



GRANADA COMMUNITY SERVICES DISTRICT

MINUTES **BOARD OF DIRECTORS** **REGULAR MEETING AT 7:00 p.m.**

November 21, 2024

This meeting was held in person and via Zoom.

CALL REGULAR MEETING TO ORDER.

The regular meeting was called to order at 7:00 p.m.

ROLL CALL

President Nancy Marsh, Director Matthew Clark, and Director Barbara Dye. Director Jill Grant participated via teleconference pursuant to Government Code Section 54953(b). Director Jen Randle was absent.

Staff: General Manager Chuck Duffy and Assistant General Manager Hope Atmore. District Counsel William Parkin participated remotely.

GENERAL PUBLIC PARTICIPATION

Elizabeth Andrews as legal counsel for Picasso Preschool stated that she has requested a meeting with GCSD legal counsel regarding the Picasso lease. Mr. Parkin stated that he would be reaching out in the next day to schedule. Will Plaxico presented his concerns regarding lack of preschool capacity on the Coast and stated that he thinks GCSD has an obligation to assist the school in relocation. Director Marsh stated that Director Randle would be bringing a plan to the December meeting for an ad hoc committee to investigate the issue.

REGULAR MEETING AGENDA

- 1) Review of Recology Rate Increase for 2025** – Mr. Duffy reviewed the cost-based increase proposed by Recology and stated that Recology had reduced the increase from 10% to 6%. Recology General Manager Glen Bongi explained that the increased costs are due to higher disposal rates at Ox Mountain landfill, increased organics processing, and purchase of new vehicles due to new emissions standards.
- 2) Resolution of Appreciation for Director Matthew Clark** – Director Marsh thanked Director Clark for his support of the Parks Advisory Committee and for his role on the SAM board. Mr. Duffy thanked Director Clark for his long tenure on the board, and his clarity on the issues considered by the District and SAM over the years. Director Dye commented on Mr. Clark's role in transforming the original sanitary district into a community services district with parks and recreation powers.

Former GCSO Assistant General Manager Delia Comito commended Director Clark for his work on the GCSO board and the SAM board. Mike O'Neill, representing Supervisor Mueller's office, presented Mr. Clark with a resolution from the San Mateo County Board of Supervisors. Former Director Fran Pollard congratulated Mr. Clark and thanked him for his years of service. Director Dye presented Director Clark with GCSO Resolution 2024-06 recognizing his many accomplishments and service for the district. Director Clark thanked the many board members and staff with whom he has worked over the past 21 years.

ACTION: Director Dye moved to approve Resolution 2024-06. (Dye/Marsh).
Approved 4-0.

3) Parks and Recreation Activities

a. Report on Planned Recreation Program Events – Ms. Atmore reminded the board that the bookmobile continues to visit El Granada twice monthly, a Level 1 Drawing Class will begin in January, the Harbor District will be holding their annual boat lighting event, Recology Recycling Days for 2025 have been scheduled, and there is still discussion to have collaborative classes with the Half Moon Bay Library. Ms. Atmore also stated that she and Director Dye recently cut the seed heads off the Jubata grass that is present on the park property. Director Dye updated the Board on the El Granada Elementary School Coastside Land Trust Junior Land Stewards program.

4) Engineer's Report – Mr. Duffy reported that Ms. Atmore and a representative from Kennedy Jenks attended the SAM interview sessions for the three progressive design build firms who responded to the RFP for the SAM force main project in Montara, and that SAM staff would be making a recommendation at the next SAM board meeting.

5) Report on Sewer Authority Mid-Coastside Meetings – Director Dye stated that SAM had received a preliminary grant from FEMA for \$3 million to assist in moving the SAM plant electrical building to higher ground to prevent flooding of the building. Mr. Duffy stated that his recollection is that moving the electrical building at the SAM plant would cost in the neighborhood of \$20 million, and that there were potentially more cost effective options to protect the building from flooding that were discussed at the last managers and engineers meeting.

a. Report on proposed SAM 5 Year Capital Improvement Program – Mr. Duffy reviewed the proposed SAM 5 Year CIP, and said that the first three years are focused on the SAM force main project in Montara as required by the 2019 judicial consent decree between SAM and ERF. The remaining years generally address the proposed Montara and Portola pump station generator and meter projects, as well as a proposed replacement of the Princeton pump station force main. Mr. Duffy suggested that as shown on his attached spreadsheets, moving the generator projects out one year, and the meter projects out two years, would smooth out the CIP costs to the member agencies to adhere more closely to the \$2.5M yearly CIP target ceiling previously agreed to. He also stated that the Princeton Pump Station Force Main Condition Assessment report commissioned by SAM in 2020 stated that the Princeton force main was in sound condition and should last at least another 30 years. The report recommended not replacement, but rather a condition re-assessment in 10 years. Director Marsh remarked that

she could not reconcile the condition assessment report's conclusion with the forcemain replacement recommended by SAM. Directors Dye and Clark agreed that they would recommend the revised CIP funding schedule suggested by Mr. Duffy at the next SAM board meeting.

Delia Comito stated that as a ratepayer she is concerned with the lack of spending controls in SAM's 5 Year CIP plan, and that she encouraged the District's SAM representatives to support Mr. Duffy's proposal at the SAM board meeting.

CONSENT AGENDA

- 6) October 17 Regular Meeting Minutes.**
- 7) November 2024 Warrants.**
- 8) September 2024 Financial Statements.**

ACTION: Director Clark moved to approve the Consent Agenda. (Clark/Dye).
Approved 4-0.

COMMITTEE REPORTS

- 9) Report on seminars, conferences, or committee meetings.**

INFORMATION CALENDAR

- 10) Attorney's Report. (Parkin)**
- 11) General Manager's Report. (Duffy)**
- 12) Administrative Staff Report – Ms. Atmore** stated that she attended the El Granada CERT meeting to remind the public that they should not connect rainwater drains and downspouts to sewer laterals.
- 13) Future Agenda Items – Director Marsh** stated that the proposed discussion on an ad hoc committee investigating the proposed community recreation center in relation to a continuing preschool would occur at the December meeting, and that a discussion on addition of CSD powers would wait until that ad hoc committee had time to gather information.

ADJOURN REGULAR MEETING

The regular meeting was adjourned at 8:40 p.m.

Attest:

Hope Atmore, Board Secretary

Date Approved by the Board: December 19, 2024