



GRANADA COMMUNITY SERVICES DISTRICT

MINUTES BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS

December 17, 2020

**THIS MEETING WAS HELD VIA TELE-CONFERENCE AS PERMITTED BY
STATE EXECUTIVE ORDER N-29-20.**

CALL SPECIAL MEETING TO ORDER

The Special Meeting was called to order at 7:00 pm.

ROLL CALL

President Barbara Dye, Vice President Matthew Clark, Director David Seaton, Director Eric Suchomel, and Director Nancy Marsh.

Staff: General Manager Chuck Duffy, District Counsel Bill Parkin, and in Open Session only, Assistant General Manager Delia Comito, and Parks and Recreation Coordinator Claudia Marshall.

ADJOURN TO CLOSED SESSION

Board members will convene to a separate conference line for closed session.

- 1. Conference with Legal Counsel – Existing Litigation (Government Code Section §54956.9(d)(1)).**
City of Half Moon Bay v. Granada Community Services District and Montara Water and Sanitary District (RPI, Sewer Authority Mid-Coastside) – Santa Clara County Superior Court Case No. 17CV316927.
- 2. Conference with Real Property Negotiator (Government Code Section 54956.8).** Property: 531 Obispo Road, El Granada, California.
District's Negotiator: Chuck Duffy
Negotiating parties: Coastside Fire Protection District and Granada Community Services District
Under negotiation: Instruction to negotiator will concern price and terms of payment.

- 3. Public Employee Dismissal and Release.**

RECONVENE TO OPEN SESSION

District Counsel stated that no reportable action was taken in closed session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER

The Regular Meeting was called to order at 7:00 pm.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

Resident Pat Tierney asked for the District's support in keeping the Miramar pedestrian bridge in its current location pending the County's intent to relocate it. Mr. Duffy stated that the District' involvement only pertains to the sewer line currently on the bridge, which the District intends to reroute.

President Dye welcomed new Board Member Nancy Marsh to the meeting.

ACTION AGENDA

1. Administer the Oath of Office to Directors Matthew Clark and Nancy Marsh.

In lieu of Supervisor Don Horsley who had previously agreed to administer the oath but was not present at the meeting, General Manager Chuck Duffy administered the oath of office.

2. Election of Board Officers.

President Dye opened the nominations for Board President, and nominated Director Clark. There were no further nominations, and President Dye closed the nominations.

ACTION: The motion to approve Director Clark as Board President was approved by unanimous consent by a vote of 5-0.

Director Dye opened the nominations for Board Vice President, and nominated Director Suchomel. There were no further nominations.

ACTION: The motion to approve Director Suchomel as Board Vice President was approved by unanimous consent by a vote of 5-0.

Director Clark took his seat as Board President.

3. Appoint Sewer Authority Mid-Coastside Representatives and Alternates, and Approve Associated Resolution.

President Clark opened the nominations for SAM Representatives and alternates. The current representatives, Directors Clark and Dye, with Director Suchomel the current alternate, expressed their desire to continue for continuity. Directors Seaton and Marsh volunteered as the second alternate. A discussion ensued.

ACTION: Director Dye moved to appoint Directors Clark and Dye as the District's SAM representatives, and Directors Suchomel and Marsh as alternates, and to adopt the corresponding resolution (Res. 2020-010). Approved 4-0-1 (Director Seaton abstaining).

4. Appoint Representative to the San Mateo County Chapter of the California Special Districts Association.

ACTION: Director Dye moved to appoint Director Suchomel as the District's CSDA Representative. Approved 5-0.

5. Discuss Development of Feasibility Study for 531 Obispo Road as a Potential Community Center and District Office.

Architect Rebecca Katkin updated the Board with her findings pertaining to the County zoning requirements for the lot. She indicated that the District's proposed uses are allowed and the current building is not problematic. The Board held a general discussion. Ms. Katkin will provide another update at the next board meeting.

6. Report on Parks and Recreation Activities.

Nancy Marsh reported on the PAC meeting held on November 11, 2020. Parks and Rec Coordinator Claudia Marshall said she was setting up a children's workshop for spring. The General Manager stated that he had several Zoom meetings with San Mateo Parks Director Nicholas Calderon, and that the pump track agreement will be ready for board review at the next board meeting.

7. Report on Recology of the Coast Solid Waste Rate Adjustment for 2021.

Recology General Manager Chris Porter explained the rate increases taking place effective the first of the year, is an index-based increase of approximately 2.09%. She said the rates for customers with the 32-gallon cart service, which is 71% of all GCSD customers, will see a 25 cent increase per month, and those with the 20-gallon cart service will see a 21 cent increase per month. She stated that even though Recology had lost revenue due to the Covid-19 pandemic, they did increase pick-ups of the District beach waste cans and the pet waste station cans.

The Board and staff thanked Chris and Recology for being responsive to the District's needs.

8. Report on Sewer Authority Mid-Coastside Meeting(s).

Director Dye reported on the SAM board meeting held on December 11, 2020, and she announced that she was given a tour of the treatment plant to review the existing infrastructure.

CONSENT AGENDA

9. November 19, 2020 Special and Regular Meeting Minutes.

10. December 2020 Warrants.

11. October 2020 Financial Statements.

12. Assessment District Distribution #6-20/21.

ACTION: Director Dye moved to approve the Consent Agenda. (Dye/Marsh)
Approved 5-0.

COMMITTEE REPORTS

13. Report on seminars, conferences, or committee meetings.

INFORMATION CALENDAR

14. Attorney's Report. (Parkin)
15. General Manager's Report. (Duffy)
16. Administrative Staff Report. (Comito)
17. Engineer's Report. (Kennedy Jenks)
18. Future Agenda Items.

Director Dye announced that Parks and Rec Coordinator Claudia Marshall will be leaving the District, and thanked her for her service.

ADJOURN REGULAR MEETING

The Regular Meeting was adjourned at 9:11 pm.

ATTEST:

SUBMITTED BY:

Delia Comito, Board Secretary

Chuck Duffy, General Manager

Date Approved by Board: January 21, 2021