



GRANADA COMMUNITY SERVICES DISTRICT

MINUTES BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS

August 16, 2018

CALL SPECIAL MEETING TO ORDER

The special meeting was called to order at 6:30 p.m.

ROLL CALL

President Leonard Woren, Vice President Barbara Dye, Director Jim Blanchard, Director Matthew Clark, and Director David Seaton.

Staff: Assistant General Manager Delia Comito, and District Counsel William Parkin.

GENERAL PUBLIC PARTICIPATION

None.

ADJOURN TO CLOSED SESSION

1. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).

City of Half Moon Bay v. Granada Community Services District and Montara Water and Sanitary District (RPI, Sewer Authority Mid-Coastside) - San Mateo Superior Court Case No. 17CIV03092.

2. Conference Involving A Joint Powers Agency – Sewer Authority Mid-Coastside (Government Code Section 54956.96):

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Pursuant to Paragraph (2) or (3) of Subdivision (d) of Government Code
Section 54956.9 (Two potential cases – circumstances need not be
disclosed pursuant to paragraph (1) of subdivision (e) of Government Code
Section 54956.9)**

Granada Community Services District representatives on SAM joint powers agency board: Jim Blanchard, Chair, and Leonard Woren, Director.

RECONVENE TO OPEN SESSION

There was no reportable action from the Closed Session

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER

The Regular Meeting was called to order at 7:36 p.m.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

None.

ACTION AGENDA

1. Consideration of Granting Temporary Use of a Portion of Burnham Property to Telfer Paving for Staging Purposes and Possible Use Charge.

The Assistant General Manager explained that Telfer Paving, a County contractor for the Countywide Resurfacing and Slurry Seal Project, and was requesting use of the Burnham Strip property for staging for approximately eight days. The Board held a discussion regarding some issues of concern. Victoria Martinez of Telfer Paving was present, and answered questions from the Board. She also offered to pay a user fee of \$1,000 to the District, which was accepted by the Board. Counsel Parkin, at the Board's request, will draw up a Use Agreement to be signed by Telfer, which will incorporate the fee payment and insurance requirements discussed.

ACTION: Director Clark moved to grant a use permit to Telfer Paving effective 8/19/18 to 8/28/18 for a fee of \$1,000, and pursuant to the execution of an Agreement as discussed. (Clark/Seaton). Approved 5-0.

2. Consideration of Agreement for Collection System Maintenance Services with the Sewer Authority Mid-Coastside.

General Manager Chuck Duffy, who could not attend the meeting, provided a memorandum for this item, explaining the background of the new one-year Agreement for Contract Collection Services with the Sewer Authority Mid-Coastside (SAM). The agreement is basically identical to the agreement that SAM previously entered into with the City of Half Moon Bay.

ACTION: Director Dye moved to approve the Agreement for Collection System Maintenance Services with the Sewer Authority Mid-Coastside. (Dye/Blanchard). Approved 5-0.

3. Consideration of District Newsletter.

Communications Committee Member, Director Dye, reported on the status and content of the next District newsletter, which will include photos and information on the Parks Advisory Committee Summer Events Program in progress. A draft of the newsletter, to be available in electronic format and to which community members may sign up to receive, was provided at the meeting.

4. Consideration of District's Sewer Authority Mid-Coastside Report.

Director Woren announced that SAM's Administrative Services Supervisor had given her resignation, and also provided a report on the July 23, 2018 SAM meeting.

CONSENT AGENDA

5. Approval of July 19, 2018 Meeting Minutes.
6. Approval of August 2018 Warrants.
7. Approval of June 2018 Financial Statements.
8. Approval of Assessment District Distribution #2-18/19.

ACTION: Director Clark moved to approve the Consent Agenda with one minor correction. (Clark/Dye). Approved 5-0.

COMMITTEE REPORTS

9. Report on seminars, conferences, or committee meetings.

Director Seaton provided reports on the CSDA meeting and the CASA Conference That he attended.

10. Report on Parks Advisory Committee.

INFORMATION CALENDAR

11. Attorney's Report. (Parkin)
12. General Manager's Report.
13. Administrative Staff Report. (Comito)
14. Engineer's Report.
15. Future Agenda Items.

ADJOURN REGULAR MEETING

The regular meeting was adjourned at 9:01 p.m.

SUBMITTED BY:

ATTEST:

Delia Comito, Secretary

Chuck Duffy, General Manager

Date Approved by Board: September 20, 2018