



## GRANADA COMMUNITY SERVICES DISTRICT

# **AGENDA**

## **BOARD OF DIRECTORS**

### **SPECIAL MEETING at 6:30 p.m.** (Open Session at 7:30 p.m.)

**Thursday, September 3, 2015**

**CALL SPECIAL MEETING TO ORDER AT 6:30 p.m.** District Office, 504 Avenue Alhambra, 3<sup>rd</sup> Floor, El Granada

|                         |            |                  |                  |
|-------------------------|------------|------------------|------------------|
| <b><u>ROLL CALL</u></b> | Directors: | President:       | Leonard Woren    |
|                         |            | Vice-President:  | Matthew Clark    |
|                         |            | Director:        | Jim Blanchard    |
|                         |            | Director:        | David Seaton     |
|                         |            | Director:        | Ric Lohman       |
|                         | Staff:     | General Manager: | Chuck Duffy      |
|                         |            | Legal Counsel:   | Jonathan Wittwer |
|                         |            | Administrator:   | Delia Comito     |

The Board has the right to take action on any of the items listed on the Agenda. The Board reserves the right to change the order of the agenda items, to postpone agenda items to a later date or to table items indefinitely.

### **GENERAL PUBLIC PARTICIPATION**

Communications from the public and members of the District Board and District Staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

### **ADJOURN TO CLOSED SESSION**

- 1. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).**  
Granada Sanitary District v. County of San Mateo (RPI Big Wave et al.) - San Mateo Superior Court Case No. CIV505222.
- 2. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).**  
Granada Sanitary District Appeal of Big Wave Project to California Coastal Commission – Coastal Commission Appeal No. A-2-SMC-11-021.
- 3. Conference with Legal Counsel - Significant Exposure to Litigation (Gov. Code Section §54956.9(d)(2)) (one claim)**  
**LIABILITY CLAIM**  
Claimant: Patricia Armstrong  
Agencies claimed against: Granada Community Services District, City of Half Moon Bay, and Sewer Authority Mid-Coastside

**4. Conference with Labor Negotiator Chuck Duffy and Board of Directors (Government Code Section 54957.6).**

Agency designated representative: Chuck Duffy  
Unrepresented employee: District Administrator.

**5. Conference with Labor Negotiator Chuck Duffy and Board of Directors (Government Code Section 54957.6).**

Agency designated representative: Chuck Duffy  
Unrepresented employee: Assistant Administrator.

**RECONVENE TO OPEN SESSION**

Announce reportable Board action, if any, from Closed Session.

**ROLL CALL**

**GENERAL PUBLIC PARTICIPATION**

Communications from the public and members of the District Board and District Staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

**ACTION AGENDA**

**1. Consideration of Variance Application for APN: 048-056-060, 412 Lee Avenue, Miramar, 4,800 Sq. Ft. in 5,000 Sq. Ft. Zone, Owner: Philomena.**

**Recommendation:** To be made by the Board.

**2. Consideration of a Resolution Creating the Granada Parks Advisory Committee.**

**Recommendation:** Approve the Resolution.

**3. Consideration of Granada Parks Advisory Committee Applicants and Potential Appointments.**

**Recommendation:** To be made by the Board.

**4. Consideration of Fencing on 150' Portion of Burnham Strip Property.**

**Recommendation:** To be made by the Board.

**5. Consideration of Personnel System Manual Amendments Regarding Job Duties and CalPERS Retirement.**

**Recommendation:** Approve Amendments.

**6. Consideration of Resolution Establishing Compensation for the Position of District Administrator.**

**Recommendation:** To be made by the Board.

**7. Consideration of Resolution Establishing Compensation for the Position of Assistant Administrator.**

**Recommendation:** To be made by the Board.

**8. Consideration of Report by District's Sewer Authority Mid-Coastside Representatives.**

**Recommendation:** To be made by the Board.

**CONSENT AGENDA**

9. Approval of July 23, 2015 Special Meeting Minutes.
10. Approval of August 2015 Warrants (Check No. 5940 to 5982)
11. Approval of June 2015 Financial Statements.
12. Approval of July 2015 Financial Statements.
13. Approval of Assessment District Distribution #1-15/16.

**COMMITTEE REPORTS**

14. Report on seminars, conferences, or committee meetings.

**INFORMATION CALENDAR**

15. Attorney's Report. (Wittwer)
16. General Manager's Report. (Duffy)
17. Administrator's Report. (Comito)
18. Engineer's Report. (Kennedy Jenks)

**ADJOURN SPECIAL MEETING**

At the conclusion of the July 23, 2015 Meeting:

Last Ordinance adopted: No. 167

Last Resolution adopted: No. 2015-004

This meeting is accessible to people with disabilities. Individuals who require special assistance to participate may request an alternative format of the agenda and packet materials. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. To request a disability-related modification or accommodation, please call Delia Comito, District Administrator at (650) 726-7093.

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Granada Sanitary District Board of Directors by District staff in connection with this agenda are available at the District Office, located at 504 Avenue Alhambra, 3<sup>rd</sup> Floor, El Granada, California. All materials distributed by District staff after the posting of the agenda will be available to the public at the time the materials are distributed to the members of the Board of Directors.