



GRANADA COMMUNITY SERVICES DISTRICT

MINUTES BOARD OF DIRECTORS REGULAR MEETING

May 18, 2023 at 7:30 p.m.

This meeting was held at the District Office Meeting Room, 504 Avenue Alhambra, 3rd Floor, El Granada, as well as via Zoom video conference.

CALL REGULAR MEETING TO ORDER

The Regular Meeting was called to order at 7:43 pm.

ROLL CALL

President Nancy Marsh, Vice President Jen Randle, Director Matthew Clark, Director Barbara Dye. Director Jill Grant participated remotely via teleconference pursuant to Government Code Section 54953(b) at 128 Coronado St., El Granada.

Staff: General Manager Chuck Duffy, Assistant General Manager Delia Comito, and District Counsel William Parkin.

GENERAL PUBLIC PARTICIPATION

None.

REGULAR MEETING AGENDA

1. Parks and Recreation Activities.

a. Consideration of Contribution to the Coastside Land Trust Junior Land Stewards Program at El Granada Elementary School for the Three Academic Years Starting 2023-24.

• Update on Last Year's Junior Land Stewards Program and Video.

Haley Peterson from Coastside Land Trust thanked the Board for the support provided by GCSD and reviewed the report provided in the agenda packet on the second half of the Junior Land Stewards Program for the 2022/23 school year. She is requesting funding of \$12,000 per year for each of the next three years, to help sustain the program for the El Granada Elementary School's 4th graders.

ACTION: Director Clark moved to approve contributing \$12,000 per year for three years to the Junior Land Stewards Program. (Clark/Randle).
Approved 5-0.

b. Resurfacing of the skate ramp on the District's Granada Community Park property.

Resident Steve Hawk requested board approval to resurface the skate ramp on the Granada Community Park property. An estimate of the cost is approximately \$15,000.

ACTION: Director Dye moved to approve resurfacing of the skate ramp at a not-to-exceed cost of \$20,000. (Dye/Randle). Approved 5-0.

c. Report on Community Recreation Center.

d. Report on Granada Community Park.

General Manager Chuck Duffy reported he will be meeting with the new project manager, Ray Razavi, within the next few weeks. Ray was in attendance at the meeting via Zoom and introduced himself to the board. Chuck reported that the onsite park sign is being revised and expected completion is within several weeks.

2. Engineer's Report.

Mr. Duffy reviewed the report provided in the agenda packet. Director Grant asked if the District's CIP contractor will be re-vegetating the staging area. Staff will contact the Engineer to obtain a status report.

3. Report on Sewer Authority Mid-Coastside Meetings.

Directors Clark and Dye reported on the April 24 and May 4 SAM meetings. They reported that insurance and FEMA should reimburse many of costs SAM incurred as a result of the storms earlier in the year. There was a discussion regarding SAM's ability to keep track of capital projects and costs, and having mechanisms in place to make financials more transparent for the SAM board and the public and to control the existing budget over-runs. The SAM board also held a discussion regarding the City of Half Moon Bay's refusal to approve the budget without a signed stipulation to reimburse them for IPS costs they would incur by approving the Montara Force Main replacement project if the City wins the appeal.

CONSENT AGENDA

4. April 20, 2023 Special and Regular Meeting Minutes.

The minutes were pulled and tabled until the next meeting.

5. May 2023 Warrants.

6. March 2023 Financial Statements.

ACTION: Director Dye moved to approve Consent Agenda Items 5 and 6. (Dye/Clark). Approved 5-0.

COMMITTEE REPORTS

7. Report on seminars, conferences, or committee meetings.

INFORMATION CALENDAR

8. **Attorney's Report. (Parkin)**
9. **General Manager's Report. (Duffy)**
10. **Administrative Staff Report. (Comito)**
11. **Future Agenda Items.**

ADJOURN SPECIAL MEETING

The Regular Meeting was adjourned at 9:12 pm.

Date Approved by the Board: June 15, 2023.

ATTEST:

Delia Comito, Board Secretary