



GRANADA COMMUNITY SERVICES DISTRICT

Minutes BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS

Thursday, December 15, 2016

CALL SPECIAL MEETING TO ORDER

The special meeting was called to order at 6:40 p.m.

ROLL CALL

President Matthew Clark, Vice President Jim Blanchard, Director David Seaton, Director Ric Lohman and Director Leonard Woren.

Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer and Assistant General Manager Delia Comito.

GENERAL PUBLIC PARTICIPATION

Communications from the public and members of the District Board and District Staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

ADJOURN TO CLOSED SESSION

1. Conference with Real Property Negotiator (Government Code Section 54956.8).

District's Negotiator: Chuck Duffy.

Negotiating parties: Jan Gray, Realtor for Property Owner Wayne Impink, and Granada Community Services District.

Property under negotiation: Vacant Land with no address located on Obispo Road, El Granada, California. APN 047-251-100

Under negotiation: Instruction to negotiator will concern price and terms of payment.

RECONVENE TO OPEN SESSION

District Counsel announced that there was no reportable action taken in Closed Session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER

The regular meeting was called to order at 7:33 p.m.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

Director Woren reported that for a recent article regarding garbage rate increases, the HMB Review chose the headline, "Garbage rate increases for El Granada," while burying the lede that the rates are still one of the lowest on the Coastside. Director Lohman stated that foam blocks are accepted at the quarterly recycling drop-off events.

ACTION AGENDA

1. Election of 2017 District Board Officers.

President Clark opened the floor for nominations.

ACTION: Director Woren nominated and moved to appoint Director Blanchard as President. The motion was approved by unanimous consent. (Woren/Lohman).
Approved 5-0.

ACTION: Director Clark nominated and Director Woren moved to appoint Director Lohman as Vice-President. The motion was approved by unanimous consent. (Woren/Clark). Approved 5-0.

The newly appointed officers took their positions.

2. Consideration of Resolution Appointing Sewer Authority Mid-Coastside Representatives and Alternate.

Directors Woren and Lohman indicated that they were both interested in continuing as SAM Representatives for the District.

ACTION: Director Clark moved to appoint Directors Lohman and Woren as the District's SAM Representatives, and Director Blanchard as the alternate.
(Clark/Woren). Approved 5-0.

3. Consideration of Appointing Representative to the San Mateo County Chapter of the Special Districts Association.

Director Lohman indicated that he was interested in continuing as the District Representative for the local CSDA chapter.

ACTION: Director Woren moved to appoint Director Lohman as the District Representative to the County Special Districts Association. (Woren/Clark).
Approved 5-0.

4. Consideration of Amendment to the Agreement for Park & Recreation Services with San Mateo County.

The Assistant General Manager reviewed the proposed amendment to the agreement requested by the County Parks Department, which will modify one sentence to state that all vendors providing services for the Action Plan implementation, will be vendors of the District, as opposed to the County. She

stated that the County asked for District approval prior to presenting the amendment to the County Board of Supervisors.

Public member Dale Ross, who is also a PAC member, stated that he would like to see further changes whereby the Parks Department is specifically designated as the party to the Agreement with the District. He feels it may speed the progress to move forward with park related issues.

ACTION: Director Woren moved to approve the amendment to the County agreement as presented. (Woren/Clark). Approved 5-0.

5. Consideration of District Letter to Coastal Commission in Support of Casa Mira Homeowner's Association Mirada Road Project.

Director Lohman recused himself due to the proximity of his residence to the Casa Mira condominiums and did not return to the meeting.

Mr. Anthony Varni, a property owner and the attorney representing the Casa Mira Homeowner's Association, addressed the Board asking for support for the proposed slope stabilization project upgrading the rip-rap to protect the bluffs from further ocean erosion, which he states will also preserve a district sewer main serving the residential development.

A letter received from El Granada resident Dave Olson was introduced requesting that the District not support the project, claiming bluff stabilization in the project area will create damage to the bluff area south of the project location.

Mr. Varni explained that the proposal will improve the temporary slope stabilization project completed last spring, and that the rip-rap will extend out on the beach only to the prior location of the bluff face. The strict maintenance and mitigation standards directed by the California Coastal Commission will be adhered to.

The Board held a substantial discussion and felt that more time and information was needed make a decision. The Item was tabled for the General Manager to investigate the proposal and engineering alternatives for future presentation.

6. Consideration of Report by District's Sewer Authority Mid-Coastside Representatives.

Director Woren reported on the SAM meeting held on November 14, 2016.

CONSENT AGENDA

7. Approval of November 17, 2016 Meeting Minutes.

8. Approval of December 2016 Warrants for \$150,413.45.

9. Approval of October 2016 Financial Statements.

10. Approval of Assessment District Distribution #5-16/17.

ACTION: Director Woren moved to approve the Consent Agenda. (Woren/Clark). Approved 4-0.

COMMITTEE REPORTS

11. Report on seminars, conferences, or committee meetings.

INFORMATION CALENDAR

12. Attorney's Report. (Wittwer)

13. General Manager's Report. (Duffy) – Mr. Duffy reported on his meeting with District Engineer John Rayner to discuss the Media Creek bridge sewer main crossing relocation project.

14. Administrative Staff Report. (Comito)

15. Engineer's Report. (Kennedy Jenks)

ADJOURN REGULAR MEETING

SUBMITTED BY:

APPROVED BY:

Delia Comito, Secretary

Chuck Duffy, General Manager

Date Approved by Board: January 19, 2017