



GRANADA COMMUNITY SERVICES DISTRICT

MINUTES BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS

January 21, 2021

**THIS MEETING WAS HELD VIA TELE-CONFERENCE AS PERMITTED BY
STATE EXECUTIVE ORDER N-29-20.**

CALL SPECIAL MEETING TO ORDER

The Special Meeting was called to order at 7:00 pm.

ROLL CALL

President Matthew Clark, Vice President Eric Suchomel, Director Barbara Dye, Director David Seaton, and Director Nancy Marsh.

Staff: General Manager Chuck Duffy, District Counsel Bill Parkin, and in Open Session only, Assistant General Manager Delia Comito.

ADJOURN TO CLOSED SESSION

1. Conference with Legal Counsel – Existing Litigation (Government Code Section §54956.9(d)(1)).

City of Half Moon Bay v. Granada Community Services District and Montara Water and Sanitary District (RPI, Sewer Authority Mid-Coastside) – Santa Clara County Superior Court Case No. 17CV316927.

RECONVENE TO OPEN SESSION

District Counsel stated that no reportable action was taken in closed session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER AT 7:30 p.m.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

ACTION AGENDA

1. Consideration of Draft Finance Agreement with San Mateo County for the County Quarry Park Bike Pump Track.

General Manager Chuck Duffy reported that he had been working with Nicholas Calderon, the County of San Mateo Parks Director, on the development of the proposed pump track and funding agreement in the County's Quarry Park. Mr.

Calderon provided a Power Point presentation which outlined the development of the project, and further reviewed the past community involvement, the project criteria, track design, and current construction schedule. Several community members voiced “thanks” to all involved, expressing their support for the project. One community member, Fran Pollard, had concerns with the location of the pump track within Quarry Park, as well as potential parking problems.

ACTION: Director Dye moved to approve the agreement with the County of San Mateo to provide a portion of funding for the bike pump track project in Quarry Park, subject to clarification of the indemnity section of the agreement. (Dye/Marsh). Approved 5-0.

Mr. Calderon thanked all involved, and said he looks forward to partnering with the District.

2. Consideration of Variance for APN: 047-208-120 on Ave. Portola, El Granada, 2,335 Sq. Ft. Parcel, Zoned R-3/S-3, Owner: Freitas.

District Counsel reviewed the required findings for the variance. The Board held a brief discussion.

ACTION: Director Dye moved to approve the required variance findings to grant the variance. (Dye/Seaton). Approved 5-0.

3. Update on Development of Feasibility Study for 531 Obispo Road as a Potential Community Center and District Office.

President Clark opened the discussion by announcing that the Fire District has no schedule for selling the property. Director Dye indicated that the District is conducting its due diligence in advance of the proposed listing of the property for sale. Director Marsh introduced architect Rebecca Katkin, who reviewed her memorandum which provided a table of information from the 2019 community survey identifying high priority community center features, and another spreadsheet which calculated the estimated space needed for the District office and the desired community center features.

4. Report on Parks and Recreation Activities.

Pat Tierney, acting chair for PAC, announced the next PAC meeting will be held on February 1st at 7:00 pm.

5. Report on Sewer Authority Mid-Coastside Meeting(s).

Director Dye reported on the latest SAM meetings.

CONSENT AGENDA

6. December 17, 2020 Special and Regular Meeting Minutes.

7. January 2021 Warrants.

8. November 2020 Financial Statements.

9. Assessment District Distribution #7-20/21.

10. Ratify 531 Obispo Road Ad Hoc Planning Committee.

ACTION: Director Dye moved to approve the Consent Agenda. (Dye/Suchomel). Approved 5-0.

COMMITTEE REPORTS

11. Report on seminars, conferences, or committee meetings.

INFORMATION CALENDAR

12. Attorney's Report. (Parkin)

13. General Manager's Report. (Duffy)

14. Administrative Staff Report. (Comito)

15. Engineer's Report. (Kennedy Jenks)

16. Future Agenda Items.

ADJOURN REGULAR MEETING

The Regular Meeting was adjourned at 10:05 pm.

ATTEST:

SUBMITTED BY:

Delia Comito, Board Secretary

Chuck Duffy, General Manager

Date Approved by Board: February 18, 2021