



GRANADA COMMUNITY SERVICES DISTRICT

MINUTES BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS Thursday, February 18, 2021

**THIS MEETING WAS HELD VIA ZOOM TELE-CONFERENCE AS
PERMITTED BY STATE EXECUTIVE ORDER N-29-20.**

CALL SPECIAL MEETING TO ORDER

The Special Meeting was called to order at 6:30 pm.

ROLL CALL

President Matthew Clark, Vice President Eric Suchomel, Director Barbara Dye and Director Nancy Marsh. Director David Seaton was absent.

Staff: General Manager Chuck Duffy, District Counsel Bill Parkin, and in Open Session only, Assistant General Manager Delia Comito.

ADJOURN TO CLOSED SESSION

1. Conference with Legal Counsel – Existing Litigation (Government Code Section §54956.9(d)(1)).

City of Half Moon Bay v. Granada Community Services District and Montara Water and Sanitary District (RPI, Sewer Authority Mid-Coastside) – Santa Clara County Superior Court Case No. 17CV316927.

2. Conference with Real Property Negotiator (Government Code Section 54956.8). Property: 531 Obispo Road, El Granada, California.

District's Negotiator: Chuck Duffy

Negotiating parties: Coastside Fire Protection District and Granada Community Services District

Under negotiation: Instruction to negotiator will concern price and terms of payment.

RECONVENE TO OPEN SESSION

There was no reportable action taken in the Closed Session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER

The Regular Meeting was called to order at 7:33 pm.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

ACTION AGENDA

- 1. Consideration of Variance for APN: 048-031-200 on Magellan Ave., Miramar, 4,000 Sq. Ft. Parcel, Zoned R-1/S-94, Owner: Mithal.**
Counsel reviewed the findings report, explaining in further detail issues pertaining to Findings #5 and #6. Finding #5 could not be met as the proposed parcel coverage would not comply with the County standards. Finding #6 could not be met as the parcel is less than 60% of the minimum parcel size and has three bedrooms. In both cases, it cannot be found that sewer service would not significantly adversely affect the ability of the District to serve conforming parcels.
ACTION: Director Marsh moved to not grant a variance because the Board could not make the necessary findings for required variance Findings #5 and #6. (Marsh/Suchomel). Approved 4-0.
- 2. Consideration of Annual Audited Financial Statements for the Fiscal Year Ending June 30,2020.**
Mr. Duffy reviewed the financial statements, and reported that the audit showed the District is in sound financial condition.
ACTION: Director Dye moved to approve the audited financial statements for the Fiscal Year Ending June 30, 2020. (Dye/Marsh). Approved 4-0.
- 3. Report on Parks and Recreation Activities.**
Director Marsh reported on the February 1st PAC meeting. She indicated that the panel discussion with the parks and recreation services staff from the City of Half Moon Bay and Pacifica was very informative about what works and doesn't work at their respective community centers.
- 4. Report on Sewer Authority Mid-Coastside Meetings.**
Director Clark reported his concerns about continuing odor issues at SAM's Portola Pump Station. He also reported on the ongoing investigation into the source of the high BOD readings at the plant. Mr. Duffy said he would request that SAM keep GCSD's District Engineer in the loop concerning testing and data collection regarding the BOD issue.

Director Dye reported on the SAM infrastructure presentation at their last meeting. Mr. Duffy said that the infrastructure budget should be included as part of the annual general budget process.

CONSENT AGENDA

5. **January 21, 2021 Special and Regular Meeting Minutes.**
6. **February 2021 Warrants.**
7. **December 2020 Financial Statements.**
8. **Assessment District Distribution #8-20/21.**

ACTION: Director Dye moved to approve the Consent Agenda.
(Dye/Suchomel). Approved 4-0.

COMMITTEE REPORTS

9. **Report on seminars, conferences, or committee meetings.**

INFORMATION CALENDAR

10. **Attorney's Report. (Parkin)**
11. **General Manager's Report. (Duffy)**
12. **Administrative Staff Report. (Comito)**
13. **Engineer's Report. (Kennedy Jenks)**
14. **Future Agenda Items.**

Director Marsh suggested adding a future agenda item to consider financial planning for parks.

The Regular Meeting was adjourned at 9:08 pm.

ATTEST:

SUBMITTED BY:

Delia Comito, Board Secretary

Chuck Duffy, General Manager

Date Approved by Board: March 18, 2021