



GRANADA COMMUNITY SERVICES DISTRICT

Minutes **BOARD OF DIRECTORS** **REGULAR MEETING**

Thursday, February 18, 2016

CALL REGULAR MEETING TO ORDER

The Regular Meeting of the Granada Community Services District Board of Directors was called to order at 7:34 p.m.

ROLL CALL

President Matthew Clark, Vice President Jim Blanchard, Director Ric Lohman, Director David Seaton, and Director Leonard Woren.

Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer, and Assistant Manager Delia Comito.

GENERAL PUBLIC PARTICIPATION

Director Lohman announced the upcoming State Parks event. Director Woren thanked the MCC for the new folding chairs. Director Seaton requested a future discussion regarding the pollution in the Pillar Point Harbor. The General Manager stated that the harbor is not under the jurisdiction of the District, and also reiterated that the District is not contributing to the pollution.

ACTION AGENDA

1. Consideration of Prioritized List of Community Parks and Recreation Services and Facilities Needs for the upcoming year and related Park Advisory Committee Recommendations.

President Clark thanked the committee members and staff for their efforts. Delia Comito reported that the Park Advisory Committee (PAC) held meetings on January 26 and February 8, 2016, developing a list of twelve priority needs for recommendation to the Board. PAC Vice-Chair Paul Koelsch reviewed the Prioritized Community Parks and Recreation Needs List of the twelve priorities and the justifications for each priority, which was prepared by PAC Chair Pat Tierney.

Sam Herzberg from San Mateo County parks was present and answered questions relating to the County's responsibilities. He stated that members of PAC should be involved in the planning process. The Board held a discussion, commenting on the list. The following residents addressed the Board with their opinions regarding the list: Matt Allen, Dan Haggerty and Fran Pollard. The Board agreed that priority 12 should be amended to state "Complete an inventory of District lands and other lands within the District with recreational potential", and that the item be moved up to priority No. 2.

Director Woren requested that priority No. 10 be moved up to priority No. 3. (See approved list attached).

ACTION: Director Lohman moved to approve the Prioritized Community Parks and Recreation Needs list for the upcoming year as recommended by the District Parks Advisory Committee with the amendments above. (Lohman/Seaton).
Approved 5-0.

2. Consideration of Revision to Bylaws Changing the Day and/or Time of Regular Board Meetings.

The Board held a discussion regarding a change to the date and time of the Board meetings. Director Lohman moved to change the time to 7:00 pm, which motion died for the lack of a second. No changes to the meeting date or time were made.

3. Consideration of Independent Contractor Agreement for Wittwer Parkin LLP as District General Counsel.

ACTION: Director Woren moved to approve the Agreement. (Woren/Seaton).
Approved 5-0.

4. Consideration of Report by District's Sewer Authority Mid-Coastside Representatives.

The District's SAM representatives provided a review of the last SAM meeting.

CONSENT AGENDA

- 5. Approval of January 21, 2016 Meeting Minutes.**
- 6. Approval of February 2016 Warrants for \$213,152.78 (checks 6101-6130).**
- 7. Approval of January 2016 Financial Statements.**
- 8. Approval of Assessment District Distribution #5-15/16.**
- 9. Approval of Progress Payment #2 to J. Howard Engineering for \$142,040.73.**

ACTION: Director Woren moved to approve the Consent Agenda.
(Woren/Blanchard). Approved 5-0.

COMMITTEE REPORTS

- 10. Report on seminars, conferences, or committee meetings.**

INFORMATION CALENDAR

11. Attorney's Report.

Natalie Kirkish reported on AB1707 regarding the Public Records Act.

12. General Manager's Report.

Nothing to report.

13. Administrative Staff Report.

Nothing further to report.

14. Engineer's Report.

Duffy stated that the District Engineer is putting together options to address the Mirada Road erosion problem for future consideration.

ADJOURN REGULAR MEETING

The meeting was adjourned at 9:55 p.m.

SUBMITTED BY:

APPROVED BY:

Delia Comito, Secretary

Chuck Duffy, General Manager

Date Approved by Board: March 17, 2016