



GRANADA COMMUNITY SERVICES DISTRICT

Minutes BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS

Thursday, June 30, 2016

(Regular Meeting adjourned from the June 16, 2016 Regular Meeting)

CALL SPECIAL MEETING TO ORDER

The Special Meeting of the Granada Community Services District Board of Directors was called to order at 6:30 p.m.

ROLL CALL

President Matthew Clark, Director Ric Lohman, and Director Leonard Woren were present. Vice President Jim Blanchard and Director Ric Lohman were absent.

Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer, and Assistant General Manager Delia Comito (Regular meeting only).

GENERAL PUBLIC PARTICIPATION

Steve McGrath, new General Manager of the San Mateo County Harbor District, came in to introduce himself to the Board.

ADJOURN TO CLOSED SESSION

1. Conference with Real Property Negotiator (Government Code Section 54956.8).

District's Negotiator: Chuck Duffy.

Negotiating parties: Jan Gray, Realtor for Property Owner Wayne Impink, and Granada Community Services District.

Property under negotiation: Vacant Land with no address located on Obispo Road, El Granada, California. APN 047-251-100

Under negotiation: Instruction to negotiator will concern price and terms of payment.

RECONVENE TO OPEN SESSION

No reportable action was taken in the Closed Session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER AT 7:30 p.m.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

Communications from the public and members of the District Board and District Staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

ACTION AGENDA

1. Consideration of November 8, 2016 Election, Length of Candidate Statements, and Payment for Candidate Statements.

ACTION: Director Woren moved to set the word limit for a candidate statement at 200 words, and that the cost of the candidate's statement will be paid by the candidate. (Woren/Clark). Approved 3-0.

2. Consideration of a Resolution Directing Making of Amended Noncontingent Assessment Re Certain Such Reassessments under Resolution of Intention No. 2003-008.

The Assistant General Manager explained that the Resolution presented starts the three-step process for the Assessment District to recognize parcel changes throughout the year.

ACTION: Director Woren moved to approve the Resolution as presented. (Woren/Seaton). Approved 3-0.

3. Consideration of Ordinance Amending District Code Article VII, Fees, Rates & Charges.

The Board held a general discussion regarding the proposed project. The Board had previously approved the project at the May board meeting subject to the following Sewer Connection Permit Conditions:

- a) Drainage of stormwater to area drains connected to the GCSD sanitary sewer system shall be precluded, notwithstanding any conditions of approval to the contrary in the County of San Mateo Coastal Development Permit ("CDP") approved on April 22, 2015 for the Project this project; and
- b) The permittee under this Sewer Connection Permit shall receive the benefit of any modifications outlined below which occur prior to the end of the August Regular Meeting:
 - i. any sewer connection charge ordinance amendment reducing such charge; and/or
 - ii. the acquisition of any portion of a non-contingent assessment(s) required for the property
- c) To receive the benefit of any modifications listed in b) above, the applicant must execute and record an irrevocable deed restriction that prohibits the future creation of additional dwelling units and restricts the maximum square footage of each dwelling unit to 750 square feet on the property.

ACTION: Director Woren moved to reaffirm and adopt the conditions as outlined above. (Woren/Seaton). Approved 3-0

4. Consideration of Report by District's Sewer Authority Mid-Coastside Representatives.

Director Woren reported on the May 23, 2016 SAM meeting, and Director Clark reported on the June 27, 2016 SAM meeting.

CONSENT AGENDA

5. Approval of May 19, 2016 Meeting Minutes.

6. Approval of June 2016 Warrants for \$181,586.29 (checks 6205-6241).

7. Approval of May 2016 Financial Statements.

8. Approval of Assessment District Distribution #9-15/16.

District Counsel requested that the motion for Items 2 and 3 of the minutes be amended to clarify the conditions of approval for the subject projects.

ACTION: Director Woren moved to approve the Consent Agenda as amended above. (Woren/Seaton). Approved 3-0.

COMMITTEE REPORTS

9. Report on seminars, conferences, or committee meetings.

INFORMATION CALENDAR

10. Attorney's Report.

Jonathan Wittwer reported that he prepared a letter to San Mateo County requesting them to grant an easement to the District for park improvements on the El Granada medians, citing that the 1908 dedication to the County was an "in-fee" transfer.

11. General Manager's Report.

12. Administrative Staff Report.

13. Engineer's Report.

ADJOURN REGULAR MEETING

The meeting was adjourned at 8:43 p.m.

SUBMITTED BY:

APPROVED BY:

Delia Comito, Secretary

Chuck Duffy, General Manager

Date Approved by Board: July 21, 2016