GRANADA COMMUNITY SERVICES DISTRICT

AGENDA
BOARD OF DIRECTORS
REGULAR MEETING at 7:00 p.m.

Thursday, October 15, 2026

NOTICE PERTAINING TO PUBLIC ACCESS TO THE MEETING

The Board of Directors' meeting room is open to the public during open session. To maximize public access to public meetings, Granada Community Services District staff and board members will generally be participating in person at the board meeting, as well as using videoconference to allow remote participation by members of the public, board members, and staff as necessary. Members of the public may participate via Zoom online or by telephone using the link below.

Zoom information below:

Topic: GCSD Board Meeting **Time: October 15, 2026 7:00 PM** **Pacific Time (US and Canada)** Join Zoom Meeting **https://us02web.zoom.us/j/86574832288** Meeting ID: 865 7483 2288	**OR** Dial by your location +1669 444 9171 U.S.

CALL REGULAR MEETING TO ORDER AT 7:00 p.m.
District Office Meeting Room, 504 Avenue Alhambra, 3rd Floor, El Granada.

ROLL CALL

Directors:	President:	Barbara Dye
	Vice-President:	Wanda Bowles
	Director:	Matt Allen
	Director:	Nancy Marsh
	Director:	Jen Randle
Staff:	General Manager:	Chuck Duffy
	Assistant Manager:	Hope Atmore
	Legal Counsel:	William Parkin

The Board has the right to take action on any of the items listed on the Agenda. The Board reserves the right to change the order of the agenda items, to postpone agenda items to a later date, or to table items indefinitely.

GENERAL PUBLIC PARTICIPATION Page

Public members may comment on matters under the jurisdiction of the District that are not on the agenda. Comments are limited to 3 minutes. See the instructions above to comment via Zoom online or by telephone.

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   b. Updates on Granada Community Park and Recreation Center Project.
      - Initial review of proposed floor plan options for 480 Avenue Alhambra.

3. **Proposal for Municipal Advisory Services by Ridgeline Municipal Strategies, LLC, for Funding of the Park and Recreation Center Project.** 11
   Recommendation: Approve the Agreement for Municipal Advisory Services.

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ADJOURN REGULAR MEETING

At the conclusion of September 17, 2026 Board Meeting:

Last Ordinance adopted: No. 177

Last Resolution adopted: No. 2026-06

This meeting is accessible to people with disabilities. If you have a disability and require special assistance related to participating in this meeting, please contact the District at least two working days in advance of the meeting.

GRANADA COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

To: Board of Directors

From: Chuck Duffy, General Manager

Subject: Proposal of Development Partnership with Senior Coastsiders for the Property at 480 Avenue Alhambra

Date: October 15, 2026

During public comment at the September 17, 2026 Regular Meeting of the GCSD Board, Sandra Winter, Executive Director of Senior Coastsiders, addressed the Board and requested consideration of a partnership in developing the second building at the 480 Avenue Alhambra location. Directors Randle and Marsh requested that this item be placed on the agenda for Board discussion. Ms. Winter submitted a letter for board review that provides additional context to her proposal and which is attached to this memorandum.

SENIOR COASTSIDERS

SUPPORTING SUCCESSFUL AGING

925 Main Street
Half Moon Bay, CA 94019
(650) 726-9056
swinter@seniorcoastsiders.org
seniorcoastsiders.org

BOARD OF DIRECTORS
Mark Alfaro
Hope Atmore
April Campbell
David Dickson
Charmion Donegan
Gail Evenari
Steve Kikuchi
Robin Kirby
William Landry
Marita Leth
Connie Santilli

BOARD MEMBER EMERITUS
Nancy Stern

EXECUTIVE DIRECTOR
Sandra J. Winter, PhD, MHA

Funded primarily by private donations and San Mateo County Aging and Disability Services

October 7, 2026

Board of Directors
Granada Community Services District
504 Avenue Alhambra, 3rd Floor
P.O. Box 335
El Granada, CA 94018

Subject: Proposed Partnership Between Senior Coastsiders and Granada Community Services District for a Midcoast Community Building

Dear President and Members of the Board:

Thank you for the opportunity to share our proposal with the Board. As I noted in public comment at your September 17 meeting, Senior Coastsiders would like to partner with the Granada Community Services District (GCSD) on the community building the District has planned near the former Picasso Preschool site. We are prepared to help fund its construction in exchange for use of the space as our Midcoast program site, and to make the building available for community programs on evenings and weekends when we are not using it. This letter summarizes who we are, why we are seeking a Midcoast site, and how we would finance our share of the project.

About Senior Coastsiders

Senior Coastsiders was established in 1977 and will celebrate our 50th anniversary in 2027. We are a nonprofit serving older adults across the San Mateo County Coastside, from Montara to Pescadero. Our services include home delivered meals, congregate dining, non-medical transportation, care management, classes and activities, digital literacy, minor home repair, and pet buddy support. We recently added intergenerational programming that connects older adults with younger members of the community. Our work is closely integrated with San Mateo County's aging services network, and we partner with many local organizations, including those that share our current location.

Changing Needs and Why We Need a Midcoast Site

Since 2014, our programs have operated from 925 Main Street in Half Moon Bay. That space is now at capacity. Demand for meals, classes, activities, and support services continues to grow as the Coastside's population ages, and we no longer have room to expand or add programs at our current location.

At the same time, many of the older adults we serve live in Montara, Moss Beach, El Granada, and Princeton. For them, reaching Half Moon Bay can be a real barrier, particularly for those who no longer drive. Our 2025–2027 Strategic Plan therefore calls for establishing a satellite site north of Half Moon Bay, in the Midcoast, to complement our Main Street location. A site in El Granada would bring programs closer to where Midcoast residents live, reduce transportation needs, and give us room to grow.

MEALS · CARE MANAGEMENT · HOME REPAIR · CLASSES & ACTIVITIES · VOLUNTEER COORDINATION · TRANSPORTATION

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Sandra J. Winter, PhD, MHA

Funded primarily by private donations and San Mateo County Aging and Disability Services

A shared building with GCSD is an especially good fit. It would place our programs alongside the planned park and recreation facilities, support intergenerational activity, and give the wider Midcoast community additional space for programs during evenings and weekends. Senior Coastsiders previously supported GCSD's request for federal Community Project Funding for the Granada Community Park and Recreation Center, and we see this partnership as a natural extension of that shared vision.

Proposed Partnership

In general terms, we envision an arrangement in which Senior Coastsiders contributes capital toward construction of the building in exchange for long-term use of the space for our weekday programs, with the building available to GCSD and community groups during evenings and weekends. We recognize that the scope of the building, cost sharing, terms of use, and operating responsibilities would need to be worked out together, and we would welcome the opportunity to develop these details with District staff and the Board.

Funding: Resources on Hand and Plan for Raising Additional Capital

Senior Coastsiders is well positioned to finance its share of this project:

- **Resources on hand.** Senior Coastsiders has approximately $3 million in investments that can be drawn on for this project.
- **50 Forward Campaign.** Our 50th anniversary capital campaign, 50 Forward, has a goal of raising $3 million for a Midcoast satellite facility in El Granada. Campaign activities, including donor cultivation and our Golden Gala on March 13, 2027, are underway.
- **Individual donors.** We have a broad and generous donor base, reflected in the financial statements in our annual reports and in our Form 990 filings, which we are happy to provide.
- **Grants.** We have a demonstrated record of securing grants from foundations, corporate funders, and public sources, and we will pursue grant funding for both construction and program costs.
- **Capital project experience.** We have done this before. Our current building at 925 Main Street was developed on the Coastside Senior Housing campus in collaboration with Mercy Housing and the Coastside Adult Day Health Center, and opened in 2014. That experience gives us a clear understanding of what it takes to plan, fund, and complete a capital project with partners.

We are excited about what this partnership could mean for older adults and families in the Midcoast, and for the community as a whole. Thank you for your consideration. I would be glad to answer questions from the Board or meet with District staff to discuss next steps.

Sincerely,

Sandra J Winter, PhD, MHA, FSBM
Executive Director
Tax ID# 94-3119310

GRANADA COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

To: Board of Directors

From: Hope Atmore, Assistant General Manager

Subject: Park and Recreation Activities

Date: October 15, 2026

Recreation Programming and Events

- Learn to Draw II – started September 16 and will finish on October 14
- Friday Hatha and Vinyasa Blend Yoga – Fridays at 4:30PM
- Quarterly Recycling Day – October 10
- El Granada Winter Festival – December 19 from 10:00AM-6:00PM. Event will include craft fair, live music, Santa visits, crafts stations, and 5:00PM tree lighting and caroling.

Updates on Granada Community Park and Recreation Center

The Project Team is preparing responses to agency comments on the Coastal Development Permit application and intends to re-submit to the County later this month.

The Request for Qualifications is finalized and will be circulated to qualified firms.

In tandem with the RFQ, a more defined scope is being developed that will accompany a formal request for proposals. As that scope is being refined, one important decision for this board is to determine if staff should move its offices into the remodeled building upon completion. With the decision not to pursue the second building (Community Room) at this time, the consensus of the board was to maximize space in the remodeled building for community use. In the original design developed by Group 4, staff space would have used approximately 450 square feet of the remodeled building plus flexible use of a 162 square foot conference room. However, with the decision to maximize the space and to work with a design-build firm, the layout and programming of the space can be re-worked.

Attached to this memo are two rough draft floor layouts, one without staff space and one with staff space. There are pros and cons to moving District staff offices, some of which are laid out below.

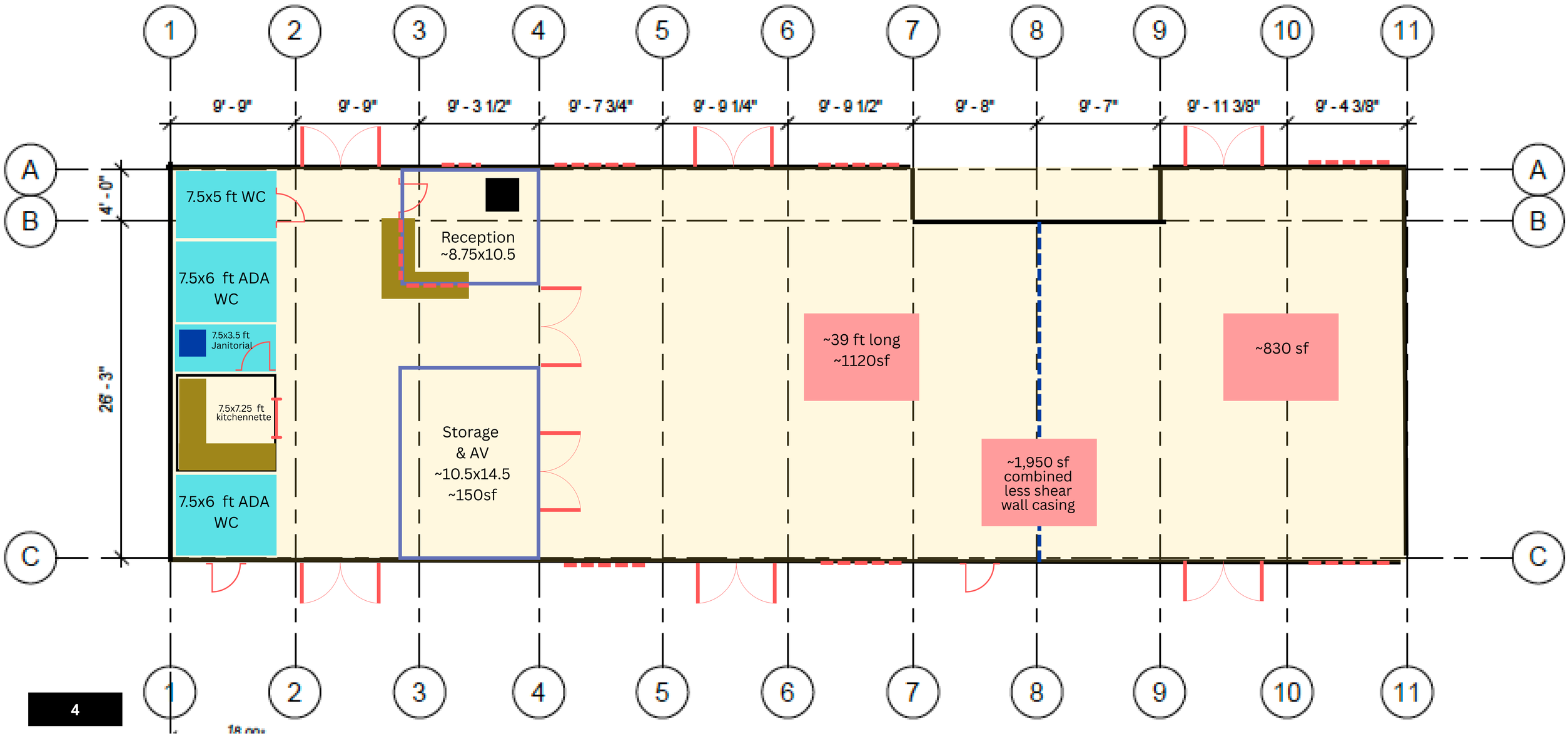
PROS

- Savings on rent and utilities of approximately $65,000/year (rent increases ~3-4%/year).
- Savings on additional staffing.
- Consistent on-site staff during park/center hours to address security and safety, questions, maintenance issues.
- One staff location will reduce confusion for public.

CONS

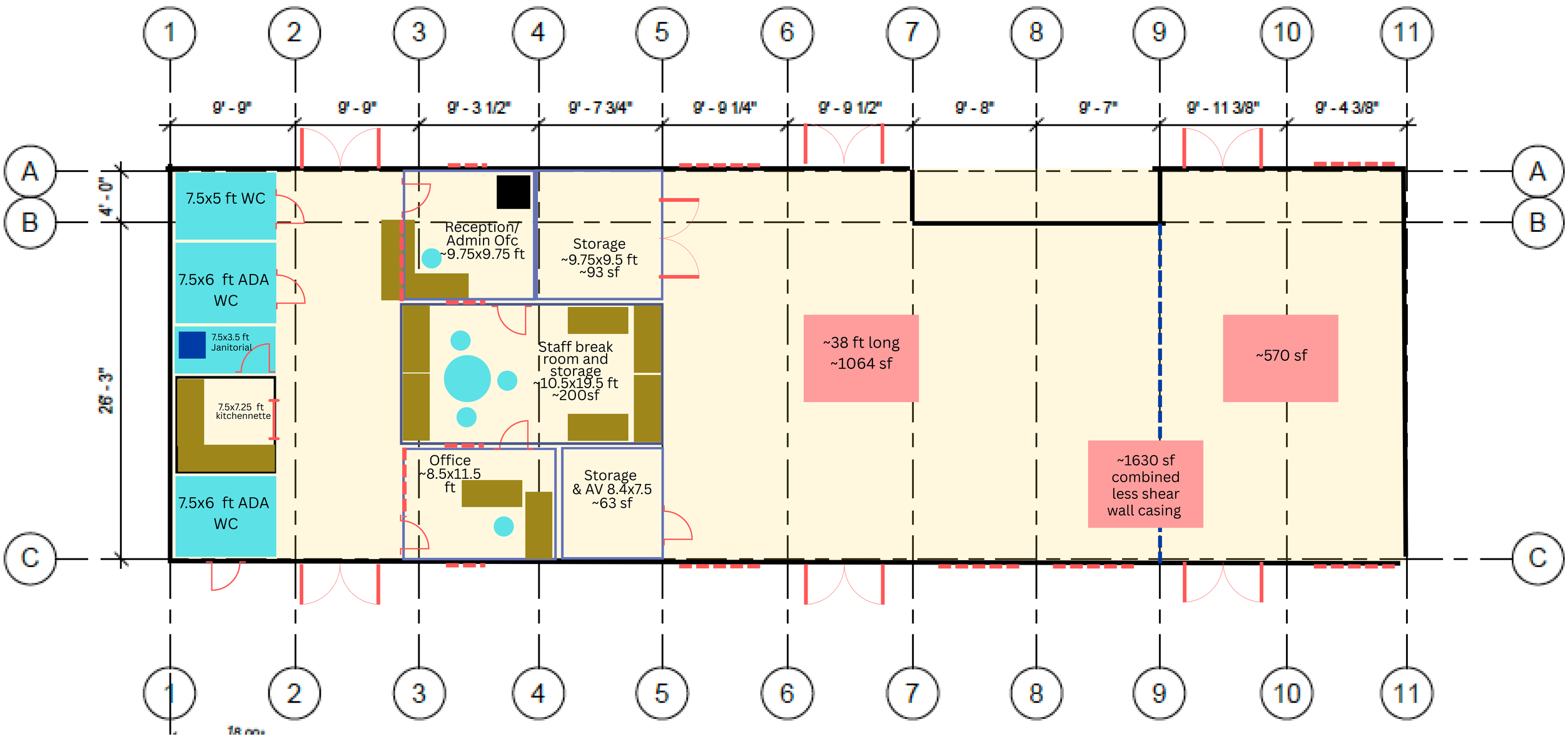
- Reduced programming space (~330sf less programming space if offices move).
- Reduced staff space and staff storage space.
- Possible need for off-site file storage (likely would use pump station – harder to access).
- Less flexibility if additional staff space is needed in the future.

480 Avenue Alhambra - Possible Floor Layout
No Staff space - reception desk/office only



Dotted red line represents glass.

480 Avenue Alhambra - Possible Floor Layout
Staff space included



Dotted red line represents glass.

GRANADA COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

To: Board of Directors

From: Hope Atmore, Assistant General Manager

Subject: Proposal for Municipal Advisory Services by Ridgeline Municipal Strategies, LLC

Date: October 15, 2026

On August 5, 2026, CPM Project Manager, Mike Wassermann circulated a Request for Proposals for a financial advisory services firm to assist the District in its planned financing of the Granada Community Park and Recreation Center. Five firms responded and CPM scored each applicant based on parameters including responsiveness to questions in scope, references, and costs. District staff reviewed the scoring and the proposals as well. Based on that process, Ridgeline Municipal Strategies had the highest score and we are recommending that the District enter into an agreement with Ridgeline for Municipal Advisory Services.

The attached agreement outlines the terms of the agreement, scope of services, fees, and disclosure of conflicts of interest.

By bringing Ridgeline on now, there will be ample time for them to review the District's policies and financial statements and prepare materials for Board review in order to increase understanding of the available financing options.

RIDGELINE MUNICIPAL STRATEGIES, LLC
AGREEMENT FOR MUNICIPAL ADVISORY SERVICES

THIS AGREEMENT (the "Agreement"), made and entered into this ___ day of _____, 2026, by and between the Granada Community Services District, a public agency organized and operating under the laws of the State of California, with its principal place of business at 504 Avenue Alhambra, 3rd Floor, El Granada, CA 94018 (the "Client"), and Ridgeline Municipal Strategies, LLC, a California Limited Liability Company, with its principal place of business at 2213 Plaza Drive, Rocklin, CA 95765 ("Ridgeline"), sets forth the terms and conditions under which Ridgeline shall provide municipal advisory services to the Client.

WHEREAS, the Client wishes to obtain the services of a municipal advisor on an exclusive basis to assist in the issuance of certain debt obligations (the "Debt Obligations") to finance new park and community center improvements (the "Project");

WHEREAS, Ridgeline is duly licensed and has the qualifications, experience, and personnel necessary to properly provide the Scope of Services;

WHEREAS, the Client desires to retain Ridgeline to provide the Scope of Services; and

WHEREAS, the General Manager of the Client is authorized to enter into this Agreement on behalf of the Client.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, and intending to be legally bound hereby, the Client and Ridgeline agree as follows:

SECTION I. <u>SCOPE OF SERVICES</u>

A. Ridgeline shall provide the services described in Exhibit A to this Agreement (hereinafter referred to interchangeably as the "Services" or "Scope of Services"). Any material changes in or additions to the Scope of Services described in Exhibit A shall be promptly reflected in a written supplement or amendment to this Agreement. Services provided by Ridgeline that are not specifically referenced in the Scope of Services shall be completed as agreed in writing in advance between the Client and Ridgeline. Upon request of the Client, Ridgeline may agree to additional services by a separate agreement between the Client and Ridgeline.

B. Ridgeline shall perform all such work with skill and diligence and pursuant to generally accepted standards of practice in effect at the time of performance. Ridgeline

shall provide corrective services without charge to the Client for work that fails to meet these standards and that is reported to Ridgeline in writing within sixty (60) days of discovery.

C. The Client shall cooperate with Ridgeline and shall furnish all information, data, records, and reports existing and available to the Client to enable Ridgeline to carry out the work outlined in the Scope of Services. Ridgeline shall be entitled to reasonably rely on information, data, records, and reports furnished by the Client. However, the Client makes no warranty as to the accuracy or completeness of any such information, data, records, or reports available to it and provided to Ridgeline which were furnished to the Client by a third party. Ridgeline shall have a duty to bring to the Client's attention any deficiency or error it may discover in any information provided to Ridgeline by the Client or a third party.

D. Ridgeline shall, at its sole cost and expense, furnish all facilities and equipment that may be required for furnishing Services pursuant to this Agreement. The Client shall furnish to Ridgeline no facilities or equipment, unless the Client otherwise agrees in writing to provide the same.

E. Upon the Client's request, Ridgeline shall provide, in a form acceptable to the Client, written progress reports of all oral and written observations, opinions, recommendations, analyses, and conclusions related to Ridgeline's performance of the Services.

SECTION II. <u>WORK SCHEDULE</u>

The services of Ridgeline are to commence as soon as practicable after the execution of this Agreement. Ridgeline shall thereafter diligently perform the Services through completion unless otherwise directed by the Client or unless earlier terminated.

SECTION III. <u>REGISTERED MUNICIPAL ADVISOR; REQUIRED DISCLOSURES</u>

A. Ridgeline is a registered municipal advisor with the Securities and Exchange Commission (the "SEC") and the Municipal Securities Rulemaking Board (the "MSRB"), pursuant to the Securities Exchange Act of 1934 Rule 15Ba1-2. This Agreement designates Ridgeline as the Client's independent registered municipal advisor ("IRMA") with regard to the attached Scope of Services for purposes of SEC Rule 15Ba1-1(d)(3)(vi) (the "IRMA Exemption"). Ridgeline shall not be responsible for, or have any liability in connection with, verifying that Ridgeline is independent from any other party seeking to rely on the IRMA Exemption (as such independent status is required pursuant to the IRMA Exemption, as interpreted from time to time by the SEC). The Client acknowledges and agrees that any reference to Ridgeline, its personnel, and its role as IRMA, including in the written representation of the Client required under SEC Rule 15Ba1-1(d)(3)(vi)(B),

shall be subject to prior approval by Ridgeline. The Client further agrees not to represent that Ridgeline is the Client's IRMA with respect to any aspect of a municipal securities issuance or municipal financial product, outside of the attached Scope of Services or without Ridgeline's prior written consent.

B. MSRB Rule G-42 requires that municipal advisors make written disclosures to their clients of all material conflicts of interest and certain legal or disciplinary events. Such disclosures are provided in Ridgeline's Disclosure Statement delivered to the Client together with this Agreement as Exhibit C.

SECTION IV. COMPENSATION

A. For the Services provided under this Agreement, Ridgeline's professional fees shall be paid as provided in Exhibit B to this Agreement. Any services which are not included in the Scope of Services set forth in Exhibit A of this Agreement will be subject to separate, mutually acceptable fee structures.

SECTION V. TERM AND TERMINATION

A. Unless otherwise provided, the term of this Agreement shall begin on the date of its full execution and shall expire on December 31, 2027, unless extended by amendment or terminated earlier as provided herein.

B. The Client may suspend this Agreement and Ridgeline's performance of the Services, wholly or in part, for such period as the Client deems necessary in its sole discretion. Ridgeline will be paid for satisfactory services performed through the date of suspension.

C. If Ridgeline at any time refuses or neglects to perform its Services in a timely fashion or in accordance with the schedule identified in Exhibit A, or is declared bankrupt, or commits any act of insolvency, or makes an assignment for the benefit of creditors, or assigns this Agreement without the Client's consent, or fails to make prompt payment to persons furnishing labor, equipment, materials, or services, or fails in any respect to properly and diligently perform its Services, or otherwise fails to perform fully any and all of the obligations herein contained (each, a "Default"), the Client shall provide Ridgeline with written notice describing the Default in reasonable detail. Ridgeline shall have seven (7) days after receipt of such written notice to cure the Default to the Client's reasonable satisfaction (the "Cure Period"); provided, however, that if the nature of the Default is such that it cannot reasonably be cured within seven (7) days, the Cure Period shall be extended for such additional time as is reasonably necessary to complete the cure, so long as Ridgeline commences the cure within the initial seven (7) day period and diligently pursues such cure to completion.

D. If Ridgeline fails to cure the Default within the applicable Cure Period, the Client may, at its sole option, exercise one or more of the following remedies: (1) demand possession of any documents or other materials (in paper and electronic form) prepared or used by Ridgeline in connection with the provision of Services; (2) provide, or engage others to provide, any work, labor, materials, or services necessary to cure the Default and deduct the cost thereof from any money then due or thereafter to become due to Ridgeline under this Agreement; or (3) terminate this Agreement upon written notice to Ridgeline, effective upon delivery of such notice.

E. This Agreement and all Services to be rendered under it may be terminated upon ten (10) days' written notice from either party, with or without cause. In the event the Client elects to terminate this Agreement, Ridgeline shall be paid for all services rendered, unless the termination is made for cause, in which event compensation, if any, shall be adjusted in light of the particular facts and circumstances involved in the termination. This continuing right to receive compensation shall survive termination or expiration of this Agreement.

SECTION VI. <u>ASSIGNMENT</u>

Ridgeline shall not assign this Agreement or any interest in it without the prior written consent of the Client.

SECTION VII. <u>INFORMATION; WORK PRODUCT; CONFIDENTIALITY</u>

A. All information, data, reports, and records ("Data") in the possession of the Client or any third-party agent of the Client necessary for carrying out any services to be performed under this Agreement shall be furnished to Ridgeline, and the Client shall cause its agent(s) to cooperate with Ridgeline in Ridgeline's reasonable due diligence in performing the Services.

B. Unless otherwise provided for herein, all documents, materials, data, computer data files, basis for calculations, and reports originated and prepared by Ridgeline under this Agreement shall be and remain the property of the Client, subject to the use restrictions set forth herein. Ridgeline agrees that all copyrights that arise from the creation of the work product pursuant to this Agreement shall be vested in the Client. Ridgeline hereby waives and relinquishes all claims to copyright or intellectual property rights in favor of the Client. Ridgeline shall deliver all work product electronically in PDF format. Ridgeline shall use all reasonable efforts to ensure that any electronic files provided to the Client will be compatible with the Client's current computer hardware and software. Ridgeline makes no representation as to long-term compatibility, usability, or readability of the files if used with software, operating systems, or hardware that differ from those in use by the Client at the commencement of this Agreement. Ridgeline shall be permitted to maintain copies of all Data and work product for its files.

C. The Client acknowledges that its use of the work product is limited to the purposes contemplated by the Scope of Services and, should the Client use the work product or Data in connection with additions to the work required under this Agreement or for new work without consultation with and without additional compensation to Ridgeline, Ridgeline makes no representation as to the suitability of the work product for use in or application to circumstances not contemplated by the Scope of Services and shall have no liability or responsibility whatsoever in connection with such use which shall be at the Client's sole risk. The Client waives any claim against Ridgeline arising out of changes made by the Client to Ridgeline's deliverables, unless the Client has given Ridgeline prior written notice of the changes and has received Ridgeline's written consent to such changes.

D. The Client agrees it will not modify any deliverables or drafts prepared by Ridgeline for the Client's internal use or for distribution to third parties. The Client also understands that Ridgeline may, on occasion, send the Client documents marked as draft and that these are for the Client's review purposes only and shall not be distributed in any way. When the engagement provides for the issuance of a report on financial or non-financial information, and/or other deliverables, the Client may make copies of the report and/or other deliverables, but only if the entirety of the relevant underlying information, exactly as it accompanies Ridgeline's report and/or deliverable, as appropriate, is reproduced and distributed with the report and/or other deliverables. The Client agrees not to reproduce or associate Ridgeline's report and/or other deliverables with any other financial or non-financial information, or portions thereof, that are not the subject of Ridgeline's engagement.

E. To the extent the Client requests that Ridgeline provide advice with regard to any recommendation made by a third party, the Client shall provide to Ridgeline written direction to do so as well as any Data it has received from such third party relating to the third party's recommendation. The Client acknowledges and agrees that in relying on the Data in connection with its provision of the services under this Agreement, Ridgeline makes no representation with respect to, and shall not be responsible for, the accuracy or completeness of such Data.

F. In the course of performing services under this Agreement, Ridgeline may obtain, receive, and review confidential or proprietary documents, information, or materials that are and shall remain the exclusive property of the Client. Should Ridgeline perform work on behalf of other agencies, entities, firms, or persons relating to the matters described in the Scope of Services, it is expressly agreed by Ridgeline that any such confidential or proprietary information or materials shall not be provided or disclosed in any manner to any of the Ridgeline's other clients, or to any other third party, without the Client's prior express written consent.

SECTION VIII. NOTICES

All notices given under this Agreement shall be in writing, sent by registered United States mail, with return receipt requested, at the addresses designated below. The parties designate the following as the respective places for giving notice:

GRANADA COMMUNITY SERVICES DISTRICT
P.O. Box 335
El Granada, CA 94018
Attention: General Manager

RIDGELINE MUNICIPAL STRATEGIES, LLC
2213 Plaza Drive
Rocklin, CA 95765

SECTION IX. LIMITATION OF LIABILITY; INDEMNIFICATION

A. Ridgeline shall be liable to the Client only for losses directly caused by Ridgeline's material breach of this Agreement, including a breach of its fiduciary duty under applicable law or a failure to perform its services in accordance with applicable professional standards. Ridgeline shall not be liable for any error of judgment made in good faith or for any act or omission taken in good-faith reliance upon information provided by the Client or third parties.

B. The Client retains sole authority to make all decisions regarding the issuance of municipal securities, municipal financial products, investments, or other financial actions. Ridgeline shall not be liable for any losses, damages, or consequences arising from: (a) the Client's decision to act contrary to Ridgeline's advice or recommendation; (b) the Client's decision not to implement a recommendation made by Ridgeline; or (c) any action taken by the Client independent of Ridgeline's advice.

C. The exclusive remedy available to the Client for any alleged loss arising from or related to the Services shall be the right to pursue claims for actual damages that are directly caused by Ridgeline's breach of this Agreement or Ridgeline's violation of applicable professional standards.

D. To the extent permitted by law or regulation, the Client may not bring any legal proceeding against Ridgeline unless it is commenced within forty-eight (48) months after the date on which the Client discovered, or reasonably should have discovered, the act, omission, or circumstance giving rise to the claim (the "Limitation Period"). In no event, however, shall the Limitation Period extend beyond sixty (60) months after the earlier of (i) the date Ridgeline delivered the report, service, or other deliverable to which the claim relates, or (ii) the date of termination of this Agreement. The Limitation Period

shall apply regardless of whether Ridgeline performs other services for the Client after the date of such delivery or termination.

E. Ridgeline shall not be responsible for any misstatements in its deliverables to the Client that it may fail to detect as a result of misrepresentations or concealment of information by the Client or any of its associated persons. Unless prohibited by law, regulation, or applicable professional standards, the Client shall indemnify and hold Ridgeline harmless from any claims, losses, settlements, judgments, awards, damages, and reasonable attorneys' fees arising from any such misstatement or concealment of information.

F. If, through no fault of Ridgeline, it is named as a party to a dispute between the Client and a third party, the Client shall indemnify and hold Ridgeline harmless against any losses, damages, settlements, judgments, awards, and the costs of litigation (including reasonable attorneys' fees) it incurs in connection with the dispute. Ridgeline shall not be entitled to indemnification under this Agreement unless the Services were performed in accordance with professional standards in all material respects.

G. Ridgeline shall indemnify and hold the Client and its officers, elected officials, employees, and agents (collectively, the "Client Indemnitees") harmless from and against any claims, losses, settlements, judgments, awards, damages, and costs of litigation, including reasonable attorneys' fees, arising directly from: (i) Ridgeline's material breach of this Agreement; (ii) Ridgeline's negligent acts or omissions in the performance of the Services; or (iii) Ridgeline's willful misconduct in connection with the Services. Ridgeline's obligation to indemnify the Client Indemnitees under this Section IX(G) shall not apply to the extent that any such claim, loss, damage, or cost arises from or is contributed to by: (a) the negligent acts or omissions of any Client Indemnitee; (b) the Client's use of Ridgeline's work product in a manner not contemplated by the Scope of Services; (c) information, data, records, or reports furnished to Ridgeline by the Client or any third party upon which Ridgeline reasonably relied; or (d) any decision made by the Client independently of Ridgeline's advice or contrary to Ridgeline's written recommendation. Ridgeline shall not be entitled to claim indemnification under Section IX(E) or IX(F) for any matter for which it is itself obligated to indemnify the Client Indemnitees under this Section IX(G).

SECTION X. <u>INDEPENDENT CONTRACTOR; NO THIRD-PARTY BENEFICIARY</u>

A. Ridgeline, its employees, officers, and representatives at all times shall be independent contractors and shall not be deemed to be employees, agents, partners, servants, or joint venturers of the Client by virtue of this Agreement or any actions or services rendered under this Agreement. This Agreement shall not be construed as an agreement for employment. Nothing in this Agreement is intended or shall be construed to give any person, other than the parties hereto, their successors and permitted assigns,

any legal or equitable rights, remedies, or claim under or in respect of this Agreement or any provisions contained herein.

B. Ridgeline acknowledges that it: (1) is free from the control and direction of the Client in connection with the performance of the Services; (2) performs Services outside the usual course of the Client's business; and (3) is customarily engaged in an independently established trade, occupation, or business as the Services Ridgeline performs for the Client, and (4) has the option to perform such work for other entities. Ridgeline shall have no authority to contract for or otherwise bind the Client.

SECTION XI. INSURANCE

Ridgeline shall maintain Commercial General Liability Insurance and Professional Liability (Errors and Omissions) Insurance coverage applicable to the Services to be rendered under this Agreement and Workers' Compensation and Employers' Liability Insurance in accordance with the requirements of the Labor Code of the State of California and all other applicable state and federal laws.

SECTION XII. DISPUTE RESOLUTION

A. If any dispute arises between the parties as to the proper interpretation or application of this Agreement, the parties shall first meet and confer in a good-faith attempt to resolve the matter between themselves. If the dispute is not resolved by meeting and conferring, the matter shall be submitted for formal mediation to a mutually selected mediator. The expenses of such mediation shall be shared equally between the parties. If the dispute is not or cannot be resolved by mediation, the parties may mutually agree (but only as to any issues not resolved by mediation) to submit their dispute to arbitration. Before commencement of the arbitration, the parties may elect to have the arbitration proceed on an informal basis; however, if the parties are unable to agree, then the arbitration shall be conducted in accordance with the rules of the American Arbitration Association. The decision of the arbitrator shall be binding, unless within thirty (30) days after issuance of the arbitrator's written decision, either party files an action in court. Venue and jurisdiction for any such action between the parties shall lie in the Superior Court of California, County of San Mateo.

B. In the event of any controversy, claim, or dispute relating to this Agreement, or the breach thereof, the prevailing party shall be entitled to recover from the losing party reasonable expenses, attorneys' fees, and costs.

SECTION XIII. SURVIVAL

The representations, warranties, covenants, and agreements of Ridgeline and the Client set forth in Sections III, IV, VII, VIII, IX, X, XI, XII, XIV, XV, and XVI of this Agreement shall survive the termination of this Agreement.

SECTION XIV. ELECTRONIC DELIVERY OF DOCUMENTS

The Client agrees that delivery of information and documents shall be in a manner acceptable to Ridgeline, and acknowledges that delivery shall normally be via electronic means, including, but not limited to, an emailed hyperlink to the email address provided to Ridgeline by the Client. The Client hereby consents to such electronic delivery of all documents and information required pursuant to this Agreement, and acknowledges that this form of electronic delivery constitutes delivery to the Client of the information linked thereto or contained therein. In connection with such electronic delivery, the Client further acknowledges and agrees to the following:

(i) The Client will receive an email that contains either a hyperlink connecting the Client to the relevant information on a particular web page of Ridgeline's website or the website of a third party, or an attachment, such as a PDF file or other document;

(ii) The Client has access to these media and the ability to print and/or download the information provided;

(iii) The Client will update its electronic contact information promptly if the Client's email address changes;

(iv) The Client agrees to maintain a working email address and a computer system that are able to accept and incorporate then-current standards of communication; and

(v) The Client's consent to electronic delivery, as described herein, is valid until the Client effectively revokes such consent.

Occasional requests for paper documents will not constitute a revocation. The Client may revoke such consent to electronic delivery at any time by providing written notice to Ridgeline.

SECTION XV. APPLICABLE LAW

This Agreement shall be construed, enforced, and administered according to the laws of the State of California. Ridgeline and the Client agree that, should a disagreement arise as to the terms or enforcement of any provision of this Agreement, each party will in good faith attempt to resolve the disagreement prior to pursuing other action.

SECTION XVI. ENTIRE AGREEMENT; SEVERABILITY

This Agreement, including Exhibits A, B, and C, represents the entire agreement between the Client and Ridgeline and may not be amended or modified except in writing

signed by both parties. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision.

SECTION XVII. EXECUTION; COUNTERPARTS

Each party to this Agreement represents and warrants that each person signing this Agreement on behalf of such party is authorized and empowered to sign and deliver this Agreement for such party. This Agreement may be signed in any number of counterparts, each of which shall be an original and all of which, when taken together, shall constitute one and the same document.

[Signature Page to Follow on Next Page]

IN WITNESS WHEREOF, the Client and Ridgeline have executed this Agreement as of the date first written above.

GRANADA COMMUNITY SERVICES DISTRICT

By: _____

Name: Chuck Duffy
Title: General Manager

RIDGELINE MUNICIPAL STRATEGIES, LLC

By: _____

Name: Dmitry Semenov
Title: Principal

EXHIBIT A

SCOPE OF SERVICES

Task 1: Municipal Advisory Services for Issuance of Debt Obligations

The following Services are covered by this Agreement. Some of the Services are specific to certain methods of sale and may not be applicable.

- *Issuer Preparation.* Prepare educational materials and workshops for Client staff and Board to help decision-makers have a good understanding of the financing process and requirements. Review Client's policies, financial statements, budgets, and other materials to identify any issues of concern and develop mitigation steps.
- *Financing Team Selection*. Assist with the selection of the financing team members, including underwriter / placement agent, bond and disclosure counsel, trustee, rating agency, bond insurer, etc., as necessary.
- *Financing Schedule*. Manage the financing process and coordinate activities of financing team members. Prepare a schedule of activities and ensure the financing is completed in a timely manner.
- *Method of Sale, Timing, Sizing, and Structure of Debt Obligations*. Develop the financing plan for Debt Obligations including timing, sizing, and structure.
    - *Method of Sale*. Advise as to the appropriate method of sale for Debt Obligations.
    - *Preparation of Lender Request for Proposals*. Assist with the preparation and distribution of Request for Proposals to banks and analyze the responses of the responding banks, if applicable.
    - *Official Statement*. Advise regarding disclosure obligations under the federal securities laws and review the Preliminary and Final Official Statement, if applicable.
    - *Timing of Issues*. Advise on the timing for each series of Debt Obligations based upon Client's historical and projected revenues and expenses, market interest rates, and other factors.
    - *Sizing of Issues*. Advise on the sizing of Debt Obligations based on the nature of the financing, federal tax law limitations, state regulatory restrictions, targeted rates, goals of the financing program, and other matters.
    - *Structure of Debt Obligations*. Advise on the repayment structure of Debt Obligations based on targeted rates, impact on interest costs, prudent debt management practices, and other considerations.
- *Rating Agency Presentation*. Develop the rating strategy and prepare the credit rating agency presentation to optimize the credit rating assigned to Debt Obligations, if applicable.
- *Lender Due Diligence Assistance*. Assist the Client in providing due diligence information requested by lenders, if applicable.

- *Documentation*. Provide bond counsel with information necessary for the preparation of authorizing documentation. Review authorizing documentation before approval. Assist the Client with the preparation of staff reports for financing approval and prepare good faith estimates.
- *Pricing Strategy*. Assist the Client throughout the sale negotiation process.
    - Advise the Client on the propriety of the underwriter's or placement agent's proposed pricing and compensation relative to current market conditions;
    - Negotiate to obtain the optimal rates and costs for Debt Obligations;
    - Prepare pricing analysis of proposed financing alternatives; and
    - Provide quantitative schedules showing the final pricing results.
- *Closing Process*. Prepare a closing memorandum, review closing documents, and assist in the closing of the transaction.

Costs That Are the Responsibility of the Client

Certain financing / third-party costs required for issuance of the Debt Obligations are not covered by this Agreement and shall be the responsibility of the Client. Such costs may include fees of placement agents, accountants, trustees, bond and disclosure counsel, and other third parties, the underwriter's discount, the cost of printing and distributing the Official Statements, notices, insurance, title reports, rating services, bond insurance, regulatory fees, etc.

EXHIBIT B
COMPENSATION FOR SERVICES

For the Services provided under Task 1 (Municipal Advisory Services for Issuance of Debt Obligations), Ridgeline will be paid a flat fee based on the method of sale and amount of financing proceeds, according to the schedule below:

Proceeds Amount	Private Placement	Public Sale
Less than $2 million	$20,500	$30,500
$2 million to less than $5 million	$24,500	$34,500
$5 million to less than $10 million	$29,500	$39,500
$10 million to less than $20 million	$34,500	$44,500

This fee structure assumes two (2) in-person meetings / public presentations at the Client's offices. Direct expenses and travel fees are included in the fee amount. If additional in-person meetings are required, they will be billed at an additional $1,500 per meeting plus actual travel costs per meeting.

These fees are **contingent upon financing closing**, with invoice payable at transaction closing, usually from financing proceeds.

For competitive public sale financing transactions, an additional fee of $7,500 per transaction will apply. The parties anticipate that the transaction will be done as a negotiated public sale.

If there are material changes to the Scope of Services or method of sale, a revised fee schedule may be negotiated and shall be effective only upon mutual written agreement.

EXHIBIT C
DISCLOSURE OF CONFLICTS OF INTEREST AND OTHER INFORMATION
RIDGELINE MUNICIPAL STRATEGIES, LLC

I. Introduction

Ridgeline Municipal Strategies, LLC ("Ridgeline") is a registered municipal advisor with the Securities and Exchange Commission (the "SEC") and the Municipal Securities Rulemaking Board (the "MSRB"), pursuant to the Securities Exchange Act of 1934 Rule 15Ba1-2.

The MSRB is the primary rulemaking body for the municipal securities industry in general and municipal advisors in particular. Its website can be accessed at www.msrb.org. The website includes, among other things, the municipal advisory client brochure, which describes protections provided by the MSRB's rules and the process for filing complaints with appropriate regulatory authorities. The municipal advisory client brochure can be accessed at https://www.msrb.org/sites/default/files/MSRB-MA-Clients-Brochure.pdf.

In accordance with MSRB rules, Ridgeline provides this disclosure statement to each client before execution of its advisory agreement. It contains written disclosures of all material conflicts of interest and of the legal or disciplinary events required to be disclosed under MSRB Rule G-42(b) and (c)(ii). Ridgeline employs a number of resources to identify and subsequently manage actual or potential conflicts of interest in addition to disclosing the actual and potential conflicts of interest described herein.

Fiduciary Duty

Ridgeline has a fiduciary duty to the Client and must provide both a Duty of Care and a Duty of Loyalty that include the following.

Duty of Care:

- Exercise due care in performing its municipal advisory activities;
- Possess the degree of knowledge and expertise needed to provide the Client with informed advice;
- Make a reasonable inquiry as to the facts that are relevant to the Client's determination as to whether to proceed with a course of action or that form the basis for any advice provided to the Client; and,
- Undertake a reasonable investigation to determine that we are not providing any recommendations on materially inaccurate or incomplete information.
- We must have a reasonable basis for:
    - Any advice provided to or on behalf of the Client;
    - Any representations made in a certificate that we sign that will be reasonably foreseeably relied upon by the Client, any other party involved in the municipal securities transaction or municipal financial product, or investors in the Client's securities; and,
    - Any information provided to the Client or other parties involved in the municipal securities transaction in connection with the preparation of an official statement.

Duty of Loyalty:

We must deal honestly and with the utmost good faith with the Client and act in the Client's best interest without regard to the financial or other interests of Ridgeline. We will eliminate or provide full and fair disclosure (included herein) to the Client about each material conflict of interest (as applicable). We will not engage in municipal advisory activities with the Client, as a municipal entity, if we cannot manage or mitigate our conflicts in a manner that permits us to act in the Client's best interest.

How We Identify and Manage Conflicts of Interest

Code of Ethics. Ridgeline requires all of its employees to conduct all aspects of our business with the highest standards of integrity, honesty, and fair dealing. All employees are required to avoid even the appearance of misconduct or impropriety and avoid actual or apparent conflicts of interest between personal and professional relationships that would or could interfere with an employee's independent exercise of judgment in performing the obligations and responsibilities owed to a municipal advisor and our clients.

Policies and Procedures. Ridgeline has adopted policies and procedures that include specific rules and standards for conduct. Some of these policies and procedures provide guidance and reporting requirements about matters that allow us to monitor behavior that might give rise to a conflict of interest. These include policies concerning the making of gifts and charitable contributions, entertaining clients, and engaging in outside activities, all of which may involve relationships with clients and others that are important to our analysis of potential conflicts of interest.

Supervisory Structure. Ridgeline has both a compliance and supervisory structure in place that enables us to identify and monitor employees' activities, both on a transaction and firm-wide basis, to ensure compliance with appropriate standards. Prior to undertaking any engagement with a new client or an additional engagement with an existing client, appropriate municipal advisory personnel will review the possible intersection of the client's interests, the proposed engagement, our engagement personnel, experience and existing obligations to other clients and related parties. This review, together with employing the resources described above, allows us to evaluate any situations that may be an actual or potential conflict of interest.

Disclosures. Ridgeline will disclose to clients those situations that it believes would create a material conflict of interest, such as:

1) any advice, service or product that any affiliate may provide to a client that is directly related to the municipal advisory work of Ridgeline;

2) any payment made to obtain or retain a municipal advisory engagement with a client;

3) any fee-splitting arrangement with any provider of an investment or services to a client;

4) any conflict that may arise from the type of compensation arrangement we may have with a client; and

5) any other actual or potential situation that Ridgeline is or becomes aware of that might constitute a material conflict of interest that could reasonably be expected to impair our ability to provide advice to or on behalf of clients consistent with regulatory requirements.

If Ridgeline identifies such situations or circumstances, we will prepare meaningful disclosure describing the implications of the situation and how we intend to manage the situation. Ridgeline will also disclose any legal or disciplinary events that are material to a client's evaluation or the integrity of our management or advisory personnel. Ridgeline will provide this disclosure (or a means to access this information) in writing prior to starting our proposed engagement, and will provide such additional information or clarification as the client may request. Ridgeline will also advise clients in writing of any subsequent material conflict of interest that may arise, as well as the related implications, its plan to manage that situation, and any additional information such client may require.

II. General Conflict of Interest Disclosures

Disclosure of Conflicts Concerning the Firm's Affiliates

Ridgeline does not have any affiliates that provide any advice, service, or product to or on behalf of the Client that is directly or indirectly related to the municipal advisory activities to be performed by Ridgeline.

Disclosure of Conflicts Related to the Firm's Compensation

Ridgeline has not made any payments directly or indirectly to obtain or retain the Client's municipal advisory business.

Ridgeline has not received any payments from third parties to enlist Ridgeline's recommendation to the Client of its services, any municipal securities transaction or any municipal finance product.

Ridgeline has not engaged in any fee-splitting arrangements involving Ridgeline and any provider of investments or services to the Client.

From time to time, Ridgeline may be compensated by a municipal advisory fee that is or will be set forth in an agreement with the client to be, or that has been, negotiated and entered into in connection with a municipal advisory service. Payment of such fee may be contingent on the closing of the transaction and the amount of the fee may be based, in whole or in part, on a percentage of the principal or par amount of municipal securities or municipal financial product. While this form of compensation is customary in the municipal securities market, it may be deemed to present a conflict of interest since we may appear to have an incentive to recommend to the client a transaction that is larger in size than is necessary. Further, Ridgeline may also receive compensation in the form of a fixed fee arrangement. While this form of compensation is customary, it may also present a potential conflict of interest if the transaction ultimately requires less work than contemplated and we are perceived as recommending a more economically friendly pay arrangement. Finally, Ridgeline may contract with clients on an hourly fee basis. If Ridgeline and the client do not agree on a maximum amount of hours at the outset of the engagement, this arrangement may pose a conflict of interest as we would not have a financial incentive to recommend an alternative that would result in fewer hours. Ridgeline manages and mitigates all of these types of conflicts by disclosing the fee structure to the client, and by requiring that there be a review of the municipal securities transaction or municipal financial product to ensure that it is suitable for the client in light of various factors, after reasonable inquiry, including the client's needs, objectives, and financial circumstances.

Disclosure Concerning Provision of Services to State and Local Government, and Non-Profit Clients

Ridgeline regularly provides financial advisory services to state and local governments, their agencies, and instrumentalities, and non-profit clients. While our clients have expressed that this experience in providing services to a wide variety of clients generally provides great benefit for all of our clients, there may be or may have been clients with interests that are different from (and adverse to) other clients. If for some reason any client sees our engagement with any other particular client as a conflict, we will mitigate this conflict by engaging in a broad range of conduct, if and as applicable. Such conduct may include one or any combination of the following: 1) disclosing the conflict to the client; 2) requiring that there be a review of the municipal securities transaction or municipal financial product to ensure that it is suitable for the client in light of various factors, including the client's needs, objectives and financial circumstances; 3) implementing procedures that establish a "firewall" that creates physical, technological and procedural barriers and/or separations to ensure that non-public information is isolated to particular area such that certain governmental transaction team members and supporting functions operate separately during the course of work performed; and 4) in the rare event that a conflict cannot be resolved, we will withdraw from the engagement.

Disclosure Related to Legal and Disciplinary Events

As registered municipal advisors with the SEC and the MSRB, pursuant to the Securities Exchange Act of 1934 Rule 15Ba1-2, our legal, disciplinary and judicial events are required to be disclosed on our Forms MA and MA-I filed with the SEC, in 'Item 9 Disclosure Information' of Form MA, 'Item 6 Disclosure Information' of Form MA-I, and if applicable, the corresponding disclosure reporting page(s). To review the foregoing disclosure items and material change(s) or amendment(s), if any, clients may electronically access Ridgeline filed Forms MA and MA-I on the SEC's Electronic Data Gathering, Analysis, and Retrieval system, listed by date of filing starting with the most recently filed at www.sec.gov/edgar/searchedgar/companysearch.html.

Ridgeline does not have any legal or disciplinary events or disciplinary history on its Form MA and Form(s) MA-I, which includes information about any criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations, and civil litigation. There have been no material changes to a legal or disciplinary event disclosure on any Form MA or Form MA-I filed with the SEC.

Disclosure Related to Recommendations

If Ridgeline makes a recommendation of a municipal securities transaction or municipal financial product or if the review of a recommendation of another party is requested in writing by the Client and is within the scope of the engagement, Ridgeline will determine, based on the information obtained through reasonable diligence of Ridgeline whether a municipal securities transaction or municipal financial product is suitable for the Client. In addition, Ridgeline will inform the Client of:

- the evaluation of the material risks, potential benefits, structure, and other characteristics of the recommendation;
- the basis upon which Ridgeline reasonably believes that the recommended municipal securities transaction or municipal financial product is, or is not, suitable for the Client; and,
- whether Ridgeline has investigated or considered other reasonably feasible alternatives to the recommendation that might also or alternatively serve the Client's objectives.

If the Client elects a course of action that is independent of or contrary to the advice provided by Ridgeline, Ridgeline is not required on that basis to disengage from providing services to the Client.

Disclosure Related to Record Retention

Pursuant to the SEC record retention regulations, Ridgeline is required to maintain in writing, all communications and documents created between Ridgeline and the Client for five (5) years.

III. Specific Conflicts of Interest Disclosures – Client

To our knowledge, following reasonable inquiry, as of the commencement of the Project, we are not aware of any actual or potential conflict of interest that could reasonably be anticipated to impair our ability to provide advice to or on behalf of the Client in accordance with applicable standards of conduct of MSRB Rule G-42. If we become aware of any potential conflict of interest that arises after this disclosure, we will disclose the detailed information in writing to the Client in a timely manner.

Ridgeline does not act as principal in any of the transactions related to its role / work on the Project.

Ridgeline does not have any other engagements or relationships that might impair Ridgeline's ability to either render unbiased and competent advice to or on behalf of the Client, or to fulfill our fiduciary duty to the Client, as applicable.

GRANADA COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

To: Board of Directors

From: Hope Atmore, Assistant General Manager

Subject: General Manager Independent Contractor Agreement

Date: October 15, 2026

Attached to this memorandum is an updated Independent Contractor Agreement for Chuck Duffy and Dudek's Schedule of Charges for the General Manager position. The agreement was last reviewed and updated in October of 2023 and the current agreement will be in place through October 31st of 2029.

INDEPENDENT CONTRACTOR AGREEMENT
FOR GENERAL MANAGER AND OTHER AS-NEEDED SERVICES

THIS AGREEMENT is entered into effective this 19th day of October 2026, by and between the GRANADA COMMUNITY SERVICES DISTRICT (hereinafter called "GCSD"), and DUDEK (hereinafter called "Manager"). The parties agree as follows:

1. DUTIES. Manager agrees to exercise due skill and care to perform the functions and duties of a General Manager as well as other as-needed management services for GCSD, including but not limited to those duties identified under *Exhibit A - Scope of Services* attached hereto, and to accomplish such other results as the GCSD Board of Directors shall from time to time assign. For the purposes of this agreement, Chuck Duffy shall be designated as the General Manager for GCSD. Manager shall not change this designation without the prior approval of GCSD.

Dudek shall perform the services under this Agreement in a manner that is consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances in the same or similar locality at the time of performance.

2. COMPENSATION. In consideration for Manager accomplishing said result, GCSD agrees to pay Manager in accordance with the attached *Exhibit B – Standard Schedule of Charges* to accomplish the above described functions and duties. Other charges or fees shall also be paid in accordance with *Exhibit B*, so long as such Standard Schedule of Charges is not inconsistent with this Agreement. Payment will be made to Manager within 45 days of receipt of each monthly invoice for services rendered submitted by Manager. If GCSD fails to pay Manager within 45 days after any invoice is rendered, GCSD agrees Manager shall have the right to consider such failure in payment a material breach of this entire Agreement, and, upon written notice, the duties, obligations, and responsibilities of Manager under this Agreement are suspended or terminated. In such event GCSD shall promptly pay Manager for all fees, charges, and services provided by Manager. GCSD agrees that the periodic billings from Manager to GCSD are correct, conclusive, and binding on GCSD unless GCSD, within 20 days from the date of receipt of such billing, notifies Manager in writing of alleged inaccuracies, discrepancies, or errors in billing. GCSD shall in any event pay the portion of the invoice not in dispute.

3. TERM. The term of this Agreement shall be from October 19, 2026, through and including October 31, 2029.

4. EARLY TERMINATION. Either party hereto may terminate this Agreement at any time by giving 30 days written notice to the other party. GCSD may cease to assign functions or duties to Manager at any time without the same constituting a breach of this Agreement.

5. INDEMNIFICATION FOR DAMAGES, TAXES AND CONTRIBUTIONS.

A. Manager shall exonerate, indemnify, defend, and hold harmless GCSD and its officers, agents, employees and volunteers from and against any and all Federal, State and Local taxes, charges, fees, insurance, benefits, or contributions required to be paid with respect to Manager and Manager's officers, employees and agents engaged in the performance of

this Agreement (including, without limitation, unemployment insurance, social security, health benefits, retirement benefits [including PERS], other benefits or insurance, and payroll tax withholding). The parties agree that because Manager is an independent contractor, none of the foregoing taxes, charges, fees, benefits or contributions are required to be paid to or on behalf of Manager.

B. Only to the extent caused by any gross negligence or willful misconduct of Manager, its agents, employees, subcontractors, and sub consultants, Manager hereby agrees to investigate, defend, indemnify, and hold harmless, GCSD and its officers, agents, employees and volunteers, from and against claims, actions, including administrative actions, penalties, fees or fines, losses, injuries, damages or expenses of every name, kind, and description, including litigation costs and reasonable attorneys' fees, court costs, litigation expenses and fees of expert consultants or expert witnesses, incurred, brought for or on account of, injury to or death of any person, or damage to property arising out of or related to performance of the duties pursuant to this Agreement or breach of this Agreement.

C. GCSD hereby agrees to investigate, defend, indemnify, and hold harmless, Manager from and against any and all claims, actions, including administrative actions, penalties, fees or fines, losses, injuries, damages or expenses of every name, kind, and description, including litigation costs and reasonable attorneys' fees, court costs, litigation expenses and fees of expert consultants or expert witnesses, incurred, brought for or on account of, injury to or death of any person, or damage to property arising out of or related to performance of the duties within the scope of this Agreement or breach of this Agreement, including those that are alleged or are determined to arise out of or are related in whole or in part to Manager's own negligence but excluding such claims or liabilities to the extent caused by the gross negligence or willful misconduct of Manager as set forth above in subsection 5.B. of this Agreement.

6. INSURANCE. Manager, at its sole cost and expense, for the full term of this Agreement (and any extensions thereof), shall obtain and maintain, at minimum, compliance with the following insurance coverage(s) and requirements. Such insurance coverage shall be "occurrence coverage" insurance and shall be primary coverage as respects GCSD and any insurance or self-insurance maintained by GCSD shall be in excess of Manager's insurance coverage and shall not contribute to it.

A. Types of Required Insurance and Minimum Limits

(1) Workers Compensation and Employer's Liability Insurance coverage in the minimum statutorily required coverage amounts.

(2) Comprehensive or Commercial General Liability Insurance coverage in the minimum amount of $1,000,000 combined single limit, including coverage for: (a) bodily injury, (b) personal injury, (c) broad form property damage, (d) contractual liability, and (e) cross-liability.

(3) Professional Liability Insurance in the minimum amount of $2,000,000 combined single limit.

(4) Automobile Liability Insurance in the minimum amount of $1,000,000 combined single limit for bodily injury and property damage

B. Other Insurance Provisions. The required insurance policies, and each of them, are to contain, or be endorsed to contain, the following provisions or meet the following standards:

(1) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the GCSD, its officers, officials, employees or volunteers.

(2) GCSD is an additional insured and the insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(3) Acceptability of Insurers. Insurance is to be placed with insurers with a Bests' rating of no less than A:VII.

(5) Verification of Coverage. Contractor shall furnish GCSD with certificates of insurance and with original endorsements effecting coverage required by this clause. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be received and approved by the GCSD before work commences. GCSD reserves the right to require complete, certified copies of all required insurance policies, at any time.

(5) The insurer will give, by first class mail, notice to the District at least 30 days prior to the effective date of any cancellation, lapse or material change in the policy.

(6) The GCSD Board of Directors may approve a variation in those insurance requirements upon a determination that the coverages, scope, limits and/or forms of such insurance are either not commercially available or that GCSD's interests are otherwise fully protected.

7. INDEPENDENT CONTRACTOR STATUS. Manager and GCSD have reviewed and considered the principal test and secondary factors for determination of whether Manager is an independent contractor and not an employee and agree that Manager is an independent contractor and not an employee of GCSD. Manager is responsible for all taxes, charges fees, insurance, benefits or contributions required to be paid or withheld on behalf of any employee or agent of Manager. Manager is not entitled to any GCSD employee benefits. GCSD agrees that Manager shall have the right to control the manner and means of performing the work contracted for herein.

8. NONASSIGNMENT. Except for Manager's use of subcontractors or subconsultants as provided under *Exhibit A – Scope of Services*, no party to this Agreement may assign any right or obligation pursuant to this Agreement. Any other attempted or purported assignment of any right or obligation pursuant to this Agreement shall be void and of no effect.

9. RETENTION OF RECORDS. Manager shall retain records pertinent to this Agreement for a period of not less than five (5) years after final payment under this Agreement.

10. ENTIRE BINDING AGREEMENT; MODIFICATION. This Agreement shall be binding upon the successors of GCSD and Manager. This Agreement contains the entire agreement between GCSD and Manager relating to Manager's performance of the functions and duties of Interim General Manager of the GCSD. Any prior agreements, promises, negotiations or representations not expressly set forth in this Agreement are of no force or effect. Subsequent modifications to this Agreement shall be required to be in writing and signed by both GCSD and Manager.

11. WAIVER. No covenant or condition of this Agreement can be waived except by the written consent of both GCSD and Manager. Forbearance or indulgence by GCSD and/or Manager in any regard whatsoever shall not constitute a waiver of the covenant or condition to be performed by party obligated. GCSD and/or Manager shall be entitled to invoke any remedy available under this Agreement or by law or in equity despite said forbearance or indulgence. Nor shall GCSD's or Manager's waiver of any term, condition, or covenant, or breach of any term, condition, or covenant constitute the waiver of any other term, condition, or covenant, or the breach of any other term, condition, or covenant.

12. CONFIDENTIALITY.

A. Manager, its employees, agents, subconsultants and subcontractors may be granted access to certain confidential information provided by (or contained in the records of) GCSD and/or its attorneys in the course of performing the work required under this Agreement. Manager warrants that it shall keep all such information strictly confidential and agrees to undertake any actions necessary to ensure that Manager's employees, agents, subconsultants and subcontractors shall keep all such information confidential.

B. Manager's obligation to maintain confidentiality concerning all confidential information received under this Agreement shall not terminate on completion of this Agreement, but rather shall survive the termination of this Agreement, regardless of the manner of termination.

13. SEVERABILITY. If any term, condition, or covenant of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this agreement shall be valid and binding on the parties, unless the term, condition or covenant held invalid is a material part of the consideration for this Agreement.

14. VENUE AND GOVERNING LAW. If any party herein initiates an action to enforce the terms hereof or declare rights hereunder, the parties agree that venue thereof shall be the County of Santa Mateo, State of California. This Agreement and the legal relations between the parties

shall be governed by and construed in accordance with the laws of the State of California.

15. COPYYRIGHTED MATERIALS. All materials created by Manager (including but not limited to documents, studies, drawings, map models, photographs, field data, computerized material and reports) shall immediately be provided to GCSD as "deliverables" under this Agreement and GCSD shall immediately become entitled to possession and ownership thereof for the purposes intended by this Agreement. However, Manager maintains the copy and intellectual property rights of such "deliverables" and hereby gives GCSD the right to use such "deliverables" for the project or purpose intended by GCSD. Manager shall have no financial or professional liability resulting from any unauthorized changes to said deliverables made by GCSD or other third parties, nor for any reliance or use of said deliverables by GCSD or other third parties for purposes other than as intended by this Agreement. If Manager's deliverables exist in electronic or computerized format, or are transferred in electronic or computerized format, any stamp, seal and signature shall be original to be valid, and may not be a computer-generated copy, photocopy, or facsimile transmission of the original.

16. CAPTIONS. Section headings in this Agreement are used solely for convenience and shall be wholly disregarded in the construction of this Agreement.

17. TIME OF THE ESSENCE. Time is hereby expressly declared to be of the essence in this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary and essential part of this Agreement.

18. COMPLIANCE WITH LAW. In performing the work required under this Agreement, Manager shall comply with all applicable federal, state, local and GCSD laws, regulations, and ordinances.

19. CONFLICT OF INTEREST. Manager warrants that it presently does not have and will not acquire any direct or indirect financial interest which would conflict with its performance of this Agreement.

20. NOTICES. Any notice, tender, delivery, or other communication made in accordance with this Agreement shall be via personal delivery, U.S. Mail, overnight delivery or via email and shall be addressed to the recipient party at the address indicated for that party below.

To GCSD:
Granada Community Services District
Attn: Assistant General Manager
P.O. Box 335
El Granada, CA 94018
tel. 650-726-7093
hatmore@granada.ca.gov

To Manager:
Dudek
Attn: Chuck Duffy
605 Third Street
Encinitas, CA 92024
tel. 760-942-5147
cduffy@dudek.com

21. STANDARD OF PERFORMANCE. Manager shall perform the work required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the general management profession in the GCSD geographical area. All instruments of service of whatsoever nature which Manager delivers to GCSD pursuant to this Agreement shall be prepared in a substantial, first class and manager-like manner and conform to the standards of quality normally observed by a person practicing in Manager's profession.

22. ATTACHMENTS. This Agreement includes the following attachments:
Exhibit A – Scope of Services
Exhibit B – Standard Schedule of Charges

IN WITNESS WHEREOF, the parties hereto have set their hands the day and year first above written and hereby represent having the authority to do so.

DUDEK

By: _____
Joe Monaco,
President

GRANADA COMMUNITY SERVICES DISTRICT

By: _____
Barbara Dye,
GCSD Board President

Exhibit A

- Implementation of District Ordinances, Resolutions, Bylaws and Policies (including but not limited to processing and making recommendations regarding permits, fees and charges
- Enforcement of District Ordinances, Resolutions and Bylaws
- Management of Assessment District
- Hiring and employment decisions for temporary employees and recommendations regarding same for regular employees and overall management of District employees, agents, volunteers, consultants and contractors
- Preparation of District policy and procedure
- Direction of preparation of Agendas, Agenda materials and Notices for Board of Directors meetings
- Contract negotiation and agreement preparation
- Execution of District documents to the extent duly authorized to do so
- Annual budget forecasting and preparation
- Long range capital and strategic budget planning
- Review of monthly revenue and expenditure reports and annual audit
- Employee performance review
- Representation of District in meetings with officials of other agencies and entities with which the District does business
- Special projects management
- District master planning
- Organization of District record keeping

Engineering Services

Project Director	$350.00/hr
Principal Engineer III	$330.00/hr
Principal Engineer II	$310.00/hr
Principal Engineer I	$300.00/hr
Program Manager	$285.00/hr
Senior Project Manager	$285.00/hr
Project Manager	$275.00/hr
Senior Engineer III	$270.00/hr
Senior Engineer II	$260.00/hr
Senior Engineer I	$250.00/hr
Project Engineer IV/Technician IV	$240.00/hr
Project Engineer III/Technician III	$230.00/hr
Project Engineer II/Technician II	$215.00/hr
Project Engineer I/Technician I	$200.00/hr
3D Production Manager	$225.00/hr
Senior Designer II	$220.00/hr
Senior Designer I	$210.00/hr
Designer	$195.00/hr
Assistant Designer	$190.00/hr
CADD Operator III	$210.00/hr
CADD Operator II	$205.00/hr
CADD Operator I	$165.00/hr
CADD Drafter	$185.00/hr
CADD Technician	$135.00/hr
Project Coordinator II	$165.00/hr
Project Coordinator I	$135.00/hr
Engineering Assistant	$130.00/hr

Environmental Services

Senior Project Director	$375.00/hr
Project Director	$350.00/hr
Senior Specialist V	$290.00/hr
Senior Specialist IV	$275.00/hr
Senior Specialist III	$260.00/hr
Senior Specialist II	$245.00/hr
Senior Specialist I	$230.00/hr
Specialist V	$220.00/hr
Specialist IV	$205.00/hr
Specialist III	$195.00/hr
Specialist II	$185.00/hr
Specialist I	$175.00/hr
Analyst V	$165.00/hr
Analyst IV	$155.00/hr
Analyst III	$145.00/hr
Analyst II	$135.00/hr
Analyst I	$115.00/hr
Technician IV	$105.00/hr
Technician III	$95.00/hr
Technician II	$85.00/hr
Technician I	$75.00/hr
Project Coordinator II	$165.00/hr
Project Coordinator I	$135.00/hr

Mapping and Surveying Services

UAS Pilot	$180.00/hr
Survey Lead	$310.00/hr
Survey Manager	$270.00/hr
Survey Crew Chief	$205.00/hr
Survey Rod Person	$155.00/hr
Survey Mapping Technician	$145.00/hr

Construction Management Services

Principal Manager	$225.00/hr
Senior Construction Manager	$195.00/hr
Senior Project Manager	$190.00/hr
Construction Manager	$190.00/hr
Project Manager/Construction Management	$180.00/hr
Resident Engineer	$175.00/hr
Construction Engineer	$180.00/hr
On-site Owner's Representative	$165.00/hr
Prevailing Wage Inspector	$165.00/hr
Construction Inspector	$155.00/hr
Administrator/Labor Compliance	$130.00/hr

Hydrogeology/HazWaste Services

Project Director	$350.00/hr
Principal Hydrogeologist/Engineer III	$330.00/hr
Principal Hydrogeologist/Engineer II	$320.00/hr
Principal Hydrogeologist/Engineer I	$310.00/hr
Senior Hydrogeologist V/Engineer V	$285.00/hr
Senior Hydrogeologist IV/Engineer IV	$275.00/hr
Senior Hydrogeologist III/Engineer III	$265.00/hr
Senior Hydrogeologist II/Engineer II	$255.00/hr
Senior Hydrogeologist I/Engineer I	$245.00/hr
Project Hydrogeologist V/Engineer V	$235.00/hr
Project Hydrogeologist IV/Engineer IV	$225.00/hr
Project Hydrogeologist III/Engineer III	$215.00/hr
Project Hydrogeologist II/Engineer II	$205.00/hr
Project Hydrogeologist I/Engineer I	$195.00/hr
Hydrogeologist/Engineering Assistant	$150.00/hr
HazMat Field Technician	$140.00/hr

District Management & Operations

District General Manager	$255.00/hr
District Engineer	$230.00/hr
Operations Manager	$170.00/hr
District Secretary/Accountant	$170.00/hr
Collections System Manager	$155.00/hr
Grade V Operator	$145.00/hr
Grade IV Operator	$130.00/hr
Grade III Operator	$120.00/hr
Grade II Operator	$100.00/hr
Grade I Operator	$95.00/hr
Operator in Training	$85.00/hr
Collection Maintenance Worker	$90.00/hr

Project Delivery Services

Technology Specialist II	$245.00/hr
Technology Specialist I	$190.00/hr
GIS Analyst V	$220.00/hr
GIS Analyst IV	$200.00/hr
GIS Analyst III	$185.00/hr
GIS Analyst II	$145.00/hr
GIS Analyst I	$130.00/hr
Creative Services IV	$190.00/hr
Creative Services III	$165.00/hr
Creative Services II	$150.00/hr
Creative Services I	$135.00/hr
Technical Editor IV	$190.00/hr
Technical Editor III	$165.00/hr
Technical Editor II	$155.00/hr
Technical Editor I	$135.00/hr
Publications Specialist IV	$140.00/hr
Publications Specialist III	$130.00/hr
Publications Specialist II	$120.00/hr
Publications Specialist I	$110.00/hr
Clerical Administration	$100.00/hr

Expert Witness – Court appearances, depositions, and interrogatories as expert witness will be billed at 2.00 times normal rates.

Emergency and Holidays – Minimum charge of two hours will be billed at 1.75 times the normal rate.

Material and Outside Services – Subcontractors, rental of special equipment, special reproductions and blueprinting, outside data processing and computer services, etc., are charged at 1.15 times the direct cost.

Travel Expenses – Mileage at current IRS allowable rates. Per diem where overnight stay is involved is charged at cost

Invoices, Late Charges – All fees will be billed to Client monthly and shall be due and payable upon receipt. Invoices are delinquent if not paid within 30 days from the date of the invoice. Client agrees to pay interest at a 10% annual rate for amounts unpaid greater than 30 days after the date of the invoice.

Annual Increases – Unless identified otherwise, these standard rates will increase in line with the CPI-U for the nearest urban area per the Department of Labor Statistics to where the work is being completed) or by 3% annually, whichever is higher.

Prevailing Wage – The rates listed above assume prevailing wage rates do not apply. If this assumption is incorrect Dudek reserves the right to adjust its rates accordingly.

MINUTES
SAM BOARD OF DIRECTORS' MEETING
Regular Board Meeting 7:00 PM, Monday, September 14, 2026

1.CALL TO ORDER

Vice Chair Nancy Marsh called the meeting to order at 7:02 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA 94019

A. Roll Call

Directors, Ruddock, Dye, Boyd, Nagengast, Marsh, and (Slater-Carter) 7:04 were present, also present were General Manager Prathivadi, Finance Officer George Evans, Plant Superintendent Tim Costello, and General Counsel Jeremy Jungreis.

2.PUBLIC COMMENT/ORAL COMMUNICATION/ITEMS NOT ON THE AGENDA

General Manager Prathivadi introduced Liz Eden SAM's new Accounting Technician, to the Board Member's.

3.CONSENT AGENDA (*Consent items are considered routine and will be approved or adopted by one vote unless a request for removal for discussion or explanation is received from the Public or Board)*

A. Approve Minutes of August 24, 2026, Regular Board Meeting
B. Approve Disbursements for September 14, 2026
C. Accept the Quarterly Financial Report for the 4th Quarter of Fiscal Year 2025-26

Chair Slater-Carter reviewed Item 3A Approve Minutes of August 24, 2026, Regular Board Meeting, Item 3B Approve Disbursements for September 14, 2026, Item 3C Accept the Quarterly Financial Report for the 4th Quarter of Fiscal Year 2025-26.

Vice Chair Marsh pulled August 24,2026 minutes for a minor correction. Marsh stated the board meeting adjourned at 8:45 pm not 7:20 pm.

Director Nagengast stated he was not present on August 24, 2026, Board Meeting and abstained on Item 3A Approve Minutes of August 24, 2026, Regular Board Meeting.

Director Marsh moved and Director Ruddock seconded the motion to pass Item 3A Approve Minutes of August 24, 2026, Regular Board Meeting with minor correction as stated. Item 3B Approve Disbursements for September 14, 2026, and Item 3C Accept the Quarterly Financial Report for the 4th Quarter of Fiscal Year 2025-26.

Marsh/Ruddock/Roll Call Vote: Ruddock Aye/Dye Aye/Boyd Aye/Nagengast Abstain/MarshAye/Slater-Carter Aye/6 Ayes/2 Abstain only for 3A. The motion passed.

4.REGULAR BUSINESS *(The Board will discuss, seek public input, and possibly take action on the following items)*

A. Authorize General Manager to Enter into a Contract with BKF Engineers for Environmental and Cultural Services During Construction of the SAM Force Main in Montara Replacement Project in an Amount not to exceed $585,983.

Chair Slater-Carter Reviewed Item 4A Authorize General Manager to Enter into a Contract with BKF Engineers for Environmental and Cultural Services During Construction of the SAM Force Main in Montara Replacement Project in an Amount not to exceed $585,983.

General Manager Prathivadi stated SAM has all the approvals to move forward on the Construction of the Sewer Force Main in Montara. BKF Engineers is a sub-contractor for environmental and cultural services during construction of the SAM Force Main in Montara Replacement Project. A discussion ensued. Following discussion.

Vice Chair Marsh moved and Director Boyd seconded the motion to pass Item 4A Authorize General Manager to Enter into a Contract with BKF Engineers for Environmental and Cultural Services During Construction of the SAM Force Main in Montara Replacement Project in an Amount not to exceed $585,983.

Marsh/Boyd/Roll Call Vote: Ruddock Aye/Dye Aye/Boyd Aye/Nagengast Aye/MarshAye/Slater-Carter Aye/8 Ayes/0 Noes. The motion passed.

B. Authorize the General Manager to Enter into a Contract with Marina Construction Management for Construction Inspection Services During Construction of the SAM Force Main in Montara Replacement Project in an Amount not to Exceed $793,082.79

Chair Slater-Carter reviewed Item 4B Authorize the General Manager to Enter into a Contract with Marina Construction Management for Construction Inspection Services During Construction of the SAM Force Main in Montara Replacement Project in an Amount not to Exceed $793,082.79.

General Manager Prathivadi stated Marina Construction Management is a sub-contractor for construction inspection services during construction of the SAM Force Main in Montara Replacement Project. A discussion ensued. Following discussion.

Vice Chair Marsh moved and Director Boyd seconded the motion to pass Item 4B Authorize the General Manager to Enter into a Contract with Marina Construction Management for Construction Inspection Services During Construction of the SAM Force Main in Montara Replacement Project in an Amount not to Exceed $793,082.79.

Marsh/Boyd/Roll Call Vote: Ruddock Aye/Dye Aye/Boyd Aye/Nagengast Aye/MarshAye/Slater-Carter Aye/8 Ayes/0 Noes. The motion passed.

C. Authorize the General Manager to Enter into a Contract with BAGG Engineers for Testing Services During Construction of the SAM Force Main in Montara Replacement Project in an Amount not to Exceed $150,875

Chair Slater-Cater reviewed Item 4C Authorize the General Manager to Enter into a Contract with BAGG Engineers for Testing Services During Construction of the SAM Force Main in Montara Replacement Project in an Amount not to Exceed $150,875.

General Manager Prathivadi stated BAGG Engineers is a sub-contractor for testing services during construction of the SAM Force Main in Montara Replacement Project. A discussion ensued. Following discussion.

Director Boyd moved and Vice Chair Marsh seconded the motion to pass Item 4C Authorize the General Manager to Enter into a Contract with BAGG Engineers for Testing Services During Construction of the SAM Force Main in Montara Replacement Project in an Amount not to Exceed $150,875

Nagengast/Marsh/Roll Call Vote: Ruddock Aye/Dye Aye/Boyd Aye/Nagengast Aye/MarshAye/Slater-Carter Aye/8 Ayes/0 Noes. The motion passed.

D. Authorize the General Manager to Enter into a Contract with Kastama Strategic Consulting for Public Outreach and Communication Services During Construction of the SAM Force Main in Montara Replacement Project in an Amount not to Exceed $75,000.

Chair Slater-Carter reviewed Item 4D Authorize the General Manager to Enter into a Contract with Kastama Strategic Consulting for Public Outreach and Communication Services During Construction of the SAM Force Main in Montara Replacement Project in an Amount not to Exceed $75,000.

General Manager Prathivadi stated SAM retained Kastama Strategic Consulting for public outreach and communication services during phase 1 for construction of the

SAM Force Main in Montara Replacement Project. A discussion ensued. Following discussion board members stated they would like to see detailed breakup of cost for public outreach and communication services during construction of the SAM Force Main in Montara Replacement Project before authorizing General Manager Prathivadi to enter into a contract with Kastama Strategic Consulting.
General Manager indicated that this item will be brought back at the next meeting with more details as requested.

5. GENERAL MANAGER'S REPORT

A. Discussion on Emergency Preparedness: Super El Nino

General Manager Prathivadi presented a presentation on Emergency Preparedness: Super El Nino.

This presentation can be seen on the SAM website at www.samcleanswater.org

6. ATTORNEY'S

General Counsel Jeremy Jungreis addressed the Board with an update on Legislation/Regulation of Interest to the Sewer Authority, AB 1881: California Indian Freedom Act of 2026.

7. DIRECTOR'S REPORT - NONE

8. TOPICS FOR FUTURE BOARD CONSIDERATION - NONE

9. CONVENE IN CLOSED SESSION *(Items discussed in Closed Session comply with the Ralph M. Brown Act.)*

The Board went into closed session at 8:10.

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code 54957- Title: General Manager

B. CONFERENCE WITH LABOR NEGOTIATORS
Pursuant to Government Code 54957.6
Unrepresented Employee: General Manager
Agency Negotiator, Authority Chair Slater-Carter

11. CONVENE IN OPEN SESSION *(Report Out on Closed Session Items)*

The Board came out of Closed Session at 8:17 and there was no reportable action.

12. ADJOURNMENT

Chair Slater-Carter adjourned the meeting at 8:17 p.m. to the next Regular Meeting September 28-2026.

Respectfully Submitted, Approved By:

Lorri Rovai
Administrative Assistant

Board Secretary

MINUTES
SAM BOARD OF DIRECTORS' MEETING
Regular Board Meeting 7:00 PM, Monday, September 28, 2026

1.CALL TO ORDER

Chair Slater-Carter called the meeting to order at 7:00 p.m. at the SAM Administration Building, located at 1000 N. Cabrillo Highway, Half Moon Bay, CA 94019

A. Roll Call

Directors, Ruddock, Dye, Boyd, Nagengast, Marsh, and Slater-Carter were present, also present were General Manager Prathivadi, Finance Officer George Evans, Plant Superintendent Tim Costello, and General Counsel Jeremy Jungreis.

2.PUBLIC COMMENT/ORAL COMMUNICATION/ITEMS NOT ON THE AGENDA

Kevin Sniecinski Co-Founder of Coastside Allies thanked SAM and staff for communications regarding community issues. A discussion ensued.

3.CONSENT AGENDA (*Consent items are considered routine and will be approved or adopted by one vote unless a request for removal for discussion or explanation is received from the Public or Board)*

A. Approve Minutes of September 14, 2026, Regular Board Meeting
B. Approve Disbursements for September 28, 2026
C. Monthly Revenue and Expense Report for Period Ending August 31, 2026

Chair Slater-Carter reviewed Item 3A Approve Minutes of September 14, 2026, Regular Board Meeting, Item 3B Approve Disbursements for September 28, 2026, and Item 3C Monthly Revenue and Expense Report for Period Ending August 31, 2026.

Director Dye moved and Director Boyd seconded the motion to pass 3A Approve Minutes of September 14, 2026, Regular Board Meeting, Item 3B Approve Disbursements for September 28, 2026, and Item 3C Monthly Revenue and Expense Report for Period Ending August 31, 2026.

Dye/Boyd/Roll Call Vote: Ruddock Aye/Dye Aye/Boyd Aye/Nagengast Aye/MarshAye/Slater-Carter Aye/8/ Ayes/0 Noes. The motion passed.

4.REGULAR BUSINESS *(The Board will discuss, seek public input, and possibly take action on the following items)*

A. Authorize the General Manager to Enter into a Contract with Kastama Strategic Consulting for Public Outreach and Communication Services During Construction of the SAM Force Main in Montara Replacement Project in an Amount not to Exceed $75,000.

Chair Slater-Carter Reviewed Item 4A Authorize the General Manager to Enter into a Contract with Kastama Strategic Consulting for Public Outreach and Communication Services During Construction of the SAM Force Main in Montara Replacement Project in an Amount not to Exceed $75,000.

General Manager Prathivadi stated that the Board authorized SAM to enter into a contract with McGuire and Hester for the Progressive Design Build Contractor, for the construction of the Sewer Force Main in Montara on August 10, 2026.

Prathivadi stated the contract with Kastama Strategic Consulting for public outreach and communication services during construction of the SAM Force Main in Montara Replacement Project in an amount not to exceed $75,000 was brought to the Board on August 14, 2026. Board Members requested more details on the proposal from contract with Kastama Strategic Consulting.

General Manager Prathivadi introduced Alison Kastama from Kastama Strategic Consulting and stated she was available to answer any question the Board members might have. A discussion ensued. Following discussion.

Vice Chair Marsh moved Director Boyd seconded the motion to pass Item 4A Authorize the General Manager to Enter into a Contract with Kastama Strategic Consulting for Public Outreach and Communication Services During Construction of the SAM Force Main in Montara Replacement Project in an Amount not to Exceed $40,000.

Marsh/Boyd/Roll Call Vote: Ruddock Aye/Dye Aye/Boyd Aye/Nagengast Aye/MarshAye/Slater-Carter Aye/8 Ayes/0 Noes. The motion passed.

B. Presentation by Tripepi Smith on Strategic Planning

Chair Slater-Carter reviewed Item 4B Presentation by Tripepi Smith on Strategic Planning.

General Manager Prathivadi introduced Mark Pulone Strategic Plan Facilitator from Tripepi Smith. Mark Pulone presented the board with a presentation on Strategic Planning, Proposed Scope of Work & Timeline, Strategic Plan Development, Board Questionnaire & Interviews, Strategic Planning Workshop, Post-Workshop Deliverables. A discussion ensued. Following presentation Board Members thanked Marl Pulone for his presentation and informed staff that the Strategic planning process can start at the second meeting in January 2027

The presentation can be seen on the SAM website at www.samcleanswater.org

5. GENERAL MANAGER'S REPORT

A. Monthly Managers' Report – August 2026

General Manager Prathivadi reviewed Monthly Managers' Report – August 2026, and stated staff was available to answers any question the Board Members may have.

6. ATTORNEY'S - NONE

7. DIRECTOR'S REPORT

Director Ruddock requested a presentation and discussion on the Amy Corps Project at the next Special Board Meeting scheduled for October 14, 2026, at 7:00 pm.

8. TOPICS FOR FUTURE BOARD CONSIDERATION - NONE

9. CONVENE IN CLOSED SESSION *(Items discussed in Closed Session comply with the Ralph M. Brown Act.)*

The Board went into closed session at 8:52 pm

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code 54957- Title: General Manager

B. CONFERENCE WITH LABOR NEGOTIATORS
Pursuant to Government Code 54957.6
Unrepresented Employee: General Manager
Agency Negotiator, Authority Chair Slater-Carter

C. CONFERENCE WITH LEGAL COUNSEL — PENDING LITIGATION
Pursuant to Paragraph (1) of Subdivision (d) of Government Code Section 54956.9, Ecological Rights Foundation v. Sewer Authority Mid-Coastside (Case No: 3:18-CV-04413 (N.D. CA).

D. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Pursuant to Government Code Section 54956.8

10. REPORTABLE ITEMS FROM CLOSED SESSION (if any)

The Board came out of closed session at 9:00pm

Reportable action: Board authorized GM to sign the Consent Decree Third Amendment with ERF.

11. ADJOURNMENT

Chair Slater-Carter adjourned the meeting at 9:00 p.m. to the next Regular Meeting October 26, 2026, and November 9, 2026

Respectfully Submitted, Approved By:

Lorri Rovai
Administrative Assistant

Board Secretary

SEWER AUTHORITY MID-COASTSIDE

Staff Report

TO: Honorable Board of Directors

FROM: Tim Costello, Plant Superintendent

DATE: September 28, 2026

SUBJECT: **Monthly Manager's Report – August 2026**

Executive Summary

The purpose of this report is to keep the Board and public informed of SAM's day-to-day operations.

Fiscal Impact

There is no fiscal impact from this report.

Strategic Plan Compliance

The recommendation complies with the SAM Strategic Plan Goal 5.5: *"Operations and maintenance should be proactively planned, and the Board shall be kept up to date on progress on operations and maintenance issues."*

Background and Discussion/Report

The following data is presented for the month *of August 2026.*

Key Indicators of Performance	
NPDES Permit Violations:	0
Accidents, Injuries, etc.	0
Reportable Spills Cat 1:	0
Reportable Spills Cat 2:	0
Reportable Spills Cat 3:	0
Reportable Spills Cat 4:	0

Flow Report (See Attachment A)		
Half Moon Bay	0.754	63.47%
Granada CSD	0.211	17.75%
Montara W&SD	0.223	18.78%
Total	1.188	100.0%

Administration

There were two Regular Board Meeting in the month of August 2026, and no public records requested. There were no articles in the Half Moon Bay Review. There were four articles in the Coastside Buzz Mentions As HDPE Pipe Increases Due to Wars, Sewer Authority JPA Navigates Tight Timeline to Sign Force Main at Montara Design-Build Contract and Satisfy the ERF Consent Decree,(August 18, 2026), As a Possible El Nino Approaches, Sewer Authority Mid-Coastside Asks You to Check Your Downspouts and Cleanouts for Unwanted Inflow to Reduce Sewer Flows and Costs,(August 26, 2026), Army Corp Finds Positive Federal Interest in OneShoreline's Sewer Authority Mid-Coastside Resiliency Study; $1M in Liccardo/Padilla Appropriations to be Negotiated This Fall,(August 26 2026), and Sewer Authority Mid-Coastside Signs 5th Amendment for General Manager's Contract Including a 4% Increase to be Base Salary, Maintaining Institutional Knowledge.(August 27, 2026).There were no new hires in the month of August. There was one Anniversary in the month of August Keith Harvey Operator II.

Operations & Maintenance

The following permanent flow storage installations are in place and functioning properly.

Montara Pump Station – Walker Tank, which has a capacity of 434,000 gallons.

The Portola Station – Wet Weather Facility, which has a capacity of 400,000 gallons.

The Portola Pump Station has the ability to use the Wet Weather Facility as a modified equalization basin if needed, (without mixing it is not ideal for this use). It is better suited as wet weather flow storage as originally designed.

Chemical addition this month to the MLSS this month has been a little less as the foaming issues have not been as bad. We continued with chlorine spray addition to the little bit of foam we have just to keep things in check. This is a direct application to the filaments in the foam, more of a maintenance at this time.

Effluent BOD results averaged 18.7 mg/l this month, higher than we like to see. Our highest result this month was 27 mg/L, for reference 45 mg/L is our average weekly max and 30 mg/L is our average monthly max.

We continue to keep open communicating with Mr. Burrell so that he is aware of any issues we might be experiencing.

Training this month (8/5), we had safety training with Du-all, we encouraged folks from the member agencies to attend any of the training that will relate to them. This month

we had refresher on Hearing conservation and workplace violence prevention. This is part of our routine safety program just to keep safety on the forefront of people's minds while they are working.

GSE is continuing work on the effluent pump station project and is nearing completion.

During the month of August 2026 rainfall was right at the historic normal for Half Moon Bay. The NOAA 10-year average for the area is 0.189 inches of rain for August, (0.24 inches is considered normal). This web link has some very useful data for our area, https://ggweather.com/hmb/. Rainfall totals were as follows: 0.19 inches, (from the NOAA gauge at the plant, normal for August). Our roof top was 0.12 at the plant, 0.05 inches in the GCSD service area, and 0.12 inches at the MWSD weather station. There were micro-climate variations verified by the data.

Below is a chronological summary of some of the occurrences during the month of August 2026.

8/1/2026 – Saturday - Portola station went back to normal level at around 4am, turn on all pumps back on. **This was due to having the Portola station off for CCTV work on the IPS. Daily ops rounds and duties.

8/2/2026 – Sunday - Daily ops rounds and duties. Added Polymer and spray chlorine to AB3.

8/3/2026 - Daily ops rounds and duties. A1 Septic is here to discharge 1100 gallons of waste. Collect Alpha Lab samples. GSE is on site cleaning and removing equipment in the effluent building.

8/4/2026 - Daily ops rounds and duties. Continue adding polymer to AB3. **GSE is on site working inside final effluent building. Found pump #3 at Portola not pumping, advised mechanics of the issue, they found the pump to be air bound. Pick up Alpha Lab samples day 2.

8/5/2026 - Daily ops rounds and duties. Bleach and clean all plant samplers. DU-ALL safety class for all staff. Hearing conservation and Work place violence prevention.

8/6/2026 - Daily operator rounds and duties. American Portables is on site to discharge 500 gallons of waste. Hose down the primary effluent channel due to high amounts of foam. Added polymer to both aeration basins.

8/7/2026 - Daily operator rounds and duties. Continue adding polymer and chlorine to AB3 for foam / filament control. Switch / rotate chemical pumps. The

mechanics replaced the pressure gauges on the hot water primary loop pumps.

8/8/2026 – Saturday - Daily ops rounds and duties. Fill up a couple mixed polymer tote bins. Hose down the algae on the secondary clarifier weirs.

8/9/2026 – Sunday - Daily ops rounds and duties. Pedro's cleaning service in the admin building. Normal day no issues.

8/10/2026 - Daily ops rounds and duties. Continue adding polymer to AB3. **GSE is on site to install motors and pumps in the final effluent building. Shut off and isolate boiler #1 for service.

8/11/2026 - Daily ops rounds and duties. Cleaned all 4 DO MLSS probe meters. **Calcon is on site working inside the final effluent building. Wash and break down thick foam inside the center ring on secondary #2.

8/12/2026 - Daily ops rounds and duties. Add polymer and spray chlorine to AB3. We replaced the belt form the Belt Press System as well as the rubber gasket for the rear upper box. **Calcon is on site working on electrical equipment.

8/13/2026 - Daily operator rounds and duties. **Maintenance crew is working on replacing the grit pump valves. Update Ops Data walkthrough sheets, sort of. Shoveled out debris from the Collection Crew debris box. Interviews were being conducted in the lunchroom for admin position. Cleaned up Princeton Pump station.

8/14/2026 - Daily operator rounds and duties. **Calcon is on site working on VFD maintenance. **N2 Electric, (county contractor), is on site working on the Tsunami siren pole at the plant and at Portola pump station. Ordered new belts for the belt press to replace the stock of the ones just installed.

8/15/2026 - Saturday - Daily ops rounds and duties. Continue adding polymer and spraying chlorine to AB3 for foam / filaments.

8/16/2026 - Daily ops rounds and duties. Fill up a mixed polymer tote.

8/17/2026 - Daily ops rounds and duties. **RF McDonald is here performing maintenance on boiler #1. American Portables is here to dump 300 gallons. Added polymer to AB3 for surface foam.

8/18/2026 - Daily ops rounds and duties. Hypo delivery to the plant. **Calcon is working on SCADA / IGNITION programming all day. **Jason from Goble Sampson / Prominent is on site looking at our chemical pumps for possible replacement.

8/19/2026 - Daily ops rounds and duties. Pick up 1st day ALPHA samples. Clean all 4 MLSS Do probes. Switch over to the final effluent well and move all equipment associated back to place but noticed there is no level control method for wet well. **Performed test on final effluent pump #3. While relocating the SO2 pump to its normal spot the plant received a high SO2 alarm, but no limits were exceeded as the effluent was saturated with plenty of SO2.

8/20/2026 - Daily ops rounds and duties. Continue adding polymer and spraying chlorine on the surface of AB3 to reduce amount of foam. **DXP is on site to train the ops and mechanics on performing maintenance for the SEEPEX primary sludge pumps. American Portables is here to dump roughly 600 gallons. Clean primary sludge pump #5.

8/21/2026 - Daily operator rounds and duties. Continue spraying chlorine to AB3 and adding polymer to AB3. Exercised all influent pumps. Bleached the SO2 line in the final effluent building.

8/22/2026 - Saturday - Daily ops rounds and duties. Fill up a couple polymer totes during the day.

8/23/2026 - Sunday - Daily ops rounds and duties. Collect Alpha Lab samples.

8/24/2026 - Daily operator rounds and duties. Continue adding polymer to AB3. **RF McDonald is on site to work on the primary sludge pump #2 piping. **Calcon is on site working on electrical equipment in the final effluent building. Measured the final effluent well level for Calcon.

8/25/2026 - Daily ops rounds and duties. **RF McDonald is on site to work on the primary sludge pump #1 piping. **Calcon is working on the chemical PLC, as it has issues, placed chemicals in manual mode while PLC was being worked on by Calcon. Bisulfite delivery to the plant. New belt press belts delivered.

8/26/2026 - Daily ops rounds and duties. **Calcon is on site working on electrical equipment. Check all fire extinguishers. **Re-calibration the drivetrain sensor for primary tank #2 done by Calcon. Perform clean up around the plant facility.

8/27/2026 - Daily ops rounds and duties. Continue adding polymer to AB3. **Calcon is at the plant working inside the final effluent building. **Johnsons Control is on site to replace the fire alarm strobe sensor in the mud room, works ok now. Clean all 4 MLSS Do probes.

8/28/2026 - Daily operator rounds and duties. **Calcon is on site performing annual PMs. Replaced the PH meter probe in the lab with a new one. Mechanics changed the oil to one of digesters mixing pump # 2. Perform MDL quarterly test. Mechanics performed a monthly generator test late in the afternoon. Lost communication with both boilers due to power transfer during the generator run but we were able to fix before the end of the day.

8/29/2026 - Saturday - Daily ops rounds and duties. Continue adding polymer to AB3.

8/30/2026 - Sunday - Daily operator rounds. Normal day no issues.

8/31/2026 - Daily ops rounds and duties. Added polymer and spray chlorine to AB3. **Calcon is at the plant working on electrical equipment. **GSE is also on-site doing work in the final effluent building. **Peterson Caterpillar is on site performing maintenance on the plant generator. Rental generator on site. **Brush Hog is on site working on trees near parking lot. Freight truck is here at the plant to pick up empty tote bins.

Other activities are listed below:

There were 20 deliveries (approximately 11,120 gallons) of truck waste discharged at the SAM Plant for a total revenue of $ 1,112.00 There were no leachate deliveries to the SAM IPS line in the month of August 2026, for a total leachate volume of 0 gallons.

The NPDES data report for August 2026 is attached reference (Attachment B).

Contract Collection Services

The SAM crew cleaned 27,343 feet of sewer line and responded to eleven calls in contract service areas. Six calls were sewer line related. Five calls were maintenance related. Seven of the callouts were during regular business hours or started during regular business hours and went into overtime. The other four calls were after-hour callouts. Five calls were in the HMB service area, two were in the GCSD service area, and four were in the MWSD service area during the month of August 2026.

HMB – The sewer related calls in the HMB service area in the month of August were as follows; 8/7 - During routine maintenance the hose got stuck. Crew went and got the camera to see if they could figure out what the cause was. They located a manhole that was landscaped over that was not on the maps. Crew was able to get the hose free, finding were communicated with the HMB to add the manhole to the map. 8/17 - Call for a slow kitchen drain.

Crew flushed the main line finding no obstructions. The crew advised the homeowner they would need to contact a plumber to resolve the issue.

The maintenance-related calls in the HMB service area in the month of August 2026 were as follows; 8/7 - Bell moon station response, call for trouble alarm. Station was operating normally upon arrival. Reset alarms and checked station for normal operation. Possible power glitch. 8/15 - Bell moon station response, call for trouble alarm. Station was operating normally upon arrival. Reset alarms and checked station for normal operation. Possible power glitch. 8/20 - Bell moon station alarm. Station was operating as normal upon arrival. Station fault alarm was showing on panel. Unable to verify cause of alarm. Reset alarms and checked for normal operation. These repeat calls were noticed and we reached out to Calcon to see if there was an electrical issue they could address.

GCSD – The sewer line related calls in the GCSD service area during the month of August were as follows; 8/5 - Callout for odor at the Capistrano rd. intersection. The crew inspected upstream and downstream manholes and things were flowing as normal, crew did pull some rags from the downstream manhole. They did notice fishy odor from the harbor area. 8/28 - Call for back up at house. Crew responded finding that the house is on a grinder pump. Crew flushed main to confirm it was clear. Crew advised the homeowner to contact a plumber to resolve the issue.

There were no maintenance-related calls in the GCSD service area in the month of August 2026.

MWSD – The sewer line related calls in the MWSD service area were as follows; 8/14 - Call for a backup at residence. Plumber was on site and stated this was the fourth occurrence in six months. Plumber thought perhaps it was an issue at main line connection. Crew televised the main line after getting approval from the district. There were no obstructions in the district main, crew advised owner they should have their service line televised to check its condition as the issue seems to be on the owner’s side. 8/18 - Call from MWSD district worker regarding paper in front of house in seal cove. Crew responded per district protocol to investigate and take pictures also notify county environmental health of possible issues. Crew made contact with homeowner and gave them a copy of district letter about the grinders. The

paper was old looking and there were no signs of anything recent. Homeowner was aware of the situation with grinder stations in seal cove and said he would keep an eye on it.

The maintenance-related calls in the MWSD service area in the month of August 2026 were as follows; 8/17 - Call for Kanoff station power failure alarm. When crew arrived, they found PG&E replacing a transformer. Genny ran for 1.5 hours. Reset alarms after PG&E was complete and checked station for proper operation. 8/18 - Call for noise heard from Vallemar lift station, when crew member arrived there were no abnormalities found and there were no alarms showing at station. Station was operating as normal, no further action required.

The August 2026 collection system data report is provided for the Board's information. There were zero (0) Category 1's, zero (0) Category 2's, zero (0) Category 3, and zero (0) category 4 SSO's, during the month of August 2026.

Staff Recommendation

Staff recommends that the Board receive the Manager's Report for August 2026.

Supporting Documents

Attachment A: Monthly Flow Report August 2026
Attachment B: Monthly NPDES Report August 2026
Attachment C: Collection System Data August 2026
Attachment D: Contract Collection Service Report August 2026

Attachment A

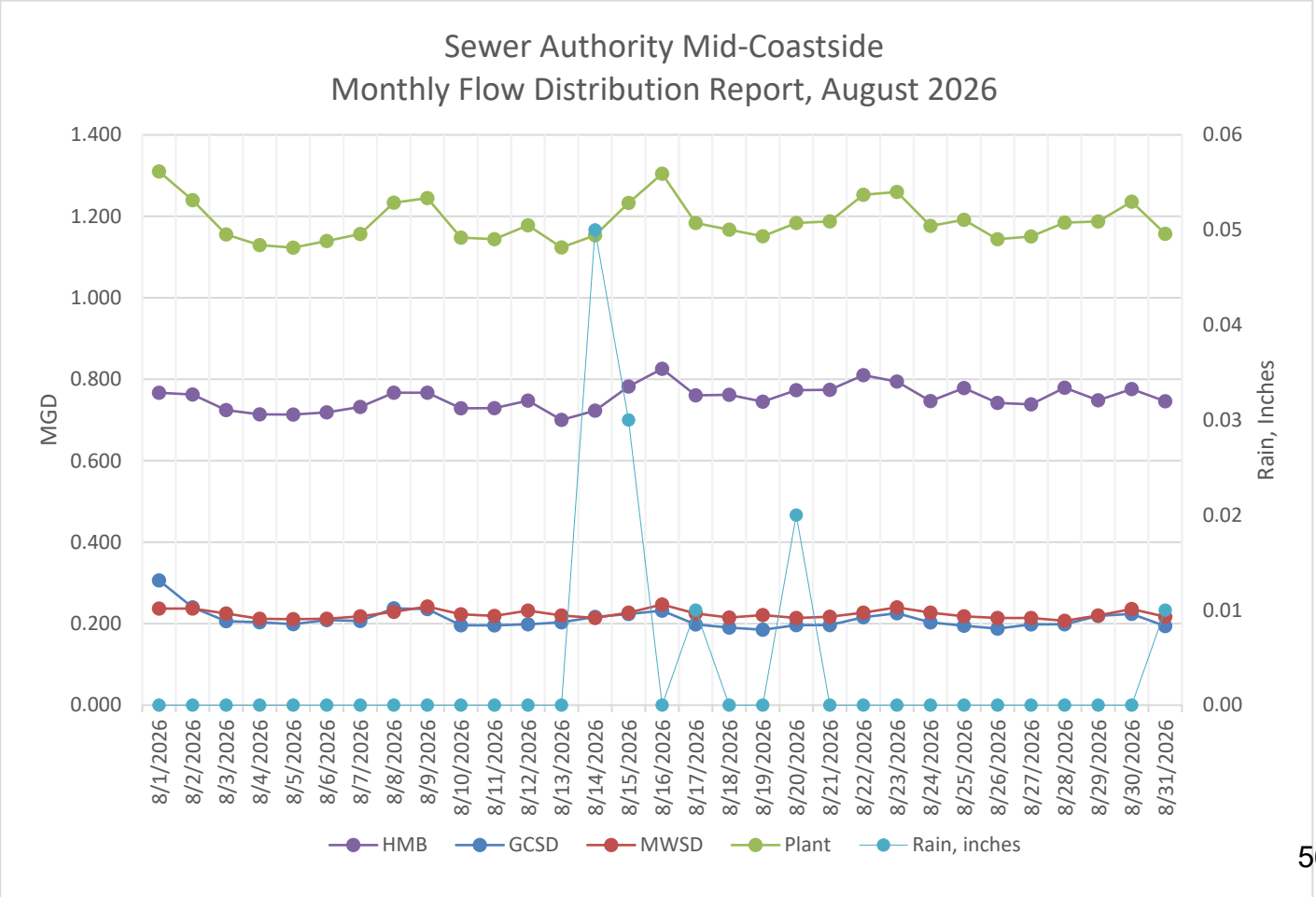
Flow Distribution Report Summary for August 2026

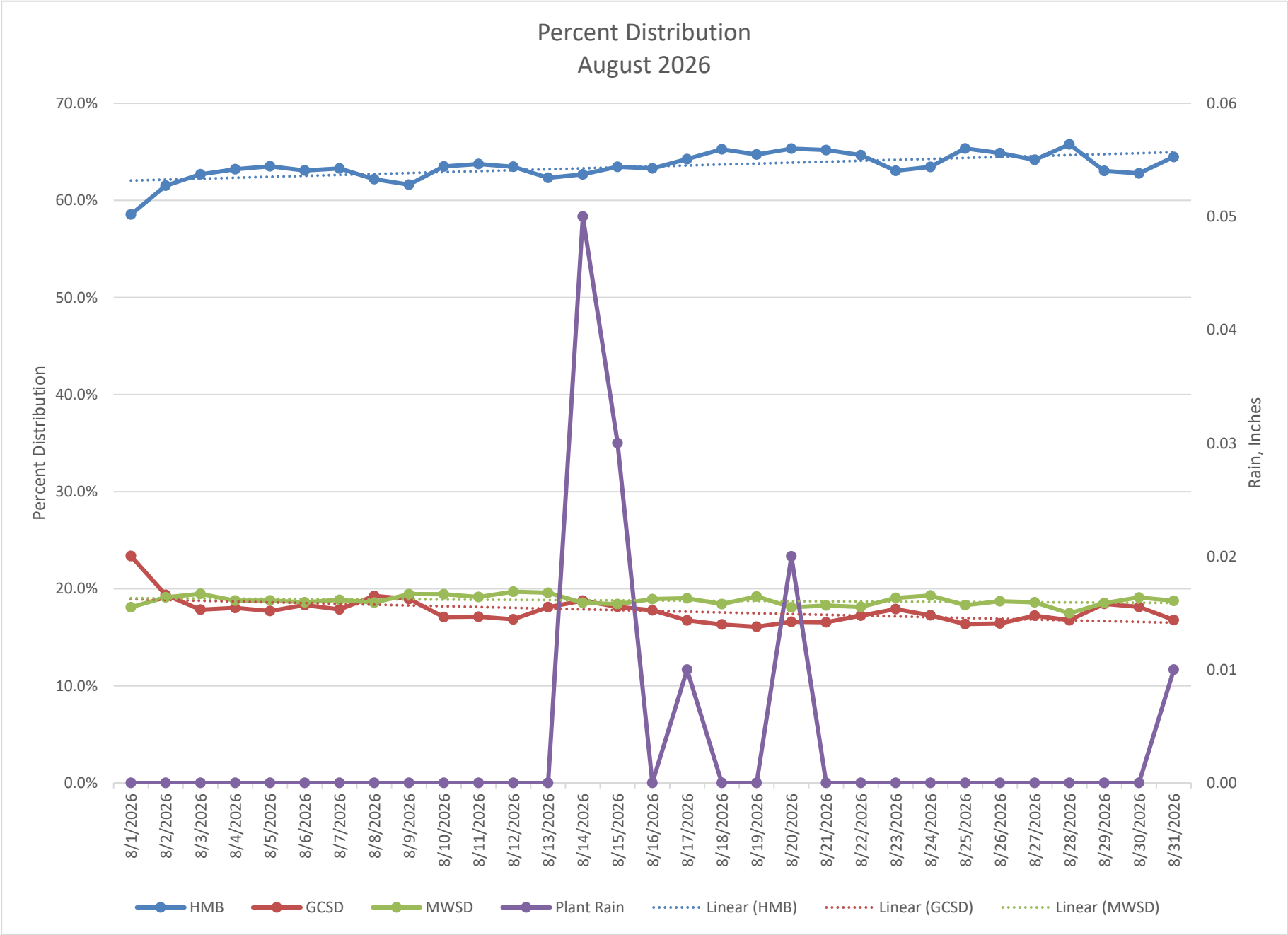
The daily flow report figures for the month of August 2026
have been converted to an Average

Daily Flow (ADF) for each Member Agency.
The results are attached for your review.

The summary of the ADF information is as follows:

	MGD	%
The City of Half Moon Bay	0.754	63.47%
Granada Community Services District	0.211	17.75%
Montara Water and Sanitary District	0.223	18.78%
Total	1.188	100.0%




Percent Distribution
August 2026
Percent Distribution
Rain, Inches
70.0%
60.0%
50.0%
40.0%
30.0%
20.0%
10.0%
0.0%
0.06
0.05
0.04
0.03
0.02
0.01
0.00
8/1/2026
8/2/2026
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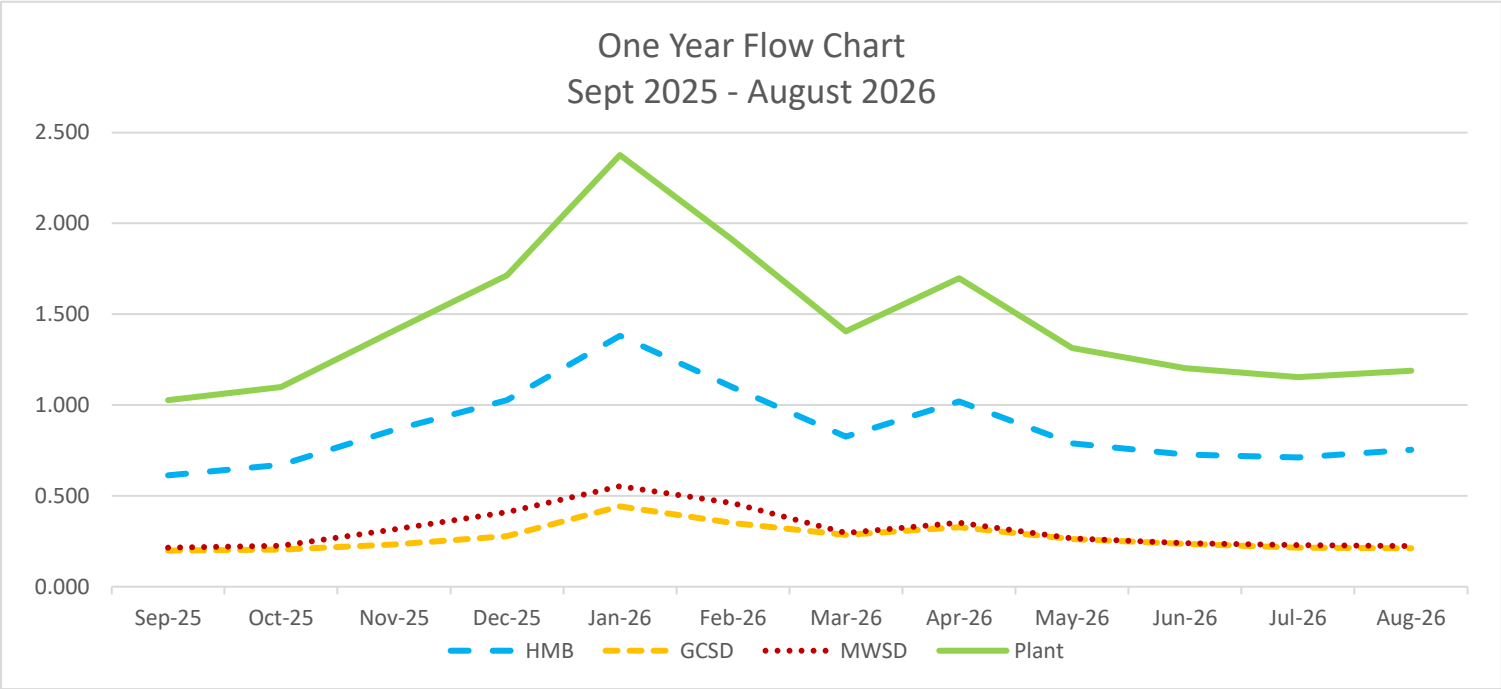
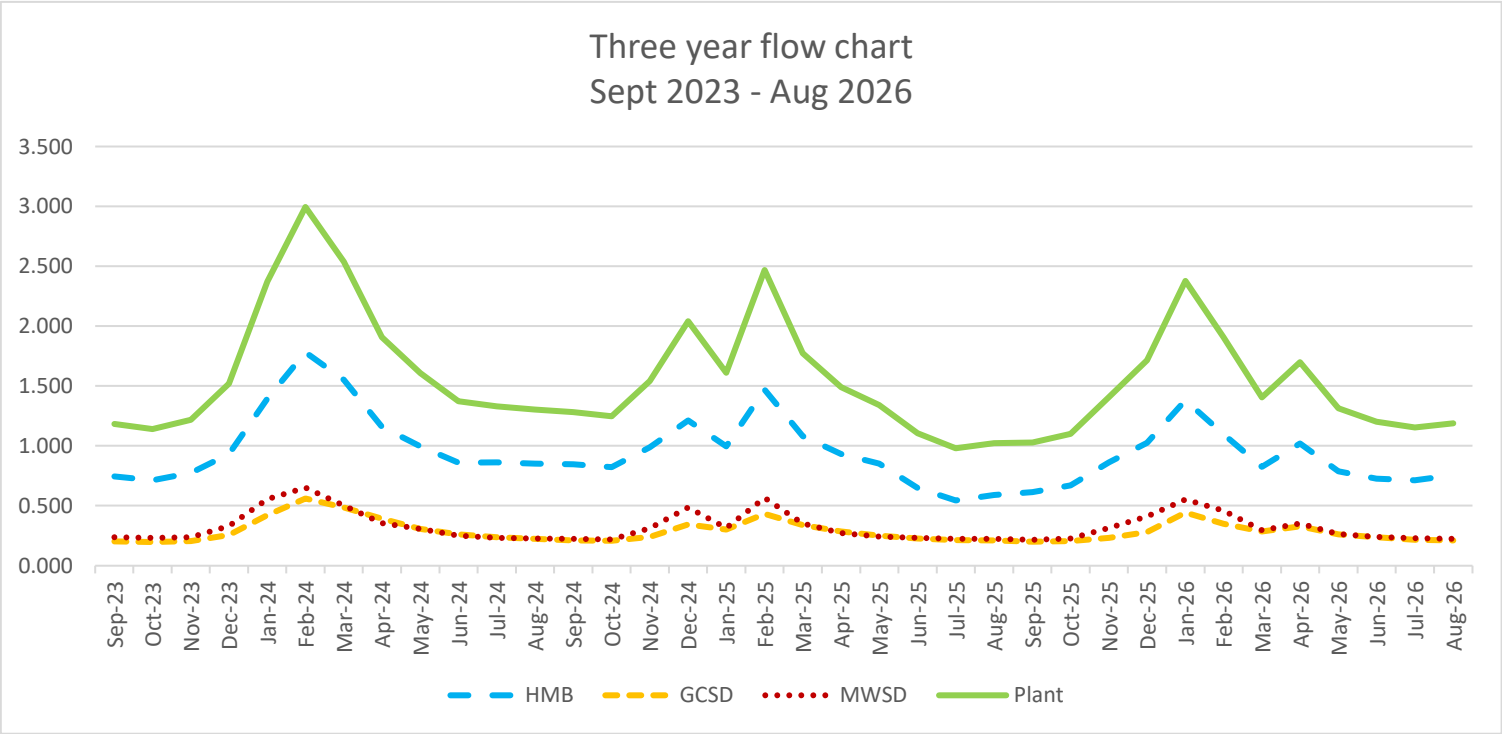
8/29/2026
8/30/2026
8/31/2026
HMB
GCSD
MWSD
Plant Rain
Linear (HMB)
Linear (GCSD)
Linear (MWSD)

Most recent flow calibration January 2024 PS, June 2025 Plant inf





Sewer Authority Mid-Coastside

Monthly Collection System Activity/SSO Distribution Report, August 2026

August 2026

Number of S.S.O's

	Total	HMB	GCSD	MWSD	SAM
Roots	0	0	0	0	0
Grease	0	0	0	0	0
Mechanical	0	0	0	0	0
Wet Weather	0	0	0	0	0
Other	0	0	0	0	0
Total	**0**	**0**	**0**	**0**	**0**

12 Month Moving Total

12 month rolling Number

	Total	HMB	GCSD	MWSD	SAM
Roots	0	0	0	0	0
Grease	1	0	0	1	0
Mechanical	0	0	0	0	0
Wet Weather	0	0	0	0	0
Other	3	1	0	0	2
Total	**4**	**1**	**0**	**1**	**2**
		25%	**0%**	**25%**	**50%**

Reportable SSOs

Reportable Number of S.S.O.'s

	Total	HMB	GCSD	MWSD	SAM
August 2026	0	0	0	0	0
12 Month Moving Total	4	1	0	1	2

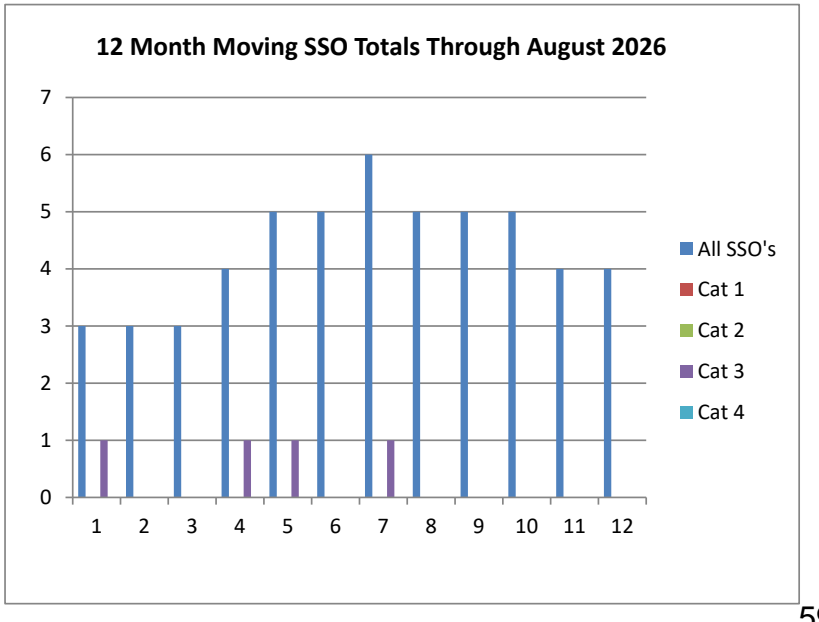
SSOs / Year / 100 Miles

Number of S.S.O.'s /Year/100 Miles

	Total	HMB	GCSD	MWSD	SAM
August 2026	0.0	0.0	0.0	0.0	0.0
12 Month Moving Total	3.8	2.7	0.0	3.7	27.4
Category 1	0.0	0.0	0.0	0.0	0.0
Category 2	0.0	0.0	0.0	0.0	0.0
Category 3	3.8	2.7	0.0	3.7	27.4
Category 4	0.0	0.0	0.0	0.0	0.0
Miles of Sewers	104.5	37.0	33.2	27.0	7.3
		35.4%	31.8%	25.8%	7.0%

12 Month Rolling Total Sewer Cleaning Summary

Month	HMB	GCSD	MWSD	Total Feet	Total Miles
Sep - 25	7,017	10,039	5,058	22,114	4.2
Oct - 25	14,567	9,753	9,098	33,418	6.3
Nov - 25	12,217	16,986	10,950	40,153	7.6
Dec - 25	0	9,235	8,160	17,395	3.3
Jan - 26	0	14,510	11,677	26,187	5.0
Feb - 26	11,310	13,557	6,858	31,725	6.0
Mar - 26	14,896	12,212	6,326	33,434	6.3
Apr - 26	12,430	14,599	6,635	33,664	6.4
May - 26	12,352	12,432	4,715	29,499	5.6
June - 26	5,532	9,140	7,123	21,795	4.1
July - 26	9,946	8,940	5,422	24,308	4.6
Aug - 26	10,806	8,007	8,530	27,343	5.2
Annual ft	111,073	139,410	90,552	341,035	
Annual Mi.	21.0	26.4	17.2		64.6



Attachment C

TASK SUMMARY- GCSD 2026-27

Task	Target Total	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total to Date	% Complete
Sewer Line Cleaning	87,000	8,457	4,050									12,175			
Hot Spot Cleaning	5,400	321	1,347									-			
Lift Station Inspection - Daily	52	4	4									4			
Lift Station Inspection - Annually	3	-	-									-			
Maint. Work Orders - Completed	-	4	4									4			
Maint. Work Orders - Incomplete	-	-	-									-			
Manhole Inspection	879	47	31									61			
USA Markings	372	77	70									42			
F.O.G. Inspections Completed	10	-	-									-			
F.O.G. Inspections Passed	10	-	-									-			
F.O.G. Inspection Failed	-		-									-			
Lateral Inspections	-	-	-									-			
Customer Service Call - Reg	-	3	1									2			
Customer Service Call - OT	-	2	1									-			
SSO Response - Category 1	-	-	-									-			
SSO Response - Category 2	-	-	-									-			
SSO Response - Category 3	-	-	-									-			
Insurance Claims Filed	-	0	0									0			

October 9, 2026

Memorandum

To: Granada Community Services District

From: John H. Rayner, District Engineer

Subject: Engineer's Report for October 2026

6-Year CIP for FY 2025 - FY 2031

Because of the high cost to GCSD for the replacement of SAM's Montara Force Main, only an estimated $100k would be available for CIP pipe replacements in FY26-27. Accordingly, a FY26-27 CIP would likely replace just a few sewers. We will coordinate with GCSD staff to determine if such a small FY26-27 CIP would be worthwhile or if it would be better to postpone the CIP project until the next fiscal year.

SAM's Montara FM Replacement Project

The McGuire and Hester (M&H) Team is providing progressive design build services for the replacement of SAM's Montara Force Main. Now that design is complete, SAM has approved the guaranteed maximum price (GMP) of $14.6 million for construction with completion by June 2028. In addition to the cost of construction, another $2 million has been budgeted for providing construction support services. The court ordered deadline for construction completion of SAM's Montara Force Main replacement is June 30, 2027, which will likely need to be extended.

247 San Juan Ave Class 3 Permit

We reviewed the revised plans for a proposed Class 3 mainline extension and provided our review comments on January 6, 2026. Awaiting the next submittal of updated plans.

114 Delores Ave Class 3 Permit

We reviewed and approved plans, dated September 15, 2026, and are awaiting the construction schedule.

Comcast Project

We reviewed and provided comments on plans for a Comcast project to directionally drill fiber cables along West Point Ave in Princeton.

GRANADA COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

To: Board of Directors

From: Hope Atmore

Subject: Administrative Staff Report

Date: September 11 to October 9, 2026

This report serves as a general update for the Board from staff since the September meeting. While it does not cover every aspect of the day-to-day activities, it is intended to keep the Board up to date on some of the completed and ongoing work.

- Continued coordination for mainline extension at 114 Dolores and 247 San Juan.
- Attended in person meeting of San Mateo Midcoast Planning Partners (SMMPP) – October 1, 2026.
- Work on floor layout options for 480 Avenue Alhambra.
- Coordination for candidate forum on October 8 in the GCSD meeting room.
- There was no change of status on open lots on the Burnham Strip or the post office lot.
- Developing list of possible community members for skate features ad hoc committee.

PUBLIC RECORDS (ACT) REQUESTS – There were 0 requests during this period:

Date	Requestor	Documents Requested	Response

APPLICATIONS RECEIVED – There were three applications received during this period:

Date	Class	Owner/Agent	APN	Address	Sq. Ft.	Zone
9/02/26	VAR	Kybych	048-013-080	118 Magellan Ave, EG	4,400	R1/S94
9/07/26	1A	Uleva	048-093-060	485 Mirada Rd, Miramar	5,000	R1/S17
9/24/26	VAR	Carey	048-022-170	0 Coronado Ave, EG	4,398	R1/S94

PERMITS ISSUED - There was one permit issued during this period:

Permit	Class	Date	Owner/Agent	APN	Address	Sq. ft.	Zone
3280	1B	7/19/26	Hekkert	047-206-260	513-517b Ave Alhambra, EG	5,165	R3/S3

SEWER HOOK-UPS - There were 0sewer hook-ups during this period:

Permit	Class	Date	Owner/Agent	APN	Address	Sq. ft.	Zone

GRANADA COMMUNITY SERVICES DISTRICT

MINUTES
BOARD OF DIRECTORS
SPECIAL MEETING at 6:30 p.m.

September 17, 2026

NOTICE PERTAINING TO PUBLIC ACCESS TO THE MEETING

This meeting was held in person and via Zoom.

CALL SPECIAL MEETING TO ORDER AT 6:30 p.m.
The meeting was called to order at 6:30 p.m.

ROLL CALL
Board President Barbara Dye, Board Vice President Wanda Bowles, Director Nancy Marsh, and Director Jen Randle. Director Matt Allen joined the meeting at 6:37 p.m.

Staff: General Manager Chuck Duffy and Assistant General manager Hope Atmore. District Counsel William Parkin attended via Zoom.

GENERAL PUBLIC PARTICIPATION
None.

SPECIAL MEETING AGENDA

1. **Consideration of an Agreement Granting Temporary Use of a Portion of the District's Dirt Lot on APN 047-262-010 to VSS International for Construction Staging Purposes** – Assistant General Manager Hope Atmore provided a summary of the discussions between GCSD staff and County staff leading to the Use Agreement being reviewed by the Board. President Barbara Dye recounted her discussions with County representatives and emphasized the need for parking to be available for the weekend. Director Marsh asked if staff could install additional signs stating GCSD ownership of the property.
   ACTION: Director Randle moved to approve the Agreement Granting Temporary Use of the District's Lot. (Randle/Marsh). Approved 4-0-1 (Director Allen abstained).

ADJOURN SPECIAL MEETING

The Special Meeting was adjourned at 6:45 p.m.
Attest:

_____
Hope Atmore, Board Secretary

Date Approved by the Board: October 15, 2026

GRANADA COMMUNITY SERVICES DISTRICT

MINUTES
BOARD OF DIRECTORS
REGULAR MEETING at 7:00 p.m.

September 17, 2026

This meeting was held in person and via Zoom.

CALL REGULAR MEETING TO ORDER AT 7:00 p.m.
The meeting was called to order at 7:00 p.m.

ROLL CALL
Board President Barbara Dye, Board Vice President Wanda Bowles, Director Matt Allen, Director Nancy Marsh, and Director Jen Randle.

Staff: General Manager Chuck Duffy and Assistant General Manager Hope Atmore. District Counsel William Parkin attended via Zoom.

GENERAL PUBLIC PARTICIPATION
Executive Director of the non-profit Senior Coastsiders, Sandra Winter, stated that they are seeking a satellite location on the midcoastside and requested that the District consider allowing Senior Coastsiders to build the additional building on the District's park property in partnership with GCSD and its recreation center project. Community member Janet Brayer asked if there were any updates on the 400 Avenue Alhambra property. General Manager Chuck Duffy clarified that the item has not been on the agenda in open session and therefore nothing can be discussed. Community member Kevin Sniecinski stated that additional eucalyptus trees have been removed on El Granada Blvd. and that his community group is working with San Mateo County to address fuel reduction on abandoned lots.

REGULAR MEETING AGENDA

1. **Review of Recology Rate Increase for 2027** – Ms. Atmore stated that the Recology rate increase of 4.41% is due primarily to increased fuel costs and vehicle maintenance. Ryan Gordon of Recology explained that current fuel costs are approximately $500 per truck per day and also stated that labor negotiations are underway. Mr. Gordon also reminded the Board that Recology is an employee-owned company. Community member Kevin Sniecinski asked if there were financial assistance programs for low income or fixed income individuals. Mr. Gordon replied that using the smallest garbage can size of 20 gallons has the lowest cost. Community member Birgitta Bower asked Mr. Gordon if green bio bags were allowed in the green bins, and he confirmed they were. The board thanked Mr. Gordon and Recology for their partnership.

2. **Park and Recreation Activities.**
   a. Report on Planned Recreation Program Events – Ms. Atmore gave a summary of current recreation events including a new yoga offering, CERT's Great Shakeout event, the El Granada PTO FundRun, the Recology Quarterly Recycling Event, and the El Granada Winter Festival.
   b. Updates on Granada Community Park and Recreation Center Project – Ms. Atmore stated that the project team is preparing responses to comments received from the County and other agencies on the District's Coastal Development Permit application, and intends to resubmit sometime in late October. Ms. Atmore reported that the project team had spoken with Steve Hawk about skate elements in the park and suggested that a board member serve as a liaison to the team.
      ACTION: Director Nancy Marsh moved to appoint Director Matt Allen as liaison to the project team and the community in developing skate features for the park. (Marsh/Randle). Approved 5-0.
   Ms. Atmore reported on the upcoming Request for Qualifications (RFQ) for Design-Build firms for the recreation center. She also stated that a recent RFQ was circulated for financial advisors for project funding. Five firms submitted proposals, which the team reviewed.
   Director Marsh discussed the original RFQ circulated by the District for the recreation center and recommended it be reviewed as part of the process. General Manager Duffy clarified that the design-build firm would also be developing the immediate site around the recreation center. Community member Michelle Dragony asked if GCSD was considering lease-leaseback for the financing of the park and recreation center.

3. **Discussion of Parcels of Land on the Burnham Strip and in Town** – Ms. Atmore reviewed the status of the parcels located on the Burnham Strip, including one that is on the market, and two that are owned by the Harbor District but are not currently for sale. Ms. Atmore also provided information on the parcel located next to the El Granada Post Office including its zoning, recent appraisal value, and ownership history, and explained the requirements of the Surplus Lands Act along with District Legal Counsel Bill Parkin.
   Community members Leni Schultz, Janet Brayer, and Dan Haggerty urged the District Board to engage in formal talks with the Harbor District to acquire the lot next to the post office, although it is not currently listed for sale. Community member Birgitta Bower urged protection of parcels on the Burnham Strip and suggested that ownership by GCSD or the County was the best way to achieve that goal. Community member Kevin Sniecinski stated that the recreation center and park plans should remain unchanged and that the other parcels on the Burnham Strip should be preserved through cooperative discussion with the Harbor District.
   Director Marsh stated that the financing and operations and maintenance of the park and recreation center will use most of the District's property tax revenues for the next 20 years and that would impact available funds for additional land purchases. Director Jen Randle emphasized the importance of the District being financially able to maintain any properties it acquires. Director Wanda Bowles reiterated the need to adhere to the budget and to prioritize the park and recreation center. Director Allen echoed the importance of prioritizing the park and agreed with the idea of the lot

next to the post office being used for community space if it became available. President Barbara Dye stressed the importance of monitoring the status of the properties, having ongoing discussions with the Harbor District, and keeping the item on future agendas.

4. **Report on Sewer Authority Mid-Coastside Meetings** – Director Nancy Marsh stated that at the August 24th SAM meeting, the SAM Board approved the amended SAM General Budget to fund the $16.5 million SAM IPS Montara forcemain replacement project. The SAM Board also discussed emergency preparation for the upcoming El Niño.

5. **Engineer's Report.**

6. **Administrative Staff Report** – Ms. Atmore stated that she attended the San Mateo Midcoast Planning Partners meeting and also commented that there has been an uptick in permit applications.

CONSENT AGENDA

7. **August 20, 2026 Regular Meeting Minutes.**
8. **September 2026 Warrants.**
9. **July 2026 Financial Statements.**

   ACTION: Director Randle moved to approve the Consent Agenda. (Randle/Bowles). Approved 5-0.

COMMITTEE REPORTS

10. **Report on seminars, conferences, or committee meetings** – Director Dye stated that she attended the recent Midcoast Community Council meeting to provide updates on the Recology rate increase and suggested that GCSD should try to consistently attend.

INFORMATION CALENDAR

11. **Attorney's Report. (Parkin)**
12. **General Manager's Report. (Duffy)**
13. **Future Agenda Items** – Directors Marsh and Randle both requested a follow up on the Senior Coastsiders' proposal.

General Manager Chuck Duffy stated that there were no updates on the closed session item and Director Dye determined that the Closed Session would not be necessary.

ADJOURN TO CLOSED SESSION - No Closed Session was Held

1. **Conference with Real Property Negotiator (Government Code Section 54956.8).**
   Property: 400 Avenue Alhambra, El Granada, California, APN 047-251-160.
   District's Negotiator: Chuck Duffy.
   Negotiating parties: Reed/Kamper Family Trust, and the Granada Community Services District.
   Under negotiation: Instruction to negotiator will concern terms.

ADJOURN REGULAR MEETING
The Regular Meeting was adjourned at 8:10 p.m.

Attest:

_____
Hope Atmore, Board Secretary

Date Approved by the Board: October 15, 2026

Granada Community Services District
October 2026 Warrants
For the October 15, 2026 Board of Director's Meeting

Date	Num	Name	Memo	Account	Amount
09/17/26	10895	Advanced Mobility Group	Traffic Impact Analysis & Mitigation Plan	7520 Capital Projects Prof Svcs	12,910.00
09/17/26	10896	AT&T (Office #5614)	Office Inv dtd 09/04/26	6170 Utilities	252.72
09/17/26	10897	AT&T (Pump Station #1868)	Pump Stn Inv dtd 09/05/26	6170 Utilities	299.25
09/17/26	10898	BKF Engineers	Inv 26090400	7520 Capital Projects Prof Svcs	166.50
09/17/26	10899	Capital Program Management, Inc.	Construction Mgmt Svcs - Aug 2026	7520 Capital Projects Prof Svcs	12,271.25
09/17/26	10900	CliftonLarsonAllen LLP	07/01/26-07/31/26 Prof. Svcs	6152 Accounting	3,873.75
09/17/26	10901	Harris & Associates	FY26-27 Assessment Submittal	6154 Prof Svcs Sewer Related	3,900.00
09/17/26	10902	KBA Document Solutions, LLC	Inv dtd 09/09/26	6140 Office Supplies	59.32
09/17/26	10903	Pacifica Community TV	08/20/26 GCSD	6180 Video Taping	400.00
10/15/26	10904	Advanced Mobility Group	Traffic Impact Analysis & Mitigation Plan	7520 Capital Projects Prof Svcs	40,290.00
10/15/26	10905	Barbara Dye	09/17/26 GCSD	6040 Directors' Compensation	190.00
10/15/26	10906	CivicPlus	Compliance Essentials Renewal (Reissue check #10836)	6190 Computers	3,645.60
10/15/26	10907	CliftonLarsonAllen LLP	09/01/26-09/30/26 Prof. Svcs	6152 Accounting	12,126.75
10/15/26	10908	Coastside Co Water District	Water utility charges Acct #400-04170-02 & #400-04169-02	6170 Utilities	89.88
10/15/26	10909	Dudek	08/22/26-09/25/26 Prof. Svcs	6151 General Manager	6,750.00
10/15/26	10910	Hue & Cry, Inc	Nov 2026 Lift Stn Alarm	6170 Utilities	35.59
10/15/26	10911	Jen Randle	09/17/26 GCSD	6040 Directors' Compensation	190.00
10/15/26	10912	Kankel, Conroy, Rose & Hill Landscape Architecture	September 2026 Landscape Architectural Services	7520 Capital Projects Prof Svcs	31,144.37
10/15/26	10913	Matthew Allen	09/17/26 GCSD	6040 Directors' Compensation	190.00
10/15/26	10914	Nancy Marsh	09/17/26 GCSD	6040 Directors' Compensation	190.00
10/15/26	10915	Pacifica Community TV	09/17/26 GCSD	6180 Video Taping	400.00
10/15/26	10916	PG&E (#5133-7)	Inv dtd 10/01/26	6170 Utilities	11.41
10/15/26	10917	PG&E (Office #4277-7)	Office Inv dtd 09/22/26	6170 Utilities	70.22
10/15/26	10918	PG&E (Pump Station #5681-6)	Pump Stn Inv dtd 09/16/26	6170 Utilities	378.48
10/15/26	10919	Rodolfo Romero	Oct Cleaning	6130 Office Maintenance & Repairs	220.00
10/15/26	10920	San Mateo County Environmental Health	CUPA Oversight/State Surcharge	6260 Permitting/Fees/Filing Fees	604.00
10/15/26	10921	San Mateo County Harbor District	Office Lease - November 2026	6120 Office Lease	5,363.31
10/15/26	10922	SDRMA	SDRMA Medical Benefit Premiums - November 2026	6062 Medical	5,900.45
10/15/26	10923	Sewer Authority Mid-Coastside	October 2026 Collections & Asmts; FY26-27 Mid-Year Budget Adj	5010 SAM - General	350,952.75
10/15/26	10924	US Bank Equipment Finance	October 2026 Svcs	6020 Copier Lease	252.28
10/15/26	10925	Wanda Bowles	09/17/26 GCSD	6040 Directors' Compensation	190.00
10/15/26	10926	Wittwer Parkin	Legal Svcs 09/01/26-09/30/26	6090 Legal Services	1,353.00
				TOTAL	**$ 494,670.88**

Financial Statements

Granada Community Services District

August 2026

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Executive Summary

REVENUE (2026/2027 YTD)

$72,360

▼ -91.1% vs budget

EXPENSES (2026/2027 YTD)

$704,518

▼ -35.9% vs budget

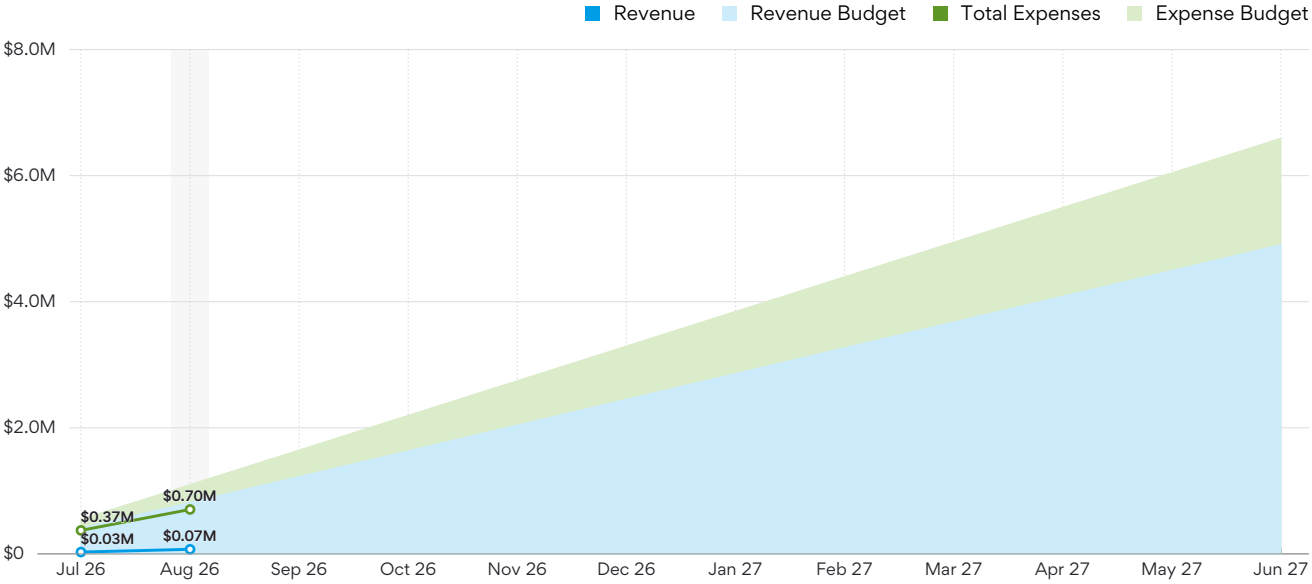
CHANGE IN NE... (2026/2027 YTD)

($632,158)

▼ -124.5% vs budget

The change in net position represents the difference between total revenues and total expenses.

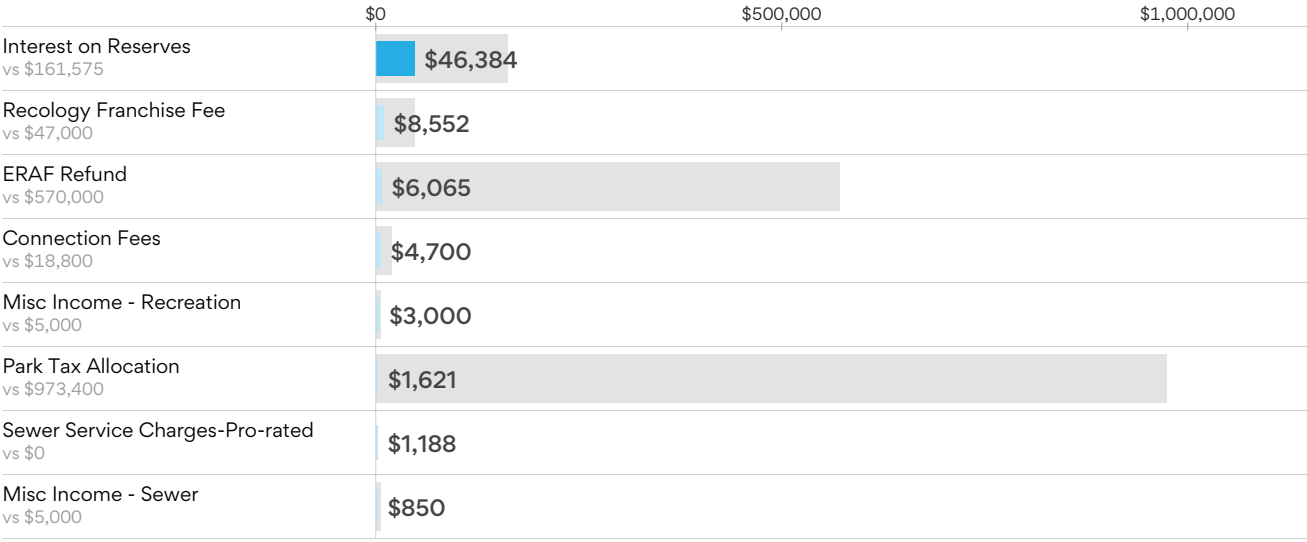
YTD Cumulative Revenue & Expense Budget Trends



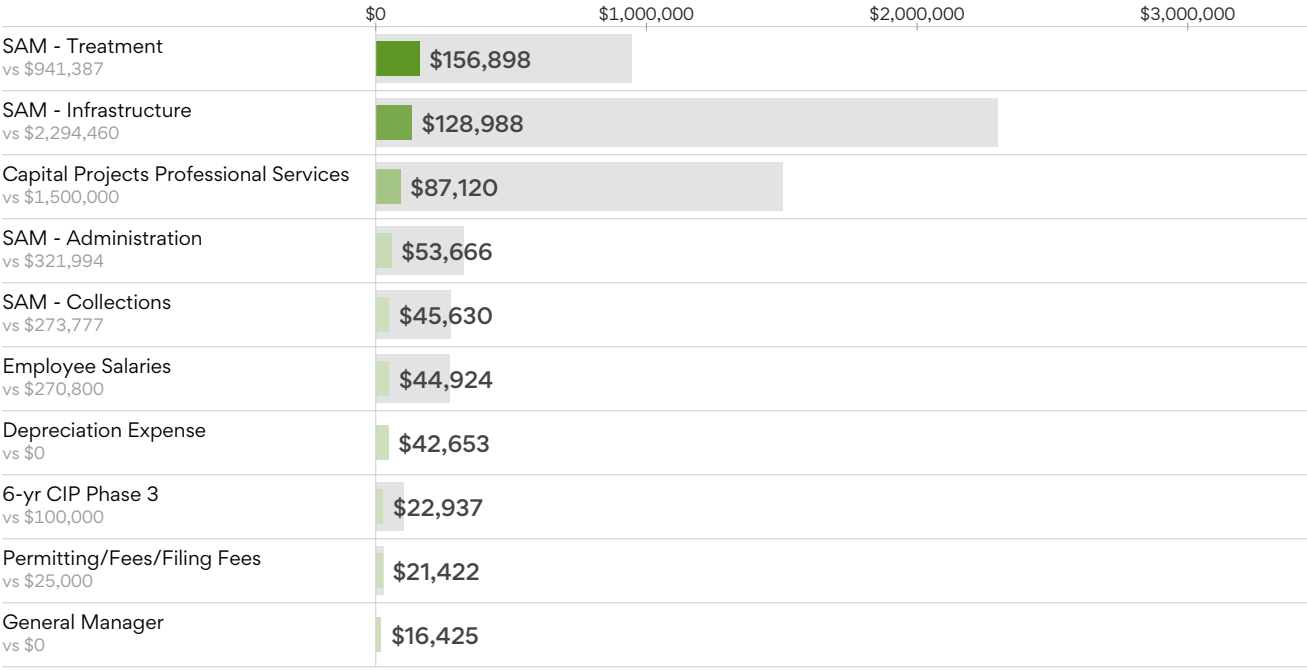
Top 10 Revenues & Expenses

The charts below compare the District's ten largest revenue and expense accounts against their budgeted figures.

Top 10 Revenue breakdown (2026/2027 YTD vs Budget)



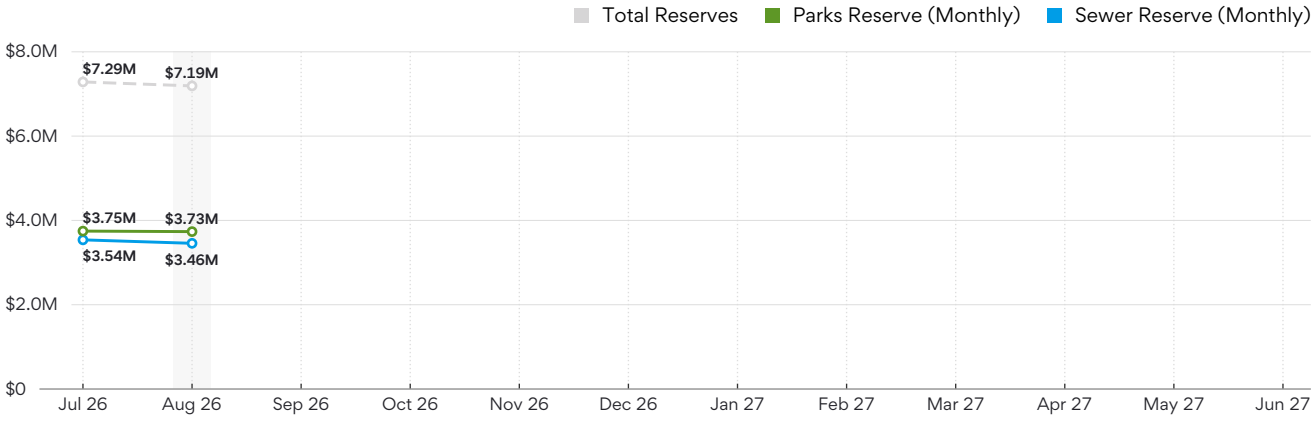
Top 10 Expenses breakdown (2026/2027 YTD vs Budget)



Budgetary Fund Cash Reserves

The District maintains two budgetary reserves to track cash balances allocable to sewer and parks and recreation operations. These reserve balances represent amounts internally tracked for budget purposes only and do not represent restricted net position. The balance of each budgetary reserve as of period-end are as follows:

Reserve Balances



Sewer Reserves ($)	2026/2027 (YTD)
Beginning Sewer Reserve	3,725,757
Change in Sewer Reserve	(268,907)
Ending Sewer Reserve	**3,456,850**

Parks & Recreation Reserves ($)	2026/2027 (YTD)
Beginning Parks Reserve	3,790,339
Change in Parks Reserve	(56,226)
Ending Parks Reserve	**3,734,113**

Total Cash Reserves ($)	2026/2027 (YTD)
Ending Reserves	**7,190,964**

Granada Community Services District
For the Month Ended August 31, 2026

Notes to the reader:

The financial statements have been prepared in accordance with the criteria established by the Governmental Accounting Standards Board ("GASB"), which is the source of authoritative accounting principles generally accepted in the United States of America ("GAAP") as applied to governmental units. The financial statements include the following departures from GAAP:

- The financial statements omit management's discussion and analysis, the statement of cash flows, and substantially all of the disclosures required by accounting principles generally accepted in the United States of America.
- The following accounts are adjusted only at fiscal year-end:
  - Capital assets and construction in progress; Net pension liability and related deferred inflows and outflows of resources, and pension expense; compensated absences liabilities and related expenses; Investment in Sewer Authority Mid-Coastside (SAM).
- The activities of the Assessment District, a *blended component unit* of the Granada Community Services District, have not been included in these financial statements.
- These financial statements are presented in a simplified format that does not conform to the formats prescribed by GASB Statements No. 34 and No. 103.
- Totals and subtotals may not exactly equal the sum of their components due to rounding where decimals are not displayed.

The financial statements are developed by the District to comply with accounting principles generally accepted in the United States of America ("GAAP"), although there may be departures from GAAP not identified. These statements are primarily intended for use in managing the District's operations and may not be suitable for other purposes. Users should be aware of these limitations when utilizing the financial statements.

The June 30, 2026 financial statements are subject to an audit which is in progress as of October 7, 2026. Any adjustments resulting from this audit are not included in these financial statements. Adjustments may be material.

Summary of Significant Assumptions - Statement of Revenues, Expenses, and Changes in Net Position (Unaudited):

The financial forecasts (budget) included in these financial statements present, to the best of management's knowledge and belief, the District's expected financial position and results of operations for the forecast periods. Accordingly, the forecasts reflect its judgment as of June 18, 2026, the date these forecasts were prepared, of the expected conditions and its expected course of action. The assumptions disclosed herein are those that management believes are significant to the forecasts. There will usually be differences between the forecasted and actual results, because events and circumstances frequently do not occur as expected, and those differences may be material.

- Lease revenues from the 480 Ave. Alhambra property decreased to $0 (-100%), as the property is no longer generating rental income for the fiscal year.
- 3,247 ERUs of sewer service charges at $950 per ERU (+5%).
- Insurance costs expected to increase by approximately 8%.
- Interest revenues are calculated based on a 3.3% return on projected cash reserve balances invested in LAIF and CalTrust.
- CCTV budget set at $35K based on SSC discussion and Basin Plan Amendment.
- Additional $10K investment in new tables and sound system expected this year, added to office maintenance & repairs expense.
- Reimbursement amount to Half Moon Bay per Property Tax Agreement of $45,384 based on 18.2% of expenses.
- Professional services, project permitting and filing fees related to the Granada Community Park and Recreation Center were increased to $1,500,000 for work expected to be completed during FY2026/27.

Financial Statements

Granada Community Services District
Statement of Net Position (Unaudited)
As of August 31, 2026

ASSETS	Aug 2026
Cash & Equivalents	
Petty Cash	$ 1,086
Tri Counties Bank - Gen Op	50,576
Tri Counties Bank - Deposit	2,500
LAIF	9,543
CalTrust Liquidity Fund #0010	7,126,509
Undeposited Funds	750
Total Cash & Equivalents	**7,190,964**
Accounts Receivable	
Accounts Receivable from Customers	5,794
Other Current Assets	
Prepaid Expenses	11,299
Due from AD	2,297
Total Current Assets	**7,210,353**
Fixed Assets	
Collections System	12,721,202
Construction in Progress	512,505
Equipment	4,278
Land	2,862,979
Right of Use Assets, Net	18,382
Accumulated Depreciation	(8,636,528)
Total Fixed Assets	**7,482,818**
Investments or Other Non-Current Assets	
Investment in SAM	6,610,092
ERAF 5% Retention Receivable	56,764
Total Investments or Other Non-Current Assets	**6,666,856**
Total Non-Current Assets	**14,149,674**
Total Assets	**21,360,027**
Deferred Outflows of Resources - Pension	**63,036**

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Granada Community Services District
Statement of Net Position (Unaudited)
As of August 31, 2026
(Continued)

LIABILITIES	Aug 2026
Accounts Payable	
Accounts Payable	145,682
Other Current Liabilities	
Compensated Absences, Current Portion	13,359
Deposits Payable	11,498
Payroll Liabilities	8,834
Total Other Current Liabilities	**33,691**
Total Current Liabilities	**179,373**
Other Non-Current Liabilities	
Compensated Absences, Noncurrent	8,959
Lease Liability	19,479
Net Pension Liability	108,485
Total Other Non-Current Liabilities	**136,923**
Total Non-Current Liabilities	**136,923**
Total Liabilities	**316,295**
Deferred Inflows of Resources - Pension	**14,679**
NET POSITION	
Net Investment in Capital Assets	7,482,818
Net Position - Unrestricted	13,609,271
Total Net Position	**$ 21,092,089**

Granada Community Services District
Statement of Revenues, Expenses, and Changes in Net Position (Unaudited)
For the Two Months Ended August 31, 2026

Revenue	Jul-Aug 2026	Expected to Date	Variance YTD	FY26/27 Budget
Operating Revenue				
Sewer Service Charges-SMC	$ -	$ 514,067	$ (514,067)	$ 3,084,400
Sewer Service Charges-Pro-rated	1,188	-	1,188	-
Connection Fees	4,700	3,133	1,567	18,800
Total Operating Revenue	**5,888**	**517,200**	**(511,312)**	**3,103,200**
Non Operating Revenue				
Interest on Reserves	46,384	26,929	19,455	161,575
SAM Refund from Prior Yr	-	167	(167)	1,000
ERAF Refund	6,065	95,000	(88,935)	570,000
Misc Income - Sewer	850	833	17	5,000
Misc Income - Recreation	3,000	833	2,167	5,000
Park Tax Allocation	1,621	162,233	(160,612)	973,400
AD OH Reimbursement	-	6,500	(6,500)	39,000
Recology Franchise Fee	8,552	7,833	719	47,000
Total Non Operating Revenue	**66,473**	**300,329**	**(233,857)**	**1,801,975**
Total Revenue	**72,360**	**817,529**	**(745,169)**	**4,905,175**
Expenses				
Operations				
SAM - General	217,719	217,719	-	1,306,311
SAM - Collections	45,630	45,630	-	273,777
Depreciation Expense	42,653	-	42,653	-
CCTV	-	5,833	(5,833)	35,000
RCD - Parks	-	167	(167)	1,000
Half Moon Bay Reimb - Parks	-	7,564	(7,564)	45,384
Recreation Supplies and Misc…	-	500	(500)	3,000
Total Operations	**306,001**	**277,412**	**28,589**	**1,664,472**
Administration				
Auditing	-	3,467	(3,467)	20,800
Copier lease	479	533	(55)	3,200
Directors' Compensation	1,710	2,600	(890)	15,600
Education & Travel Reimb	-	347	(347)	2,080
Elections Related	-	5,000	(5,000)	30,000
Employee Compensation	68,110	73,800	(5,690)	442,800
Engineering Services	9,108	5,000	4,108	30,000
Insurance	299	12,867	(12,568)	77,200
Legal Services	5,148	7,983	(2,835)	47,900
Memberships	1,187	1,933	(747)	11,600
Office Lease	10,061	10,933	(872)	65,600
Interest Expense - Leases	128	-	128	-
Office Maint./Properties/Supplies	1,535	2,000	(465)	12,000
Professional Services	29,325	28,350	975	170,100
Publications/Notices/Marketing …	-	1,223	(1,223)	7,340
Utilities	3,137	2,483	653	14,900

(Continued on next page)

Granada Community Services District
Statement of Revenues, Expenses, and Changes in Net Position (Unaudited)
For the Two Months Ended August 31, 2026
(Continued)

Expenses (Continued)	Jul-Aug 2026	Expected to Date	Variance YTD	FY26/27 Budget
Administration (Continued)				
Video Taping	800	800	-	4,800
Computers	3,901	1,400	2,501	8,400
Miscellaneous	234	1,167	(933)	7,000
Bank Service Charges	217	-	217	-
Permitting/Fees/Filing Fees	21,422	4,167	17,255	25,000
Total Administration	**156,799**	**166,053**	**(9,254)**	**996,320**
Capital Projects				
SAM - Infrastructure	128,988	382,410	(253,423)	2,294,460
Lift Station Maint.	-	4,853	(4,853)	29,120
Lateral Repairs	-	1,667	(1,667)	10,000
6-yr CIP Phase 3	22,937	16,667	6,270	100,000
Capital Projects Professional Svcs	87,120	250,000	(162,880)	1,500,000
Total Capital Projects	**239,044**	**655,597**	**(416,552)**	**3,933,580**
Legal Services	2,673	-	2,673	-
Total Expenses	**704,518**	**1,099,062**	**(394,544)**	**6,594,372**
Change in Net Position	**(632,158)**	**(281,533)**	**(350,625)**	**(1,689,197)**
Beginning Net Position	**21,724,247**	**21,724,247**	**-**	**21,724,247**
Ending Net Position	**$ 21,092,089**	**$ 21,442,714**	**$ (350,625)**	**$ 20,035,050**

Supplementary Information

Granada Community Services District
Schedule of Revenues, Expenses, and Changes in Net Position By Budgetary Fund (Unaudited)
For the Two Months Ended August 31, 2026

Revenue	Sewer	Parks & Recreation	Total
Operating Revenue			
Sewer Service Charges-Pro-rated	$ 1,188	$ -	$ 1,188
Connection Fees	4,700	-	4,700
Total Operating Revenue	**5,888**	**-**	**5,888**
Non Operating Revenue			
Interest on Reserves	22,764	23,620	46,384
ERAF Refund	3,452	2,613	6,065
Misc Income - Sewer	850	-	850
Misc Income - Recreation	-	3,000	3,000
Park Tax Allocation	-	1,621	1,621
Recology Franchise Fee	8,552	-	8,552
Total Non Operating Revenue	**35,618**	**30,855**	**66,473**
Total Revenue	**41,506**	**30,855**	**72,360**
Expenses			
Operations			
SAM - General	217,719	-	217,719
SAM - Collections	45,630	-	45,630
Depreciation Expense	42,653	-	42,653
Total Operations	**306,001**	**-**	**306,001**
Administration			
Copier lease	359	120	479
Directors' Compensation	1,283	428	1,710
Employee Compensation	51,083	17,027	68,110
Engineering Services	9,108	-	9,108
Insurance	224	75	299
Legal Services	3,960	1,188	5,148
Memberships	1,049	138	1,187
Office Lease	7,546	2,515	10,061
Interest Expense - Leases	96	32	128
Office Maint./Properties/Supplies	1,151	384	1,535
Professional Services	21,692	7,633	29,325
Utilities	2,692	445	3,137
Video Taping	600	200	800
Computers	2,925	975	3,901
Miscellaneous	193	40	234
Bank Service Charges	163	54	217
Permitting/Fees/Filing Fees	-	21,422	21,422
Total Administration	**104,124**	**52,675**	**156,799**
Capital Projects			

(Continued on next page)

Supplementary Information
Granada Community Services District
Schedule of Revenues, Expenses, and Changes in Net Position By Budgetary Fund
(Unaudited)
For the Two Months Ended August 31, 2026
(Continued)

Expenses (Continued)	Sewer	Parks & Recreation	Total
Administration (Continued)			
SAM - Infrastructure	128,988	-	128,988
6-yr CIP Phase 3	22,937	-	22,937
Capital Projects Professional Services	-	87,120	87,120
Total Capital Projects	**151,924**	**87,120**	**239,044**
Legal Services	2,294	380	2,673
Total Expenses	**564,343**	**140,175**	**704,518**
Change in Net Position	**$ (522,837)**	**$ (109,320)**	**$ (632,158)**

GRANADA COMMUNITY SERVICES DISTRICT

October 15, 2026

FUTURE AGENDA ITEMS

#	Agenda Item	By	Est. Date	Notes
1	GCSD Policies Update	Staff	Ongoing	
2	Assessment District Policy Changes	Staff	Nov/Dec	
3				
4				
5				
6				
7				