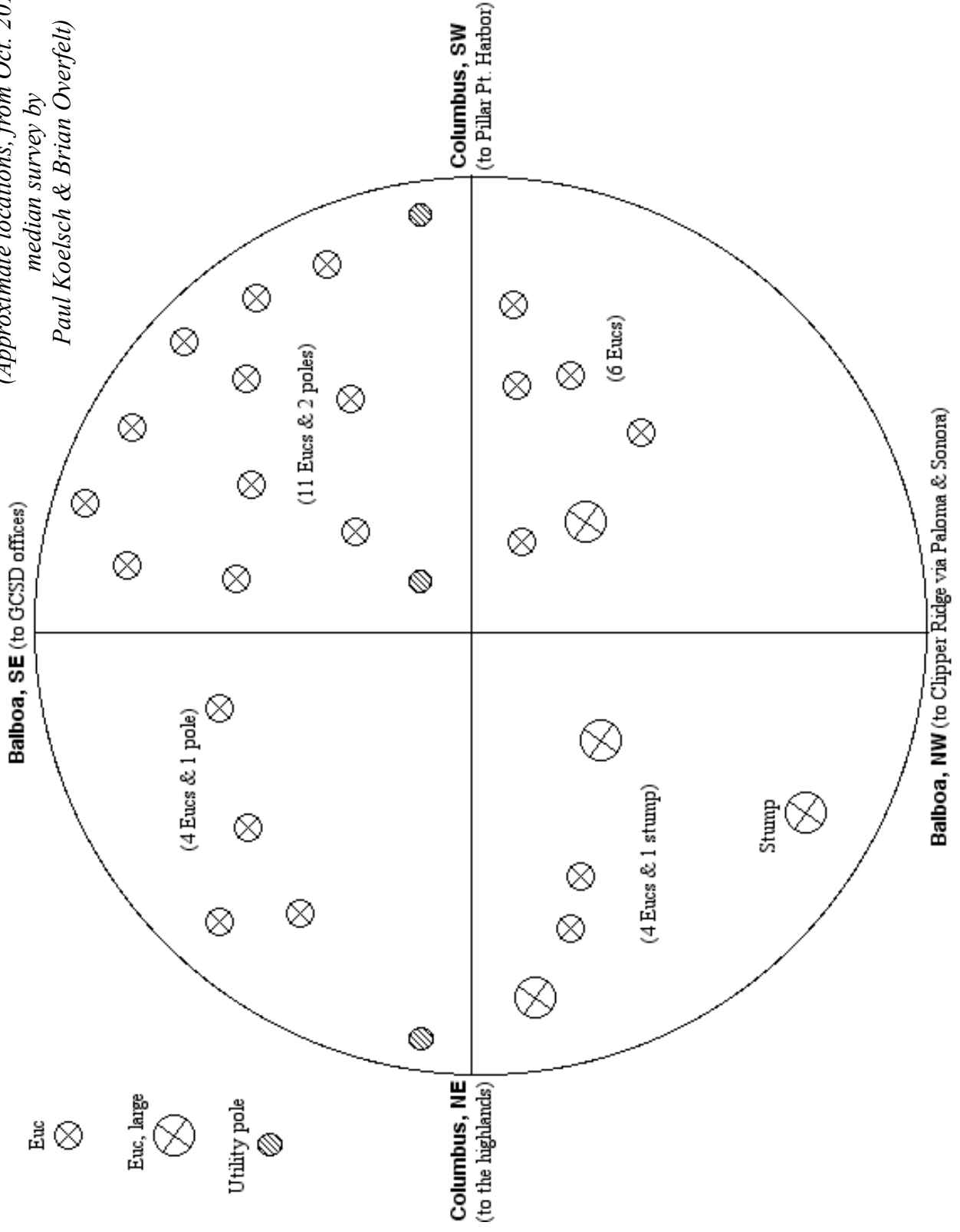
N

Balboa, NW (to Clipper Ridge via Paloma & Sonora)

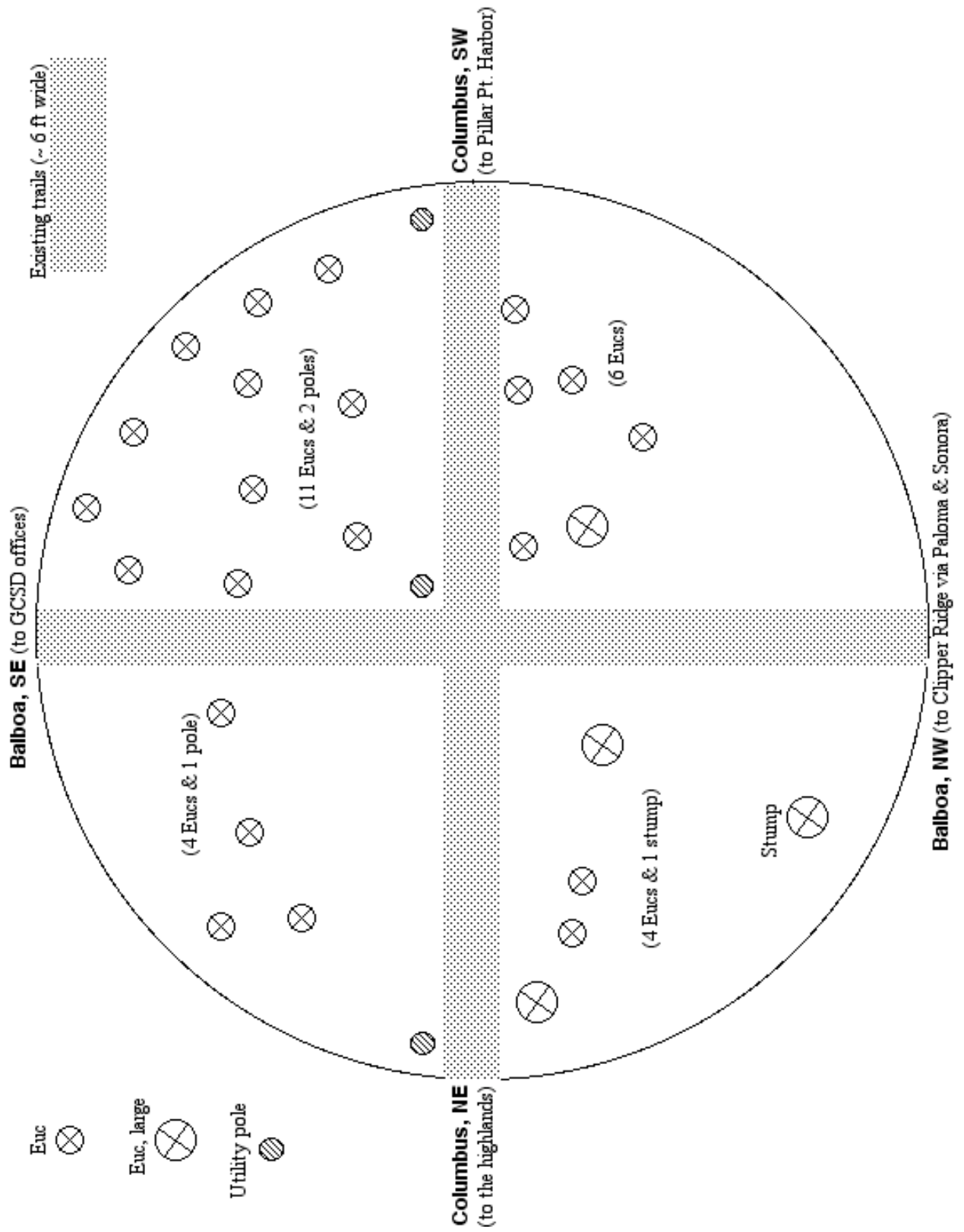
6

Trees, stumps & utility poles

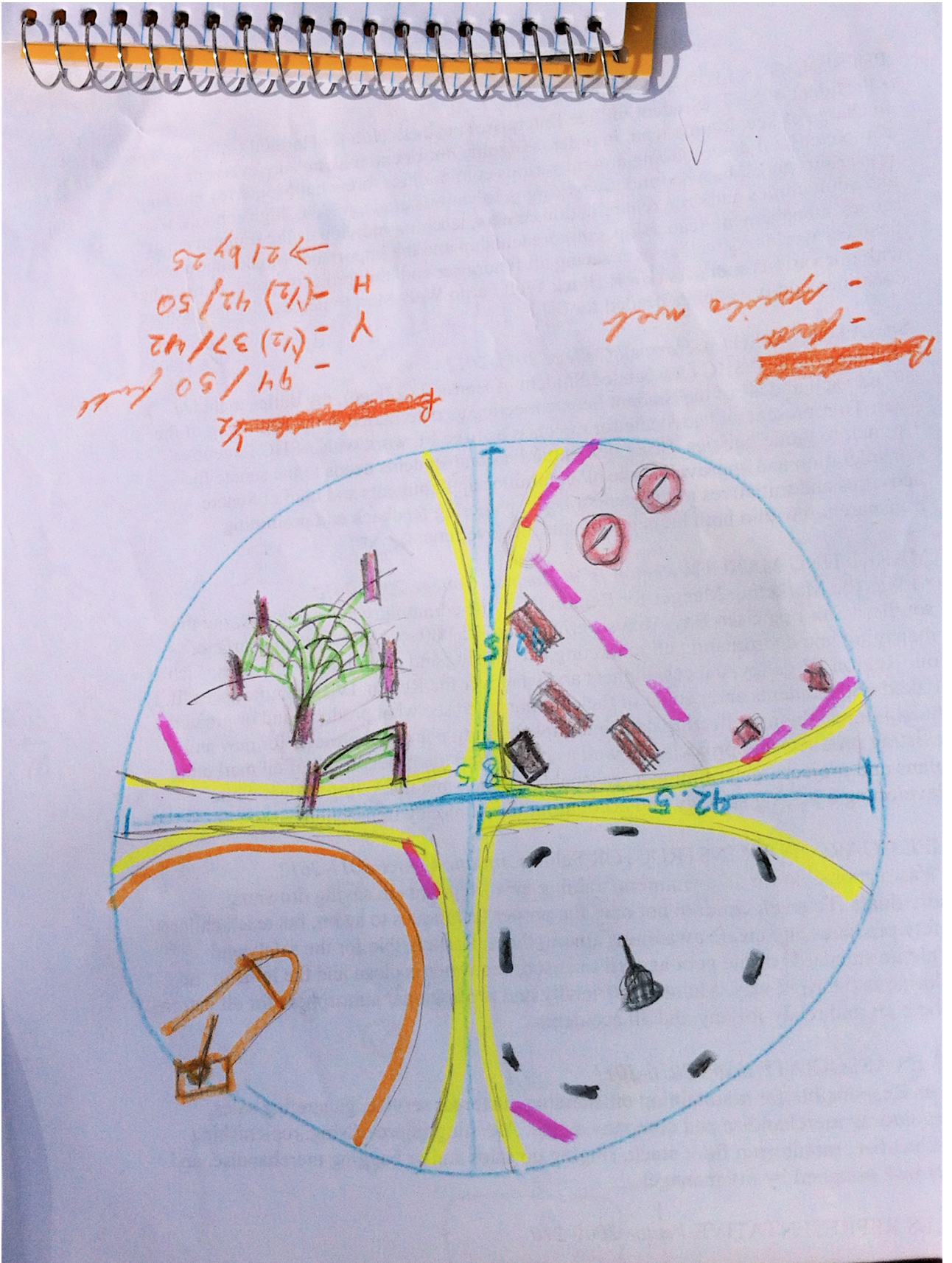
(Approximate locations, from Oct. 2015
median survey by
Paul Koelsch & Brian Overfelt)



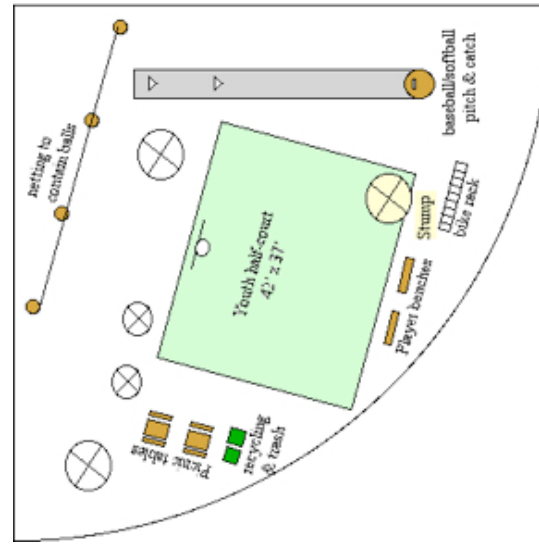
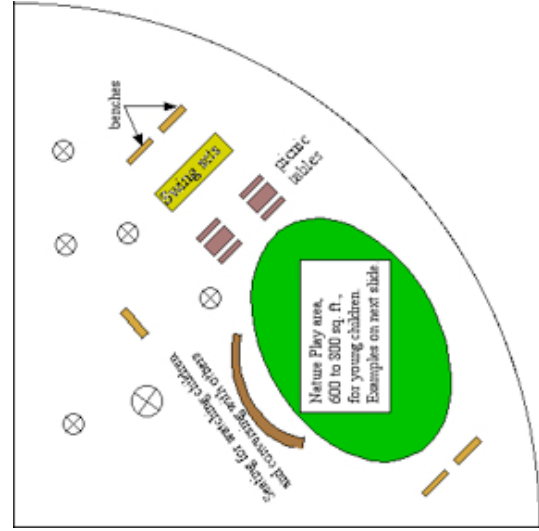
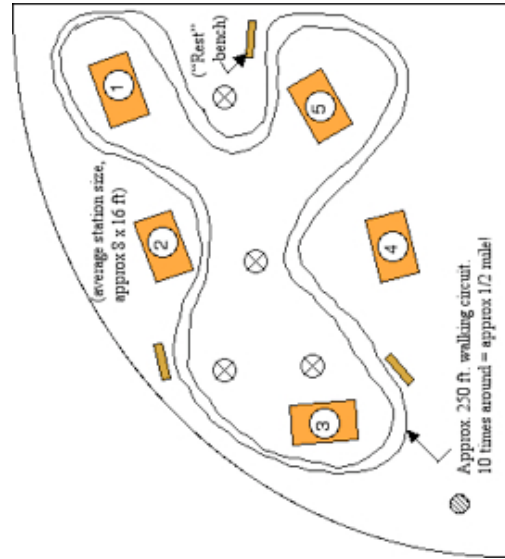
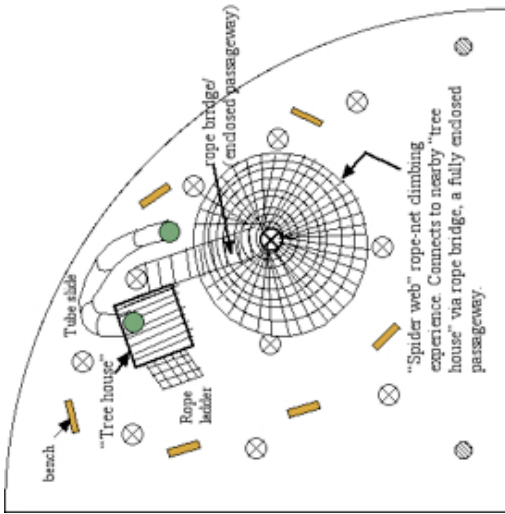
Walking Trails



Forchini's Vision

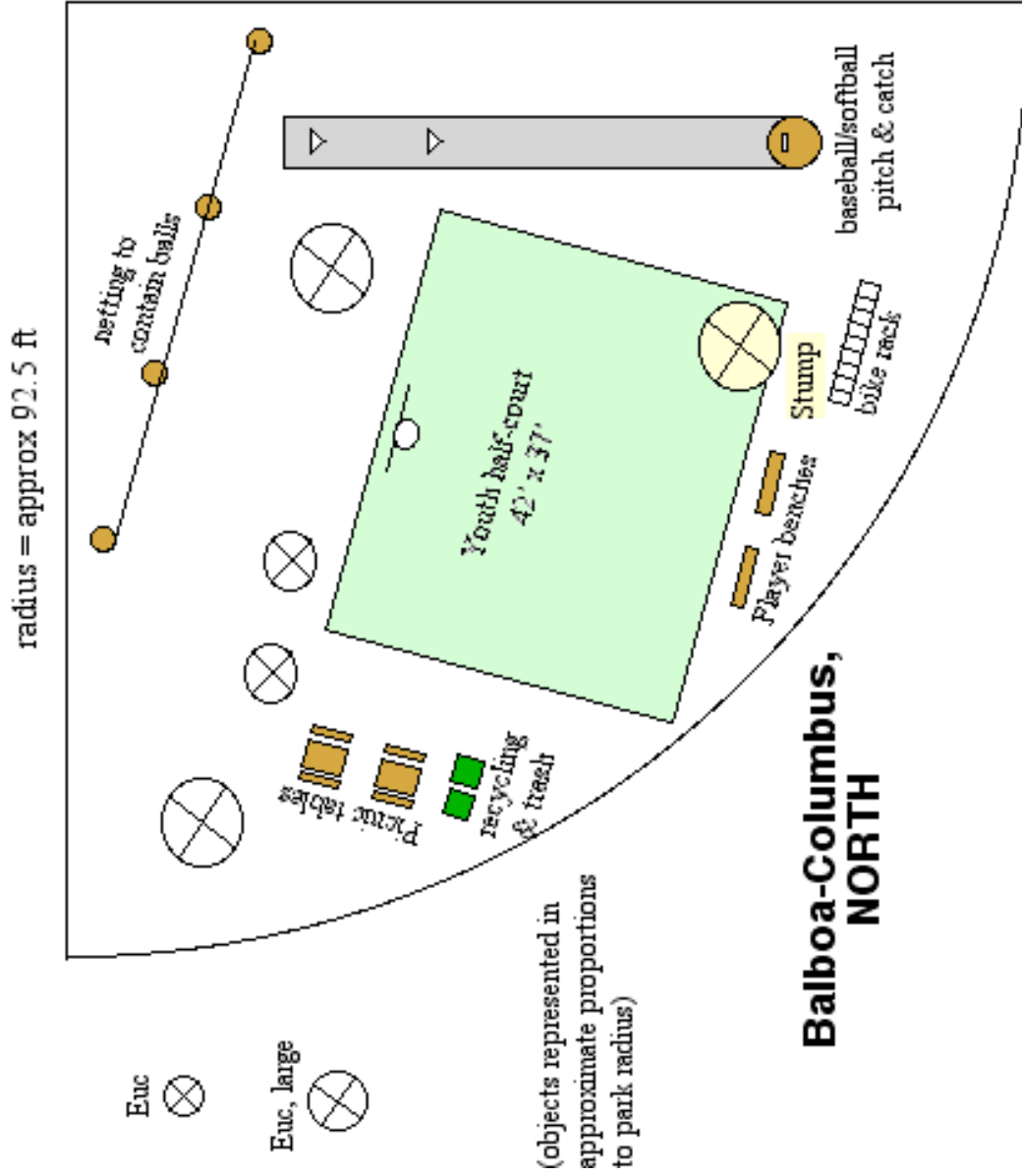


Vision 2.0 - after further inputs



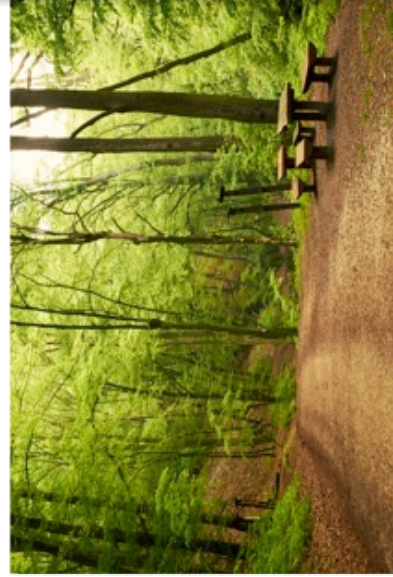
Balboa-Columbus, North quadrant

Youth basketball half-court, pitch & catch, picnic tables & accessories in this quadrant



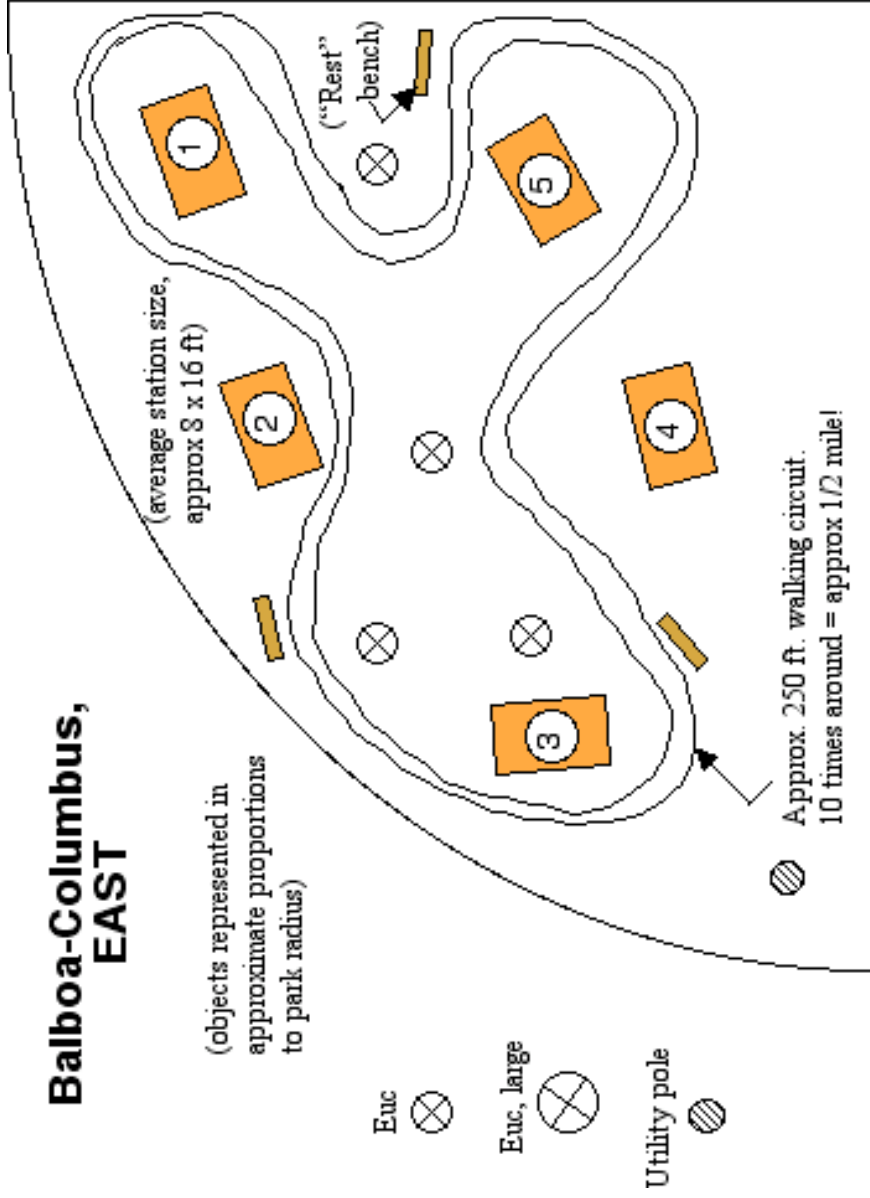
Balboa-Columbus, North quadrant

Visuals - for the North quadrant



Balboa-Columbus, East quadrant

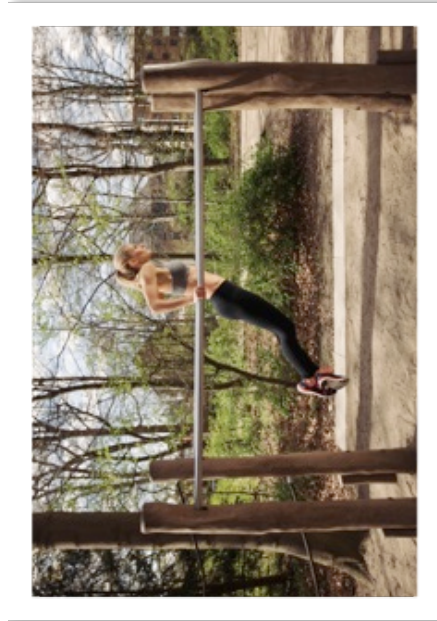
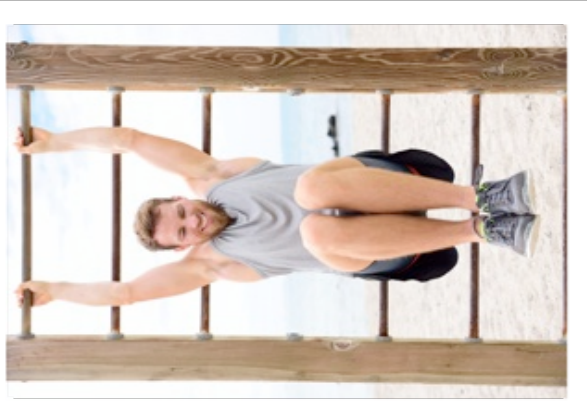
Placement of fitness exercise-stations around this quadrant



Fitness stations examples, next slide →

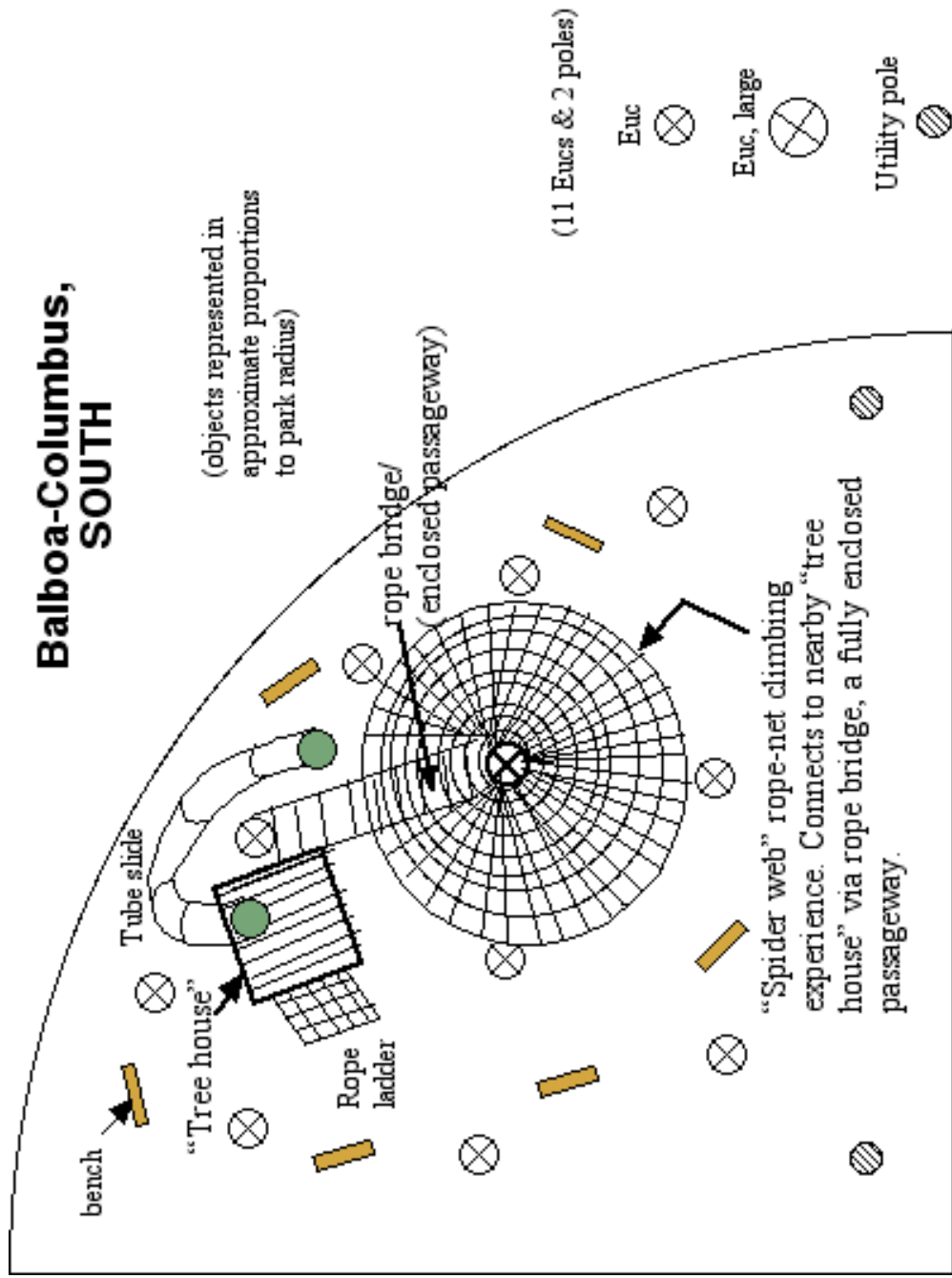
Balboa-Columbus, East quadrant

Visuals - for the East quadrant



Balboa-Columbus, South quadrant

“Spider-web” rope-net climbing & rope-net bridge/passage to a “tree house”



radius = approx 92.5 ft.

Balboa-Columbus, South quadrant

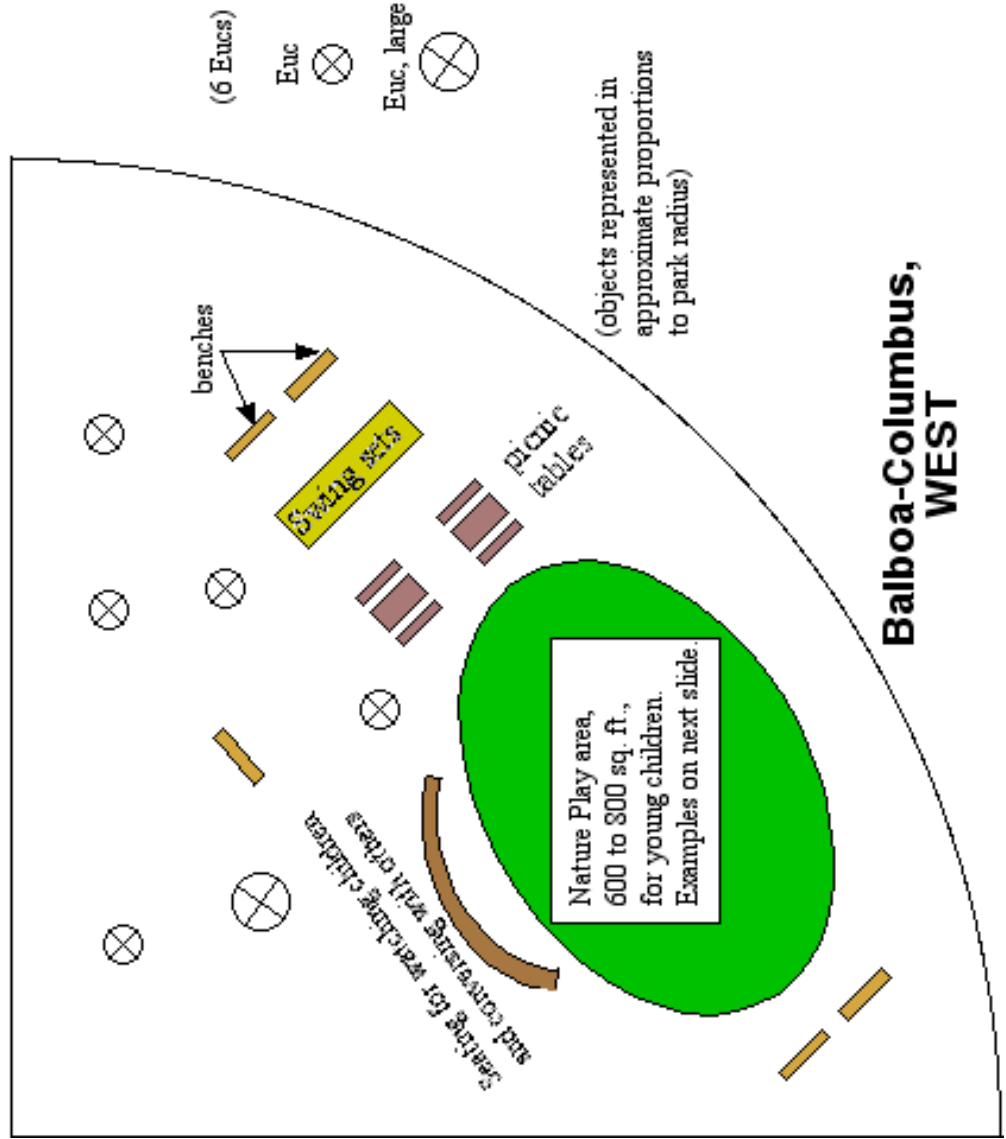
Visuals 1 of 2 - for the South quadrant.



Balboa-Columbus, West quadrant

Nature play for young children, along with picnic tables, swings & seating

radius = approx. 92.5 ft.



**Balboa-Columbus,
WEST**

Balboa-Columbus, West quadrant

Visuals 1 of 2 - for the West quadrant



Balboa-Columbus, West quadrant

Visuals, 2 of 2 - for the West



Balboa-Columbus, Central Core

Where the four Park quadrants meet, and the Balboa and Columbus trails cross, is a small area that could be called the park's "Central Core". In this Central Core, three amenities are possible, as described below.

First, benches could form a small outdoor auditorium for neighborhood get-togethers, Park meetings, public information events, or even summer movies-in-the-park.

Secondly, a GCSD sewer line that runs through the middle of the park (in the direction of Columbus) enables a restroom with flush toilet, flush urinal, and sink basin.

Thirdly, since the Park is in a residential neighborhood, potable water is near, which enables an (outside) water fountain.

See next slide, for Visuals of these possibilities.

Balboa-Columbus, Central Core

Visuals - for the Central Core



COUNTY OF SAN MATEO

**Permit Agreement
(No. 5392)**

MEDIANS AND PLAZAS IN EL GRANADA

PERMITTEE:

THE GRANADA COMMUNITY SERVICES DISTRICT

**PERMIT AGREEMENT
No. 5392**

MEDIANS AND PLAZAS IN EL GRANADA

1. PARTIES. This Permit Agreement ("Permit"), dated for reference purposes only as this 19th day of October, 2017, is made by and between the COUNTY OF SAN MATEO, a political subdivision of the State of California ("County"), and the GRANADA COMMUNITY SERVICES DISTRICT ("GCSD"). County and GCSD agree as follows:

2. MEDIANS AND PLAZAS. In 1908, the County of San Mateo was granted an easement for certain streets, roads, highways, and public places within the platted property of Subdivision Nos. 2 and 3 of Granada (the "Medians and Plazas" which includes Balboa Circle and Portola Circle) as further shown in Exhibit A.

GCSD is hereby granted permission to use specified rights vested to the County as conferred by the offer(s) set forth in order to make allowable Improvements in the Medians and Plazas as specified in Section 3.

GCSD shall make no improvements until an inclusive and transparent public process is completed to ensure adjacent property owners and district residents are apprised of the proposed improvements and process to plan, permit, design, and construct the proposed improvements and afforded the opportunity to provide feedback.

3. IMPROVEMENTS AND INSTALLATIONS. Approved Improvements include benches, children's tree houses, children's nature play areas, fencing for safety, fitness/exercise-stations, horse shoes, picnic tables, pump tracks, softball pitch and catch, spider-web rope-net climbing equipment, swings and/or swing sets, tree maintenance and other landscaping, walking path improvements, water fountains, and youth basketball ½ court. BBQs and disc golf shall not be permitted. GCSD has discretion to install improvements after completing the public process described above and obtaining all necessary permits as required herein.

In any instance where an Improvement accommodates or promotes the use of a ball, object, or device that could create a safety hazard for vehicles driving on adjacent roadways, the Improvement must be accompanied by a fence that will prevent such occasion from happening; however, the fence cannot interfere with County's ability to maintain any vegetation, including trees, that County is responsible for under this Permit. For example, a basketball court should have a fence behind and on the sides of the court to prevent loose balls from bouncing or rolling into the roadway. This shall be required to provide an extra level of safety for users of the Improvements and vehicular traffic on any adjacent roadway.

4. USE. GCSD may use and occupy the Medians and Plazas for the construction, maintenance, repair, and operation of Improvements permitted by the rights granted to the County and detailed in Section 3 (Improvements and Installations). Such use may be accomplished by GCSD utilizing contractors, volunteers, or other agents.

GCSD shall not use any portion of the Medians and Plazas to support its responsibility of providing sanitation services.

In its use or occupancy of any Median or Plaza, GCSD shall not do or permit anything to be done in or about the Medians and Plazas, nor bring or keep anything therein, which will in any way increase the existing rate of the County's insurance over its objection or otherwise affect any fire or other County insurance upon the Medians and Plazas, or cause cancellation of any County insurance policy covering the Medians and Plazas, or any part thereof or any of its contents. GCSD shall not use or allow the Medians and Plazas to be used for any improper, immoral, unlawful, or objectionable purpose, nor shall GCSD cause, maintain or permit any nuisance in, on or about the Medians and Plazas. GCSD shall not commit or suffer to be committed any waste in or upon the Medians and Plazas. GCSD shall take all reasonable steps necessary to meet its obligations under this paragraph.

GCSD ACKNOWLEDGES AND AGREES THAT THE MEDIANS AND PLAZAS ARE ACCEPTED IN THEIR "AS IS" CONDITION, WITHOUT REPRESENTATION OR WARRANTY OF ANY KIND, AND SUBJECT TO ALL APPLICABLE LAWS, RULES AND ORDINANCES GOVERNING THEIR USE, OCCUPANCY, AND POSSESSION. GCSD REPRESENTS AND WARRANTS TO COUNTY THAT GCSD HAS INVESTIGATED AND INSPECTED, EITHER INDEPENDENTLY OR THROUGH AGENTS OF GCSD'S OWN CHOOSING, THE CONDITION OF THE MEDIANS AND PLAZAS AND THE SUITABILITY OF THE MEDIANS AND PLAZAS FOR GCSD'S INTENDED USE. GCSD HAS DETERMINED, BASED SOLELY ON ITS OWN INVESTIGATION, THAT THE MEDIANS AND PLAZAS MAY BE SUITABLE FOR GCSD'S INTENDED USE. GCSD ACKNOWLEDGES AND AGREES THAT NEITHER COUNTY NOR ANY OF ITS AGENTS HAVE MADE, AND COUNTY HEREBY DISCLAIMS, ANY REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, CONCERNING THE MEDIANS AND PLAZAS, THE PHYSICAL OR ENVIRONMENTAL CONDITION OF THE MEDIANS AND PLAZAS OR THE PROPERTY, THE PRESENT OR FUTURE SUITABILITY OF THE MEDIANS AND PLAZAS FOR GCSD'S USE, OR ANY OTHER MATTER WHATSOEVER RELATING TO THE MEDIANS AND PLAZAS, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

5. TERM. This Permit shall commence when dually executed and shall remain in effect for TWO HUNDRED AND FORTY MONTHS (240) plus any partial month, if any, or until terminated by either Party, under Section 7 (Termination), upon at least one-hundred and twenty (120) days' written notice to the other party, whichever occurs first. The term of this Permit may be extended by mutual written consent of the Parties.

6. PERMIT FEE.

BASE PERMIT FEE. Pursuant to the terms of this Permit, the Base Permit Fee shall be waived in its entirety for the term of the Permit and any options to extend such term.

7. TERMINATION.

A. BY GCSD: GCSD shall have the right to terminate this Permit without a requirement of good cause at any time upon one-hundred and twenty (120) days prior written notice to County. Should GCSD terminate the Permit, GCSD is responsible for returning Medians and Plazas to the County in the condition received, unless otherwise agreed to in writing by both Parties. Any Improvements requiring removal shall be removed in no more than one-hundred and twenty (120) days after GCSD receives written notice from County to do so.

BY COUNTY: County shall have the right to terminate this Permit without a requirement of good cause at any time upon one-hundred and twenty (120) days prior written notice to GCSD. Should County terminate the Permit, GCSD is responsible for returning Medians and Plazas to the County in the condition received, unless otherwise agreed to in writing by both Parties.

B. NOTICE. Upon termination as provided for under the terms of Section 7A (Termination), neither Party will owe the other Party any further obligation under the terms of this Permit, except as may otherwise be specifically provided herein and except for GCSD's responsibility to remove all of GCSD's Improvements from the Medians and Plazas and restore the Medians and Plazas to their original condition absent mutual written agreement to the contrary.

In the event of any damage to, destruction of or condemnation of all or any part of the Medians and Plazas which renders the Medians and Plazas unusable or inoperable, either Party shall have the right, but not the obligation, to terminate this Permit and all of its duties and obligations hereunder, except the requirement for the GCSD to remove all Improvements, unless otherwise agreed to in writing by both Parties, by giving written notice to the other Party within thirty (30) days after such damage, destruction, or condemnation unless said damage was caused by the negligence or willful misconduct of the Party issuing such notice. GCSD acknowledges that it has no property interest in the Medians and Plazas and that County alone shall be entitled to any condemnation proceeds paid as a result of any condemnation, of the Medians and Plazas, except for any relocation payments owing to GCSD under California law. Upon the expiration or termination of this Permit for any reason, GCSD shall remove all Improvements and all personal property in accordance with Section 16 (Removal of Improvements) hereof.

8. HAZARDOUS MATERIALS ACTIVITY. GCSD shall not store, handle, or generate hazardous materials/waste/underground tanks on the Medians and Plazas, except for small amounts temporarily used for the construction of Improvements and authorized by local, regional, state, and federal laws, rules, ordinances, and guidelines. In the event that GCSD does store, handle, or generate hazardous materials on the Medians and Plazas, GCSD shall be deemed to be in breach of this Permit and shall be subject to such remedies as are available to County under law, and as provided herein including, but not limited to, termination of this Permit. Additionally, GCSD shall be liable for the payment of all costs of investigation and remediation of hazardous materials on the Medians and Plazas that may be required in the event that GCSD does store, handle, or generate hazardous materials on the Medians and Plazas, and shall relieve, indemnify, protect, and save harmless County against any and all claims and liabilities, of any kind or nature whatsoever, arising out of the presence of any of such hazardous materials introduced to the Medians and Plazas by GCSD. Such obligation to relieve, indemnify, protect, and save harmless with respect to hazardous materials shall survive the termination or expiration of this Permit.

Hazardous material means any material that, because of its quantity, concentration, or physical or chemical characteristics, poses a significant present or potential hazard to human health and safety or to the environment if released into the work place or the environment. Hazardous materials include, but are not limited to, hazardous substances, hazardous waste, and any material which a handler or the administering agency has a reasonable basis for believing would be injurious to the health and safety of persons or harmful to the environment if released into the work place or the environment. Examples of such hazardous materials are, but are not limited to: waste oil, solvents, gasoline, and compressed gases.

County represents and warrants to GCSD that there is no pending claim, lawsuits, proceeding or other legal, quasi-legal or administrative challenge concerning the Property or Medians and Plazas, the operation thereof, or any condition existing thereon which relates to the presence of any Hazardous Materials in, under or around the Property. County further represents and warrants, to the best of County's knowledge, that there are no Hazardous Materials present in, on, under or around the Property and/or Medians and Plazas in violation of any applicable law.

9. NATURE OF PERMIT. This Permit does NOT constitute the grant of a lease, deed, easement, or conveyance or transfer of any property interests. GCSD's interest in the Medians and Plazas are exclusively described herein.

10. CLAIMS/INDEMNIFICATION. GCSD shall indemnify and save harmless County and its officers, agents, employees, and servants from all claims, suits, or actions of every name, kind, and description ("claims") arising out of: (1) activities by or on behalf of the GCSD pursuant to this Permit, (2) the performance of any work or services by or on behalf of the GCSD in the construction, operation, and maintenance of the Improvements described in Paragraph 3 of this Permit, or (3) any other act or omission by or on behalf of GCSD resulting from use of the Medians and Plazas pursuant to this Permit. The duty of GCSD to indemnify and save harmless as set forth by this

Section shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

11. DAMAGE TO OR DESTRUCTION OF MEDIANS AND PLAZAS. In the event of damage to or destruction of the Medians and Plazas or any portion thereof, by reason of the negligence or willful misconduct of GCSD, its agents, officers, employees or invitees, GCSD shall, within ninety (90) days, commence and diligently pursue to complete the repair, replacement, or reconstruction of Medians and Plazas necessary to permit full use and occupancy of the Medians and Plazas at GCSD's sole cost.

12. PERMITS. GCSD shall obtain all necessary governmental approvals and permits, including from the San Mateo County Planning and Building Department and local fire prevention agency, prior to commencing any Improvements, and shall provide County with ten (10) days written notice prior to the start of construction. All contractors and subcontractors of GCSD for work performed at the Medians and Plazas shall be duly licensed by the State of California, and all work shall be performed in a good, safe, and workmanlike manner.

Prior to the installation of Improvements, GCSD must obtain any and all licenses required in order to operate the site for the permitted use. Copies of said license(s) shall be provided by GCSD to County upon receipt by GCSD.

The County is issuing this Permit solely in its capacity as the holder of easement rights and not a regulatory agency.

13. AMERICAN'S WITH DISABILITIES ACT. GCSD shall cause all Improvements to be constructed, operated, and maintained in a manner compliant with the American's With Disabilities Act ("ADA"). GCSD agrees to indemnify and save harmless County and its officers, agents, employees, and servants from all claims, suits, or actions of every name, kind, and description resulting from any ADA barriers to use or access of Improvements installed or constructed by or on behalf of GCSD present on Medians and Plazas .

14. MAINTENANCE. GCSD expressly agrees to maintain all Improvements at GCSD's sole expense, in a safe, clean, wholesome, and sanitary condition, to the reasonable satisfaction of County and in compliance with all laws, rules, and regulations applicable to Permittee's specific use thereof. Permittee shall be responsible for the maintenance of any vegetation, including trees, located in Medians and Plazas in which Improvements have been constructed. If GCSD has only constructed Improvements on a portion of the Medians and Plazas, GCSD shall only be responsible for the vegetation, including trees, located within the boundaries of the Improvements. Should GCSD only construct Improvements on a portion of Medians and Plazas, County and GCSD shall agree in writing as to the boundaries of GCSD's maintenance responsibility.

Should County determine in County's sole and absolute discretion that a tree or any part of a tree presents a danger to those using the roadway or the Medians or Plazas, County may take necessary action to resolve the threat without a requirement to notify

GCSD. Any Improvement or fence to support the use of an Improvement shall not interfere with County's ability to perform necessary maintenance.

GCSD shall not allow any offensive or refuse matter, nor any substance or Improvements constituting an unnecessary, unreasonable, or unlawful fire hazard, nor any material detrimental to the public health to accumulate or remain on the Medians and Plazas. It is expressly understood that County shall have no responsibility whatsoever to make any improvements or repairs or perform any maintenance to or related to GCSD's Improvements in the Medians and Plazas.

15. UTILITIES. County shall have no responsibility to supply any utilities including, but not limited to, electricity, water, or waste collection and disposal, for Medians and Plazas containing Improvements. Any utility improvements made by GCSD shall be in accordance with all applicable laws, regulations, and permits.

GCSD shall contact Underground Service Alert to locate and identify all existing utilities in all Medians and Plazas in which Improvements will be constructed. The location and identification of utilities shall be completed during the design of the proposed Improvement and used during the design of Improvements to ensure no utilities are bent, broken, punctured, or damaged during construction of the utility.

16. REMOVAL OF IMPROVEMENTS UPON EXPIRATION OR TERMINATION. Upon the expiration or termination of this Permit for any reason, including but not limited to bankruptcy, GCSD shall immediately (and in no event later than one hundred and twenty (120) days after termination) remove from the Medians and Plazas the Improvements and any other property placed on the Medians and Plazas by GCSD or any of GCSD's Agents unless otherwise agreed to in writing by both Parties. If GCSD has installed Improvements on more than four Plazas or Medians, for every additional Plaza or Median containing Improvements the time for GCSD to complete removal shall be extended by thirty (30) days. Such removal shall be performed in such a manner as to not interfere with the continuing use of the Medians and Plazas by County and others. GCSD shall, at GCSD's sole expense, repair any damage to the Medians and Plazas, or any facilities or equipment on the Medians and Plazas, caused by such removal. Upon any failure of GCSD to remove the Improvements and any other possessions of GCSD pursuant to this Section, County shall have the option, but not the obligation, to remove the Improvements from the Medians and Plazas. Any damages to the Improvements occasioned by such removal are expressly waived by GCSD as against County or the County's contractor. Nothing in this section shall waive GCSD's responsibility to reimburse County for costs incurred for the removal of such Improvements.

17. FIXTURES. County covenants and agrees that no part of the Improvements constructed, erected, or placed by GCSD on the Medians and Plazas or other real property owned by GCSD shall be or become, or be considered as being, affixed to, or a part of County's real property, and any and all provisions and principles of law to the contrary withstanding, it being the specific intention of County to covenant and agree that all Improvements of every kind and nature constructed, erected, or placed by GCSD on the Medians and Plazas or other real property owned by County shall be

and remain the property of the GCSD except as provided in Section 16 herein (Removal of Improvements) of this Permit. GCSD has the right to remove all GCSD's Improvements at its sole expense on or before the expiration or termination of this Permit.

18. DEFAULT; REMEDIES

A. **EVENTS OF DEFAULT.** Any of the following shall constitute an event of default (the "Event of Default") by GCSD hereunder:

1. A failure to comply with any covenant, condition or representation made under this Permit and should such failure continue for fifteen (15) days after the date of written notice by non-defaulting party, provided that if it is not feasible to cure such default within such 15-day period, defaulting party shall have a reasonable period to complete such cure if defaulting party promptly undertakes action to cure such default within such 15-day period and thereafter diligently prosecutes the same to completion within sixty (60) days after the receipt of notice of default from non-defaulting party or within a period agreed to by non-defaulting party. Non-defaulting party shall not be required to provide such notice more than twice in any twelve (12) month period with respect to any material non-monetary defaults and after the second notice in any calendar year, any subsequent failure by defaulting party during such 12-month period shall constitute an Event of Default hereunder;

B. **REMEDIES.** Upon the occurrence of an Event of Default County shall have the following remedies, which shall not be exclusive but shall be cumulative and shall be in addition to any other remedies now or hereafter allowed by law or in equity:

i. County may terminate GCSD's right to use of the Medians and Plazas at any time by written notice to GCSD. Upon such termination in writing of GCSD's right to use of the Medians and Plazas, this Permit shall terminate and County shall be entitled to recover damages from GCSD as provided by law.

ii. County may continue this Permit in full force and effect and may enforce all of its rights and remedies under this Permit.

iii. County may require GCSD to remove any and all Improvements from the Medians and Plazas or, if GCSD fails to do so within sixty (60) days after County's written request, County may do so at GCSD's expense.

19. LIABILITY; VANDALISM. GCSD agrees that County shall not be responsible for any damage to GCSD's property due to vandalism or natural disasters or for the cost of repair or replacement thereof.

20. INSURANCE.

A. GCSD shall obtain at its sole expense, and furnish evidence to County prior to the effective date of this Permit of a combined general liability and property damage insurance policy in the amount of at least One Million Dollars (\$1,000,000) per

occurrence and Two Million Dollars (\$2,000,000) aggregate, to be kept in full force during the term of this Permit and any extension thereof.

County, its officers, agents and employees shall be named as additional insured on the liability insurance policy require hereinabove, which shall also contain a provision that the insurance afforded thereby to County shall be the primary insurance to the full limits of liability of the policy. If County has other insurance coverage against a loss covered by the coverage that GCSD is required to have, such other insurance coverage of County shall be excess insurance only.

Upon ninety (90) days written notice, County may require GCSD, at GCSD's sole cost, to increase insurance coverage to an amount deemed appropriate for operating Improvements in the sole discretion of County's Risk Manager.

24.1 GCSD'S PERSONAL PROPERTY. GCSD shall be responsible, at no cost to the County, for GCSD's Personal Property.

24.2 COUNTY'S SELF INSURANCE. GCSD acknowledges that County self-insures against casualty, property damage and public liability risks and agrees that County may at its sole election, but shall not be required to, carry any third party insurance with respect to the Property, the Medians and Plazas, or otherwise.

21. ENTRY BY COUNTY/GCSD.

A. BY GCSD. Subject to the provisions of this Permit, GCSD has the right to enter the Medians and Plazas at any time without prior notice being given to County for the construction, maintenance, operation, repair, modification, or addition of GCSD's Improvements and the operation of parks and/or recreation services on said Medians and Plazas consistent with this Permit.

B. BY COUNTY. County reserves and shall have the right to enter the Medians and Plazas at any and all reasonable times, to inspect same, to post notices of non-responsibility, to alter, improve, repair or restore the Medians and Plazas, and to maintain any trees located on Plazas or Medians that may interfere with County's responsibility to maintain the roadway system as County may deem necessary or desirable, so long as County does not unreasonably interfere with GCSD's Improvements or operations. For each of the aforesaid purposes, County shall at all times have and retain a key with which to unlock all of the gates and/or doors in, upon and about the Medians and Plazas. County's right to enter the Medians and Plazas is subject to: (a) County having given not less than twenty-four (24) hours prior notice to GCSD, and (b) an employee or agent of GCSD being given an opportunity to be present during each and any entry to the Medians and Plazas which consent shall not be reasonably withheld.

C. EMERGENCY - BY COUNTY. Other provisions of this Section notwithstanding, in the event of an emergency, County shall have the right to use

any and all means which County may deem proper to gain entry to the Medians and Plazas without liability to County except for any failure to exercise due care for GCSD's Improvements and other property. Any entry to the Medians and Plazas obtained by County by any said means, or otherwise, shall not under any circumstances be construed or deemed to be a forcible or unlawful entry into, or a detainer of, the Medians and Plazas, or an eviction of GCSD from the Medians and Plazas or any portion thereof.

22. AUTHORIZED REPRESENTATIVE OF THE COUNTY OF SAN MATEO. The County Manager, or the designee of the County Manager, shall be the only authorized agent of the County of San Mateo for purposes of giving any notices (including, but not limited to, termination under the terms hereof), enforcing any provision, or exercising any rights, options, privileges, or obligations of the County of San Mateo under this Permit.

23. NOTICE. All notices or demands are deemed to have been given or made when delivered (1) in person;(2) delivered by certified or registered mail, return receipt requested, postage prepaid, United States mail; or (3) email with acknowledged receipt and addressed to the respective Parties as follows:

County:
County of San Mateo
County Manager's Office
Real Property Services Division
555 County Center, 4th Floor
Redwood City, CA 94063
Phone: (650) 363-4047

GCSD:
Granada Community Services District
P.O Box 335
El Granada, CA 94018
Phone: (650) 726-7093
granada@granada.ca.gov

The address to which any notice or demand may be given to either Party may be changed by thirty (30) day prior written notice utilizing one or more of the methods authorized above.

24. ASSIGNMENT BY GCSD. GCSD shall not voluntarily or by operation of law assign, transfer, sublet, or otherwise transfer or encumber all or any part of GCSD's interest in this Permit or in the Medians and Plazas without County's prior written consent. Any assignment or encumbrance without County's consent shall be voidable and, at County's election, shall constitute a default. No consent to any assignment or encumbrance shall constitute a further waiver of provisions of this Section.

25. ENTIRE AGREEMENT AND BINDING EFFECT. This Permit and any attached exhibits, as signed by the Parties hereto, constitute the entire agreement between County and GCSD regarding the Medians and Plazas; no prior written promises, and no prior, contemporaneous or subsequent, oral promises or representations shall be binding. This Permit shall not be amended or changed except by written instrument signed by both of the Parties hereto. Section captions herein are for convenience only and neither limit nor amplify the provisions of this instrument. The provisions of this Permit shall be binding upon and inure to the benefit of the heirs, executors,

administrators, successors, and assigns of said County and GCSD. This Permit shall not be effective or binding on any Party until fully executed by both Parties hereto. The effective date of the Permit shall be the date of signature on behalf of the Party last signing after the approval by the Governing Boards of both of the Parties hereto.

26. RESERVATIONS. This Permit shall at all times be subject to such rights-of-way for such sewers, pipe lines, conduits, roadway and for such telephone, telegraph, light, heat, or power lines, as shall have been duly established or as may from time to time be reasonably determined to be necessary by County.

This Permit is subsequent to and subject to all prior exceptions, reservations, grants, easements, leases, or licenses of any kind whatsoever as the same appear on record in the office of the County Recorder, County of San Mateo, State of California. GCSD covenants not to disturb the quiet and peaceful enjoyment of any and all parties having any legal right, title, interest, or privilege in and to the Medians and Plazas and that the use of the Medians and Plazas by GCSD shall at all times be conducted with proper regard for such rights, titles, interests, and privileges.

27. LIENS.

A. GCSD shall keep the Property free from any liens arising from any work performed, materials furnished, or obligations incurred by or at the request of GCSD.

B. If any lien is filed against the Property as a result of the acts or omissions of GCSD, or GCSD's employees, agents, or contractors, GCSD must discharge the lien or bond the lien off in a manner reasonably satisfactory to County within thirty (30) days after GCSD receives written notice from any Party that the lien has been filed.

C. If GCSD fails to discharge or bond any lien within such period, then, in addition to any other right of remedy of County, County may, at County's election, discharge the lien by either paying the amount claimed to be due or obtaining the discharge by deposit with a court or a title company or by bonding, or by such other methods reasonably acceptable to County provided that such methods are specified in writing by County to GCSD.

D. GCSD must pay on demand any amount paid by County for the discharge or satisfaction of any lien, and all reasonable attorneys' fees and other legal expenses of County incurred in defending any such action or in obtaining the discharge of such lien, together with all necessary disbursements in connection therewith.

28. NON-DISCRIMINATION

A. GCSD shall comply with any applicable provisions of Section 504 of the Rehabilitation Act of 1973, which provides that no otherwise qualified handicapped individual shall, solely by reason of a disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

B. No person shall, on the grounds of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age,

sexual orientation, or military and veteran's status, or political affiliation be denied any benefits or subject to discrimination under this Permit.

C. GCSD shall ensure equal employment opportunity based on objective standards of recruitment, classification, selection, promotion, compensation, performance evaluation, and management relations for all employees under this Permit. GCSD's equal employment policies shall be made available to County upon request.

D. With respect to the provision of employee benefits, GCSD shall comply with the County Ordinance that prohibits contractors from discriminating in the provision of employee benefits between an employee with a domestic partner and an employee with a spouse.

29. GENERAL PROVISIONS.

A. **COMPLIANCE WITH LAW.** GCSD shall not use the Medians and Plazas or permit anything to be done in or about the Medians and Plazas which will in any way conflict with any law, statute, ordinance or governmental rule or regulation now in force or which may hereafter be enacted or promulgated. GCSD shall, at its sole cost and expense, promptly comply with all laws, statutes, ordinances, and governmental rules, regulations, or requirements now in force or which may hereafter be in force, and with the requirements of any board of fire insurance underwriters or other similar bodies now or hereafter constituted, relating to, or affecting the condition, use or occupancy of the Medians and Plazas. A final judgment under the laws of the State of California or the admission of GCSD in any action against GCSD, whether County be a Party thereto or not, that GCSD has violated any law, statute, ordinance or governmental rule, regulation or requirement, shall be conclusive of that fact as between County and GCSD.

B. **AUTHORITY OF PARTIES.** Each Party executing this Permit on behalf of the public entity which is a Party hereto, represents and warrants that he or she is duly authorized to execute and deliver this Permit on behalf of said public entity, in accordance with a duly adopted resolution of the governing board of the public entity or in accordance with the by-laws of the public entity, and that this Permit is binding upon the public entity in accordance with its terms.

C. **WAIVER.** The waiver by either Party of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition on any subsequent breach of the same or any other term, covenant or condition herein contained.

D. **JOINT OBLIGATION.** "Party" shall mean County or GCSD; and if there be more than one GCSD or County, the obligations hereunder imposed upon GCSDs or County shall be joint and several.

E. **TIME.** Time is of the essence of this Permit and each and all of its provisions in which performance is a factor.

F. **NEGATION OF PARTNERSHIP.** County shall not become or be deemed a partner or a joint venturer with GCSD by reasons of the provisions of this Permit.

G. SEVERABILITY. Any provision of this Permit which shall prove to be invalid, void, illegal or unenforceable shall in no way affect, impair or invalidate any other provision hereof and such other provision shall remain in full force and effect.

H. CUMULATIVE REMEDIES. No remedy or election hereunder shall be deemed exclusive but shall, wherever possible, be cumulative with all other remedies at law or in equity.

I. SIGNS AND AUCTIONS. Permittee shall not place any sign upon the Medians and Plazas or conduct any auction thereon without Permitter's prior written consent.

J. PROVISIONS, COVENANTS AND CONDITIONS. All provisions herein, whether covenants or conditions, on the part of either party shall be deemed to be both covenants and conditions.

K. CAPTIONS, TABLE OF CONTENTS. The captions and the Table of Contents of this Permit (if any) shall have no effect on the interpretation of this Permit.

L. SINGULAR AND PLURAL. When required by the context of this Permit, the singular shall include the plural.

M. CHOICE OF LAW. This Permit shall be construed, interpreted, and governed in accordance with the laws of the State of California.

N. VENUE. The venue for any court action to interpret or enforce this Agreement or to litigate any claim arising out of this Agreement shall be held in State Court of the County of San Mateo.

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IN WITNESS WHEREOF, County and GCSD have executed this Permit as of the date and year first above written.

GCSD:

GRANADA COMMUNITY SERVICES
DISTRICT

By: 
Chuck Duffy, District General Manager

Approved as to form:

By: 
Jonathan Wittwer, District General Counsel

COUNTY:

COUNTY OF SAN MATEO

Resolution No. 075701

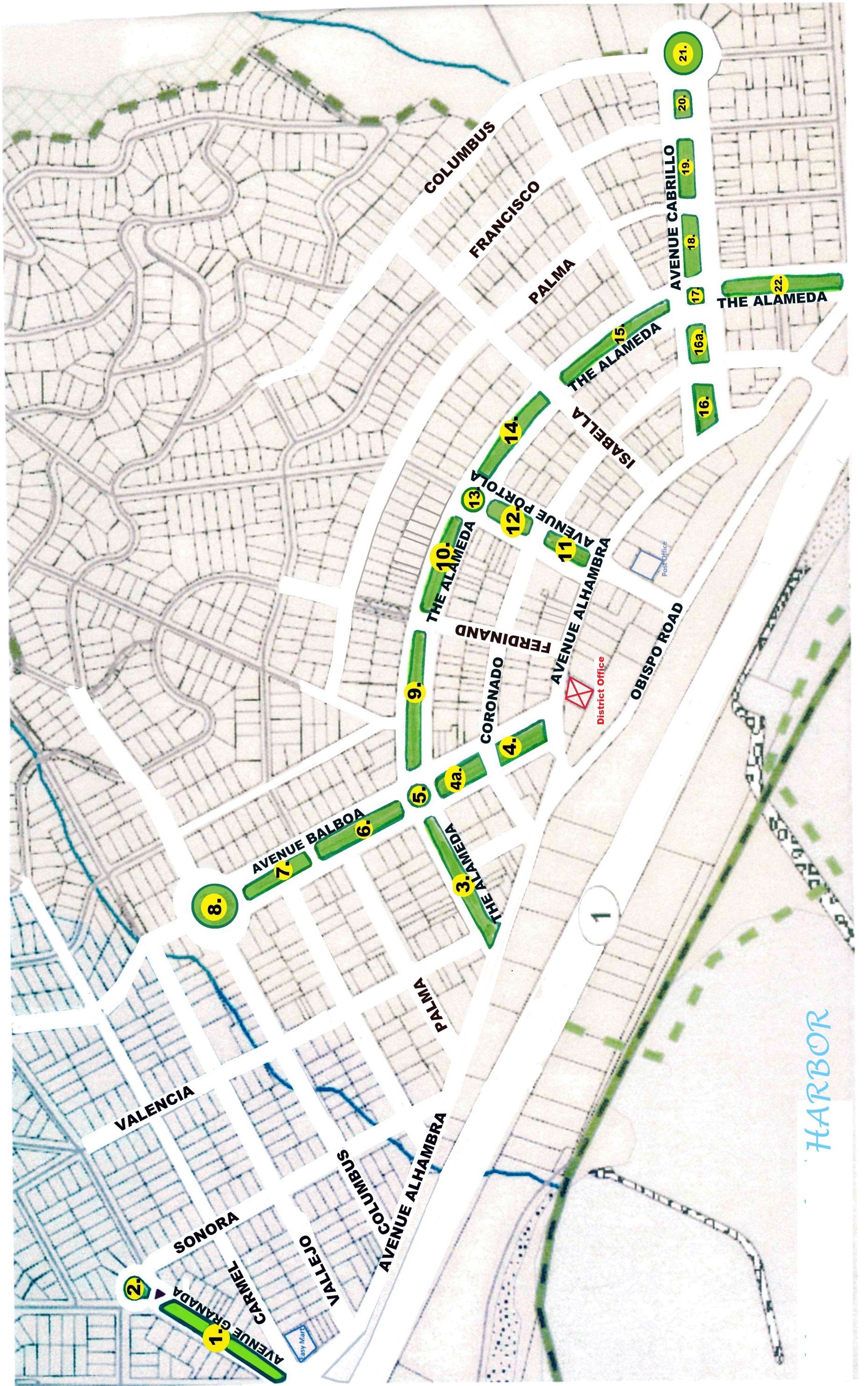
By: 

Approved as to form:

By: _____
John Beiers, County Counsel, San Mateo County

EXHIBIT A

Map of Medians and Plazas



HARBOR

El Granada Median Projects

Request for Proposals – Landscape Architecture

Background

El Granada's unusual concentric-circular street layout was designed by the influential architect and city planner Daniel Burnham. Burnham took a leading role in the creation of master plans for the development of a number of cities, including Chicago, Manila and downtown Washington D.C. He also designed several famous buildings, including the Flatiron Building of triangular shape in New York City, Union Station in Washington D.C., the Continental Trust Company Building tower skyscraper in Baltimore, and a number of notable skyscrapers in Chicago. Burnham's plan for El Granada was commissioned by the Ocean Shore Railroad which developed El Granada as a seaside resort for visitors from San Francisco post 1906 earthquake.

The Granada Community Services District (GCSD), previously the Granada Sanitary District, gained park and recreational jurisdiction in the unincorporated areas of El Granada, Miramar, and Princeton by reorganization effective October 1, 2014. The GCSD Board of Directors subsequently contracted within the San Mateo County Parks Department to assist them in developing park and recreational amenities within their service boundaries by following the guidance of the County Parks approved 2007 Midcoast Park Action Plan, which can be found at the County Park's website at <http://parks.smcgov.org/sites/parks.smcgov.org/files/documents/files/Main%20Midcoast%20Action%20Plan%20for%20Parks%20and%20Recreation%20-%20Final.pdf>.

A GCSD Park Advisory Committee (PAC) has been created to provide the GCSD Board guidance on future park improvements. At their March 14, 2016 meeting the GCSD PAC recommended to the GCSD Board that they ask San Mateo County Parks to develop: 1) a Trail Plan for improvements to the medians on El Granada (see attached map), and 2) a Neighborhood Park Plan for improvements to the Balboa/Columbus Circle (referred to as median 8), 3) a Neighborhood Park Plan for the Ave. Portola/Ave. Alhambra median (referred to as median 11) and 4) eventually a future project a bicycle pump track to the Ave Cabrillo/Columbus Circle (referred to as median 21). The GCSD PAC's recommendation was approved by the GCSD Board at their March 17, 2016 meeting.

Scope of Work

The San Mateo County Parks Department is seeking a Landscape Architect firm to assist with site and landscape design. We need the help of a professional design firm to provide conceptual site plans for an array of uses, facilities and natural features. The design concepts would be influenced by community, other agency and park staff input. The Parks Department anticipates a series of community workshops to scope the project, identify potential alternatives, and select a preferred alternative. The Final Plan will need to be shared with the GCSD Board, Midcoast Community Council, and County

Park and Recreation Commission. A power point presentation shall be generated by the consultant for County Parks use with public outreach for these meetings.

Tasks

1. Develop a Trail Plan for the Medians of El Granada (21 Medians)

El Granada has 21 medians (see attached map). The public is interested in developing a Trail Plan to evaluate how the medians can be connected into a trail network to facilitate greater community access and use. Several tasks will be required as part of this effort:

- a. An arborist report should be prepared for each median to evaluate the health of the trees, any hazard abatement need for public safety including removal and limb removal, and recommendations for native drought tolerant tree replacement for any trees removed.
- b. Evaluate picnic table and bench location opportunities.
- c. Identify trail access improvements including the possibility of single track pedestrian and multi-use trails on the medians and ADA access.
- d. Identify pedestrian and bicycle crosswalk improvements needed for safety and visibility by drivers.
- e. Evaluate passive and active recreational opportunities on each median for future improvements.
- f. Develop a system of recommended signs for wayfaring and recommendations for interpretive themes for future signage to be developed.
- g. Identify how the medians can play a role in addressing street drainage for low maintenance landscaping for storm water benefits on the medians.
- h. Develop estimated cost estimates per median to be improved.

2. Develop a Neighborhood Park Plan for improvements to the Balboa/Columbus Circle (Median 8)

Identify the possibility for active recreation and safety improvements on this median and develop detailed plans. Develop cost estimates for improvements.

3. Develop a Neighborhood Park Plan for the Ave. Portola/Ave. Alhambra median (Median 11)

As a result of its location this median has the possibility to enhance the gateway and visibility in the center of the community. Develop detailed plans for grading, tree removal, and construction. Develop cost estimates for improvements.

4. Future Pump Track for Ave. Cabrillo/Columbus Circle (Median 21)

The GCSD PAC is going to working with a designer volunteering their services to help develop a community vision for the pump track. At some point County Parks will need technical assistance to develop detailed plans for grading tree removal and

construction. A variety of design considerations and potential mitigation measures have been identified by the GCSD PAC, and is attached for reference.

5. Assistance securing Coastal Development Permits, Grading and Tree Removal Permits from the San Mateo County Planning Department

The consultant will be responsible for developing whatever needed materials are required for application of permits and completion of CEQA review for the above mentioned projects. San Mateo County Parks will be the co-applicant with GCSD.

Duration

Works is to be completed within 12 months or less.

ITEM #4

**GRANADA COMMUNITY SERVICES DISTRICT
PARK ADVISORY COMMITTEE**

MEMORANDUM

To: Members of the Committee
From: Delia Comito
Subject: Discuss Pump Track and Short-Term Lease Proposal for CUSD EG Surplus Property
Date: March 19, 2018

In 2012, the Cabrillo Unified School District declared several parcels in El Granada as surplus property, and the District was originally interested in acquiring some of the land for recreational purposes. However, the CUSD has since decided to hold on to the land for the purpose of building affordable teacher housing. This poses the opportunity for the District to consider proposing a short-term lease option of the property.

Provided for this Item are emails from PAC member Paul Koelsch regarding the CUSD property, and a previously presented concept design. Paul Koelsch will discuss this subject further at the meeting.

From: Paul Koelsch <oldpablo@comcast.net>
Sent: Saturday, March 17, 2018 1:47 PM
To: dcomito@granada.ca.gov
Subject: Fwd: CUSD El Granada parcel

Delia,
Here's the email correspondence with Sophia Layne and Jane Yuster about EG parcel for a pumptrack.

Paul

Sent from my iPhone

Begin forwarded message:

From: Paul Koelsch <oldpablo@comcast.net>
Date: March 13, 2018 at 7:09:51 AM PDT
To: Jane Yuster <yusterj@cabrillo.k12.ca.us>
Cc: Sophia Layne <laynes@cabrillo.k12.ca.us>, ROBIN and PAT <adrift650@comcast.net>
Subject: Re: CUSD El Granada parcel

Great! Thanks Jane. We'll get back to you.

Paul

Sent from my iPhone

On Mar 12, 2018, at 10:56 AM, Jane Yuster <yusterj@cabrillo.k12.ca.us> wrote:

Hello Mr. Koelsch-

The district would be happy to discuss the idea of a pump track with you. I believe we have had this conversation about this idea before with the Granada Community Services district. Could you please prepare a proposal for us that spells out the exact use of the land including liabilities, hours of operation, lighting, supervision as well as the term of the lease and cost. Once you have that we would be pleased to meet with you and discuss this further.

Jane

On Fri, Mar 9, 2018 at 9:38 PM, PAUL KOELSCH <oldpablo@comcast.net> wrote:

Sophia,

Thanks for getting back to me and including Jane. I've copied Patrick Tierney who's the Chairman of the Parks Advisory Committee of the Granada Community Services District of which I am a member. The PAC is working to develop recreational activities and facilities in El Granada.

One of the most popular recreational ideas that has a lot local volunteer support is a bicycle pump track. This is a flowing course of bumps, berms and jumps made of dirt. The idea is to generate momentum by pushing with your arms and legs with little peddling. This is a technique of BMX that has evolved into a sport of its own. Pump tracks have become popular in parks not only because they're fun but also on par safety wise with sports such as basketball, soccer, and skateboarding. They don't have gap jumps or downhill runs that could create a "runaway" situation. Children from the ages of 3 to 65 can have fun on a pump track while getting a good workout.

We, The GCSD, would like to lease a portion of the EG parcel to build the pump track. This could even be for a short term basis. Since the only construction material is dirt, the removal of this track would be straight forward when necessary. San Mateo County Parks is considering putting a pump track in their Quarry Park master plan. Unfortunately, construction could still be years out.

There's been a movement for this project for quite a few years and the need is growing. Children and teens will greatly benefit for the experience of building, maintaining, and riding the pump track in a community based project. We have a large volunteer group ready to build and maintain a track. Local businesses have expressed interest in donating material and equipment. The GCSD can provide funding and liability coverage. This track would serve to primarily benefit the students of CUSD.

We completely understand that the CUSD staff and board members are very busy providing our children with a top notch education. I have two sons at Hatch and my wife is active with SIPA. We are hopeful that you will consider our proposal favorably. We have just started a new term with the PAC and are very excited to start bring some recreational outlets to El Granada for the coastside children to enjoy and thrive upon!

Looking forward to seeing you soon!

Call me anytime.

[\(650\)278-3237](tel:(650)278-3237)

Paul Koelsch

GCSD Parks Advisory Panel

Paul

On March 6, 2018 at 3:00 PM Sophia Layne
<laynes@cabrillo.k12.ca.us> wrote:

Hi Paul,

Thanks for your note and nice seeing you at the auction! Wish I had had the chance to connect you with Jane Yuster, our superintendent there - in any case, I've copied her here to connect you on your query below re space at EGE for GCSD Parks and recreation as she would typically initiate such projects. It is indeed a very busy time of year so may be helpful if you have additional thoughts to share re types of facilities the team has in mind -- if easier than email, we can chat briefly later this or next week and I can then pass the info along to Jane.

Much appreciated!

Sincerely,

Sophia

On Sat, Mar 3, 2018 at 10:45 AM, Sophia Layne
<sophia@willowisp.net> wrote:

----- Forwarded message -----

From: **Paul Koelsch** <oldpablo@comcast.net>

Date: Fri, Mar 2, 2018 at 12:26 PM

Subject: CUSD El Granada parcel

To: Sophia Layne <Sophia_layne@yahoo.com>

Cc: adrift650@comcast.net

Hello Sophia,
I thought I'd reach out to you about the possibility of the Granada Community Services District making some kind of arraignment with CUSD to use a portion of the El Granada Parcel for some Parks and Rec facilities. We would even be interested in a temporary agreement if available. I'm sure at the school board, this would be about the lowest priority but we would appreciate any consideration. Hope to see you Saturday at the auction!

Thank you
Paul Koelsch
GCSD Parks Advisory Panel

Sent from my iPhone

--

Sincerely,

Sophia

Sophia Layne
Vice President, Cabrillo Unified School District Governing Board

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--

Jane Yuster
Superintendent
Cabrillo Unified School District
498 Kelly Ave
Half Moon Bay, CA 94019

**Concept notes & illustrations
for
a community park
on the
CUSD Clipper Ridge undeveloped parcel**

Granada Community Services District

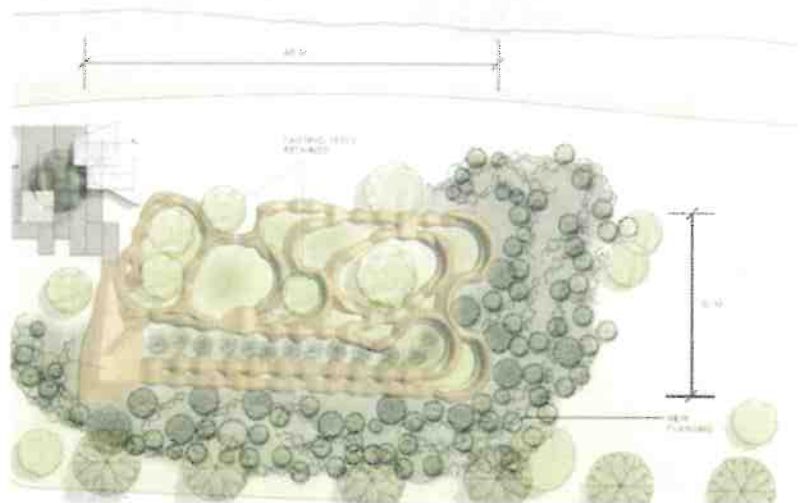
August 15, 2016

YOUTH BICYCLE PUMP TRACK

Description and track size

The bicycle pump track is a relatively new youth activity. It is rapidly rising in popularity. A compacted-soil course fills a circular or oval area in which small hills and gullies are generally arranged in circular paths or tracks. The bicyclist tries to navigate around the entire course of these small hills and gullies *without, once, pedaling!* No special type of bicycle is needed, any bike can be used. Instead of pedaling, the bicyclist uses an up and down “pumping” motion of his/her legs and body to propel the bicycle forward. In effect, the bicyclist uses the physics of *potential (stored) energy* and *kinetic (moving) energy* to develop forward motion using both gravitational-pull (down), and pumping one’s body (up), to travel the small hills of the track. It’s a lot of fun from which the riders gain learning-skills, and confidence to rise to higher skill levels.

A typical pump track requires an area of between 100’x50’ and 200’x100’, less than one acre, in any event. Pump tracks can even be laid out on an area the contains trees (as long as the tree-spacing and locations match the desired contouring of the track).



YOUTH SPORT FIELD(S)

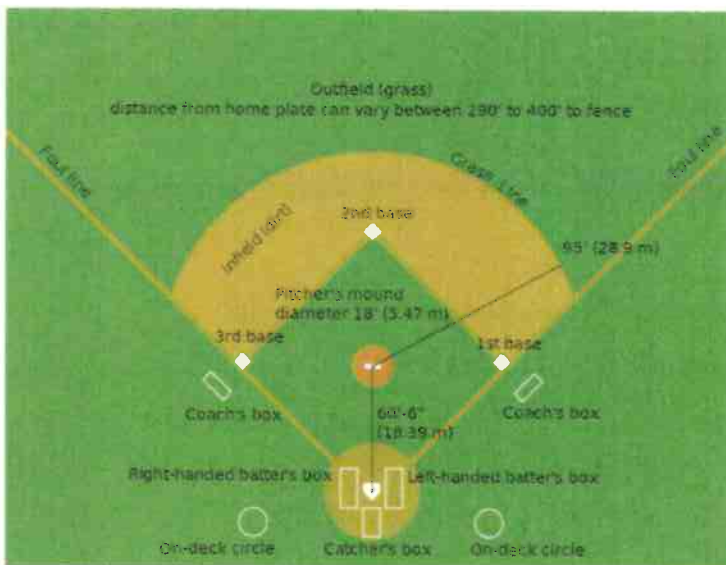
(One for Baseball and Softball, another for Soccer.)

What size baseball field?

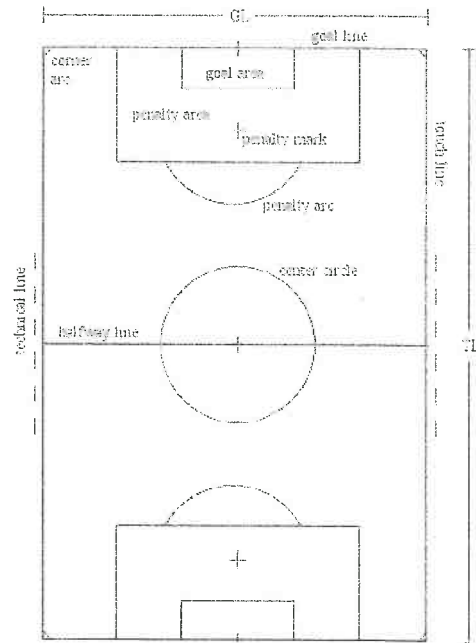
A *high school sized* baseball field gives the most flexibility. It can be adapted to either high school baseball, youth baseball, or softball play. (The adaptation derives from enlarging its standard (dirt) infield area, as well as running a wide dirt path from the pitcher's mound to home plate.) As will be explained below, the overall size of a typical high school baseball field is approximately 75,000 sq. ft. This includes a 60 ft safe-separation distance of spectators from the two foul lines. This size field provides a total distance, of 250 ft. from home plate straight out, and over the pitcher's mound, to the outer limit of center field. Adding the 60 ft. safe-separation of spectators from home plate to the 250 ft distance from home plate to the outer limit of center field, gives a total 310 ft extent for the field. Therefore, the overall baseball field has the approximate shape of a quadrant of a circle having a radius of 310 ft. The area of such a circle-quadrant is slightly more than 75,000 sq. ft., or *about 1.7 acres.*

What size soccer field?

As with baseball/softball, the greatest flexibility is achieved with a *high school size* soccer field (70-yd goal line, 100-yd touch line). (This size field can be adapted to also serve various categories of younger players than high school players.) The field should also include a 5-yd safe-separation distance of spectators from playing area. Therefore, the overall land usage for the soccer field is a rectangle that is 80 yd wide and 110 yd long - - 8,800 sq yards, or 79,200 sq ft which is *about 1.8 acres.*



Baseball field



Soccer field

THREE RECREATIONAL NEEDS OF THE COMMUNITY

WHICH

THE CUSD PROPERTY COULD UNIQUELY SERVE

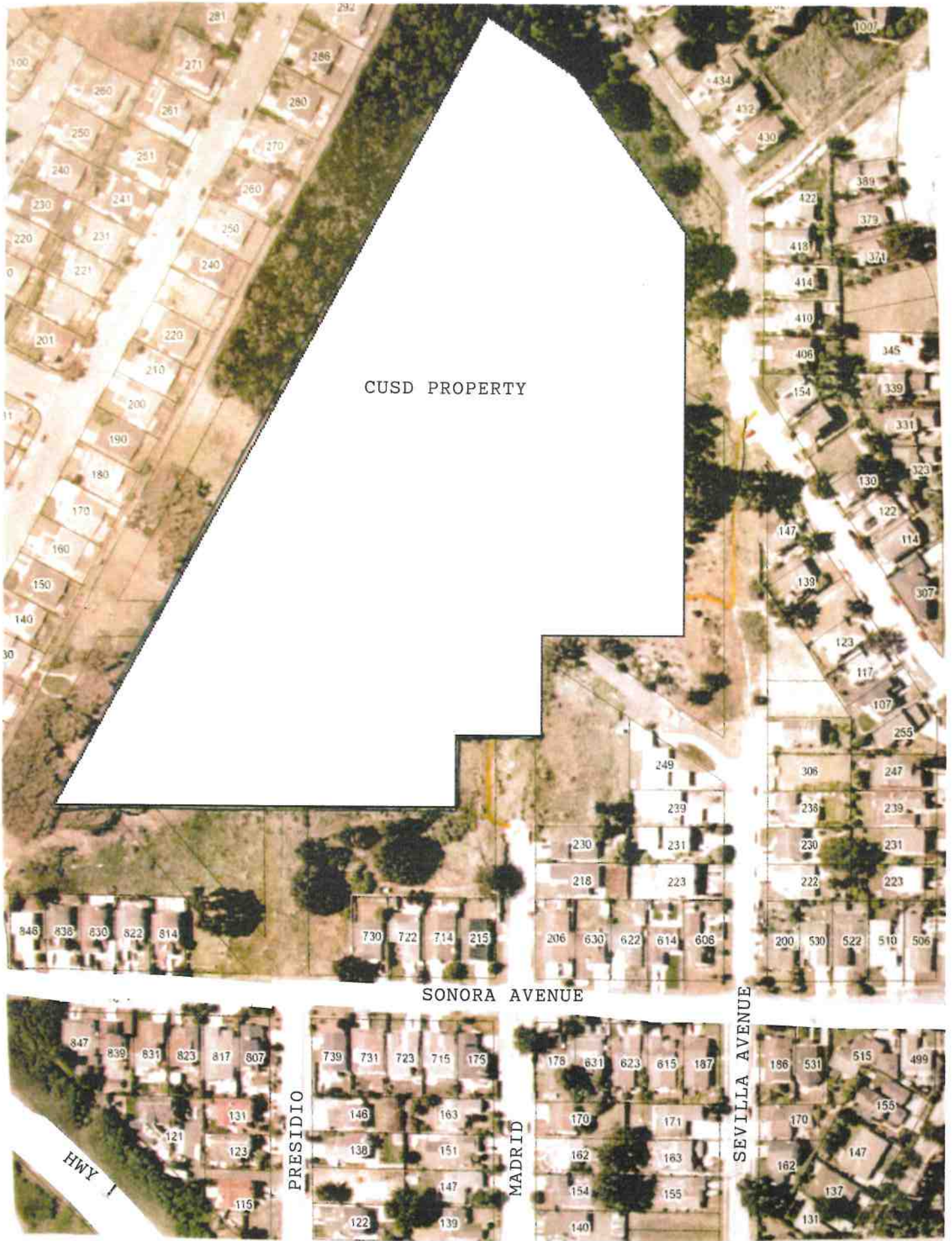
The several unincorporated mid-coast communities served by the Granada Community Service District, from Miramar on the south to Princeton on the north, currently have no venues for three (3) recreational sports activities the public has been requesting. These are:

- 1) Youth sports field(s) - - one for Baseball and Softball, another for Soccer,
- 2) A Disc (frisbee) Golf Course, and
- 3) A Bicycle Pump Track.

We have none of these activities in place, mainly because: a) each requires significant space, b) each involves flying or moving objects (baseballs/softballs/soccer balls, bicycle riders, and frisbees) that need isolation from vehicular traffic, walkers and neighboring homes, and c) each involves players who naturally cheer, laugh, and shout while having fun - - making a bit of noise, in the process.

The CUSD property is large enough for all three of these activities. Furthermore, a 100-ft land buffer of many trees and shrubs, *between* the *exterior* perimeter of all the CUSD property and the *outer edge* of the potential 11 1/4 acre total play area interior to the CUSD property physically separates the recreation area from the neighboring streets and homes, while it also reduces noise.

On the next three pages, each of these activities is described and illustrated.



CUSD PROPERTY

SONORA AVENUE

PRESIDIO

MADRID

SEVILLA AVENUE

HWY 1

ITEM #5

**GRANADA COMMUNITY SERVICES DISTRICT
PARK ADVISORY COMMITTEE**

MEMORANDUM

To: Members of the Committee
From: Delia Comito
Subject: Discuss Development of Parks Newsletter and Webpage
Date: March 19, 2018

At the March 1, 2018 GCSD special meeting, one of the tasks assigned to PAC by the Board of Directors, is to develop a newsletter providing park related information, and to write one page for the District website providing park information. Attached as “samples” are the District’s past newsletters.

THE MAIN LINE



Serving El Granada, Miramar, Princeton and Northern Half Moon Bay Since 1958 · www.granada.ca.gov

The Main Line is a new periodic newsletter from the Granada Sanitary District (GSD), a public agency serving the Coastside for over fifty years. The Main Line was created to inform and educate people about events and issues of interest and importance and to share the news of the District with the community.

The Granada Sanitary District and San Mateo County Harbor District Enter into Agreement for Property Purchase

The Granada Sanitary District has entered into an agreement to purchase property currently owned by the San Mateo County Harbor District, which will be used to build a wet weather flow management project to help prevent sewer overflows during heavy rains.

The property to be purchased, part of the area commonly known as the Burnham Strip, is located in El Granada between Highway 1 and Obispo Road, just south of the El Granada Fire Station.

The planned wet weather flow management project is to be funded by the Granada Sanitary District and the Montara Water & Sanitary District, as founding agencies of the Sewer Authority Mid-Coastside SAM). The City of Half Moon Bay, the third member agency of SAM, has elected to not participate in financing the project.

The project entails the installation of several large underground storage pipes on the property to act as a flow buffer in times of wet weather. "During heavy rains, SAM's Intertie Pipeline and Portola Pump Station often reach their maximum capacity and can't handle further flows, which can lead to sewer

overflows" explained Chuck Duffy, GSD's general manager. "Because the property to be purchased is located adjacent to SAM's pump station, it provides the perfect location on which to install an underground storage facility to more effectively manage peak wet weather flows in the SAM system. This project will benefit the residents of the entire mid-coast by helping prevent sewer overflows from reaching local streams or the ocean."

Several contingencies in the purchase agreement still need to be met before the property can be transferred to the sanitary district, although a mitigated negative declaration for the project has been approved.

About the District

The Granada Sanitary District is responsible for sanitary sewerage and garbage collection services for approximately 2,500 residences and businesses in the unincorporated areas of El Granada, Miramar, Princeton-by-the-Sea, and a small northern portion of the City of Half Moon Bay. District facilities include approximately 36 miles of sewer lines and one pumping station (Naples Beach). Sewage is pumped to and treated at the Sewer Authority Mid-Coastside's treatment facility, which is jointly owned by GSD, the Montara Water and

Sanitary District, and the City of Half Moon Bay. Garbage and recycling services are provided by the Seacoast Disposal Company of Pacifica, under a franchise agreement with GSD.

The district office is open Monday through Friday from 9:00 a.m. to 5:00 p.m., and we are available to provide information regarding applications for residential and commercial sewer permits, fees, parcel and property tax information, and general information relating to district services. The office is located on the third floor of the Harbor Vista Building at 504 Avenue Alhambra, El Granada, one block north of the El Granada Post Office. To reach the District please call (650) 726-7093.

Granada Sanitary District

PO Box 335
El Granada, CA 94018

Governance

GSD is governed by a locally elected five-member Board of Directors who serve staggered four-year terms. Regular board meetings are held on the third Thursday of each month at 7:30 p.m. in the district office. You will find meeting agendas posted 72 hours before each regular board meeting on the door of the district office, inside the El Granada Post Office, and at the Half Moon Bay Library. All board meetings are open to the public, and are also video-taped for viewing on the first Tuesday following the board meeting on local MCTV Channel 6.

Granada Sanitary District (GSD) is responsible for the operations and maintenance of the public sewer system, and curbside garbage and recycling collection. The latter is contracted out to Seacoast Disposal at (650) 355-8400.

EMERGENCY CONTACT INFORMATION:

Contact the Granada Sanitary District (GSD) at (650) 726-7093, Monday-Friday, 9 am – 5 pm or contact the Sewer Authority Mid-Coastside (SAM) at (650) 726-0124, 24 hours a day, 7 days a week.

WHAT IS AN EMERGENCY?

- 1) Sewage backup in your house (toilet, drains, shower, etc.)
- 2) Sewage leaking from your property line cleanout.
- 3) A suspected sewage leak flowing into the street or into the gutter or stormdrain.

“To protect the public health and safety, preserve our natural environment, and maintain fiscal soundness by providing high quality service for wastewater, solid waste collection and recycling through responsible operations and management.”

Granada Sanitary District

The Granada Sanitary District (GSD) is responsible for the sewage collection system and disposal for approximately 2,500 residences and businesses in the unincorporated areas of El Granada, Miramar, Princeton-by-the-Sea, and a small northern portion of the City of Half Moon Bay. The District is also responsible for garbage and recycling services, which are provided by Recology of the Coast



The District contracts out its sewer cleaning and emergency services to the Sewer Authority Mid-Coastside (SAM).

Emergency Contact Information:

If you witness sewage backing up into your house, leaking from your property line clean out, or coming out of a manhole or other pipe in the street, please immediately call SAM at (650) 726-0124, 24 hours a day, 7 days a week.

call (650) 726-7093. Regular board meetings are held on the third Thursday of each month at 7:30 p.m. in the district office. The District website is located at www.granada.ca.gov.

"To protect the public health and safety, preserve our natural environment, and maintain fiscal soundness by providing high quality service for wastewater, solid waste collection and recycling through responsible operations and management."

Robert E Doolley
PO Box 23
El Granada, CA 94018-0023

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THE MAIN LINE



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The Main Line was created to provide news to District residents about issues and events of importance to the community.

Seacoast Disposal Company Purchased by Recology

At its February 4, 2010 meeting, the District Board of Directors formally approved the assignment of the Solid Waste and Recycling Franchise Agreement from Seacoast Disposal Company to Recology (formerly as Norcal Waste). Recology subsequently completed its purchase of Seacoast on February 8, 2010. The newly formed company will be called Recology of the Coast, and will be responsible for garbage and organics pickup and recycling services for all properties in the District. Seacoast Disposal had served as the District's garbage contractor for more than 50 years, and we expect the same high level of service from Recology in the future. Most Seacoast staff will stay on for the foreseeable future, so the transition to the new contractor should be smooth.

Established in 1921, Recology is the largest employee-owned company in the solid waste industry, providing waste management services to more than 570,000 residential and 55,000 commercial customers. It is the parent company to two dozen subsidiaries providing solid waste services for more than 50 communities, and is the exclusive service provider in San Francisco.

Special Item Recycling Day on April 24

On a quarterly basis, residents of Clipper Ridge, El Granada, Miramar and Princeton have the opportunity to recycle special items at a local drop-off location in El Granada. The items would otherwise need to be taken to the Recology (formerly Seacoast Disposal) Recycling Yard in Pacifica.

The program, sponsored by the Granada Sanitary District, Recology of the Coast, and Strawflower Electronics in Half Moon Bay, takes place from 9:00 a.m. - 1:00 p.m. on Saturday, April 24. Recycling bins will be brought to El Granada, which eliminates the costs to dispose of certain items such as computer monitors, tires and refrigerators.

The drop-off location is on Obispo Road, across the street from the Fire Station in El Granada. Please contact Recology of the Coast at (650) 355-9000 for limitations and a complete list of acceptable items.

A partial list of items accepted follows:

- Appliances (limited 1 per household)
- Printers, Cartridges, Cables
- Batteries (auto & household)
- Scrap Metal & Metal Car Parts
- Carpet & Carpet Padding (1 room)
- Small Fax & Copy Machines
- Cell Phones, Pagers
- Stereos, TV's, VCR's
- Computers, Monitors, Keyboards
- Styrofoam (large blocks)
- Fluorescent Bulbs
- Tires (auto, motorcycle, pickup - only 4)
- Furniture
- Unpainted Wood
- Mattress/Box Springs (one set only)

Future Special Item Recycling Drop-off dates are:
July 24, 2010 • October 24, 2010 • January 22, 2011

No Drugs Down the Drain

Over the past decade, concern has developed regarding the increasing presence of pharmaceuticals in U.S. waterways and drinking water supplies. A 2008 Associated Press report stated that 41 million

Americans are drinking water that contains pharmaceuticals, including antibiotics, anti-convulsants, mood stabilizers and sex hormones. Additionally,

U.S. Geological Survey

scientists found that 80% of 139 streams tested across the country were contaminated with pharmaceuticals and hormones.

Pharmaceuticals are introduced into the environment through excretion of our bodily wastes into the sewer system, and when people throw expired and unwanted medications into the toilet or trash. With 45% of Americans taking at least one prescription drug, a constant flow of unused medications makes its way to wastewater treatment plants and eventually into oceans and waterways. Moreover, when discarded in the trash, pharmaceuticals also enter landfills where they can seep into the surrounding water table.

While the effects of “pill pollution” on humans are currently not fully understood, several studies have shown that pharmaceuticals have a demonstrated, negative affect on wildlife—especially fish and amphibians. Trace amounts of prescription drugs cause adverse environmental effects, including increased antibiotic resistance, endocrine disruption and abnormalities in fish reproductive cycles, the production of more females than males within a given population, the presence of both male and female reproductive organs in individual organisms, poor egg-hatching success, decreased fertility and growth, and altered behavior.

A 2008 study showed that white sucker fish collected downstream from a wastewater treatment plant effluent discharge point in Boulder Creek,

Colorado, have dramatically altered sex ratios, where females outnumber males 5:1. The study attributed these effects to the “presence of natural and synthetic estrogenic chemicals present in very small amounts in the creek’s wastewater effluent.”

Prescription drug disposal is problematic because municipal wastewater treatment facilities are not currently designed to test for or break down pharmaceuticals and personal care products. Scientists are not as concerned about the individual impact of each drug in our water as they are about continual life-long exposure to these pharmaceuticals.

What You Can Do

- From 8 am to 5 pm Monday – Friday, Coastsiders can bring expired or other legal drugs to the San Mateo County Sheriff’s Coastside Substation, 500 California Avenue in Moss Beach. For more information, call (650) 573-2801. Half Moon Bay residents can bring unwanted medications to the Half Moon Bay police station at 537 Kelly Avenue from 8:30 am to 5 pm. Medicine should be in its original container with any private information removed. Be aware that neither program accepts hypodermic needles.
- Ask your local pharmacy if it will take back expired drugs. Some pharmacies have programs to dispose of inventory they can’t sell, as well as consumers’ leftover meds.
- Visit www.Baywise.org to see where you can dispose of medications by entering your zip code into their search engine.

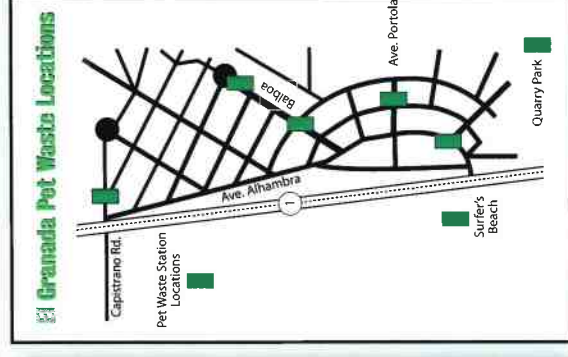
What Not To Do

- Never flush medications down the drain or toilet. Water and wastewater treatment facilities and septic systems are not designed to break down medications or household personal care substances.
- Never burn pharmaceuticals or personal care products. Burning medications can create dioxins and other air pollutants.

Help for Dog Owners in El Granada

The District has installed pet waste stations in seven locations within El Granada to help dog walkers clean up after their pets.

The stations provide “pick-up” bags and waste cans for disposal. The stations are located at Quarry Park, Surfer’s Beach, and on Avenues Cabrillo, upper and lower Balboa, Portola, and Avenue Granada. See the map below for more detailed locations.



It is important that dog owners pick up after their dogs. Dog feces contain billions of coliform bacteria, which can pose health risks to humans and other animals, and result in the spread of disease. When dog feces is left on the ground, it also becomes an environmental problem contributing to the pollution of our ocean and harbor waters. And from a purely personal standpoint, who amongst us enjoys stepping in dog poop!

If you walk your dog in El Granada and are not in the habit of properly disposing of your pet’s waste, please look for and use the pet waste stations. Just pick it up, close the bag, and dispose of it in trash can. Please do your part to help keep your pet, your neighborhood, and your environment clean and healthy by picking up after your dog!



Facts to Know About Fluorescent Bulbs

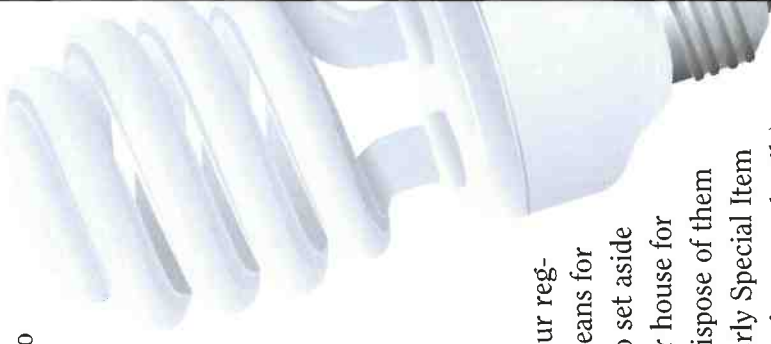
Fluorescent light bulbs have become all the rage over the past several years, providing a more energy efficient means of lighting a home. The bulbs are not without their drawbacks, however. Although they use much less energy than traditional incandescent bulbs, fluorescent bulbs are filled with mercury that can contaminate landfills and the environment when disposed of improperly. Additionally, when a fluorescent bulb is broken, it can release dangerously high levels of mercury into the air, upwards of 50,000 nanograms per cubic meter, more than 166 times the safe upper threshold.

If you do break a bulb, the EPA recommends opening all windows in the room and stepping outside for 15 minutes to ventilate the room. To avoid coming into contact with the mercury, put on some gloves and pick up the larger pieces of the bulb with a stiff piece of paper or cardboard, or your gloved hands if necessary.

Use sticky tape or duct tape to pick up smaller fragments, then wipe down the area with a damp paper towel or a wet wipe. All materials should be placed in a sealable plastic bag for later disposal at the appropriate recycling center.

Intact bulbs that have burnt out can also be a headache to dispose of. It is illegal in California to throw fluorescent bulbs out with your regular garbage. The simplest means for disposing of fluorescents is to set aside a common box or bag in your house for their safekeeping, and then dispose of them at one of the District’s quarterly Special Item Recycling days (see front page for more details).

While fluorescent bulbs have their own set of environmental impacts, it is important to remember that they use approximately one third of the energy consumed by a similar incandescent bulb. And compact fluorescent bulbs reduce mercury pollution from the single largest U.S. source: coal-fired power plants.



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Do We Need Improved Parks and Recreation Opportunities in the El Granada Area? Express Your Opinions and Share Your Ideas.

At their February regular meeting, the Granada Sanitary District Board of Directors will discuss the District's application to the Local Agency Formation Commission to serve as the government agency in charge of providing parks and recreation services to the unincorporated County area within the District. The meeting will be held on Thursday, February 17th at 7:30 p.m. at the District's offices located at 504 Avenue Alhambra, 3rd Floor. Members of the public are encouraged to attend the meeting to provide their input on the proposal.

The recreational needs of the residents of El Granada, Princeton, and Miramar have long been underserved with regards to parks and recreation facilities. With a population of approximately 7,300 people, this area has less than 10% of the parkland acreage recommended by the National Park and Recreation Facility Standards. This lack of local parks and recreation facilities also places a burden on the City of Half Moon Bay, the only parks and recreation provider on the coastside. The City's facilities are already overused by both City residents and the population of the unincorporated area.

The District welcomes all members of the public to attend our meeting on February 17th to discuss this important issue, and to gather public input on any ideas local residents may have for parks and recreation services in the area.

Grease Goes in the Garbage – Not Down the Drain!

Grease, fats, and oils that go down your sink or garbage disposal can stick to the inside of your drain pipe and the District's sewer mains. Over time, this grease builds up on the pipe walls and can cause them to clog, leading to a messy and expensive sewer backup that often must be paid for by the property owner. To prevent grease from clogging your sewer drain, as well as the District's sewer system, consider the following:

- Never pour oil or grease down the sink. Instead, pour or scrape the used grease into old food containers for temporary storage. Keep the container in the cabinet under your sink until it's filled, then place it in the garbage.
- Don't put grease or meats into the garbage disposal. Garbage disposals do not keep grease out of the pipes; they only shred it into smaller pieces.
- Scrape grease and food waste from plates, pots, and pans and put it into a trash can prior to washing these items in the sink.
- Respect your neighbors by not letting grease go down the drain. Not only can it clog the pipes at your home, but built-up grease can also clog sewer mains and overflow into other homes, yards, and streets.

Granada Sanitary District

PO Box 335

El Granada, CA 94018

call (650) 726-7093. Regular board meetings are held on the third Thursday of each month at 7:30 p.m. in the district office. The District website is located at www.granada.ca.gov.

Emergency Contact Information:

The District contracts out its sewer cleaning and emergency services to the Sewer Authority Mid-Coastside (SAM). If you witness sewage backing up into your house, leaking from your property line clean out, or coming out of a manhole or other pipe in the street, please immediately call SAM at (650) 726-0124, 24 hours a day, 7 days a week.



The Granada Sanitary District (GSD) is responsible for the sewage collection system and disposal for approximately 2,500 residences and businesses in the unincorporated areas of El Granada, Miramar, Princeton-by-the-Sea, and a small northern portion of the City of Half Moon Bay. The District is also responsible for garbage and recycling services, which are provided by Recology of the Coast under a franchise agreement with GSD. Recology can be reached at (650) 355-8400.

The District office is open Monday through Friday from 9:00 a.m. to 5:00 p.m., and is located on the third floor of 504 Avenue

Alhambra, El Granada. To contact the District please

“To protect the public health and safety, preserve our natural environment, and maintain fiscal soundness by providing high quality service for wastewater, solid waste collection and recycling through responsible operations and management.”

Granada Sanitary District

THE MAIN LINE



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Construction of the Wet Weather Flow Management Project begins in August 2012

If you are wondering about the fencing and equipment in the Burnham Strip area between Obispo Road and Highway 1 just west of the El Granada Fire Station...we have the answers!

The Sewer Authority Mid-Coastside (SAM) has started construction on the Wet Weather Flow Management Project on the Burnham Strip property. During heavy rains, groundwater and surface runoff leach into the sewer system, straining the system's ability to handle the increased flows. The project, jointly funded by the Granada Sanitary District and the Montara Water & Sanitary District, consists of five large underground box culverts that will temporarily store wastewater during these rain events. The project will provide additional capacity needed during wet weather to avoid spills into the ocean. The project site is located across from the Portola Pump Station, where it will both fill and empty completely by gravity. That way it will always work when it's needed most - during storms when the risk of a power outage is greatest.

Construction work will be performed Monday through Friday between 7 a.m. and 5 p.m., and possibly on Saturdays from 9 a.m. to 5 p.m. The impact on local residents is expected to be minimal, as most of the work will be conducted on-site. Any inconveniences to residents will be minimized as much as possible. After project completion in October 2012, the land will be restored as closely as possible to its previous state, with native plantings covering the portions of the site affected by construction.

For more information, please contact the Sewer Authority Mid-Coastside at (650) 726-0124, or visit their project website at www.samcleanswater.org/WWFMP/.



Burnham Strip Parcel

Project Team:

Design Engineer

SRT Consultants
792 Bay St., San Francisco, CA

General Contractor

Stoloski & Gonzales, Inc.
727 Main St., Half Moon Bay, CA

Construction Management

Erler & Kalinowski, Inc.
1870 Ogden Dr., Burlingame, CA

Granada Sanitary District

PO Box 335

El Granada, CA 94018

“To protect the public health and safety, preserve our natural environment, and maintain fiscal soundness by providing high quality service for wastewater, solid waste collection and recycling through responsible operations and management.”

Granada Sanitary District

The Granada Sanitary District (GSD) is responsible for the sewage collection system and disposal for approximately 2,500 residences and businesses in the unincorporated areas of El Granada, Miramar, Princeton-by-the-Sea, and a small northern portion of the City of Half Moon Bay. The District is also responsible for garbage and recycling services, which are provided by Recology of the Coast under a franchise agreement with GSD. Recology can be reached at (650) 355-8400.

The District office is open Monday through Friday from 9:00 a.m. to 5:00 p.m., and is located on the third floor of 504 Avenue Alhambra, El Granada. To contact the District please



call (650) 726-7093. Regular board meetings are held on the third Thursday of each month at 7:30 p.m. in the district office. The District website is located at www.granada.ca.gov.

Emergency Contact Information:

The District contracts out its sewer cleaning and emergency services to the Sewer Authority Mid-Coastside (SAM). If you witness sewage backing up into your house, leaking from your property line clean out, or coming out of a manhole or other pipe in the street, please immediately call SAM at (650) 726-0124, 24 hours a day, 7 days a week.

ITEM #6

**GRANADA COMMUNITY SERVICES DISTRICT
PARK ADVISORY COMMITTEE**

MEMORANDUM

To: Members of the Committee
From: Delia Comito
Subject: Discuss Development of Summer Recreation Program
Date: March 19, 2018

Pat Tierney has provided a sample for this item and he will explain the program at the meeting.

Connection To Recreation

Summer 2018 Activity Guide



Granada Community Services District



Dear Granada Community Services District Resident,

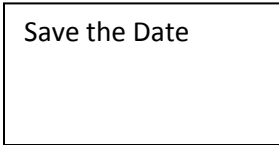
We are excited to present the first **Connection to Recreation**, our new guide to GCSD recreation activities offered during the summer and fall of 2018. Since the District was expanded in 2014 to include recreation in its mission we have been diligently working towards this day; where we are able to offer our first local recreation programs, camps and classes. It has been a busy last two and a half years for the District and our Parks Advisory Committee to identify and purchase land in the district with recreation and open space values, and now provide a modest number of recreation activities. An important action by the District was the purchase of a key parcel of private land on the Burnham Strip along Highway 1, protecting it from development. We will be seeking your input on how it should be modified in the future. We conducted a community recreation needs assessment survey of district residents in 2015, which identified recreation priorities of residents. One need identified in this survey and supported by 78.3% of respondents with children at home, were creating small neighborhood playgrounds for the over 1,000 youth who live in community of El Granada alone, with more in Clipper Ridge, Miramar and Princeton parts of the district. We have been exploring optional locations, getting community feedback and soon will be seeking more community input on where a small playground for local kids could be developed. Look for a community-wide event for local residents in 2018 to provide opportunities for our district residents to give us your feedback, ideas and suggestions. Visit our district website, www.granada.ca.gov, for the latest information about all of our events, facilities and programs.

Now we'd like you to look over the events, programs, camps and classes in this guide and register yourself or family members. We wanted to start in 2018 with a small number of fun activities with high safety and quality standards. Whether it is youth development, promoting active healthy lifestyles, promoting creativity with arts and crafts, celebrating our community or enriching the lives of you and your family, we offer something for every age, for youths, teens, adults and seniors. Look at our registration policies first, then you can register for these activities online 24/7 by clicking on this [registration link](#); or stop by the District office, M-F 8:30-4:30, at 504 Avenue Alhambra, second floor, in El Granada. Full payment is required to reserve spaces. Enjoy these fun and educational recreation programs!

Warmly,

Delia Comito
Assistant General Manager

Leonard Worren
Chair, GCSD Board



SPECIAL EVENTS

Page

Surfer Beach Clean-Up _
 Walk Through History; Ocean Shore Railroad Medians ... _

YOUTH PROGRAMS

Little-Kicker Soccer, Ages 2-3 _
 Mini-Kicker Soccer, Ages 4-5 _
 Day at the Ranch; Animals & STEAM, Ages 6-11..... _
 Intro to STEM with Lego, Ages 6-11 _
 Jet Cadets Science Camp, Ages 6-11 _
 Beginning Cartoon Drawing for Kids, Ages 8-16 _

TEEN PROGRAMS

Learn to Sail, Ages 10-17..... _

ADULT PROGRAMS

Beading and Jewelry Making _
 Dog Training _
 Day Hike _

SENIOR PROGRAMS

Zumba Gold – For Older Adults _
 Volunteer Spot Light _
 Map of Recreation Facilities in District _

Contact us at least two weeks prior to event if you require special accommodations.

Se Habla Español? Si ocupa asistencia en Español llamen a (650) 726-7093 por favor de hablar con **staff name** a Viernes 9am a 4:30pm.

How to Register and Policies

Online registration 24/7 for activities, camps and programs: [Click Here](#)

Reservations by email or phone are not available

In-person registration at District offices or by mail: 504 Avenue Alhambra, El Granada, CA 94018; M-F 8:30-12:00 and 1:00-4:00

Download registration form: [Click Here](#)

- RESERVATIONS POLICIES:** Reservations must be paid in full or no places can be reserved.
- Payment** can only be made by credit card or cash (cash only accepted at GCSO office). If requested, proof of age may be required.
- Correctly completed registrations** will have priority. Registration with incorrect or incomplete information or incorrect fees will not be processed.
- The first day of registration** for the District begins Monday, _____, 2018.
- REFUND POLICY:** We do not offer refunds for our activities, classes and camps. Only when a class or camp is cancelled by the instructor or by GCSO will a refund be given. No refunds for missed sessions or portions of a program.
- CANCELLATION/TRANSFER FEE:** Activities canceled by GCSO or the instructor will be refunded in full or you may apply funds to another activity. Transfers you initiate are charged \$10 per person per class.
- REGISTERING OTHERS/MINORS:** YOU MAY ONLY REGISTER MEMBERS OF YOUR OWN FAMILY. Minors 12 years of age and over may register with written permission from parents. Some classes require parent participation with minors. Proof of age must accompany some registration, unless already on file.
- WAITING LIST:** There is no waiting list.
- INDEPENDENT CONTRACTORS:** Many of our recreation activities are being provided by contract with an independent vendor. While the District has reviewed the vendor’s qualifications, experience and suitability for providing the class, the District may not have screened the individual employees of the vendor. All independent contractors have been fingerprinted by the San Mateo County Sheriff’s office.

SPECIAL EVENTS

Walk Through History; Ocean Shore Railroad and El Granada Medians

Stroll and learn the history of the wide streets, spacious plazas and unique medians with Monterey pines and eucalyptus trees designed by famed landscape architect Daniel H. Burnham. Local historians will take you on a leisurely guided walk in the medians and quiet neighborhoods of El Granada. All ages welcome. FREE! Registration is not required just drop by.

Leaders: Community historians

When: June __, 2018. 8:30-10:00

Location: Meet outside El Granada Post Office

Event Fee: FREE



Surfer Beach Clean-Up, El Granada

Join local families and friends as we help out Mother Nature and our hometown beach by collecting marine debris and trash. You'll also learn about animals that live on or near the sand from representatives of Save Our Shores. Prizes for the most trash collected. FREE. Registration is not required just drop by.

Co-Sponsored By: Save Our Shores

When: September __, 2018. 9:30-11:30

Location: Surfer Beach, on the sand where stairs go down to beach

Event Fee: FREE



YOUTH PROGRAMS

Little-Kicker Soccer, Ages 2-3, El Granada

British Soccer Camp is the most popular soccer camp in the country based upon one of the most innovative approaches to coaching youth soccer in the US. This camp introduces our littlest kickers to simple rules of the game, a variety of foot skills, technical drills and small-sided games. Camp includes a free soccer ball, T-shirt, poster and certificate.

Instructor: Challenger British Soccer staff

When: June __ - __ 8:00-9:00;

Location: El Granada Elementary School fields

Class Fee: \$105



Mini-Kicker Soccer, Ages 4-5, El Granada

British Soccer Camp is the most popular soccer camp in the country based upon one of the most innovative approaches to coaching youth soccer in the US. This camp introduces our mini kickers to simple rules of the game, a variety of foot skills, technical drills and small-sided games. Camp includes a free soccer ball, T-shirt, poster and certificate.

Instructor: Challenger British Soccer staff

When: June __ - __ 8:00-9:00;

Location: El Granada Elementary School fields

Class Fee: \$105



2 Days at the Ranch; Animals & STEAM, Ages 6-11, *Elkus Ranch*

Learn about nature and science, care for livestock animals and make crafts at Univ. of California's Elkus Ranch Environmental Education Center, located just south of Half Moon Bay. You'll see a myriad of animals, sample from their giant garden and make science, math and arts come alive in this full day camp.

Instructor: Elkus Ranch staff

When: July __ and __

Location: Elkus Ranch, 1500 Purisima Creek Road, Half Moon Bay

Class Fee: \$140



Intro. to STEM with Lego, Ages 6-11, *El Granada*

Stir your imagination with tens of thousands of LEGO® parts! Build engineer-designed projects such as: Forklifts, Houseboats, Mini Golf Courses, and the London Tower Bridge Design. Design and build as never before and explore your craziest ideas in a supportive environment. There are no prerequisites for this course. Questions, please call __ at ____.

Instructor: Play-Well TEKnologies Staff

When: Mondays, June __ - August __, ____time

Location: El Granada Elementary School

Class Fee: \$210



Jet Cadets Science Camp, Ages 6-11, *El Granada*

Discover the basic principles of flight, ride a hovercraft, build airplanes, and construct balloon copters! This hands-on science program teaches you all about aerodynamics and the world above us! Discover the mysteries of the galaxy and take home a rocket that you build yourself! Daily Themes: Wright Stuff, Rockin' Rockets, Milky Way, Up, Up & Away, Space Day. Questions, please call __ at ____

Instructor: Mad Science Staff

When: August __ - __, 2018, 9:00-3:00

Location: El Granada Elementary School

Class Fee: \$330



Beginning Drawing of Cartoon Characters, Ages 8-16, *El Granada*

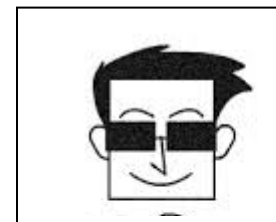
Learn how to draw some of your favorite cartoon characters! Explore and learn how to draw all the different parts; eyes, noses, mouths and bodies of the characters. You will draw your family as cartoon characters and have fun. No experience necessary. Includes basic materials. Questions, please call Jasee at 650-787-8893.

Instructor: Jasee Clark-Grubb

When: Wednesdays, 6/11, 18, 25, 1:00-3:00

Location: El Granada Elementary School

Class Fee: \$77



TEEN PROGRAM

Learn to Sail, Ages 10-17, Pillar Point Harbor

Get out on the water and discover the basics of small boat sailing, water safety, explore the marine environment and have fun. Sailing takes place on the calm, protected waters of Pillar Point Harbor, using 5-16 ft boats, under close instructor supervision. No experience needed! Questions, call 650-720-2120.

Instructor: Half Moon Bay Yacht Club staff

When: June _-__, 9:30-3:30

Location: HMB Yacht Club, Pillar Point Harbor

Class Fee: \$299



ADULT PROGRAMS

Beading and Jewelry Making, Ages 18+

This class is for beginning and intermediate students. Projects include working with multiple strands, new findings, wire wrapping, cold connections, dapping, soldering and enamel bead making. Students will make single-and double-strand necklaces and earrings to match. You may bring your own equipment or purchase kits (\$35-\$75).

Instructor: Jo Ann Kidwell

When: Wednesdays, 6:30-9:30pm

Location: El Granada Elementary School

Class Fee: \$125



Dog Training, El Granada

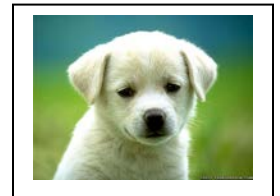
Teach your dog/puppy basic obedience. Your dog will learn to sit, down, stay, come, leave it, good manners and how to become a good canine citizen. Learn how to address misbehavior; like barking, jumping, begging and pulling. NO DOGS AT FIRST SESSION! Proof of current dog vaccinations required. Puppies must have 2 out of 3 sets of shots. Dogs must be under flea control and healthy. The entire family is welcome.

Instructor: Beverly Kingsbury

When: Tuesdays, 6:00-7:00pm

Location: Balboa Avenue Median at intersection with Avenue Alameda

Class Fee: \$125



Day Hikes, El Granada Area

Get some healthy exercise, meet and share stories with fellow residents and learn about the area on leisurely moderate distance walks. A hike leader will guide you on different trails, such as the El Granada medians, Quarry Park, Rancho Coral de Tierra and the Coastal trail.

Instructor: El Granada Park Advisory Committee members

When: Saturday 6/10, 7/12, 7/23, 8/17, 2018, 8:30-10:00am

Location: First meeting is outside the El Granada Post Office

Class Fee: FREE



SENIORS

Zumba Gold – For Older Adults (Age 50+), *El Granada*

Zumba Gold® is a beginner level Zumba Fitness class for seniors right here in El Granada, suitable for those who would like a low-impact and modifiable Zumba workout. Dance to music with great people and get healthier without even realizing it. No experience necessary! Wear proper footwear and attire for a fitness class and bring a bottle of water.

Instructor: Laurie Becker

Class Fee: \$110 (10 classes), Drop-in fee: \$15

When: Tuesdays, June __ - July __, 2018. 10:00-11:00

Location: Granada Elementary School Community Room

Seniors Coastsiders offers music, fitness, computer classes and much more. Van service to/from HMB center for lunch and some classes. Call 650.726.6543.



Volunteer Spotlight

Volunteer Photo

Name

Question:

Can you tell a little about you and your family and how long you've lived in the GCS District?

Answer:

--.

Question:

Which of your interests or passions align with helping the GCS District?

Answer:

-..

Question:

Tell us about your experience with the GCS District and how you became involved.

Answer:

Question:

Do you have any favorite places in the GCS District that you enjoy visiting?

Answer:

Parks and Facilities in the District

Map of Facilities in District

Contact GCSD to Reserve an Activity

Online registration for activities, camps: [Click Here](#)

In-person registration at District offices: 504 Avenue Alhambra, El Granada, CA 94018; M-F 9:00-4:00

Download the registration form: [Click Here](#)

Visit us on Facebook: [facebook address](#)



ITEM #7

**GRANADA COMMUNITY SERVICES DISTRICT
PARK ADVISORY COMMITTEE**

MEMORANDUM

To: Members of the Committee
From: Delia Comito
Subject: PAC Priorities
Date: March 19, 2018

Attached is the list of priorities approved by the Board.

Granada Community Services District

PRIORITIZED COMMUNITY PARKS AND RECREATION NEEDS LIST
As approved by the GCSD Board of Directors on 2/18/16

1. Develop trail and amenities plan for EG medians, with first implementation on median #11 (Portola) as soon as possible.
2. Complete an inventory of District lands for recreation potential.
3. Install more benches and picnic tables at key locations in community and medians.
4. Develop plan for a small neighborhood active park in median #8, Balboa Circle, and start implementation as soon as possible.
5. Protect the Burnham Strip and acquire properties in it that become available.
6. Develop/implement a general tree management plan for all El Granada medians, with specific recommendations for medians #8 and #11.
7. Plan and develop a bike pump track.
8. Paint utility boxes in medians and in the community.
9. Create a skate park.
10. Hold a community event and information session about plans for medians and proposed recreation projects.
11. Improve clipper Ridge Park basketball courts.
12. Plan and develop a small disc golf course.

PRIORITIZED PARKS AND RECREATION PROJECTS BY COUNTY PARKS 2/10/16

Accomplishable Projects with County Parks:

1. Develop trail and amenities plan for El Granada medians, with first implementation on median #11 (Portola).
2. Install more benches and picnic tables at key locations in communities and medians
3. Develop plan for a small neighborhood active park in median #8, Balboa Circle, and start implementation as soon as possible.
4. Develop/implement a general tree management plan for all El Granada medians, with specific recommendations for medians # 8 and #11
5. Hold a community event and information session about plans for medians and proposed recreation projects
6. Improve Clipper Ridge Park basketball courts (possible GCSD takeover)

Deferred Projects:

7. Plan and develop a bike pump track*
 - Project has been reactivated and is being considered
8. Plan and develop a small disc golf course
9. Create a skate park

Projects to Accomplish Without County Parks action:

10. Complete an inventory of District lands for recreation potential
11. Protect the Burnham Strip and acquire properties in it that become available
12. Paint utility boxes in medians and in the community

ITEM #8

GRANADA COMMUNITY SERVICES DISTRICT

PAC NOTICE

There are no documents for this Agenda Item.

ITEM #9

**GRANADA COMMUNITY SERVICES DISTRICT
PARK ADVISORY COMMITTEE**

MEMORANDUM

To: Members of the Committee
From: Delia Comito
Subject: Discuss Status of Burnham Strip Improvements
Date: March 19, 2018

The Board has contracted with Kikuchi & Kankel to prepare a concept design for the Burnham Strip parcel, which should be completed shortly. PAC will likely be assigned some tasks related to this project after the Board reviews the concept plan.

ITEM #10

GRANADA COMMUNITY SERVICES DISTRICT
PARK ADVISORY COMMITTEE

MEMORANDUM

To: Members of the Committee
From: Delia Comito
Subject: Discuss PAC Meeting Schedule
Date: March 19, 2018

PAC must set the regular meetings of the Committee, which must be held quarterly at minimum. I have attached a calendar for the next twelve months, which shows the days when the meeting room is not available, to assist you in scheduling the meetings.

ATA-GLANCE MARCH 2018						
SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
				Full Moon		
4	5	6	7	8	9	10
				GCSD Mtg.		
11	12	13	14	15	16	17
Daylight Saving Time begins	PAC MTG					St. Patrick's Day
18	19	20	21	22	23	24
	Benito Juarez's Birthday observed (Mexico)	Spring begins				
25	26	27	28	29	30	31
					Good Friday	

ATA-GLANCE JUNE 2018						
SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
			D Day			
10	11	12	13	14	15	16
				Flag Day (End of Flag begins in progress)		
17	18	19	20	21	22	23
				GCSD MTG.		
24	25	26	27	28	29	30
				Summer begins		

ATA-GLANCE APRIL 2018						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
Easter April Fool's Day	Easter Monday (Canada)					
8	9	10	11	12	13	14
Eastern Orthodox Easter				Holocaust Remembrance Day GCSD MTG.		2:00 - 3:30 pm
15	16	17	18	19	20	21
22	23	24	25	26	27	28
Earth Day		1-5 pm	Administrative Professionals Day			
29	30					
Full Moon						

ATA-GLANCE JULY 2018						
SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
Canada Day (Canada)			HOLIDAY Independence Day			
8	9	10	11	12	13	14
15	16	17	18	19	20	21
				GCSD MTG.		
22	23	24	25	26	27	28
29	30	31				
					Full Moon	

ATA-GLANCE MAY 2018						
SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
		Mrs. Day Labor Day (Mexico)		National Day of Prayer		Battle of Puebla Day (Mexico)
6	7	8	9	10	11	12
				GCSD MTG.		2 - 3:30 pm
13	14	15	16	17	18	19
20	21	22	23	24	25	26
Mother's Day		First of Ramadan begins in sundown				Armed Forces Day
27	28	29	30	31		
	Victoria Day (Canada) HOLIDAY					

ATA-GLANCE AUGUST 2018						
SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
	Ohio Valley Day (Canada)					
12	13	14	15	16	17	18
				GCSD MTG.		
19	20	21	22	23	24	25
26	27	28	29	30	31	
				End of Aduha begins in sundown		

AT-A-GLANCE							SEPTEMBER							2018						
SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
						1														
2	3 HOLIDAY Labor Day	4	5	6	7	8														
9	10	11	12	13	14	15														
16	17	18	19	20	21	22														
23	24	25	26	27	28	29														

AT-A-GLANCE							DECEMBER							2018						
SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
						1														
2	3	4	5	6	7	8														
9	10	11	12	13	14	15														
16	17	18	19	20	21	22														
23	24	25 HOLIDAY	26	27	28	29														

AT-A-GLANCE							OCTOBER							2018						
SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6														
7	8 HOLIDAY Columbus Day	9	10	11	12	13														
14	15	16	17	18	19	20														
21	22	23	24	25	26	27														
28	29	30	31																	

AT-A-GLANCE							JANUARY							2019						
SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
		1 NEW YEAR'S	2	3	4	5														
6	7	8	9	10	11	12														
13	14	15	16	17	18	19														
20	21	22	23	24	25	26														
27	28	29	30	31																

AT-A-GLANCE							NOVEMBER							2018						
SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3														
4	5	6	7	8	9	10														
11	12 HOLIDAY	13	14	15	16	17														
18	19	20	21	22	23	24														
25	26	27	28	29	30															

AT-A-GLANCE							FEBRUARY							2019						
SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT
					1	2														
3	4	5	6	7	8	9														
10	11	12	13	14	15	16														
17	18	19	20	21	22	23														
24	25	26	27	28																

**COMMITTEE/STAFF REPORTS
(Includes Public Correspondence)**

dcomito@granada.ca.gov

From: Cecelia Baloian <cbaloian@comcast.net>
Sent: Saturday, March 17, 2018 10:09 AM
To: dcomito@granada.ca.gov
Subject: Re: Park Advisory Committee Meeting Notice

thank you delia this meeting is an important one....where do i find a map listing the # of the medians...i see 8 and 11 mentioned a lot...or did i miss this somewhere...cissy baloian...i do hope to be at mon nite meeting....thank you....

On Mar 16, 2018, at 6:37 PM, dcomito@granada.ca.gov wrote:

<image001.gif>

FYI – Please see the attached.

Delia Comito
Granada Community Services District
(650) 726-7093

<2018-03-19 PAC Mtg Agenda.pdf>

From: dcomito@granada.ca.gov
Sent: Wednesday, March 14, 2018 11:28 AM
To: 'Cecelia Baloian'
Subject: RE: medians

Hi Cecelia:

The Park Advisory Committee is an ADVISORY Committee only, and has no power. Only the Board of Directors can approve a project. Everything regarding the medians is preliminary. As planning goes forward, the public will be involved. When developing the plans, the public will be involved. All meetings are public. Even if and when the Board approves a plan, the District will have to secure a permit from San Mateo County Planning and Building, which also has a public process. There are no plans for concrete walkways, so I'm not sure where you heard that.

PAC represents the community and the District did a parks survey, and believe it or not, many people are interested in some improvements in the medians. What can be done is very limited, and I have no doubt that if and when something moves forward, it will maintain the rural feel of EG.

You are on the PAC agenda mailing list only, so I will add you to the Board agenda mailing list. If you don't want to receive the emails, just let me know, and I'll take you off. Please let me know if you have any questions, and I hope you feel better soon.

Delia Comito
Granada Community Services District
(650) 726-7093

-----Original Message-----

From: Cecelia Baloian [mailto:cbaloian@comcast.net]
Sent: Wednesday, March 14, 2018 11:10 AM
To: Suzanne Elliott <woodsorrel649@gmail.com>; Cissy Baloian <cbaloian@comcast.net>
Cc: dcomito@granada.ca.gov
Subject: medians

Delia ...thanks for always including us in the meetings.....I have been ill lately but my girlfriend is keeping me up to date on our issue.

A few questions on how we should proceed. This PAC you mentioned, i guess does not include the medians? And when will we get full details on the median plans.....I know you advertised this in the review; but my friends tell me it was really brief. Will this ever be put to a vote? What would you suggest that those of us who oppose these plans should do next, or which agency should we go to for help? Thank you.

Will we have the right to know the exact landscaping plans before this all gets approval; like the exact length of the medians affected, the exact plans for this concrete "path" that is intended, the costs and who will be paying for these so called improvements that most of us in El Granada don't want...and also, the exact placements of benches, tables, play equipment., etc. That first document that went with the first meeting we attended was very broad as to the improvement plans. (I'm sure this is intended so they can really do as much building as they want.) We bought in El Granada because of the little "rural" landscape left on the coast; otherwise i could have bought in Alsace Lorraine...

Anyway Thank you for any new directions you can give us...and what are the next steps that will be taken by the powers that be ... and what steps should we, who oppose this, prepare to take.