



GRANADA COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

To: Board of Directors
From: Hope Atmore, Assistant General Manager
Subject: Proposal for Grant Writing Services by Townsend Public Affairs
Date: August 20, 2026

Subsequent to releasing the agenda packet for tonight's meeting, staff received additional details and requirements related to the Statewide Parks Program from Townsend Public Affairs. After review of those requirements and a follow up meeting with Townsend, the group does not think the Granada Community Park project will qualify for this grant and does not recommend the Board approve the proposal that was included with the packet.

The project team discussed other possible promising grant opportunities with Townsend including a Land and Water Conservation Fund Grant and that is being further researched to ensure it aligns with the project.

In order for staff to act promptly when favorable grants are presented, staff recommends authorizing the General Manager to engage Townsend for specific grant writing support or other support as needed in an amount not to exceed \$20,000.