



GRANADA COMMUNITY SERVICES DISTRICT

MINUTES BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS

Thursday, March 17, 2022

THIS MEETING WAS HELD VIA TELE-CONFERENCE AS PERMITTED BY STATE EXECUTIVE ORDER N-08-21.

CALL SPECIAL MEETING TO ORDER

The Special Meeting was called to order at 7:03 pm.

ROLL CALL

President Barbara Dye, Vice President Nancy Marsh, Director Matthew Clark, Director David Seaton and Director Eric Suchomel.

Staff: General Manager Chuck Duffy, Assistant General Manager Delia Comito, and Associate District Counsel Antoinette Ranit.

GENERAL PUBLIC PARTICIPATION

None.

SPECIAL MEETING AGENDA

- 1. Approve a Resolution Proclaiming a Local Emergency Persists, Ratifying the Proclamation of a State of Emergency Issued on March 4, 2020, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Granada Community Services District for a Period of 30 Days Pursuant to the Brown Act.**

ACTION: Director Clark moved to approve the Resolution. (Clark/Suchomel).
Approved 5-0.

ADJOURN TO CLOSED SESSION

- 2. Conference with Real Property Negotiator (Government Code Section 54956.8). Property: Avenue Alhambra (no street address), El Granada, California, APN 047-251-070.**
District's Negotiator: Chuck Duffy
Negotiating parties: Laura Silvestri Trust and Granada Community Services District
Under negotiation: Instruction to negotiator will concern price and terms of payment.
- 3. Conference with Legal Counsel – Existing Litigation (Government Code Section §54956.9(d)(1)).**
City of Half Moon Bay v. Granada Community Services District and Montara Water and Sanitary District (RPI, Sewer Authority Mid-Coastside) – Santa Clara County Superior Court Case No. 17CV316927.

RECONVENE TO OPEN SESSION

ADJOURN SPECIAL MEETING

There was no reportable action taken in Closed Session.

CALL REGULAR MEETING TO ORDER

The Regular Meeting was called to order at 7:31 pm.

ROLL CALL

President Dye asked Vice President Marsh to serve as President due to an illness that made it difficult for her to speak.

GENERAL PUBLIC PARTICIPATION

None.

REGULAR MEETING AGENDA

1. Update on Architectural Design Proposals for the Proposed Community Center and District Office.

Director Marsh provided an update on the status of the RFQ, indicating that three of four firms responded. The Committee reviewed the responses, and determined that two of the responding firms have extensive experience with community centers, and will make a recommendation at the April meeting.

2. Parks and Recreation Report.

a. Parks and Recreation Committee (PAC) Report.

Director Marsh reported on the PAC meeting.

b. Burnham Park.

Director Dye reported that the meetings with Kikuchi & Kankel have been ongoing to address the environmental requirements needed to forward the park application to the County. After a discussion regarding the proposed music event on the Burnham property, it was a consensus of the Board to postpone planning the event due to concerns regarding the work and costs involved, and PAC member Dragony was thanked for her efforts and time spent to investigate its possibility.

c. Community Center.

d. General.

Director Dye reviewed a report on the Jr. Lands Stewards program funded by the District, which provided an enriching opportunity for El Granada Elementary 4th graders to learn about nature and the importance of natural habitats.

Public member Candice D'Acquisto commented on the importance of providing recreational outlets to preschool-aged children, and invited the Board to visit the preschool.

3. Consideration of Fiscal Year 2022/23/24 Sewer Main Replacement Capital Improvement Project.

The General Manager advised the Board that the project design was underway on Phase 2 of the District's 6-year Capital Improvement Project to replace the District's aging collection system, and SAM's Collections Supervisor Tony Young was thanked for collaborating with the District Engineer to help determine the priorities.

4. Report on Status of District Newsletter and Website Upgrade.

Director Marsh updated the Board on the contents and status of the newsletter being prepared for mailing.

5. Report on Sewer Authority Mid-Coastside Meetings.

The Board held a discussion on various issues at SAM, while Director Dye reported that a \$3.1 million dollar CIP budget for FY 2022/23 was approved by the SAM board for circulation to the member agencies. Director Dye is pushing for an accounting of money spent on past SAM projects, and Director Clark reported that he is pushing for a maintenance plan for all SAM equipment due to the bus duct plant power failure a few years ago. He also reported on the First Flush program results and status of the FOG investigations.

CONSENT AGENDA

6. February 17, 2022 Special and Regular Meeting Minutes.

7. March 2022 Warrants.

8. January 2022 Financial Statements.

9. Assessment District Distribution #8-21/22.

ACTION: Director Clark moved to approve the Consent Agenda. (Clark/Dye).
Approved 5-0.

COMMITTEE REPORTS

10. Report on seminars, conferences, or committee meetings.

INFORMATION CALENDAR

11. Attorney's Report. (Parkin)

12. General Manager's Report. (Duffy)

13. Administrative Staff Report. (Comito)

14. Engineer's Report. (Kennedy Jenks)

15. Future Agenda Items.

The Regular Meeting was adjourned at 9:08 p.m.

ATTEST:

SUBMITTED BY:

Delia Comito, Board Secretary

Chuck Duffy, General Manager

Date Approved by Board: April 21, 2022