



INFORMATION SHEET

Hook-up Inspection, Sewer Service Charge & Sign-off Verification

HOOK-UP INSPECTION

After completing the work authorized by your sewer permit, you must call the District office to schedule an inspection of the sewer line and clean-out installation. All construction and materials must meet District specifications. Please call at least 24 hours in advance of the day you wish to have the inspection. **Do not backfill the trench.** The new line and any appurtenances must remain exposed from the clean-out to the sewer main for inspection. The sewer may not be used until the hook-up is approved by the District's inspector.

SCHEDULING HOOK-UP INSPECTION:

Call (650) 726-7093, Monday - Friday, 9:00 a.m. - 5:00 p.m. to schedule the inspection.

Inspections are available Monday through Friday from 8:00 a.m. to 3:00 p.m., but are subject to the availability of the District's field inspector.

If you need to reschedule an inspection, please contact the District Office as soon as possible. A fee may be imposed if the inspector arrives and your line is not ready for inspection.

DO NOT call the Sewer Authority Mid-Coastside (SAM) directly. Please direct all sewer related questions to the District office at (650) 726-7093.

SEWER SERVICE CHARGE

All premises connected to the District's wastewater system are subject to an annual sewer service charge. The annual residential rate for the 2020/21 fiscal year is \$580.00. The annual non-residential rate is based on water usage from April 1 through March 31 or is charged at a minimum of \$580.00. The District assesses the sewer service charge on each premise for collection on the San Mateo County tax roll. The purpose of the charge is to raise revenue for the costs of maintenance, operation, construction, and reconstruction of the District's wastewater facilities, and to pay for the District's share of the cost of construction, operation, and maintenance of the sewage treatment plant.

NOTE TO RESIDENTIAL CUSTOMERS: Upon completion of the hook-up inspection, the property owner will initially be billed for the sewer service charge on a pro-rated basis from the date of hook-up to June 30. This invoice must be paid before the District will provide sign-off verification to the applicable City or County agency. Please also note that any outstanding invoice balance is deemed delinquent thirty (30) days after receipt, and is subject to a penalty of 10%, and thereafter, 1.5% monthly interest.

SIGN-OFF VERIFICATION

After the inspector approves the sewer hook-up, the District will sign-off on the permit and send a copy to the appropriate City or County agency for final verification. As noted above, the pro-rated sewer service charge for residential customers must be paid before the District will provide the final verification.