



GRANADA COMMUNITY SERVICES DISTRICT

MINUTES BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS

May 19, 2022

THIS MEETING WAS HELD VIA TELE-CONFERENCE AS PERMITTED BY STATE EXECUTIVE ORDER N-08-21.

CALL SPECIAL MEETING TO ORDER

The Special Meeting was called to order at 7:00 pm.

ROLL CALL

President Barbara Dye, Vice President Nancy Marsh, Director Matthew Clark, Director David Seaton and Director Eric Suchomel.

Staff: General Manager Chuck Duffy, Assistant General Manager Delia Comito, and District Counsel William Parkin.

GENERAL PUBLIC PARTICIPATION

None.

SPECIAL MEETING AGENDA

- 1. Approve a Resolution Proclaiming a Local Emergency Persists, Ratifying the Proclamation of a State of Emergency Issued on March 4, 2020, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Granada Community Services District for a Period of 30 Days Pursuant to the Brown Act.**

ACTION: Director Clark move to approve the Resolution. (Clark/Suchomel).
Approved 5-0.

ADJOURN TO CLOSED SESSION

- 2. Conference with Legal Counsel – Existing Litigation (Government Code Section §54956.9(d)(1)).**

City of Half Moon Bay v. Granada Community Services District and Montara Water and Sanitary District (RPI, Sewer Authority Mid-Coastside) – Santa Clara County Superior Court Case No. 17CV316927.

RECONVENE TO OPEN SESSION

There was no reportable action taken in Closed Session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER AT 7:30 p.m.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

Director Marsh announced that she had updated the GCSD website parks page. Jill Jacobson, Director, Senior Coastsiders, reported on their current out-reach campaign.

REGULAR MEETING AGENDA

1. Consideration of Contribution to the Coastside Land Trust Junior Land Stewards Program at El Granada Elementary School for the Academic Year 2022-23.

Lauren Williamson, 4th grade teacher at El Granada Elementary School, said the program greatly benefits the children, and she thanked the GCSD for their support. Jo Chamberlain, President, Peninsula Open Space Trust, thanked Director Dye for bringing this important program to GCSD for sponsorship. Barbara Lohman explained the benefits to both the grade school children who participate and the high school children who mentor them.

ACTION: Director Clark moved to approve funding in the amount of \$10,000 for the 2022/23 school year, and directed counsel to draft a grant agreement for the parties to execute. (Clark/Seaton). Approved 5-0.

a. Update on Last Year's Junior Land Stewards Program.

A report on the 2021/22 program was provided in the agenda packet and reviewed.

2. Parks and Recreation Activities.

a. Update on Burnham Park Plan Design.

Tom Conroy of Kikuchi and Kankel provided an update on the work completed since the last update in October of 2020. The updated design includes an enhanced stormwater flow system to improve the quality of water draining into the ocean, and the addition of the Picasso Preschool property. Director Seaton suggested adding a volleyball court, and Director Clark suggest reconsidering putting in showers since the Harbor District will be adding showers at the RV Park across the street. Residents Fran Pollard and Leni Schultz addressed the Board with comments.

b. Update on Disc Golf Course Proposal.

PAC member Pat Tierney said the Disc Golf Subcommittee had met and drafted a schedule to conduct the public outreach. Public member Jake Ward said he is in support of local disc golf.

c. Heart Drive Collective (Jessie Nelson) Burnham Property Use Proposal.

The Board was asked to approve allowing use of the Burnham Park property to Jessie Nelson for a charity fundraiser on Saturday, July 2nd. Mr. Nelson was present and provided the board with his past experience and intentions for the event.

ACTION: Director Seaton moved to approve allowing Heart Drive Collective use of the Burnham Park property for one day, July 2, 2022, subject to stipulations in an agreement to be drafted by District Counsel.

3. Consideration of Potential Increase in Sewer Service Charges for Fiscal Years Ending 2023, 2024, and 2025.

Mr. Duffy reviewed the 3-year projected revenues, expenses, capital projects and reserves spreadsheet he provided explaining the need to increase the District's sewer service charge rates. He stated that more than 65% of GCSD expenses are paid to the Sewer Authority Mid-Coastside (SAM), which operates the sewer treatment plant and the intertie pipeline system. Costs have increased substantially over the past several years at SAM. He is preliminarily recommending a 15% increase over the next three years, subject to the finalization of the sewer service charge report being prepared by Bartle Wells Associates. He said the next step would be to hold a special meeting to consider the SSC report and to initiate the Prop. 218 ratepayer notification process.

4. Report on Sewer Authority Mid-Coastside Meetings.

The district's SAM representatives provided a report on the SAM meeting.

CONSENT AGENDA

5. April 21, 2022 Special and Regular Meeting Minutes.

6. May 2022 Warrants.

7. March 2022 Financial Statements.

8. Assessment District Distribution #10-21/22.

ACTION: Director Marsh moved to approve the Consent Agenda. (Marsh/Clark).
Approved 5-0.

COMMITTEE REPORTS

9. Report on seminars, conferences, or committee meetings.

INFORMATION CALENDAR

10. Attorney's Report. (Parkin)

11. General Manager's Report. (Duffy)

12. Administrative Staff Report. (Comito)

13. Engineer's Report. (Kennedy Jenks)

14. Future Agenda Items.

ADJOURN REGULAR MEETING

The Regular Meeting was adjourned at 9:08 p.m.

Minutes submitted by Chuck Duffy.

Date Approved by Board: June 16, 2022

ATTEST:

Delia Comito, Board Secretary