



GRANADA COMMUNITY SERVICES DISTRICT

MINUTES BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS

October 15, 2020

**THIS MEETING WAS HELD VIA TELE- CONFERENCE AS PERMITTED BY STATE
EXECUTIVE ORDER N-29-20.**

CALL SPECIAL MEETING TO ORDER

The Special Meeting was called to order at 6:30 pm.

ROLL CALL

President Barbara Dye, Vice President Matthew Clark, Director Jim Blanchard, Director David Seaton, and Director Eric Suchomel.

Staff: General Manager Chuck Duffy, District Counsel Bill Parkin, and in Open Session only, Assistant General Manager Delia Comito, and Parks and Rec Coordinator Claudia Marshall.

ADJOURN TO CLOSED SESSION

- 1. Conference with Legal Counsel – Existing Litigation (Government Code Section §54956.9(d)(1)).**
City of Half Moon Bay v. Granada Community Services District and Montara Water and Sanitary District (RPI, Sewer Authority Mid-Coastside) – Santa Clara County Superior Court Case No. 17CV316927.
- 2. Conference with Legal Counsel—Existing Litigation (Government Code §54956.9(d)(1)).**
Saxton v. Granada Community Services District (EEOC No. 550-2020-00699).

RECONVENE TO OPEN SESSION

There was no reportable action taken in Closed Session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER

The Regular Meeting was called to order at 7:32 pm.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

Director Dye announced the Local Recycling Drop-off Day was starting up again after missing two quarters due to Covid-19, and announced the RCD Chipping Day initiated to remove brush and reduce potential fire danger.

ACTION AGENDA

1. Consideration of Revised Burnham Park Plan.

President Dye explained that the Burnham Park Master Plan presented in the agenda was the result of two years of public outreach, and that the District's goal is to finalize the plan for submittal to the County for a Coastal Development Permit. She indicated that the plan will still need to undergo environmental review, traffic studies, and other requirements, but she feels it represents a park desired by the community. Tom Conroy of Kikuchi & Kankel Landscape Architects (K&K) then reviewed the changes made to the Plan as requested at the last board meeting. The Board heard public comment from the following residents: Chris Johnson, Pat Tierney (PAC member), Mark Hannon, Leni Schultz, Nancy Marsh (PAC Chair), Fran Pollard (PAC member), and Ric Barker (PAC member). Generally, the comments were favorable, but some concerns were voiced about fencing, safety, and traffic issues.

ACTION: Director Seaton moved to approve the design direction as shown on the plan included in the agenda, and to direct K&K to prepare a package for submittal to the County. (Seaton/Clark). Approved 5-0.

2. Consideration of Bike Pump Track in Quarry Park.

The General Manager reported on his teleconference meeting with Nicholas Calderon from County Parks, in which Mr. Duffy confirmed the District's support of the project, and also reiterated that the District was still in a position to provide a level of funding for the project. President Dye also met with the County as well. Ric Barker, a pump track committee member, said the County will put various choices out to the public soon. The Board reiterated their support of the project, and Mr. Duffy will follow up with Nicholas as needed. Members of the public were given an opportunity to comment.

3. Report on Parks and Recreation Activities.

Ms. Marshall, District Parks and Recreation Coordinator, reported on the recreation classes held, and the Burnham Strip snail eradication program. She would also like the District to consider reducing class fees.

4. Consideration of California Regional Water Quality Control Board (RWQCB), San Francisco Bay Region, Proposed Basin Plan Amendment to Establish a Bacteria Total Maximum Daily Load and Implementation Plan for Pillar Point Harbor and Venice Beach.

Mr. Duffy provided a review of the proposed Basin Plan Amendment report issued by the RWQCB, which will impact 75% of the District's facilities and require an enhanced Sewer System Management Plan. He said that the proposed plan will also affect SAM and the City of Half Moon Bay, and increase costs for all agencies.

5. Consideration of Engagement Letter with Fechter and Company, CPA for Audit Period Ending June 30, 2020.

ACTION: Director Blanchard moved to approve the engagement letter. (Blanchard/Clark). Approved 5-0.

6. Public Hearing: Consideration of Resolution Approving Amended Reassessments, Sewage Treatment Facility Improvements Integrated Financing District.

President Dye opened and closed the public hearing. There were no protests received.

ACTION: Director Clark moved to approve the Resolution (2020-008). (Clark/Blanchard). Approved 5-0.

7. Consideration of Sewer Authority Mid-Coastside Report.

Director Dye reported on the SAM meetings held.

CONSENT AGENDA

8. August 20, 2020 Special and Regular Meeting Minutes.

9. August 27, 2020 Special Meeting Minutes.

10. September 24, 2020 Special Meeting Minutes.

11. September 2020 Warrants.

12. October 2020 Warrants.

13. July 2020 Financial Statements.

14. August 2020 Financial Statements.

15. Assessment District Distribution #3-20/21.

16. Assessment District Distribution #4-20/21.

ACTION: Director Blanchard moved to approve the Consent Agenda. (Blanchard/Clark). Approved 5-0.

COMMITTEE REPORTS

17. Report on seminars, conferences, or committee meetings.

INFORMATION CALENDAR

18. Attorney's Report. (Parkin)

19. General Manager's Report. (Duffy)

20. Administrative Staff Report. (Comito)

21. Engineer's Report. (Kennedy Jenks)

22. Future Agenda Items.

ADJOURN REGULAR MEETING

The Regular Meeting was adjourned at 9:36 pm.

ATTEST:

SUBMITTED BY:

Delia Comito, Board Secretary

Chuck Duffy, General Manager

Date Approved by Board: November 19, 2020