



## GRANADA COMMUNITY SERVICES DISTRICT

# MINUTES BOARD OF DIRECTORS REGULAR MEETING

January 19, 2023

**THIS MEETING WAS HELD VIA TELE-CONFERENCE AS PERMITTED BY STATE EXECUTIVE ORDER N-08-21.**

### **CALL REGULAR MEETING TO ORDER**

The Regular Meeting was called to order at 7:35 pm.

### **ROLL CALL**

President Nancy Marsh, Vice President Jen Randle, Director Matthew Clark, Director Barbara Dye and Director Jill Grant.

Staff: General Manager Chuck Duffy, Assistant General Manager Delia Comito, and District Counsel William Parkin.

### **GENERAL PUBLIC PARTICIPATION**

### **REGULAR MEETING AGENDA**

- 1. Approve a Resolution Proclaiming a Local Emergency Persists, Ratifying the Proclamation of a State of Emergency Issued on March 4, 2020, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Granada Community Services District for a Period of 30 Days Pursuant to the Brown Act.**

**ACTION:** Director Clark moved to approve the Resolution. (Clark/Dye).  
Approved 5-0.

- 2. Parks and Recreation Activities.**

- a. Report on Proposed Recreation Center.**

President Marsh reported on the team meeting where they reviewed the community input provided at the outreach event, the results of the online survey and the proposed project budget. They considered the idea of phasing the construction.

- b. Report on Burnham Park.**

Tom Conroy of Kikuchi & Kankel presented some options for park amenities.

Steve Hawk thanked the Board for their efforts in the creation of the future community park. He also recommended naming the park Jetty Park.

Pam Higgins thanked the Board for considering a new name for the park and the interactive public dialog.

**3. District Engineer's Report.**

**4. Consideration of Amendment No. 1 to Kennedy Jenks Agreement for District Engineering Services.**

**ACTION:** Director Dye moved to approve the Amendment. (Dye/Clark).  
Approved 5-0.

**5. Report on Sewer Authority Mid-Coastside Meetings.**

Director Clark reported on the finalization of the SAM audit and the increase to director's compensation. A special meeting was held at SAM to declare an emergency due to the storms and the Board approved expenditures for repairs caused by the storm. President Marsh suggested that the SAM capital projects should be better managed.

**CONSENT AGENDA**

**6. December 15, 2022 Special and Regular Meeting Minutes.**

**7. December 2022 and January 2023 Warrants.**

**8. November Financial Statements.**

**9. Assessment District Distribution #3-22/23.**

**ACTION:** Director Clark moved to approve the Consent Agenda.  
(Clark/Randle). Approved 5-0.

**COMMITTEE REPORTS**

**10. Appointment of Ad Hoc Committees.**

President Marsh appointed Jen Randle to the Recreation Center committee.

**11. Report on seminars, conferences, or committee meetings.**

**INFORMATION CALENDAR**

**12. Attorney's Report.**

Bill Parkin reported on a tentative decision on the Casa Mira litigation, where the District is an interested party.

**13. General Manager's Report. (Duffy)**

**14. Administrative Staff Report. (Comito)**

**15. Future Agenda Items.**

**ADJOURN REGULAR MEETING**

The Regular Meeting was adjourned at 9:01 pm.

Date Approved by Board: February 16, 2023

ATTEST:

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Delia Comito, Board Secretary