



GRANADA COMMUNITY SERVICES DISTRICT

Minutes

BOARD OF DIRECTORS

SPECIAL MEETING at 6:30 p.m.

REGULAR MEETING at 7:30 p.m.

Thursday, March 19, 2015

CALL SPECIAL MEETING TO ORDER AT 6:30 p.m.

The Special Meeting of the Granada Community Services District Board of Directors was called to order at 6:40 p.m.

ROLL CALL

President Leonard Woren, Vice President Matthew Clark, Director Jim Blanchard, Director David Seaton, and Director Ric Lohman.

Staff: General Manager Chuck Duffy, Attorney Alison Norton, and District Administrator Delia Comito (7:30 pm meeting only).

GENERAL PUBLIC PARTICIPATION

None.

ADJOURN TO CLOSED SESSION

1. Conference with Real Property Negotiator, Chuck Duffy (Government Code Section 54956.8).

Negotiating parties: Coastside Fire Protection District and Granada Community Services District.

Property under negotiation: Vacant Land with no address located on Obispo Road from Avenue Portola to Coronado (adjoining U.S. Post Office), El Granada, California, APN 047-261-030.

Under negotiation: Instructions to negotiator concerning price and terms of payment.

2. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).

Granada Sanitary District v. County of San Mateo (RPI Big Wave et al.) - San Mateo Superior Court Case No. CIV505222.

3. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).

Granada Sanitary District Appeal of Big Wave Project to California Coastal Commission – Coastal Commission Appeal No. A-2-SMC-11-021.

RECONVENE TO OPEN SESSION

There was no reportable action taken in Closed Session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER AT 7:30 p.m.

The Regular Meeting of the Granada Community Services District Board of Directors was called to order at 7:33 p.m.

ROLL CALL

All present.

GENERAL PUBLIC PARTICIPATION

Resident Dale Ross presented information regarding uses for cut trees and handed out a leaflet called "Old Trees, New Trees."

[2015-03-19 Meeting Handout.pdf](#)

Director Lohman reported his concern about an Association of Bay Area Governments (ABAG) report presented at the 3/18/15 LAFCo meeting regarding the State's economy, population, and housing. He felt the report neglected to address the water shortage in relation to the State's housing development mandates. He encouraged citizens to write State legislators about the problem.

President Woren moved Item 16, Administrator's Report, Parks Survey Update to be heard before the Action Agenda.

16. Administrator's Report - Parks Survey Update.

The District Administrator reported receiving over 600 surveys to date and indicated that progress was being made to enter the survey data into a spreadsheet created specifically for a program provided by Pat Tierney, a District resident and Professor at San Francisco State University in the Parks and Recreation Department. Prof. Tierney will be assisting the District with interpreting the data collected.

ACTION AGENDA

1. Consideration of Approval of District's Financial Statements & Audit Report for the period ending on June 30, 2014.

ACTION: Director Lohman moved to approve the Audit Report. (Lohman/Blanchard). Approved 5-0.

2. Consideration of Amending District Mission Statement.

After general discussion, the Board made several minor amendments to the District Mission Statement provided in the agenda.

ACTION: Director Clark moved to approve the District Mission Statement as amended. (Clark/Lohman). Approved 5-0.

3. Consideration of Agreement for Logo Design & Style Guidelines with PDS West.

Director Lohman requested that any new logo maintain a simple, clean design. Director Seaton suggested that district staff visit the website 99designs.com to solicit designs. The Board tabled this item to a future board meeting.

4. Consideration of Designating District Representative to Attend Midcoast Community Council Meeting.

It was decided that Director Woren will be tentatively designated as the District's representative for a park related topic to be on the next MCC meeting agenda.

5. Consideration of Report by District's Sewer Authority Mid-Coastside Representatives.

Directors Woren and Lohman reported on the SAM Budget meeting held, and announced that the General Manager had resigned for personal reasons, but will continue on staff until mid-April. The SAM General Manager is currently interviewing candidates for the new Engineering position, who may be qualified to serve as the Interim General Manager.

Director Woren requested that Item 6 be held for discussion.

CONSENT AGENDA

7. Approval of February 2015 Warrants (Check No. 5749-5784).

8. Approval of March 2015 Warrants (Check No. 5785-5810)

9. Approval of January 2015 Financial Statements.

10. Approval of February 2015 Financial Statements.

11. Approval of Assessment District Distribution #7-14/15.

12. Approval of Assessment District Distribution #8-14/15.

ACTION: Director Lohman moved to approve Items 7-12 of the Consent Agenda. (Lohman/Clark). Approved 5-0.

6. Approval of January 15, 2015 Special & Regular Meeting Minutes.

The minutes were amended to replace the word "Sanitary" with "Community Services", and to add Director Clark as an appointee to the ad-hoc committee with the Fire District.

ACTION: Director Clark moved to approve Item 6 of the Consent Agenda. (Clark/Blanchard). Approved 5-0.

COMMITTEE REPORTS

13. Report on seminars, conferences, or committee meetings.

Director Lohman reported that LAFCo had recently approved their budget for the coming fiscal year.

INFORMATION CALENDAR

14. Attorney's Report. (Wittwer)

15. General Manager's Report. (Duffy)

16. Administrator's Report. (Comito)

17. Engineer's Report. (Kennedy Jenks)

ADJOURN REGULAR MEETING

The regular meeting was adjourned at 9:22 p.m.

SUBMITTED BY:

APPROVED BY:

Delia Comito, Secretary

Chuck Duffy, General Manager

Date Approved by Board: April 23, 2015