

# GRANADA COMMUNITY SERVICES DISTRICT



## **Minutes** **PARKS ADVISORY COMMITTEE** **REGULAR MEETING**

February 4, 2019

### **CALL TO ORDER**

The Special meeting of the Park Advisory Committee was called to order at 7:03 pm.

### **ROLL CALL**

Committee Members: Pat Tierney (Chair), Nancy Marsh (Vice Chair), Susannah Cantrell-arrived late, Michelle Dragony, Paul Koelsch, and Fran Pollard. (Plus one vacancy).

Staff: Delia Comito

### **ACTION ITEMS**

#### **1. Approve 12/06/18 Meeting Minutes.**

Director Pollard noted that she was present at the meeting, and should not be listed as absent.

**ACTION:** Member Marsh moved to approve the 12/06/18 PAC meeting minutes with the correction noted above. (Marsh/Cantrell). Approved 6-0.

#### **2. Review Approved Changes to PAC Guidelines.**

The Committee briefly reviewed the changes made by the Board in January.

#### **3. Election of Committee Officers for 2019.**

Chair Pat Tierney explained that he has served as PAC's Chair since the inception of the Committee in October of 2015.

**ACTION:** Member Tierney nominated Nancy Marsh to serve as Chair. (Tierney/Pollard). Approved 6-0.

Newly elected Chair Marsh thanked Pat Tierney for his leadership for the past three and a half years. She asked Tierney to continue as Chair for this meeting.

**ACTION:** Member Marsh nominated Pat Tierney to serve as Vice Chair. (Marsh/Pollard). Approved 6-0.

#### **4. Review Approved PAC Priorities for 2019.**

##### **a). Discuss assignments and organization of recreation programs, writing program activity guide, and the related timelines.**

Tierney reviewed the program list for the public. The Committee then discussed the status of each program. Some were confirmed, but others were yet to be determined. Individual members took responsibility for certain programs to finalize

the outstanding issues. The target date to finalize the details was set for the end of February or early March.

**b). Discuss writing parks portion of District newsletter for Spring 2019 publication, and updating the parks webpage.**

The Committee discussed the proposed contents of the newsletter and what improvements should be made to the District's website. PAC Chair Marsh will work with district staff and the Dudek IT team to discuss what can be done.

PAC elected a subcommittee of Marsh, Tierney and Dragony to work on the content for the website and newsletter.

**c). Discuss and approve Work Plan for all priorities.**

The Committee developed a work plan based on the park priorities approved by the Board in January. Staff will type it up based on the discussion for presentation to the Board.

**5. Establish Regular Meeting Schedule for 2019, and Confirm the Next Meeting Date.**

The Committee agreed to schedule the regular PAC meetings for the remainder of the year to be on Tuesday, April 2, Tuesday, August 6, and Tuesday, November 5.

**ADJOURN**

The meeting was adjourned at 8:55 p.m.

SUBMITTED BY:

APPROVED BY:

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Delia Comito, Secretary

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Nancy Marsh, Chair

Date Approved by the Committee: April 2, 2019