



## GRANADA COMMUNITY SERVICES DISTRICT

# MINUTES BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS September 16, 2021

THIS MEETING WAS HELD VIA TELE-CONFERENCE AS PERMITTED BY STATE EXECUTIVE ORDER N-29-20.

### **CALL SPECIAL MEETING TO ORDER**

The Special Meeting was called to order at 6:33 pm.

### **ROLL CALL**

President Matthew Clark, Vice President Eric Suchomel, Director Barbara Dye, Director Nancy Marsh, and Director David Seaton.

Staff: General Manager Chuck Duffy, District Counsel Bill Parkin, and Assistant General Manager Delia Comito.

### **GENERAL PUBLIC PARTICIPATION**

Resident Leni Schultz said that she supports District acquisition of the property next to the Picasso Preschool property.

### **SPECIAL MEETING AGENDA**

- 1. Authorize and Appoint General Manager Chuck Duffy to Negotiate with Property Owner Laura Silvestri Trust for Property on Avenue Alhambra (no street address), El Granada, California, APN 047-251-070.**

**ACTION:** Director Dye moved to appoint the General Manager as District negotiator. (Dye/Clark). Approved 3-2 (Marsh, Suchomel, opposed).

### **ADJOURN TO CLOSED SESSION**

- 2. Conference with Real Property Negotiator (Government Code Section 54956.8).** Property: Avenue Alhambra (no street address), El Granada, California, APN 047-251-070.  
District's Negotiator: Chuck Duffy  
Negotiating parties: Laura Silvestri Trust and Granada Community Services District  
Under negotiation: Instruction to negotiator will concern price and terms of payment.
- 3. Conference with Legal Counsel – Existing Litigation (Government Code Section §54956.9(d)(1)).**  
City of Half Moon Bay v. Granada Community Services District and Montara Water and Sanitary District (RPI, Sewer Authority Mid-Coastside) – Santa Clara County Superior Court Case No. 17CV316927.

**4. Conference with Legal Counsel – Anticipated Litigation**

Significant exposure to litigation pursuant to Government Code Section §54956.9(d)(2) (One Case)

**RECONVENE TO OPEN SESSION**

There was no reportable action taken in Closed Session.

**ADJOURN SPECIAL MEETING**

**CALL REGULAR MEETING TO ORDER**

The Regular meeting was called to order at 7:36 p.m.

**ROLL CALL**

**GENERAL PUBLIC PARTICIPATION**

Director Dye announced the upcoming First Flush event hosted by the Resource Conservation District, and for those interested in participating, training will be on October 6<sup>th</sup>.

**REGULAR MEETING AGENDA**

**1. Consideration of Variance for APN 048-044-200, Medio Avenue, Miramar 9,125 sq. ft. Parcel in 10,000 sq. ft. Zoning District. Owner: Kybyck.**

**ACTION:** Director Marsh moved to approve granting a variance for APN 048-044-200. (Marsh/Seaton). Approved 5-0.

**2. Report on Lease Agreement with Picasso Preschool.**

It was reported that the lease with the preschool had been executed, and that the lease payment for August and September were due. The District is allowing Ms. D'Acquisto to pay August over a ten-month period, for a total of \$5,500 per month thru June 2022. The General Manager said that he would be securing financing for the property purchase, which will be on a future agenda after legal review.

**3. Report on Parks and Recreation Activities.**

Director Marsh reported on the recreation activities, and reported that the PAC chair is interested in getting more recreation ideas from the Board and community. The General Manager reported that things were moving forward on looking for a Burnham Park project manager.

**4. Consideration of Amending District Ethics Policy to Add a Provision for Censure.**

**ACTION:** Director Dye moved to approve adding the enforcement language to the Ethics Policy. (Dye/Marsh). Approved 4-0-1 (Seaton abstained).

**5. Report on Sewer Authority Mid-Coastside Meetings.**

Directors Dye and Clark reported on the ongoing plant upset and reimplementation of the NDWSC program. Director Seaton reported that he took a tour of the plant.

**CONSENT AGENDA**

6. August 19, 2021 Special and Regular Meeting Minutes.
7. September 2021 Warrants.
8. July 2021 Financial Statements.
9. Assessment District Distribution #2-21/22.

**ACTION:** Director Marsh moved to approve the Consent Agenda. (Marsh/Dye).  
Approved 5-0.

**COMMITTEE REPORTS**

10. Report on seminars, conferences, or committee meetings.

**INFORMATION CALENDAR**

11. Attorney's Report. (Parkin)
12. General Manager's Report. (Duffy)
13. Administrative Staff Report. (Comito)
14. Engineer's Report. (Kennedy Jenks)
15. Future Agenda Items.

**ADJOURN REGULAR MEETING**

The Regular Meeting was adjourned at 8:59 p.m.

ATTEST:

SUBMITTED BY:

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Delia Comito, Board Secretary

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Chuck Duffy, General Manager

Date Approved by Board: October 21, 2021