



## GRANADA COMMUNITY SERVICES DISTRICT

# MINUTES BOARD OF DIRECTORS REGULAR AND SPECIAL MEETINGS

March 16, 2023

**THIS MEETING WAS HELD IN PERSON AND VIA ZOOM WEBINAR.**

### **CALL SPECIAL MEETING TO ORDER**

The Special Meeting was called to order at 7:02 pm.

### **ROLL CALL**

President Nancy Marsh, Vice President Jen Randle, Director Matthew Clark, and Director Barbara Dye. Director Jill Grant was absent.

Staff: General Manager Chuck Duffy, Assistant General Manager Delia Comito, and District Counsel William Parkin.

### **GENERAL PUBLIC PARTICIPATION**

None.

### **ADJOURN TO CLOSED SESSION**

#### **1. Conference Involving a Joint Powers Agency – Sewer Authority Mid Coastside (Government Code Section 54956.96):**

##### **CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION**

Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9  
(One potential case)

Granada Community Services District representatives on Sewer Authority Mid-Coastside joint powers agency Board of Directors: Director Barbara Dye and Director Matthew Clark.

### **RECONVENE TO OPEN SESSION**

There was no reportable action in the Closed Session.

### **ADJOURN SPECIAL MEETING**

### **CALL REGULAR MEETING TO ORDER**

The Regular Meeting was called to order at 7:40 pm.

### **ROLL CALL**

### **GENERAL PUBLIC PARTICIPATION**

None.

## **REGULAR MEETING AGENDA**

### **1. Parks and Recreation Activities.**

#### **a. Report on Proposed Recreation Center.**

##### **(1) Consideration of Lease Extension for Picasso Preschool.**

President Marsh reviewed the steps taken by the District in the planning of the Community Recreation Center (CRC), and acknowledged the concerns about the pre-school. She indicated that Supervisor Mueller confirmed his commitment to addressing the needs of parents with young children, and said he asked for as much time as possible to develop additional childcare capacity on the Midcoast. The Board held a discussion and took public comments.

**ACTION:** Director Dye moved to approve the lease extension for Picasso Pre-school through May 2025. (Dye/Randle). Approved 4-0.

##### **(2) Consideration of Authorizing Group 4 to Proceed to Schematic Design of the Community Recreation Center as Presented at the February 23 Board Meeting, and Integrate the Proposed Community Recreation Center with the Proposed Park Plan as a Combined Project Description for CEQA and Other Regulatory Approvals.**

Director Dye stated that she was prepared to move forward with the park and CRC planning, and read a statement explaining it was a difficult decision, but ultimately, she feels that the CRC will benefit a majority of citizens, and she apologized for disappointing those in support of the pre-school.

**ACTION:** Director Clark moved to authorize Group 4 to proceed to schematic design of the community recreation center as presented at the February 23 board meeting, and integrate the proposed community recreation center with the proposed park plan as a combined project description for CEQA and other regulatory approvals. (Clark/Marsh). Approved 4-0.

#### **b. Report on Burnham Park.**

Director Dye reported that the biological and archeological surveys for CEQA were in progress.

### **2. Consideration of Resolution Authorizing District 457 Retirement Plan.**

Staff explained that the Resolution was presented as a result of the Board's approval at the last meeting to amend the District's Personnel Manual, which included adding a 475 Plan. President Marsh requested inclusive participation in the plan, which is currently offered to only exempt employees.

**ACTION:** Director Randle moved to approve the Resolution as presented. (Randle/Clark). Approved 4-0.

### **3. Consideration of Agreement with DēmosSearch to Conduct Executive Search for the Assistant General Manager Position.**

The General Manager stated that he and the Board President had a meeting with the recommended search firm. It was indicated that the fee is consistent with other firms, and they will also search for passive applicants. The updated job description will be provided to the Board.

**ACTION:** Director Dye moved to approve the Agreement. (Dye/Clark). Approved 4-0.

**4. Engineer's Report.**

The written report provided was reviewed. A special meeting will be called if another change order for the CIP is needed before the next meeting.

**5. Report on Sewer Authority Mid-Coastside Meetings.**

Director Clark reported on several issues at SAM. Director Marsh stated that the Manager's and Operations Reports should be written more professionally for public viewing.

**CONSENT AGENDA**

**6. February 23, 2023 Special Meeting Minutes.**

**7. March 2023 Warrants.**

**8. January 2023 Financial Statements.**

**9. Assessment District Distribution #5-22-23.**

**ACTION:** Director Dye moved to approve the Consent Agenda. (Dye/Randle).  
Approved 4-0.

**COMMITTEE REPORTS**

**10. Report on seminars, conferences, or committee meetings.**

**INFORMATION CALENDAR**

**11. Attorney's Report. (Parkin)**

**12. General Manager's Report. (Duffy)**

**13. Administrative Staff Report. (Comito)**

**14. Future Agenda Items.**

**ADJOURN SPECIAL MEETING**

The Regular Meeting was adjourned at 9:10 pm.

Date Approved by the Board: April 20, 2023.

ATTEST:

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Delia Comito, Board Secretary