



GRANADA SANITARY DISTRICT
OF SAN MATEO COUNTY

MINUTES
BOARD OF DIRECTORS
SPECIAL & REGULAR MEETINGS

Thursday, May 15, 2014

CALL SPECIAL MEETING TO ORDER: The Special Meeting of the Granada Sanitary District Board of Directors was called to order at 6:35 p.m..

ROLL CALL

Vice President Leonard Woren, Secretary Jim Blanchard, Treasurer David Seaton, and Director Ric Lohman. President Matthew Clark was absent.

Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer, and District Administrator Delia Comito (Open Session only).

GENERAL PUBLIC PARTICIPATION

ACTION AGENDA

- 1. Consideration of Appointing General Manager as Real Property Negotiator.**
District's Negotiator: Chuck Duffy
Property under negotiation: Lease for District Offices at 504 Avenue Alhambra, Third Floor, El Granada, California.
Negotiating parties: Marlborough Group or any successor in interest (Landlord) and Granada Sanitary District

ADJOURN TO CLOSED SESSION

- 2. Conference with Legal Counsel – Exposure to Litigation (Gov. Code Section §54956.9(d)(2)).** (One potential case).
- 3. Conference with Real Property Negotiator, Chuck Duffy (Government Code Section 54956.8).**
Negotiating parties: Marlborough Group (Landlord) and Granada Sanitary District
2. Property under negotiation: Lease for District Office Space, 504 Avenue Alhambra, 3rd Floor, El Granada, California
- 4. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).**
Granada Sanitary District v. County of San Mateo (RPI Big Wave et al.) - San Mateo Superior Court Case No. CIV505222

- 5. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).
Granada Sanitary District Appeal of Big Wave Project to California Coastal Commission – Coastal Commission Appeal No. A-2-SMC-11-021**

RECONVENE TO OPEN SESSION

There was no reportable action taken in Closed Session.

ADJOURN SPECIAL MEETING

The Special Meeting was adjourned at 7:27 p.m.

CALL REGULAR MEETING TO ORDER

The Regular Meeting of the Granada Sanitary District Board of Directors was called to order at 7:30 p.m.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

Leri Schultz, co-chair of the Granada Parks Committee, urged voters to vote yes on Measure “G”.

REGULAR AGENDA

- 1. Consideration of Sewer Authority Mid-Coastside General Operation Budget for 2014-15 Fiscal Year.**
The General Manager provided a review of the SAM General Operations Budget. The budget will be considered for final approval at the June board meeting.
- 2. Consideration of Sewer Authority Mid-Coastside Collections System Budget for 2014-15 Fiscal Year.**
The General Manager provided a review of the SAM Collections System Budget. The budget will be considered for final approval at the June board meeting.
- 3. Consideration of Sewer Authority Mid-Coastside Capitalized Maintenance Budget for 2014-15 Fiscal Year.**
The General Manager provided a review of the SAM Capitalized Maintenance Budget. The budget will be considered for final approval at the June board meeting.
- 4. Consideration of District Budget for Fiscal Year 2014-15.**
The General Manager provided a review of the District Budget for the coming fiscal year. He reported that there is no need to increase the sewer service charge for FY 2014/15. The District will be replacing some aging sewer mains as part of the five year capital replacement plan, and we are still waiting for SAM to finalize their long term capital plan.

5. Consideration of District's Proposed Reorganization into a Community Services District with the Addition of Park and Recreation Powers.

The General Manager reported that the District is just waiting on the results of the June 3rd Measure "G" vote.

6. Consideration of Report and Ongoing Issues by District's Sewer Authority Mid-Coastside Representatives.

Directors Lohman and Woren reported on the last SAM meeting. The increased flow readings for GSD (and therefore reduced readings for Half Moon Bay) were discussed at length at the meeting. Director Lohman stated he recommended switching from a flow based cost allocation to a percentage of ownership charge.

CONSENT AGENDA

7. Approval of Regular Meeting Minutes for April 17, 2014.

8. Approval of Special Meeting Minutes for May 1, 2014.

9. Approval of May 2014 Warrants for \$155,131.12 (Checks 5456-5493).

10. Approval of April 2014 Financial Statements.

11. Approval of Assessment District Distribution #10-13/14 for \$6,767.91.

ACTION: Director Lohman moved to approve the Consent Agenda.

(Lohman/Blanchard). Approved 4-0.

COMMITTEE REPORTS

12. Report on seminars, conferences, or committee meetings.

Director Lohman reported on the recent San Mateo County chapter CSDA meeting.

Director Woren reported on the status of the Moss Beach skateboard park.

INFORMATION CALENDAR

13. Attorney's Report – No report.

14. Treasurer's Report – No report.

15. General Manager's Report – No report.

16. Administrator's Report – Nothing further to report.

17. Engineer's Report – No report.

ADJOURN REGULAR MEETING

The regular meeting was adjourned at 9:02 p.m.

SUBMITTED BY:

APPROVED BY:

Chuck Duffy, General Manager

Jim Blanchard, Secretary

Date Approved: June 19, 2014