



GRANADA COMMUNITY SERVICES DISTRICT

MINUTES BOARD OF DIRECTORS REGULAR MEETING AT 7:00 p.m.

September 19, 2024

This meeting was held in person and via Zoom.

CALL REGULAR MEETING TO ORDER.

The regular meeting was called to order at 7:00 p.m.

ROLL CALL

President Nancy Marsh, Director Matthew Clark, Director Barbara Dye, and Director Jen Randle. Director Jill Grant participated remotely via teleconference pursuant to Government Code Section 54953(b).

Staff: General Manager Chuck Duffy and Assistant General Manager Hope Atmore. District Counsel William Parkin participated remotely.

GENERAL PUBLIC PARTICIPATION

None.

REGULAR MEETING AGENDA

1) Parks and Recreation Activities.

- a. Report on Granada Community Park and Recreation Center – Ms. Atmore reported to the Board that Montrose Environmental needed additional time to review the IS/MND comments and that staff intends to bring the document to the Board at the October 17, 2024 meeting.
- b. Report on Planned Recreation Program Events – Ms. Atmore updated the Board on the upcoming drawing class, online payment options, and events on October 12, 2024.
- c. Report on RVs, Dumping, and Graffiti – Ms. Atmore reported that recent graffiti had been removed from the skate ramp and that clean-up of dumped items by the ramp and dumped RV waste tanks had taken place. Ms. Atmore stated that numerous agencies are in discussion about longer term solutions for the RV's that are parking in the road right of way. Community member Treana Beatty commented on proposed RV dump stations and encouraged everyone to look for solutions. Director Grant asked for further clarification on the process and timing of the IS/MND. Mr. Duffy stated that the document would be on the October agenda for the board's consideration, and that a representative from Montrose would be present to answer questions. Director Grant asked what powers GCSD

has to remove RVs from GCSD property. Mr. Parkin stated that GCSD does not have policing powers and so the District needs support from the Sheriff's office.

- d. Report on GCSD Quarterly Meeting with San Mateo RCD – Ms. Atmore stated that the RCD would be updating the MOU with the District and would specifically be looking into snail abatement on the park site. Director Grant asked if there would be an updated vegetation management plan and Mr. Duffy said that could be part of the updated MOU.

- 2) **Consideration of Variance for APN 047-056-020, 1070 San Carlos Avenue, 4,696 Sq. Ft. Parcel in a 5,000 Sq. Ft. Zoning District, Owner: Wendy and Adam Jensen** – District Counsel Parkin explained that the ordinance code allows for variances on super standard lots of less than 4,750 square feet two times a year.

ACTION: Director Clark moved to approve the variance for APN 047-056-020.
(Clark/Grant) Approved 5-0.

- 3) **Consideration of Variance for APN 048-022-370, Magellan Avenue, 8,800 Sq. Ft. Parcel in a 10,000 Sq. Ft. Zoning District, Owner: Taffera Family Trust** – Ms. Atmore explained that the variance application is for a lot in the S-94 zone and that the lot is 8,800 sq. ft., therefore requiring a variance.

ACTION: Director Randle moved to approve the variance for APN 048-022-370.
(Randle/Clark). Approved 5-0.

- 4) **Engineer's Report** – Mr. Duffy stated that staff would be meeting with Kennedy Jenks Engineering and Harbor District staff to review the meter installed at the Harbor District site at Pillar Point.

- 5) **Report on Sewer Authority Mid-Coastside Meetings** – Director Clark stated that the proposed SAM 5-year CIP report would be on the agenda but that the SAM Board would not be meeting until mid-October. Director Dye reminded the Board that GCSD would provide comments on that document but would not vote on it because it is a SAM document. Director Clark also stated that a new agreement with the union was completed and will be in effect through 2030. Director Clark also stated that the unrepresented employee manual was also approved with slight adjustments. Director Dye stated that the construction of the new SAM Princeton pump station was basically complete and that the fencing blocking a section of the parking area should be removed by the end of September.

CONSENT AGENDA

- 6) **August 15 Regular Meeting Minutes.**

- 7) **September 2024 Warrants.**

- 8) **July 2024 Financial Statements.**

Mr. Duffy highlighted that the Sewer and Parks accounts are now separate on the financial statements and Directors Marsh and Dye both expressed how much they appreciated the new format.

ACTION: Director Randle moved to approve the Consent Agenda.
(Randle/Clark). Approved 5-0.

COMMITTEE REPORTS

9) Report on seminars, conferences, or committee meetings.

INFORMATION CALENDAR

10) Attorney's Report. (Parkin)

11) General Manager's Report. (Duffy)

12) Administrative Staff Report. (Atmore)

13) Future Agenda Items.

Director Grant asked if hybrid childcare and police powers could be added to the LAFCo agreement. Mr. Duffy stated that policing was not likely available since the Sheriff already provides the service, and that redundancy in services and ability to pay for the service are two of the main LAFCo concerns, which Mr. Parkin confirmed. Mr. Parkin also stated the Board would need to direct counsel to investigate adding powers should they so desire.

ADJOURN REGULAR MEETING

The meeting was adjourned at 8:02 p.m.