



GRANADA SANITARY DISTRICT

AGENDA **BOARD OF DIRECTORS** **SPECIAL MEETING at 6:30 p.m.** **REGULAR MEETING at 7:30 p.m.**

November 21, 2013

CALL SPECIAL MEETING TO ORDER 6:30 p.m. District Office, 504 Avenue Alhambra, 3rd Floor, El Granada

ROLL CALL Directors: President: Leonard Woren
Vice-President: Matthew Clark
Secretary: Ric Lohman
Treasurer: Gael Erickson
Director: Jim Blanchard

Staff: General Manager: Chuck Duffy
Legal Counsel: Jonathan Wittwer
Administrator: Delia Comito

The Board has the right to take action on any of the items listed on the Agenda. The Board reserves the right to change the order of the agenda items, to postpone agenda items to a later date, or to table items indefinitely.

GENERAL PUBLIC PARTICIPATION

Communications from the public and members of the District Board and District Staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

SPECIAL AGENDA

ADJOURN TO CLOSED SESSION

1. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).

Granada Sanitary District v. County of San Mateo (RPI Big Wave et al.) - San Mateo Superior Court Case No. CIV505222

2. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).

Granada Sanitary District Appeal of Big Wave Project to California Coastal Commission – Coastal Commission Appeal No. A-2-SMC-11-021

RECONVENE TO OPEN SESSION

Report final Board action, if any, from Closed Session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER 7:30 p.m.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

Communications from the public and members of the District Board and District Staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

REGULAR AGENDA

1. **Consideration of an Ordinance Amending District Ordinance Code Section 604(03) Relating to the Issuance of a Class 3 Mainline Extension Permit with a Class 1 or Class 2 Sewer Permit.**

Recommendation: To be made by the Board

2. **Consideration of Approval of Class 3 Mainline Extension Sewer Permit to Serve APN 048-023-350, 321 Cortez Ave., Miramar; Owners: Bakshi.**

Recommendation: To be made by the Board

3. **Consideration of LAFCo Application for Potential Reorganization into a Community Services District with Parks and Recreation Powers:**

- a. **Report from General Manager on status of Application to LAFCo;**
- b. **Make minor amendments to Policy Limiting Acquisition and Use of Agricultural Lands for Park and Recreation Purposes and Memorandum of Understanding with San Mateo County Farm Bureau; and**
- c. **Further directions to General Manager necessary or convenient to the processing to completion of the Granada Sanitary District Reorganization Project (including execution of any related agreements).**

Recommendation: To be made by the Board

4. **Consideration of a Resolution Directing Making of Amended Noncontingent Assessment Re Certain Such Reassessments under Resolution of Intention No. 2003-008.**

Recommendation: Approve the Resolution

5. **Consideration of Report and Ongoing Issues by District's Sewer Authority Mid-Coastside Representatives.**

Recommendation: To be made by the Board.

6. **Certificate of Appreciation to Outgoing Director Gael Erickson.**

CONSENT AGENDA

All matters listed under the Consent Agenda are considered routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of any of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate Action Agenda item.

7. Approval of Special & Regular Meeting Minutes for October 17, 2013.
8. Approval of November 2013 Warrants for \$142,489.48 (Checks 5258-5296).
9. Approval of September 2013 Financial Statements.
10. Approval of Assessment District Distribution #4-13/14 for \$6,814.91.

COMMITTEE REPORTS

11. Report on seminars, conferences, or committee meetings.

INFORMATION CALENDAR

12. Attorney's Report. (Wittwer)
13. Treasurer's Report. (Erickson)
14. General Manager's Report. (Duffy)
15. Administrator's Report. (Comito)
16. Engineer's Report. (Kennedy Jenks)

ADJOURN REGULAR MEETING

At the conclusion of the October 17, 2013 Meeting:

Last Ordinance adopted: No. 166

Last Resolution adopted: No. 2013-009

This meeting is accessible to people with disabilities. Individuals who require special assistance to participate may request an alternative format of the agenda and packet materials. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. To request a disability-related modification or accommodation, please call Delia Comito, District Administrator at (650) 726-7093.

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Granada Sanitary District Board of Directors by District staff in connection with this agenda are available at the District Office, located at 504 Avenue Alhambra, 3rd Floor, El Granada, California. All materials distributed by District staff after the posting of the agenda will be available to the public at the time the materials are distributed to the members of the Board of Directors.